# GOMPANIES HOUSE

## **H4 CONSULTING LIMITED**

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 1998

REGISTERED NUMBER: 03223954

A29 \*A3X82ELJ\* 189 COMPANIES HOUSE 13/03/99

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 1998

Contents	Pages
Company information	1
Director's report	2
Accountants' report	3
Profit and loss account	4
Balance sheet	5
Notes to the financial statements	6 - 9
The following pages do not form part of the statutory financial statements	
Detailed profit and loss statement	10 - 11

# COMPANY INFORMATION AS AT 31 JULY 1998

#### DIRECTOR

G C Middleton

#### SECRETARY

B A Middleton

## REGISTERED OFFICE

29 Cadogan Square London SW1X 0HU

#### **ACCOUNTANTS**

Nunn Hayward Chartered Accountants 66/70 Coombe Road New Malden Surrey KT3 4QW

#### DIRECTOR'S REPORT

The director presents his annual report with the financial statements of the company for the year ended 31 July 1998.

#### PRINCIPAL ACTIVITIES

The principal activities of the company in the year under review were that of architectural and technical consultants.

## REVIEW OF THE BUSINESS

The net profit after providing for taxation amounted to £19,285.

## INTRODUCTION OF THE SINGLE EUROPEAN CURRENCY

The directors do not consider that the costs of the introduction of the single European currency will materially affect the company.

## DIRECTOR AND HIS INTERESTS

The director in office in the year and his beneficial interest in the company at the balance sheet date and the beginning of the year were as follows:

Number of	Shares
1998	1997
100	100

G C Middleton

Ordinary shares of £1 each

#### YEAR 2000 SOFTWARE ISSUES

malled the

The directors do not consider that any costs relating to the year 2000 problem are material to the company.

The above report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed by:

B A Middleton Secretary

Date: 16 February 1999

## ACCOUNTANTS' REPORT TO THE DIRECTOR ON THE UNAUDITED ACCOUNTS

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31 July 1998 set out on pages 4 to 9 and you consider that the company is exempt from an audit and a report under section 249A(1) of the Companies Act 1985.

In accordance with your instructions we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

Nunn Hayward

Chartered Accountants 66/70 Coombe Road

New Malden

Surrey

KT3 4QW

Date signed: 16 February 1999

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 JULY 1998

		Year ended 31 July 1998	384 days ended 31 July 1997
	Notes	£	£
TURNOVER		95,405	70,921
Administrative expenses		70,575	46,568
OPERATING PROFIT	2	24,830	24,353
Investment income and interest receivable	3	275	58
Interest payable and similar charges	4	(26)	(5)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		25,079	24,406
Tax on profit on ordinary activities	7	(5,794)	(6,197)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		19,285	18,209
Dividends	8	(2,000)	(18,000)
RETAINED PROFIT FOR THE FINANCIAL YEAR	13	17,285	209

### Continuing operations

None of the company's activities were acquired or discontinued during the above two financial years.

#### Total recognised gains and losses

The company has no recognised gains or losses other than the profit or loss for the above two financial years.

#### BALANCE SHEET AT 31 JULY 1998

	1998		1997		
	Notes	£	£	£	£
FIXED ASSETS					510
Tangible assets	9		1,674		510
CURRENT ASSETS					
Debtors	10	18,583		7,965	
Cash at bank and in hand		8,810		2,784	
		27,393	_	10,749	
CREDITORS: amounts falling du within one year	ue 11	(11,473)	_	(10,950)	
NET CURRENT ASSETS / (LIABILITIES)			15,920		(201)
TOTAL ASSETS LESS CURRE LIABILITIES	ENT		17,594		309
CAPITAL AND RESERVES					
Called up share capital	12		100		100
Profit and loss account	13		17,494		209
TOTAL SHAREHOLDERS'			12 504		309
FUNDS	14		17,594		309

The director has taken advantage of the exemption conferred by section 249A(1) not to have these financial statements audited and confirms that no notice has been deposited under section 249B(2) of the Companies Act 1985. The director acknowledges his responsibilities for ensuring that:

- The company keeps accounting records which comply with section 221 of the Companies Act 1985;
- ii) The financial statements give a true and fair view of the state of affairs of the company as at 31 July 1998 and of its profit or loss for the year then ended in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved on 16 February 1999 and signed by:

G C Middleton Director

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 1998

## 1. STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention.

#### Cash flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1: "Cash flow statements".

#### Turnover

Turnover represents the total invoice value, excluding value added tax, of goods sold and services rendered during the year.

## Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Furniture, fittings and equipment

25% on cost

#### **Pension costs**

The company operates a money purchase (defined contribution) pension scheme. Contributions payable to this scheme are charged to the profit and loss account in the period to which they relate. These contributions are invested separately from the company's assets.

## 2. OPERATING PROFIT

2.	OTERATING AMOUNT		
	Operating profit	1998 £	1997 £
	After charging: Depreciation of fixed assets	615	170
3.	INVESTMENT INCOME AND INTEREST RECEIVABLE		
		1998 £	1997 £
	Interest received and receivable Bank interest	275	58
4.	INTEREST PAYABLE AND SIMILAR CHARGES		
		1998 £	1997 £
	On bank loans and overdrafts	26	5

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 1998

## 5. INFORMATION ON DIRECTOR AND EMPLOYEES

	1998 £	1997 £
Staff costs	<u>_</u>	
Wages and salaries Social security costs Other pension costs	42,193 4,219 6,750	30,003 3,026
	53,162	33,029
	1998 £	1997 £
Director's emoluments		
Emoluments, including pension contributions to money purchase (defined contribution) schemes	48,943	30,003

#### 6. PENSION COSTS

## Money purchase (defined contribution) pension scheme

The company operates a money purchase (defined contribution) pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £6,750 (1997:£nil).

#### 7. TAX ON PROFIT ON ORDINARY ACTIVITIES

/.	TAX ON TROPH ON ORDINARY MOTIVALED		
		1998	1997
		£	£
	The taxation charge comprises:		
	UK corporation tax at 21% (1997 - 23%)	5,794	6,197
8.	DIVIDENDS PAID OR PROPOSED		
		1998	1997
		£	£
	On ordinary shares:		
	Dividends paid	2,000	16,000
	Dividends proposed		2,000
	• •	2,000	18,000

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 1998

9. TANGIBLE FIXED ASSETS
--------------------------

			Fixtures, fittings and equipment £
	Cost:		680
	At 1 August 1997 Additions		1,779
	At 31 July 1998		2,459
	<b>Depreciation:</b> At 1 August 1997 Charge for year		170 615
	At 31 July 1998		785
	Net book value: At 31 July 1998		1,674
	At 31 July 1997		510
10.	DEBTORS	1998 £	1997 £
	Trade debtors	7,747	967
	Prepayments and accrued income	10,836	6,998
		18,583	7,965
11.	CREDITORS: amounts falling due within one year	1998 £	1997 £
		4,794	2 107
	Corporation tax Other taxes and social security costs	5,220	2,197 1,574
	Other creditors	259	3,979
	Accruals and deferred income	1,200	1,200
	Proposed dividend	<del>-</del>	2,000
		11,473	10,950

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 1998

		1998	1997
		£	£
	Authorised:		
	Equity interests:	100	100
	100 Ordinary shares of £1 each	100	
	Allotted, called up and fully paid:		
	Equity interests:	100	
	100 Ordinary shares of £1 each		100
13.	PROFIT AND LOSS ACCOUNT		
		1998	1997
		£	£
	Retained profit at 1 August 1997	209	-
	Profit for the year	17,285	210
	Retained profit at 31 July 1998	17,494	209
14.	RECONCILIATION OF MOVEMENTS IN SHARI	EHOLDERS' FUNDS	
- ·•			
		1008	1007
		1998 £	1997 £
	Profit for the financial year		
	<b>Profit for the financial year</b> Dividends	£	£
		£ 19,285 (2,000) 17,285	£ 18,209
- "	Dividends	£ 19,285 (2,000)	£ 18,209 (18,000)
	Dividends  Net addition to shareholders' funds	£ 19,285 (2,000) 17,285	18,209 (18,000) 209
- "	Dividends  Net addition to shareholders' funds  Opening shareholders' funds	19,285 (2,000) 17,285 309	18,209 (18,000) 209 100