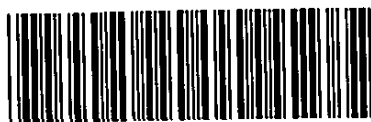


REGISTERED COMPANY NUMBER: 3216892 (England and Wales)
REGISTERED CHARITY NUMBER: 1058483

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2011
FOR
UK OVERSEAS TERRITORIES CONSERVATION FORUM

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COMPANIES HOUSE

Independent Examiner
Helen Rolfe & Co
Icknield Court
Back Street
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UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2011

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3216892 (England and Wales)

Registered Charity number

1058483

Registered office

Icknield Court
Back Street
Wendover
Buckinghamshire
HP22 6EB

Principal address

102 Broadway
Peterborough
Cambridgeshire
PE1 4DG

Trustees

Dr C F Tydeman
Dr M W Pienkowski
Mr W E F Samuel
Ms E Charter
Dr J E Cortes
Mr B H Dinwiddy
Mr M E P Freeman
Mrs M C Ground
Dr C Hindmarch
Mr I C Orr
Mr J Smith-Abbott
Ms K J Varnham

Company Secretary

Dr O D Cheesman (resigned 29th March 2011)

Independent Examiner

Helen Rolfe & Co
Icknield Court
Back Street
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Buckinghamshire
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UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, incorporated on 26th June 1996 and registered as a charity on 4th October 1996. The company was established under a Memorandum of Association and is governed under its Articles of Association, these documents being amended on 23rd July 1996, 30th September 1998, 11th February 2003 and 9th July 2003, 9th October 2008 and 11th December 2008. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Council Members

The directors of the company are also charity trustees for the purposes of charity law and are known as members of Council. Under the requirements of the Memorandum and Articles of Association and resolutions passed under these Articles the members of Council are elected to serve for a period of three years after which they are eligible for re-election at the next Annual General Meeting. Council may fill vacancies by co-option until the next Annual General Meeting, when the co-opted member may stand for election.

In accordance with the Articles of Association and resolutions passed under them, the following directors retired by rotation at the AGM in 2010: Liz Charter, Mike Pienkowski, Bill Samuel and Joseph Smith Abbott. All were re-elected. Council reviews the coverage of the skills needed across Council, and attempts to maintain this broad mix. In the event of particular skills being lost due to retirements or the need for additional skills being identified, individuals are approached to offer themselves for election to Council.

Trustee Induction and Training

Most new Council members are already familiar with the work of the charity, as most of those with an interest in conservation in the UK Overseas Territories are members of the charity's member organisations, of its working groups, or of the wider informal network which supports the charity's work or are former senior officials with experience in these areas. The members of the UK Overseas Territories Conservation Forum consist of some of the UK's and UK Overseas Territories' leading conservation and scientific organisations.

New Council members are individually briefed by the Chairman of Council and other Council members to identify any aspects of the charity and the context within which it operates which need further briefing. Aspects covered include:

- The obligations of Council members
- The main documents which set out the operational framework for the charity
- Resourcing, both in terms of personnel and finances
- Current and recent activities and future plans

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have examined the major strategic and operational risks that face the charity and have identified all material risks and ensured adequate procedures are in place to mitigate such risks. This is kept under review.

Organisational Structure

The UK Overseas Territories Conservation Forum has a Council of up to 12 members who normally meet quarterly and are responsible for the strategic direction and policy of the charity. At present the Council members are drawn from a variety of professional backgrounds relevant to the work of the charity.

The UK Overseas Territories Conservation Forum relies heavily upon the commitment of its Council members, as well as others, who give freely of their time and expertise in furtherance of the charity's objectives. Day to day responsibility is delegated to the Chairman, Executive Director, Treasurer and Secretary. The Secretary acts upon decisions of Council and instructions of these Officers.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

Related Parties

In so far as it is complementary to the charity's objects, the charity works closely with its member organisations and associate member organisations. The current full member organisations paying subscriptions are

Amphibian & Reptile Conservation
Bermuda National Trust
British Ecological Society
British Microbial Biodiversity Association
National Parks Trust of the Virgin Islands
Gibraltar Ornithological & Natural History Society
Isle of Man Department of Environment, Food & Agriculture
Royal Botanic Gardens, Kew
Royal Zoological Society of Scotland
Zoological Society of London

The current organisations with other forms of membership, including associate, are

Alderney Wildlife Trust
Anguilla National Trust
Ascension Conservation Centre
Ascension Heritage Society
Bermuda Audubon Society
Bermuda Zoological Society
Jost van Dykes Preservation Society
Chagos Conservation Trust
Akrotiri Environmental Education & Information Centre, Cyprus SBA
National Trust for the Cayman Islands
La Société Guernesaise
National Trust for Jersey
Société Jersiaise
Montserrat National Trust
Pitcairn Natural Resources Division
St Helena National Trust
La Société Sercquaise
South Georgia Association
National Trust of the Turks & Caicos Islands
Turks & Caicos National Museum
Turks & Caicos Reef Fund
Army Ornithological Society
Royal Air Force Ornithological Society
Royal Naval Birdwatching Society

Objectives and Activities

UK Overseas Territories Conservation Forum is established to advance public education by increasing knowledge, understanding and practice of the conservation of plants, animals and other wildlife, their natural habitats and the need for such conservation particularly in the UK Overseas Territories, and to advance education generally and other such purposes for the benefit of the community as shall be exclusively charitable

The Forum furthered its objects during the period by maintaining its programme of liaison with, and advice to, its Associate Member organisations, governments and others in the Overseas Territories, its Member organisations, individual subscribing "Friends", UK Government and others

There have been no material changes in policy since the last report

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2011

ACHIEVEMENTS AND PERFORMANCE

Overview

The UK Overseas Territories Conservation Forum (UKOTCF) promotes awareness of, and conservation of, the rich and unique biodiversity, natural environment and related heritage of the UK's Overseas Territories and Crown Dependencies (UKOTs and CDs). It works in partnership with a wide network of bodies in the UK and UKOTs/CDs, many of which are Forum Member and Associate organisations, as well as individuals with relevant expertise and government institutions. Aside from the general ongoing activities during the reporting period the Forum has this year focused on several main areas, in particular

- Work on enhancing policies of UK Government (UKG) and the European Union (EU) towards conservation in the UKOTs and CDs (including evidence to Parliamentary select committees, submissions to consultations by Government, discussions with the UK Department of Environment, Food & Rural Affairs (DEFRA) on the continuity of the new UKOT emphasis in the Darwin Initiative, work to persuade the UK Department of Culture, Media & Sport (DCMS) to continue to promote the designation of World Heritage Sites and to give proper consideration to proposed sites in the UKOTs and CDs, and continuing to advise UKG on Overseas Territories Environment Programme (OTEP) projects. It is worth noting also the implementation announced towards the end of the reported year by the EU of a pilot funding mechanism for protected areas in the Overseas Countries & Territories (OCTs) and Outermost Regions (ORs) of its Member States – an idea originally suggested to the European Commission several years ago by UKOTCF and its partners in *Bioverseas* – the joint initiative, with umbrella bodies for French and Netherlands overseas territories, to facilitate closer working)
- Help to individual territories on project development, preparation of materials for designations of Wetlands of International Importance, and other issues as exemplified in later sections
- Achievement, after more than seven years of voluntary effort, of the issuing by the European Commission of grant contracts for the project *Management of Protected Areas to Support Sustainable Economies*, so that work could start in the Cayman Islands, British Virgin Islands and Turks and Caicos, albeit now with a very shortened time window for the work itself
- The OTEP-supported *Wonderful Water* project, run jointly with the Education Department of the Turks & Caicos Islands, to develop a curriculum and course materials on all aspects of water on these dry islands, working with teachers so that the material can be incorporated in upper primary and lower secondary schools
- Fundraising discussions have been held with various potential funding bodies to seek to include UKOTs and CDs in their coverage, and a number of applications have been drafted for several projects but also core funding. Efforts have continued to promote funding of projects in UKOTs through the UK Heritage Lottery Fund from which they are currently barred

In early 2011, the third and final report was sent to the Esmée Fairbairn Foundation (EFF) in respect of its grant over the past three years. The central focus of this was to support the development of the core administrative and managerial capacity of UKOTCF, facilitating aspects of the Forum's institutional development whilst enabling it to undertake more effectively a range of activities. The final year of the EFF grant enabled further progress to be made in relation to core activities. These have included re-allocation of supporting officer roles for the regional working groups, utilizing both paid personnel and volunteers, and the development of a new parliamentary liaison role. Significant progress has been made also in refining UKOTCF's approach in relation to membership development, with an Action Plan produced and four new Territory-based Associate organisations recruited. A draft Action Plan for fundraising was developed, and a preliminary portfolio of prospective projects was prepared. Future potential funders are being investigated and several project proposals have been prepared and submitted to funding sources, and others are in development. UKOTCF is most grateful for the financial support provided by EFF. The improvements to structure and processes that have taken place in the last three years will be long-lasting and leave the UKOTCF better equipped in meeting its priorities to its Members and Associate organisations.

Particular effort has been directed at developing plans for a UKOTCF volunteer programme, which will serve the dual purpose of reinforcing UKOTCF's core capacity whilst providing for the deployment of specialised volunteers on placements and secondments with in-Territory bodies, assisting in their institutional capacity building (another core function of the Forum). A considerable momentum of UKOT-based support has been built for this initiative, and funding to support it is being sought from various sources.

During 2009, UKOTCF sought funding for the sixth UK Overseas Territories conference, following the first held in London in 1999, the second in Gibraltar in 2000, the third in Bermuda in March 2003, the fourth in Jersey in October 2006 and the fifth in Grand Cayman in May/June 2009. UKOTCF had significant support from its partners in the UKOTs

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2011

and CDs for a conference in 2012. An initial proposal was the subject of discussion with UKG, which then did not respond substantively for over a year. Shortly after the end of the reported year, UKG indicated that it would discontinue support for these conferences, despite the views from UKOTs on their effectiveness and value. UKOTCF seems best placed to organise a conference of this type as it has the experience of five previous conferences, which have been assessed by UKOT conservationists as invaluable in helping implement effective work on the ground. UKOTCF was concerned to see the proposed organisation of a UKOT biodiversity conference in 2012 as a novel item in the work-programme of a UKG agency and without the involvement of the Forum. If UKG are to organise such a conference instead, it would be a major step backwards, wasting the resources and expertise that UKOTCF has built up over the past twelve years.

Several other examples of changes in government policy over the past year have seen previously joint efforts by UKOTCF and UKG either being cancelled by Government or taken in-house by them, with loss of cost-effectiveness; this seems a rather negative approach, and out of line with the "Big Society" propounded by the new Government. However, UKOTCF does welcome the greater awareness by this Government of UKOTs generally, and through the National Security Council, as well as the intention of DEFRA (announced after the end of the reported year) to maintain an emphasis on UKOTs in its Darwin Initiative funding, and of the Foreign & Commonwealth Office (FCO) and the Department for International (DFID) to continue the OTEP small project fund.

Influencing policy

UKOTCF responded to several consultations in 2010, including submissions to the DEFRA consultation on the Natural Environment White Paper, the European Commission consultation on the EU Biodiversity Strategy, and the House of Commons Foreign Affairs Committee (FAC) consultation on the role of FCO in UK Government.

Several years ago, UKOTCF and its French and Netherlands partners in *Bioverseas* indicated to the European Commission the need for a scheme to make support available for conservation in the OCTs of EU Member States, as well as those ORs not covered by the EU's conservation directives. This would be a voluntary scheme inspired by the statutory *Natura 2000* sites series within the EU itself. At the meeting between *Bioverseas* and the Commission was Mr Ladislav Miko (now Deputy Director General of the European Commission's DG SANCO (Health and Consumer Policy), previously acting as Director for Nature of the European Commission's DG Environment). He extended the idea at the July 2008 conference on *The European Union and its Overseas Entities: Strategies to counter Climate Change and Biodiversity Loss*, held in La Réunion under the French Presidency of the EU and attended by UKOTCF representatives.

Paragraph 13 of the Message from Réunion Island said "There is an urgent need for EU Member States and the European Commission, together with the ORs and OCTs, to establish a voluntary scheme for the protection of species and habitats, inspired by the *Natura 2000* approach. This scheme should be easily accessible, flexible, adapted to the local situation, balance conservation and development needs, as well as take into account existing mechanisms and tools. The implementation of the scheme should be based on local commitment and shared financing."

Mr Miko then led the development of this concept as BEST, the voluntary scheme for Biodiversity and Ecosystem Services in Territories of the EU ORs and OCTs. In October 2010, at the tenth meeting of the Conference of the Parties (CoP) to the Convention on Biological Diversity (CBD) in Nagoya, Japan, representatives of the European Commission, the European Parliament, France and the UK jointly announced this scheme. Mr Maurice Ponga, and Mr Elie Hoarau, both Members of the European Parliament elected for overseas constituencies, were instrumental in securing funding for 'preparatory action'. UKOTCF welcomed the announcement from the European Commission, on 1 March 2011, that the Commission is to make available €2 million to the conservation and sustainable use of biodiversity and ecosystem services in ORs and OCTs, to fund pilot projects in these areas under the BEST scheme. The European Commission plans to launch a call for proposals in May 2011 for projects that wish to apply for funding. The projects will showcase the scheme and will prepare the ground for a governance structure with a view to longer term support. The scheme will build on existing sites and networks and take on board previous projects.

The Forum and others - especially the House of Commons Environmental Audit and Foreign Affairs Select Committees - have been trying for years to raise the profile of UKOTs' biodiversity. Under the previous government, there was an acceptance of the need for greater cross-departmental cooperation. An early sign of this was the attendance of a DEFRA Minister at the UKOTCF-organised conference in Grand Cayman in 2009 and further in setting up (between DEFRA, FCO and DFID) the Inter-Ministerial Group on Biodiversity, and a supporting cross-departmental officials group. Another step was the drafting (with DEFRA again in the lead) of the *United Kingdom Overseas Territories Biodiversity Strategy*, although this turned out to be mainly a listing of separate departmental roles, with a short and very general section on "strategic priorities" which lacked any engagement with specific needs in individual territories or any timetable for addressing them. In action terms, this did not represent progress from documents of over a decade earlier.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

and, indeed, was something of a backward step, in that the strategy document did not involve consultation with civil society or recognise the lead taken by NGOs in these matters over many previous years. In policy terms, it did at least provide a linkage between Government Departments, although follow-up in producing action plans has been interminably slow and once again ignored any input from outside government and its agencies. In the reported year, UKOTCF hosted a seminar (see below) to explore these limitations, now apparently recognised by UKG. UKOTCF followed this up by discussions with DEFRA as to how UKOTCF expertise could be used to help make the strategy more structured, and will be holding a workshop to progress this in 2011.

It may be considered progress that DEFRA Secretary of State, Caroline Spelman, mentioned in her speech at the CBD CoP in Nagoya that £200,000 of UKG funding would be made available for an initiative to save the endangered Henderson petrel in the Pacific. However, she did not mention that this is a UKOT (Pitcairn Islands) project and merely used it to announce a grant. This was a perfect opportunity to highlight the UK's responsibility for such globally important biodiversity, a point which seemed to be omitted almost in embarrassment, despite a prior briefing from UKOTCF to DEFRA.

In November 2010, Council representatives attended a joint meeting of the All Party Parliamentary Groups (APPGs) on UKOTs and on Zoos & Aquaria. It was encouraging that Richard Benyon MP, DEFRA Minister for Natural Environment & Fisheries, participated in the meeting. Both of these APPGs are chaired by Andrew Rosindell MP, who has done much to raise the profile of UKOTs in Parliament, in some cases jointly with UKOTCF. Rob Thomas of UKOTCF Member organization, the Royal Zoological Society of Scotland, gave a presentation on behalf of the British & Irish Association of Zoos and Aquariums (BIAZA), drawing on material from the Forum and stressing the key role of UKOTCF, both in overall coordination and in developing the capacity of local organizations in UKOTs. In the presentations, the importance was evident of the conclusions of the 2008 House of Commons Environmental Audit Committee inquiry on *Halting Biodiversity Loss*, UKOTCF submissions to which were key. Andrew Rosindell indicated that another meeting should be held in 2011. UKOTCF will be supportive in such a meeting.

Relations with UK Government and Government Agencies

As noted earlier, in September 2010, UKOTCF brought together UKG officials, NGO personnel, UK representatives of UKOT Governments, and others, in order to discuss the UKG's *UKOTs Biodiversity Strategy*, published in 2009. UKOTCF acknowledged the value of the document in providing leverage within UKG for a more joined-up approach between Ministries, and for keeping UKOTs biodiversity on the political agenda, as was now being stressed by officials. However, UKOTCF noted also that the document itself misleadingly implied (including in the ministerial Foreword) that it represented much more than this. The *Strategy* purported to advance a framework for biodiversity conservation in the UKOTs, although it was clearly inadequate for this purpose, and seemed to say to other stakeholders including NGOs "this is UK Government's solution, now you can join in". Reflecting on the very different perceptions of the *Strategy* from inside and outside UK Government, it was questioned whether these would have arisen if the regular, joint meetings between Government and UKOTCF had not been discontinued unilaterally by FCO.

An offer to invite UKOTCF to participate in a meeting of the cross-departmental officials group was welcomed, but some considered that it would have been more useful to re-establish a mechanism for regular meetings between UKOTCF Members and Associates with UK Government Departments and other stakeholders. The invitation to UKOTCF to participate in the meeting was, in the event, limited to attending for only a few minutes, to give a presentation, and UKOTCF declined. Real discussions involving UKOTCF would benefit Government Departments as well as NGOs, for example, in ensuring that future NGO submissions to Select Committee inquiries are most helpfully targeted. Improved communications could bring other benefits, including UKOTCF contributions to briefings ahead of ministerial visits to UKOTs, and reinstating routine arrangements for meeting new Governors taking up posts in the Territories (on which some progress has been made – see below). UKOTCF intends to continue to organise at least one meeting per year which brings together NGOs, UKOT Government representatives and UKG officials, following on from the seminar noted above and that held in 2009 on Environment Charters.

The new UK Government's freeze on spending had an immediate and disappointing impact on the UKOTs, including the failure to renew an important information service provided by UKOTCF. For several years, UKOTCF has hosted a set of web-pages through its website, to disseminate information for OTEP, with reports and articles relating to OTEP projects published also in *Forum News*. The Programme's value was thus readily demonstrated and its results made widely available, both topically and easily found later by structured searches. The public announcement of a freeze on new communications spending (in any media) for 2010/11 may be extended further. In addition, DFID received specific (and not time bound) instructions from Cabinet Office on websites, namely that they cannot commission third parties to build or continue independent project websites. They have instructed that any websites that exist outside the DFID domain must be reviewed and either closed down or moved on to the DFID domain. Whilst the primary motivation may be to

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

save money spent on expensive consultants, it seems perverse to lose also cooperative projects with NGOs which helped establish programmes and provide cost-effective, non-commercial services

UKOTCF will strive to keep the existing web-pages active, at UKOTCF expense, noting that funding is no longer being received from FCO and DFID, and will endeavour to keep adding the outputs of OTEP projects and details of new projects as they become available. Whilst, without resourcing, UKOTCF cannot commit to this as a priority, it will attempt to do it, provided that DFID and FCO continue to supply information on new projects and to encourage grant-holders to supply information to UKOTCF on the outputs of projects

UKOTCF personnel continued to take advantage of opportunities to ensure that UKOTs and CDs are not overlooked. Most notably in 2010, Mike Pienkowski was invited to be part of the Department of Culture Media and Sport (DCMS) Expert Panel to consider potential sites which had been put forward for inclusion on the UK's Tentative List for World Heritage Sites and to advise the Minister. He appeared to be the only one of the nine panel members with specific expertise in the natural sciences and in the UKOTs. The panel met on several occasions from November to February. The details of the panel's discussions are confidential, but much is now in the public domain, including its recommendations, which were accepted by the Minister in March. Six sites from the UKOTs and CDs had been submitted for consideration, and three of these were included in the new Tentative List, with the possibility of one other becoming part of a cross-national site at some later date.

UKOTCF has traditionally held informal meetings to brief new Governors, Administrators Designate and their staff prior to taking up post, as and when it was advised of these new appointments, as well as having some subsequent follow-up meetings. In September, UKOTCF personnel met with Governor-Designate Falkland Islands and Commissioner-Designate South Georgia & the South Sandwich Islands (SGSSI), Nigel Haywood, as well as participating in various meetings and other consultations of the Government of SGSSI. In March, UKOTCF Officers met the Governor-Designate of Montserrat, Adrian Davis.

UKOTCF participated in a range of meetings and events hosted by other organisations. The Chairman served on the OTEP Assessors Panel, and held meetings with JNCC. The Honorary Executive Director continues to serve on the UK Executive Committee of the International Union for the Conservation of Nature (IUCN-UK), which works in partnership with UKOTCF on UKOT/CD issues. Contacts with the Headquarters of IUCN were rather less satisfactory than with IUCN-UK. Problems included IUCN-HQ apparently forgetting its earlier relationship with UKOTCF (although using, without credit, material provided by UKOTCF and other partners in *Bioverseas*), failing to acknowledge all the earlier work in UKOTs by UKOTCF and its partners, commissioning work about UKOTs without consulting, and being disinclined to accept comment on the resulting flawed report. Work continues to correct these failings.

Working Groups and wider networks

The activities of the Forum's Southern Oceans, Europe Territories, and Wider Caribbean Working Groups during the year are summarised in an extended version of this report.

Awareness raising and information management

Forum News 36 was published in July 2010, and *Forum News* 37 in December 2010. As well as reporting on UKOTCF's work, and other issues and activities relevant to conservation in the UKOTs/CDs, these featured reports from OTEP projects, under the Forum's then agreement with DFID/FCO to make available information on this important programme. The UKOTCF website is regularly updated with publications and news items. Additional facilities developed under the Environmental Education project, such as the virtual tours, have continued to be developed throughout the year. Currently, they are being populated with information received from various sources, particularly partners in the territories. The funding for the project has ended. However, development of the tours continues on a voluntary basis.

UKOTCF has continued also to keep its Member and Associate organisations (and its wider network of contacts) informed of relevant developments, including funding opportunities, consultations and internal activities, through regular e-mail circulations. Issues of the eDigest were sent to all Member and Associate organisations in January 2010, November 2010 and March 2011. The inception of the eDigest came from the need to report to Members on some of the discussions in Council meetings as well as other matters. This has proved to be popular with Members and Associates because, for those not involved in UKOTCF activities on a daily basis, it provides also a wider summary of activities in the territories. In addition, in August 2010, UKOTCF again used the British Bird Watching Fair, an event that attracts 15-20,000 visitors annually, as a platform for raising awareness of the UKOTs and the important biodiversity that they support. Considerable effort was made when setting up the stand to attract members of the British public to discuss the UKOTs. The message about the UKOTs seems to be getting through, as many visitors to the stand are now engaging in positive discussions rather than needing so many explanations of where and what the Territories are.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

Organisational developments

Oliver Cheesman has been Secretary of the UKOTCF's Wider Caribbean Working Group since 2002. For nearly three years, he has also been the Forum's Development Director, and has found it increasingly difficult to maintain both roles. Consequently, the Wider Caribbean Working Group Secretary role was passed to Ann Pienkowski, also the Forum's Honorary Environmental Education Co-ordinator. During his time as WCWG Secretary, Oliver had built up strong links with Members, Associates, and individuals with an interest in the Caribbean UKOTs. Through his personal contacts, and research activities, he was able to share with colleagues in the Caribbean and elsewhere much interesting and valuable information. He initiated the Group's eNewsletter to keep everyone informed, and to share information regarding the Caribbean UKOTs. UKOTCF thanks Oliver for supporting Ann as she took over the WCWG Secretary role. Ann has already met or made contact with many people involved in the Caribbean UKOTs as part of her Environmental Education role.

In further sharing out of demanding tasks, Dr Keith Bensusan (of Gibraltar Ornithological & Natural History Society) was welcomed as Secretary of the Europe Territories Working Group, relieving Dr Colin Hindmarch whose commitment to the Net-BIOME project was leaving little time for this. Rob Thomas (of the Royal Zoological Society of Scotland) joined Karen Varnham as joint Chairpersons of the Southern Oceans Working Group, allowing Iain Orr to further develop the role of Parliamentary liaison officer, to foster the relationship between UKOTCF and UK Parliament. UKOTs have their own identity and governing structure and are not represented in the UK Parliament, however, they form part of the nation-state of UK. Part of the role of UKOTCF, on behalf of its Members and Associates, is to raise awareness in the UK about the Overseas Territories and our responsibility to them. This includes in UK Parliament, whose Select Committees (as noted elsewhere) have played a key and valuable role.

During the year, funding available to UKOTCF for the Development Director role came to an end. Although Council kept this role going for much of the year on other funding, it reluctantly recognised that it was no longer able to continue the role after the end of the reported year. Council recorded its thanks to Dr Oliver Cheesman for his work in this role, together with earlier roles, including as representative of a Member organisation, on Council and as WCWG Secretary. Council expressed its hope that there will be other roles for Oliver in UKOTCF in the future.

Projects

The Forum continues to help its Member and Associate organisations to identify needs for, design, resource and implement projects, often involving the development of strategic partnerships amongst Members and Associates, and sometimes others. Other projects in which the Forum is involved provide a co-ordinating role for activities across multiple (sometimes including non-UK) Territories. An element of some income generated via projects provides an important source of funding for the Forum, although this relies on Council members and others providing their time to project work at well below market rates. Some of the projects operating during the reported year are noted below.

The first meeting of the EU funded project *Management of Protected Areas to Support Sustainable Economies* took place in TCI in late 2010. The partners in the project are National Trust for the Cayman Islands, Turks & Caicos National Trust and the National Parks Trust for the [British] Virgin Islands. After securing this funding, UKOTCF's main continuing roles in the project are to advise UKOT partners on technical issues, and to monitor work done. The project activities are aimed to address two challenges: the threats to critically endangered ecosystems and the lack of alternative types of economic development to high-impact ones (including tourism). The project will combine management of protected areas and stimulation of land-based eco-tourism, which is currently under-developed, in order to ensure biodiversity protection. The second meeting was held by Skype in February 2011, with considerable work continuing outside the meetings.

After some delay in OTEP confirming its funding from the 2008/9 round, the *Wonderful Water* project began in November 2009. UKOTCF and the Turks & Caicos Islands Education Department are collaborating in developing a curriculum and linked teaching programme on water systems in TCI for upper primary and lower secondary pupils. Draft curriculum and pilot materials have been prepared on the theme of Wetland Ecosystems in TCI. In February 2011, workshops were held in TCI to introduce teachers to these draft materials so that they could try them out with their students. Feedback and comment as these materials are trialled will inform the development of the other *Wonderful Water* teaching materials. Over 40 people attended the workshops in Grand Turk and Providenciales. As well as being introduced to the project and the materials, participants observed a demonstration lesson on feeding relationships, being delivered by Ms Cordelia Creese, one of the project partners in TCI, to a group of Grade 8 students. Additionally, teachers from Enid Capron Primary School, Providenciales, gave a presentation on one way in which they were planning to use the materials at the primary level. The demonstration and presentation, together with the draft teaching materials, were very well received. The participants were enthusiastic about the project, and some reported that they too had learnt something about TCI Wetlands.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2011

Earlier project work by students at H J Robinson High School, Grand Turk, had featured the need for conservation of the salinas, and was reported in *Forum News*. UKOTCF, too, had long called for this, as had many bodies in TCI, including the National Museum, which is working with UKOTCF to implement interpretative trails. It was pleasing that the first of these salinas received protected status early in 2011, TCI Government's statement making particular mention of *Forum News* and the students' work.

The Net-BIOME project, supported by the EU's research budget, reached a key stage, securing funding from most of the partner countries and regions to launch a call for bids. Sadly, UKG could not be persuaded to contribute, so that applications from UK/UKOT bodies and for UKOT-based projects are largely ineligible. Nevertheless, UKOTCF has continued, alongside several of the project partners, to contribute to all aspects of the work. The European Commission has agreed that the project can continue for a year longer than originally approved, to February 2012, within its existing budget, and detailed planning has gone into bringing matters to completion in the final year.

Working for our members

UKOTCF was delighted to welcome as new Associates Akrotiri Environmental Education & Information Centre (AEEIC), Jost Van Dykes Preservation Society, Turks & Caicos National Museum, and Turks & Caicos Reef Fund. Profiles of each organisation can be found on UKOTCF's website.

Jamie Roberts, Director of the St Helena National Trust, organised the launch of the St Helena National Trust Strategy, held at the Royal Society of Arts in London on 28 September, while visiting the UK. He was assisted by Iain Orr, who made sure that the reception was well attended by those with an interest in the future of St Helena. The Governor of St Helena, H E Andrew Gurr, together with Bob Russell MP, Chair of the All-Party Parliamentary Group for St Helena, gave very supportive remarks. Andy Pearson provided a fascinating account of recent archaeological explorations of the slave depots linked to St Helena's role in the Royal Navy's fight against the slave trade. The strategy is available online at www.ukotcf.org/pdf/Reports/StHelenaNationalTrustVision.pdf or on the St Helena National Trust website www.nationaltrust.org.sh. In July, the UK International Development Secretary Andrew Mitchell announced the go-ahead for an airport on St Helena "on the basis that it will provide best value for the British taxpayer and meet our obligations to this British Overseas Territory." The airport will bring more visitors to the island, which is currently accessible only via a week-long boat journey from South Africa (or two days from Ascension), revitalizing the economy, particularly the tourism sector. This will be an extremely challenging time for the National Trust as well as for the small number of St Helena Government conservation staff. UKOTCF will seek to offer support wherever it is needed.

During the year, UKOTCF helped several Member and Associate organisations identify possible funding sources and make applications for project work. In some cases, such as efforts to support the Turks & Caicos National Museum's botanic garden (and that organisation's joint work with UKOTCF on bird trails), funding was achieved. Inevitably, in others, it was not, as with a proposal for *Protecting the Habitats and Wildlife of the Akrotiri Wetland*, in collaboration with Wetland Link International (WLI) and the Akrotiri Environmental Education & Information Centre (AEEIC). The objectives here were to establish an interpreted field trail encompassing key habitats within the Akrotiri wetlands, to develop curriculum-linked, field trip follow-up packs for school parties and to develop wider awareness raising materials, linking habitat protection to wise use of water. For this and other important projects, UKOTCF will keep seeking funding.

UKOTCF has provided some material and introduced to relevant partners in the territories the ARKive project. This is an initiative of Wildscreen, a not-for-profit organisation in the international wildlife media industry. ARKive is an online visual database. In 2010, ARKive was awarded a grant by OTEP to create a series of web pages for species found in the UK Overseas Territories.

The UKOTs on-line herbarium, being developed by the Royal Botanic Gardens (RBG) Kew, aims to facilitate cost-free, easy access to plant diversity information for all UKOTs. The website <http://dps.plants.ox.ac.uk/bol/UKOT/Home/Index> enables access to a virtual herbarium that was initially populated by digitising the UKOT herbarium specimens held at RBG Kew and then adding field images of plants linked to the specimens/species. In May 2009, Kew launched a beta version of the South Georgia webpage, with an example database, during the UKOTCF-organised Conference in the Cayman Islands. The webpage and database were well received and have been the models for a developing workflow for the project over the past year.

Following the successful campaign to create a substantial Marine Protected Area (MPA) across the British Indian Ocean Territory (BIOT), the Pew Foundation is looking to support the development of MPAs around several other UKOTs. UKOTCF met with representatives from Pew early in November 2010 and will continue to explore areas of common interest.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

UKOTCF responded to a request from Member organisations in Bermuda to raise in UK the issue of the Bermuda Government's use of Special Development Orders (SDOs) – intended for matters of “national priority” – to circumvent normal planning procedures and the sustainability principles enshrined in Bermuda's planning law. The latest example related to a proposed development at Tucker's Point. Although the SDO was resisted in Senate, the Government reintroduced it at only one day's notice, so that the Order was passed. Only very small areas of natural habitat survive in Bermuda. The building of private homes and hotel rooms at Tucker's Point will be allowed on land previously protected from development for environmental reasons, including pristine hills and the most extensive remaining tracts of pre-settlement forest, on top of a network of ancient underground caves, which serve as a safe haven for more than 60 endemic species. Due to the vulnerability of these ecosystems to threats such as development, 25 of these species have been listed as critically endangered. The area is within a proposed Wetland of International Importance under the Ramsar Convention, of which Bermuda is included in UK's ratification. Concern has been expressed that failures to pay back large commercial loans, including one of over £100 million from HSBC Bermuda, are behind the SDO. As this raises issues of international commitments and governance, as well as suggestions that the matter is being driven by the needs of a UK-based multinational bank, it is appropriate that concerns are raised in UK as well as in Bermuda.

Financial Review

Funding both for conservation work in the UKOTs and for running the charity itself remain very poor. Financing core activity remains a considerable challenge. A grant from the Esmée Fairbairn Foundation is the first manifestation of this, the first significant assistance to the core costs. The final instalment of this was received during the reported year. At present, a main proportion of Forum funding is dependent on the overheads of projects and work by certain Council members and others, mostly in a voluntary capacity. Through tremendous efforts by these, together with the Esmée Fairbairn Foundation grant, operations remain possible. For the time being UKOTCF will need to continue to rely heavily on donated time of senior personnel, now with an important grant as well as support from a range of small income items from various sources. Whilst support has been gained from charitable trusts and other funding bodies in support of work, there is a need to expand on this. To that end the Chairman, Honorary Executive Director, Co-ordinator and other officers will continue to explore other sources of financial support in the current and future financial periods.

Incoming resources were £274,103 (2010 £281,104) and total resources expended were £295,051 (2010 £378,241). Net outgoing resources on the unrestricted general fund were £14,793 (2010 net incoming £9,994), the change reflects the anticipated decline in project grant income and the limited success so far in securing alternative funds. Net outgoing resources on the restricted funds were £6,155 (2010 £107,131). Expenditure on restricted fund projects balances over the life of the project and not necessarily within each financial year. The balance sheet shows that at 31st March 2011 the total funds of the Forum were £71,634 (2010 £92,582). Restricted funds stood at £7,984 (2010 £14,139) and the unrestricted general fund stood at £63,650 (2010 £78,443). The Forum's assets are held in pursuit of its charitable objectives.

The Forum Council would like to thank the individuals and representatives of Member and Associate organisations who have given numerous hours of voluntary time to the Forum, both in the UK and the Territories. The Forum is currently under-resourced and excessive amounts of input of voluntary time have been required to achieve its goals. It is anticipated that this will continue to be the case for the foreseeable future.

Because of their status as UK territories, the UKOTs are not eligible for most international grant sources, but nor are they eligible for most UK funding. The charity is pleased to have worked with governmental colleagues to initiate and operate the Foreign & Commonwealth Office's (FCO) Environment Fund for Overseas Territories (EFOT), and more recently to advise and help on its successor, the Overseas Territories Environment Programme (OTEP), jointly run by FCO and the Department for International Development (DFID). This is the only fund totally committed to assisting environmental conservation in the UKOTs. OTEP, supported by voluntary effort by UKOTCF and its member organisations, is a great success for small projects, whether these be complete in themselves or pilots/ start-ups for potential large projects. As reported in previous years, the House of Commons Environmental Audit Committee supported UKOTCF's view that UK Government's provision of funding in this area is seriously inadequate. In 2009, partly in response to this, the Department of Environment, Food and Rural Affairs (DEFRA) accepted some responsibility for conservation in UKOTs/CDs and earmarked part of its Darwin Initiative budget for work in UKOTs. UKOTCF greatly welcomed this. However, it remains the case that no fund exists on an appropriate scale to fund larger projects. Just at a stage when, in domestic UK, a project would move into a species recovery plan, it stops in a UKOT because of the lack of such a fund. It is bizarre that the areas of UK territory which have most global endemics, and other features of world importance at risk, lack a funding source available to other (domestic) parts of UK. This is a fundamental reason why UK failed to meet its internationally agreed 2010 targets. Neither does present funding allow

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED **FOR THE YEAR ENDED 31ST MARCH 2011**

for realistic capacity building, which can take several years. Those successes that the Forum has achieved have required a combination of huge volunteer effort and several funded projects strung together. UKOTCF will continue to encourage the establishment of further funding sources.

Principal Funding Sources

Member organisations, now in both UK and the UKOTs, part-fund the UK Overseas Territories Conservation Forum on a subscription basis, with other funds being raised from donations and project work, and much resourcing depending on voluntary work. The Forum Council would like to thank the individuals and representatives of Member and Associate organisations who have given numerous hours of voluntary time to the Forum, both in the UK and the Territories. The Forum would also like to thank existing Friends of UKOTs, and encourage others who have an interest in the UKOTs/CDs to join the scheme, which was started at the request of individuals wishing to support UKOTCF's work. The charity is very grateful for financial assistance as project grants and donations, from the Esmée Fairbairn Foundation, the Foreign & Commonwealth Office, the Department for International Development and other organisations. The Forum is also grateful to Member and Associate organisations and others for contributions in kind, including hosting meetings at their offices during the year, particularly RBG Kew, the Zoological Society of London, and Foyle's Bookshop.

Investment Policy

The Trustees have wide investment powers. During the year, no long-term investments were held. All cash reserves were held on interest-earning accounts.

Reserves policy

The purpose of the reserves held is to fund the activities in UK Overseas Territories and to fund the support of these activities in the UK. It is envisaged that all the reserves held will be required to meet these commitments.

The Trustees of UK Overseas Territories Conservation Forum (the Forum) will review its budget and agree from time to time what proportion of its incoming resources, if any, will be reserved for specific or expected future commitments. Those reserves will be regarded, in the Forum's accounts, as designated funds, but may be undesignated at the discretion of the Trustees should the purpose for designation not materialise. All policy decisions relating to reservation of incoming resources will be fully documented in the annual report and accounts of the Forum, including amounts of reservation and subsequent expenditure or removal from designation, reasons for those actions and decisions being fully explained. In all respects the Trustees will have regard for any guidance issued from time to time by the Charity Commission making recommendations to trustees regarding their reservation of incoming resources.

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years, subject to satisfactory funding arrangements. Approaches to improving these arrangements are integrated in the above sections, as are plans for developing current activities.

Trustees' responsibility for the accounts

The trustees (who are directors for the company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the income and expenditure for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

UK OVERSEAS TERRITORIES CONSERVATION FORUM

REPORT OF THE TRUSTEES - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2011

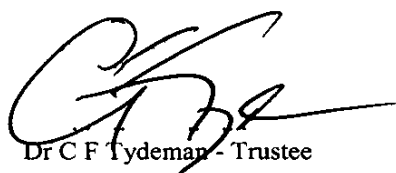
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Financial Examiner

Helen Rolfe & Co were the charitable company's independent financial examiner during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

ON BEHALF OF THE BOARD



Dr C F Tydeman - Trustee

Date 27th June 2011

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
UK OVERSEAS TERRITORIES CONSERVATION FORUM

I report on the accounts for the year ended 31st March 2011 set out on pages fourteen to twenty

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

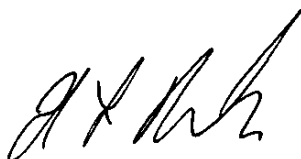
In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Helen F Rolfe FMAAT
Helen Rolfe & Co
Icknield Court
Back Street
Wendover
Buckinghamshire
HP22 6EB

Date 27th June 2011

UK OVERSEAS TERRITORIES CONSERVATION FORUM

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2011

	Unrestricted funds £	Restricted funds £	2011 Total funds £	2010 Total funds £
INCOMING RESOURCES	Notes			
Incoming resources from generated funds				
Voluntary income	155,170	42,770	197,940	164,704
Investment income	43	-	43	67
Incoming resources from charitable activities				
Project Income	-	75,847	75,847	116,152
Other incoming resources	273	-	273	181
Total incoming resources	155,486	118,617	274,103	281,104
RESOURCES EXPENDED				
Charitable Activities	152,299	123,614	275,913	355,312
Governance costs	5,070	-	5,070	6,740
Other resources expended	12,910	1,158	14,068	16,189
Total resources expended	170,279	124,772	295,051	378,241
NET INCOMING/(OUTGOING) RESOURCES	(14,793)	(6,155)	(20,948)	(97,137)
RECONCILIATION OF FUNDS				
Total funds brought forward	78,443	14,139	92,582	189,719
TOTAL FUNDS CARRIED FORWARD	63,650	7,984	71,634	92,582

UK OVERSEAS TERRITORIES CONSERVATION FORUM

BALANCE SHEET AT 31ST MARCH 2011

	Notes	2011 £	2010 £
CURRENT ASSETS			
Debtors	6	4,165	395
Cash at bank and in hand		<u>73,422</u>	<u>101,003</u>
		77,587	101,398
CREDITORS			
Amounts falling due within one year	7	<u>5,953</u>	<u>8,816</u>
NET ASSETS		<u>71,634</u>	<u>92,582</u>
FUNDS	8		
Unrestricted funds		63,650	78,443
Restricted funds		<u>7,984</u>	<u>14,139</u>
TOTAL FUNDS		<u>71,634</u>	<u>92,582</u>

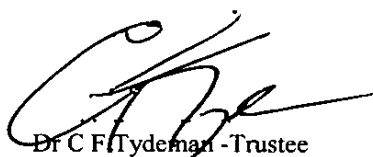
The charitable company is entitled to exemption from audit under Section 477(1) of the Companies Act 2006 for the year ended 31st March 2011

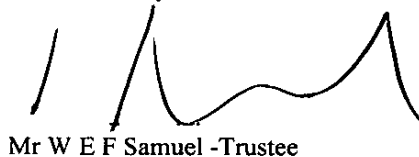
The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts

These financial statements have been prepared in accordance with the special provisions relating to the small companies regime within part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 27th June 2011 and were signed on its behalf by


Dr C F Tydemann - Trustee


Mr W E F Samuel - Trustee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2011

UK OVERSEAS TERRITORIES CONSERVATION FORUM
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2011

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

Project income derived from the Department for International Development (DFID) is for the following projects -

	2011	2010
	£	£
Environmental Education	29,900	4,196
Communication for Overseas Territories Environment Programme	14,211	12,609
Conference 2009	-	3,504

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

	2011	2010
	£	£
Depreciation - owned assets	-	-
External scrutiny	1,200	1,175
Accountancy	<u>3,835</u>	<u>5,530</u>

5. TRUSTEES' AND COMPANY SECRETARY'S REMUNERATION AND BENEFITS

The trustees received no remuneration in the year ended 31st March 2011 (2010 nil) in respect of core work

The following remuneration was paid for externally funded projects -

Dr M Pienkowski £13,450 (2010 £22,250)

Dr C Hindmarch £nil (2010 £11,800)

During the year the company secretary Dr O Cheesman was paid £18,900 (2010 £18,000)

Trustees' remuneration relates to specific project work

Trustees' remuneration is approved by The Charity Commission and allowed under the company's Memorandum and Articles of Association

Trustees' Expenses

Travel, accommodation and subsistence amounting to £8,843 (2010 £7,619) were reimbursed to 7 (2010 7) trustees during the year

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2010 none)

UK OVERSEAS TERRITORIES CONSERVATION FORUM
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2011

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011	2010
	£	£
Debtors	3,667	395
Prepayments	498	-
	<u>4,165</u>	<u>395</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2011	2010
	£	£
Other creditors	1,153	4,116
Accrued expenses	<u>4,800</u>	<u>4,700</u>
	<u>5,953</u>	<u>8,816</u>

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	2011 Total funds	2010 Total funds
	£	£	£	£
Current assets	69,008	8,579	77,587	101,398
Current liabilities	5,358	595	5,953	8,816
	<u>63,650</u>	<u>7,984</u>	<u>71,634</u>	<u>92,582</u>

UK OVERSEAS TERRITORIES CONSERVATION FORUM

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2011

9. MOVEMENT IN FUNDS	Balance 1st April 2010 £	Incoming Resources £	Resources Used £	Balance 31st March 2011 £
Restricted funds				
Data Base and Dissemination	3,862	-	-	3,862
Net Biome	(10,672)	8,150	18,332	(20,854)
Communication for Overseas Territories	(990)	15,711	14,721	-
Turks and Caicos Development	24,026	13,842	13,261	24,607
COT EU (MPASSE)	-	42,368	41,643	725
TCI Env Education	(2,087)	38,546	36,815	(356)
	<hr/>	<hr/>	<hr/>	<hr/>
	14,139	118,617	124,772	7,984
 UNRESTRICTED General Fund	 78,443	 155,486	 170,279	 63,650
	<hr/>	<hr/>	<hr/>	<hr/>
 TOTAL FUNDS	 92,582	 274,103	 295,051	 71,634
	<hr/>	<hr/>	<hr/>	<hr/>

MOVEMENT IN FUNDS

All restricted funds have arisen from specific grants. The purpose of each fund is to fulfil the work remit of those specific grants. No restrictions are imposed on the utilisation of the funds.

Transfers between restricted and general funds are only allowed where these can be specifically allocated.

10. CONNECTED CHARITIES

The following registered charities are members of UK Overseas Territories Conservation Forum and support it by the payment of membership subscriptions and other funding -

Amphibian & Reptile Conservation	655A Christchurch Road, Boscombe, Bournemouth, BH1 4AP
British Ecological Society	26 Blades Court, Putney, London SW15 2NU
Royal Botanic Gardens, Kew	Richmond, Surrey TW9 3AB
Royal Zoological Society of Scotland	134 Corstorphine Road, Edinburgh EH12 6TS
Zoological Society of London	Outer Circle, Regents Park, London NW1 4RY

11. DONATED TIME

Incoming and outgoing resources includes donated time of £156,438 (2010 £122,738)

UK OVERSEAS TERRITORIES CONSERVATION FORUM

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2011

	2011 £	2010 £
INCOMING RESOURCES		
Voluntary income		
Subscriptions and donations	155,170	101,416
Investment income		
Interest received	43	67
Incoming resources from charitable activities		
Net - Biome Project	8,150	36,706
Communication for Overseas Territories Environment Programme	15,711	13,409
Turks and Caicos Development	13,842	7,200
COT EU (MPASSE)	42,368	-
Turks and Caicos TCI Env Education	38,546	1,800
Environmental Education	-	4,196
Conference 2010	-	116,129
	<u>118,617</u>	<u>280,923</u>
Other incoming resources		
Sales	120	37
Tax refund	<u>153</u>	<u>144</u>
	273	181
	<u>274,103</u>	<u>281,104</u>
Total incoming resources		
	274,103	281,104
RESOURCES EXPENDED		
Consultancy	214,858	207,710
Travel and subsistence	46,794	44,952
Meetings and conferences	5,416	85,886
Small equipment and materials	-	604
Post, stationery, telecoms and computer costs	13,881	17,202
Publications and reference materials	5,517	2,951
Storage and general expenses	2,776	2,753
Bank charges	382	558
Accountancy	5,035	6,705
Loss on exchange	<u>392</u>	<u>8,920</u>
	295,051	378,241
	<u>295,051</u>	<u>378,241</u>
Net (Outgoing) incoming resources	<u>(20,948)</u>	<u>(97,137)</u>

This page does not form part of the statutory financial statements