1999 REPORT AND ACCOUNTS



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**Directors** J. McAslan A.S.J. Brown M.J. Smith

M.P. Marckrow R. Smart

Secretary R. Smart

Audrey House, 16/20 Ely Place, Registered office

London, EC1N 6SN.

Registered number 3204556

# 1999 REPORT AND ACCOUNTS

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#### **DIRECTORS' REPORT**

The Directors present their Report and the Accounts for the year ended 31st October, 1999.

#### Principal activity

The principal activity of the Company was the provision of services as architects and surveyors on overseas assignments.

#### Results and dividend

A summary of the year's trading results is given on page 4 of the accounts. The Directors recommend a final ordinary dividend of £75,000 for the year.

On 1<sup>st</sup> November, 1998 the entire share capital of the Company was transferred from Troughton McAslan Limited to John McAslan & Partners Limited.

#### **Directors**

The Directors during the year and their beneficial interests in the issued ordinary share capital of the Company were:

1st November, 1998 and 31st October, 1999 £1 Ordinary shares

1st November, 1998 and

	£1 Ordinary shares
J. McAslan	-
J. Troughton (resigned on 15th July, 1999)	-
A.S.J. Brown (appointed 1st February, 2000)	-
M.J. Smith (appointed 1 <sup>st</sup> February, 2000)	-
M.P. Marckrow (appointed 1st February, 2000)	-
R. Smart (appointed 1st February, 2000)	-

The Directors' beneficial interests in the issued ordinary share capital of the parent company, John McAslan & Partners Limited, were as follows:

J. McAslan

J. Troughton (resigned on 15<sup>th</sup> July, 1999)

A.S.J. Brown (appointed 1<sup>st</sup> February, 2000)

M.J. Smith (appointed 1<sup>st</sup> February, 2000)

M.P. Marckrow (appointed 1<sup>st</sup> February, 2000)

R. Smart (appointed 1<sup>st</sup> February, 2000)

#### Directors' responsibilities in respect of the preparation of accounts

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of the Company's affairs at the end of the accounting year and of its profit or loss for the year. In preparing those accounts the Directors are required to:

- \* select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- \* prepare the accounts on a going concern basis unless it is inappropriate to presume that the Company will continue in business.

#### **DIRECTORS' REPORT (Continued)**

The Directors are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Year 2000 computer issue

The Directors have assessed the risks and uncertainties arising from the millennium computer problem and consider there will be no significant impact on the Company or its operations.

#### **Auditors**

The Company has taken advantage of the dispensation under S386 of the Companies Act 1985, not to reappoint auditors, and therefore Beavis Walker will continue to act as Auditors.

#### Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

By order of the Board

RachelSmit

Secretary

#### AUDITORS' REPORT TO THE MEMBERS OF

#### TMA STUDIO LIMITED

We have audited the accounts on pages 4 to 7 which have been prepared on the historical cost basis and in accordance with the Financial Reporting Standard for Smaller Entities (effective March, 1999) and the accounting policies set out on page 6.

#### Respective responsibilities of directors and auditors

As described on page 1, the Company's Directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes an examination on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of the Company's affairs at 31<sup>st</sup> October, 1999 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Reaves Walker

12th April, 2000

**Beavis Walker** 

Chartered Accountants, Registered Auditor

Audrey House, 16/20 Ely Place, London, EC1N 6SN.

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31st OCTOBER, 1999

	Notes	1999 £	1998 £
Turnover	2	173,602	250,205
Cost of sales		70,450	92,159
Gross profit		103,152	158,046
Administrative expenses		1,521	587
Profit on ordinary activities before tax	3	101,631	157,459
Tax	4	25,000	32,800
Profit on ordinary activities after tax		76,631	124,659
Dividends	5	75,000	124,000
Datained mustit fourtherman		1.721	(50
Retained profit for the year		1,631	659
Retained profit at 1st November, 1998		1,363	704
Retained profit at 31st October, 1999		£2,994	£1,363

# BALANCE SHEET AT 31st OCTOBER, 1999

	Notes	1999 £	1998 £
Current assets			
Debtors	6	42,559	211,744
Creditors due within one year	7	39,465	210,281
Net assets		£3,094	£1,463
Capital and reserves			
Called up share capital	8	100	100
Profit and loss account		2,994	1,363
Shareholders' funds – equity interests	9	£3,094	£1,463
		Miles II de la company	

These accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and the Financial Reporting Standard for Smaller Entities (effective March, 1999).

Director W

Approved by the Board on 12th April 2000

#### NOTES TO THE ACCOUNTS

#### 1. Accounting policies

### (a) Basis of accounting

The accounts have been prepared on the historical cost basis and in accordance with applicable accounting standards.

#### (b) Turnover

Turnover and profit on long term contracts are recognised in proportion to work performed during the year. Any uninvoiced work at the year end is included in debtors under accrued income.

# (c) Foreign currency

Transactions in foreign currencies are converted into sterling at the rates of exchange ruling at the dates of the transactions. Assets and liabilities in foreign currencies are translated into sterling at balance sheet date rates of exchange. Exchange differences are taken into account in arriving at the operating profit.

#### 2. Turnover

Turnover is attributable to the Company's sole activity and was derived from work performed in Italy.

3.	Profit on ordinary activities Stated after charging:	1999	1998
	Auditors' remuneration	£500	£500
4.	Tax		
	Corporation tax at 20% (1998 - 31% less tapering relief		
	on the adjusted result for the year)	£25,000	£32,800
5.	Dividends		
	Dividend paid	•	124,000
	Dividend proposed	75,000	-
		C75 000	C124 000
		£75,000	£124,000
6.	Debtors	£	£
	Trade debtors	-	158,234
	Due from parent undertaking	7,872	-
	Accrued income	34,687	53,510
		£42,559	£211,744
		,	
7.	Creditors due within one year		
	Trade creditors	2,575	48,479
	Corporation tax	25,000	34,000
	Accruals	11,890	16,514
	Due to parent undertaking	<u>-</u>	111,288
		£39,465	£210,281

The Company's banker has a fixed and floating charge over the assets of the Company. At the balance sheet date the Company's indebtedness to the bank was £Nil.

# NOTES TO THE ACCOUNTS (Continued)

8.	Called up share capital Authorised:	1999	1998
	100,000 Ordinary shares of £1 each	£100,000	£100,000
	Allotted, issued and fully paid	<del></del>	
	100 Ordinary shares of £1 each	£100	£100
		<del></del>	
9.	Reconciliation of movements in shareholders' funds	£	£
	Shareholders funds at 1st November, 1998	1,463	804
	Profit for the financial year	76,631	124,659
	Dividend paid	(75,000)	(124,000)
	Shareholders' funds at 31st October, 1999	£3,094	£1,463

# 10. Related party transactions

At 31st October, 1999 the Company was owed £77,872 from its parent company, John McAslan and Partners Limited.

# 11. Parent company

The parent company is John McAslan & Partners Limited (formerly Troughton McAslan Limited), which is registered in England and Wales.