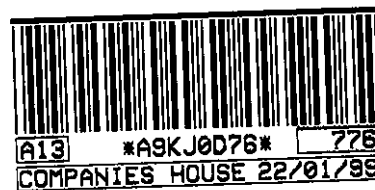


**CIVILIA FOUNDATION  
(Formerly Civilia)**

(A Company Limited by Guarantee)

**REPORT AND CONSOLIDATED FINANCIAL STATEMENTS**

**YEAR ENDED 31 JULY 1998**



**Company Number: 3207453**

**Registered Charity Number: 1056573**

## **CIVILIA FOUNDATION**

### **LEGAL AND ADMINISTRATIVE DETAILS**

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**Status:** A company limited by guarantee without share capital and a registered charity.

**Company Number:** 3207453

**Charity Number:** 1056573

**Chair:** David Bell

**Principal Officer:** Julia Middleton

**Registered Office:** 35 St Thomas Street  
London  
SE1 9SN

**Auditors:** Sayer Vincent  
23 Angel Gate  
City Road  
London EC1V 2SJ

## **CIVILIA FOUNDATION**

### **TRUSTEES' REPORT**

#### **PERIOD ENDED 31 JULY 1998**

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The Trustees present their report and audited consolidated financial statements for Civilia Foundation ("the Company") for the year ended 31 July 1998.

The Company was incorporated as a private company limited by guarantee on the 4 June 1996, and is registered with the Charity Commission, number 1056573. The Company has dispensation to omit the word "Limited" from its name. The Company changed its name from Civilia to Civilia Foundation on 4 November 1997.

#### **Objects, Organisation and Activities**

The Company's objects are the advancement of education for the public benefit and in particular, but without prejudice to the generality of the foregoing, to educate men and women from a broad range of geographical, political, ethnic, institutional, social and economic backgrounds in constitutional, civic, economic and social studies with special emphasis on civil and social awareness in the United Kingdom and elsewhere.

The Company was established alongside The Common Purpose Charitable Trust, which is a company limited by guarantee, registered in England under company number 2832875 ("CPCT") of which David Bell is a Trustee. The Company was set up to develop and licence the Common Purpose concept outside the UK. During 1997/98, the Company purchased the services of CPCT to carry out work on behalf of the Company during the development, set up and support of programmes in Dublin, Orebro and Hanover. In consideration for those services, the Company agreed to pay CPCT £64,172 (1997-£124,494) of which £95,263 (1997-£81,012) remained to be paid to CPCT as at July 31 1998. Since the year end, this amount has been reduced to £80,259.

#### **Review of Progress**

Over the last year the German company has been created and the Hannover programme has started. The Swedish company has completed its first and started its second year in Orebro. The Irish company has completed its second and started its third year in Dublin. Early development work has been undertaken in Northern France to see if programmes could be run in Calais, Boulogne and Dunkirk. Work has also been done in South Africa to establish whether a Johannesburg programme would be feasible.

Over the year the licensing work has been completed and the formal procedures which allow the Company to license national entities to run Common Purpose have been put in place.

#### **Results for the Year**

The attached financial statements show the current state of the finances, which the Trustees consider to be sound. The net movement in funds for the year ended 31 July 1998 was £925 (1997 - (£81,012)). Details of the results for the year are given in the Statement of Financial Activities on page 5.

#### **Trustees Responsibilities**

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the group and of the surplus or deficit of the group for that period. In preparing the financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and to enable them to ensure that the financial statements comply with the Companies Act, 1985. They are also responsible for safeguarding the assets of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CIVILIA FOUNDATION**

**TRUSTEES' REPORT**

**PERIOD ENDED 31 JULY 1998**

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**Board of Trustees**

Trustee, who are also directors, are as follows:-

David Bell  
Henry Bourke S.C.  
C Brandon Gough  
Elizabeth Wall  
Philip Wright  
Genista McIntosh (appointed February 1998)

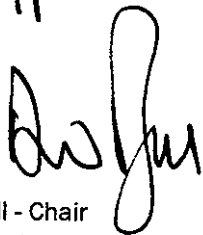
All Trustees are members of the Company. Trustees have no beneficial interest in the Company and are not remunerated. All members guarantee to contribute to the assets of the Company in the event of it being wound up such amounts as may be required, not exceeding £1. The number of guarantees at 31 July 1998 was 6 (1997-5).

**Auditors**

Sayer Vincent were appointed as auditors during the year and have indicated their willingness to continue in office and offer themselves for re-appointment at the next Annual General Meeting.

Approved by the Trustees

on 8/12/98 and signed on its behalf by



David Bell - Chair

## **AUDITORS REPORT TO THE MEMBERS OF**

### **CIVILIA FOUNDATION**

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We have audited the financial statements on pages 5 to 7 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

#### **Respective Responsibilities of Trustees and Auditors**

As described on page 2 the trustees who are also the directors of Civilia are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Going Concern**

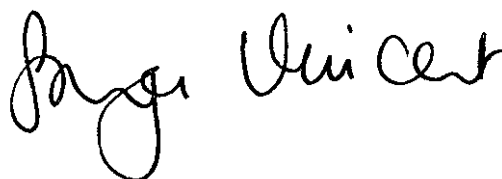
In forming our opinion, we have considered the adequacy of the disclosures made in Note 1 concerning the appropriateness of the going concern basis. In view of the significance of this matter, we consider it should be drawn to your attention, but our opinion is not qualified in this respect.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the charitable company and the group and of their incoming resources and application of resources, including its income and expenditure, in the period then ended and have been properly prepared in accordance with the Companies Act 1985.

#### **SAYER VINCENT**

Chartered Accountants  
Registered Auditors  
23 Angel Gate  
City Road  
London  
EC1V 2SJ



14 January 1999

**CIVILIA FOUNDATION****STATEMENT OF FINANCIAL ACTIVITIES**

(Incorporating an Income and expenditure Account)

**YEAR ENDED 31 JULY 1998**

	<b>1998</b> <b>£</b>	<b>1997</b> <b>£</b>
<b>Incoming Resources</b>		
Project Income	<u>66,676</u>	<u>43,482</u>
<b>Total Incoming Resources</b>	<u>66,676</u>	<u>43,482</u>
<b>Resources Expended</b>		
<i>Direct Charitable Expenditure</i>		
Support Costs	<u>65,751</u>	<u>124,494</u>
<b>Total Resources Expended</b>	<u>65,751</u>	<u>124,494</u>
<b>Net Movement in Funds</b>	<b>925</b>	<b>(81,012)</b>
<b>Funds at 1 August 1997</b>	<b>(81,012)</b>	<b>-</b>
<b>Funds at 31 July 1998</b>	<b>(80,087)</b>	<b>(81,012)</b>

All of the groups activities are classed as continuing.

There were no recognised surpluses or deficits other than those shown above. The movement on funds is shown above.

**CIVILIA FOUNDATION****BALANCE SHEET****AT 31 JULY 1998**

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	1998 Group £	Company £	1997 Company £
<b>Current Assets</b>			
Debtors	15,176	10,000	-
Creditors: Amounts Falling Due Within One year	<u>(95,263)</u>	<u>(90,087)</u>	<u>(81,012)</u>
<b>Net Liabilities</b>	<u>(80,087)</u>	<u>(80,087)</u>	<u>(81,012)</u>
<b>Funds</b>			
Unrestricted Funds	<u>(80,087)</u>	<u>(80,087)</u>	<u>(81,012)</u>

These financial statements were approved by the Board of Trustees  
on 8/12/98 and signed on their behalf by



David Bell - Trustee

# CIVILIA FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 JULY 1998

### 1. Accounting Policies

#### Basis of Accounting

These financial statements are prepared under the historical basis and in accordance with the Statement of Recommended Practice (Accounting by Charities), and with applicable accounting standards. Consolidated financial statements "group accounts" have been prepared in respect of the Company and its wholly owned subsidiary, Civilia Limited. The results of Civilia Limited have been consolidated into the Statement of Financial Activities on a line-by-line basis. In accordance with section 230 of the Companies Act 1985 a separate Statement of Financial Activities of the Civilia Foundation has not been presented.

#### Going Concern

The Company is a going concern because it has support from the Common Purpose Charitable Trust (see below - note 4). In addition, it is in the process of acquiring funds for the new financial year.

#### Fund Accountancy

Unrestricted funds comprise of accumulated surpluses and deficits on general funds. They are available for use at the discretion of the Board of Trustees in furtherance of the general charitable objectives.

#### Incoming Resources

Incoming resources represent the total income during the year comprising project income.

### 2. Resources Expended

	1998	1997
	£	£
<b>Direct charitable expenditure</b>		
Support costs	<u>65,751</u>	<u>124,494</u>

### 3. Creditors: Due Within One Year

	Group	Company	1997 Company
	£	£	£
Sundry creditors	<u>95,263</u>	<u>90,087</u>	<u>81,012</u>

### 4. Post Balance Sheet Event

Civilia Foundation became a subsidiary of the Common Purpose Charitable Trust, a Company registered in England, number 2832875 and a registered charity, number 1023384 with effect from 1 August 1998.