

3201917



WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

(A company limited by guarantee and not having a share capital)

ANNUAL REPORT AND ACCOUNTS

For the year ended

31 MARCH 2000

Registered charity no	1056035
Registered Company no	3201917
Registered address	Arno House 63 Willes Road Leamington Spa Warwickshire CV31 1BN
Bankers	Barclays Bank plc 159 The Parade Leamington Spa CV32 4AZ
Solicitors	Wright Hasall 9 Clarendon Place Leamington Spa CV32 5QL
Auditors	Daffern & Co 32/34 Clarendon Street Leamington Spa CV32 4PG

WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

PRESIDENT M Dunne J P, Lord Lieutenant of Warwickshire

VICE PRESIDENTS The Hon. Lady Smith-Ryland
The Lady Butterworth
Mrs B E Winstanley MBE (A), (FP)

COUNCIL OF MANAGEMENT at 31 March 2000

Chairman	M J Kimberley	(FP), (PD)
Honorary Secretary	Prof D Locke	
Honorary Treasurer	A W Parsons FCA	(FP),

R J Aldenton	H Kotecha
P Angier (PD)	S Markham
M Brewer	T Nelson
Mrs J Davies	A Smith (N)
C Grocock	J R Sorrell (A)
Miss D James	M H Woodall (FP)
Mrs G Jones (FP)	G Wright (PD)

*Each year a third of the Council of Management retire by rotation and are eligible for re-election. (Indicated by *)*

Committees:

A – Arts development FP – Finance and personnel PD – Policy development N - Narrowboat

The Council of Management is attended by representatives of: The Council of Disabled People, Coventry City Council Youth Service, Coventry Diocesan Education Committee, Solihull Metropolitan Borough Council Youth and Community Office, The Rank Foundation, Warwickshire Constabulary, Warwickshire County Council, Warwickshire Community Education Department, Youth Clubs UK.

Financial Advisor P V R Dickins FCA (FP)

Staff

Executive Director	William Clemmey	Springboard Environmental Youthworker	Sarah Disney
Sports Worker	Simon Baxter	Springboard Environmental Youthworker (Part time)	James Maiden
Office Supervisor	Sandra Martin	Springboard Secretary	Di Perks
Secretary	Margaret Clements	Volunteer Development Officer	Wendy Thompson
Arts Development Worker	Lucy Bergonzi	Youth Achievement Awards Moderator	Holly Magson
Escape Scream Police	Steve Hyde	Fund Raising and Marketing Development Officer	Cath Fletcher
Office Cleaner	Annie O'Mahoney	First Gear Co-ordinator	Nik Paddison

The Association was formed as a Charity in 1954. From 1 April 1997 it was incorporated as a company limited by guarantee and is governed by a Memorandum and Articles of Association.

**WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS
ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT
for the year ended 31 March 2000**

The Council of Management present their report and the audited financial statements for the year ended 31 March 2000

Objects

The Objects of the Warwickshire Association of Youth Clubs are to support and assist young people up to the age of 25, and to enable them to make informed choices in the areas of education, health, training, independence and recreation.

This is provided primarily through the support offered to our affiliated clubs.

In all its work with young people the Association seeks to ensure equal opportunities, regardless of race, creed, sex or disability.

Organisation

The Charity is a Company Limited by Guarantee. The charity is run by the Executive Director, William Clemmey, who is answerable to the Council of Management. Sub Committees have been formed to deal with arts development; finance and personnel; fund raising; the narrowboat; and policy development. We are an Association of 115 youth groups working with over 9,000 young people and over 900 youth workers in Warwickshire, Coventry and Solihull.

Review of development, activities and achievements of the charity during the year.

We are grateful for the continued support from the National Lottery Charities Board towards our work. We had three funded projects last year. Our new narrowboat Dream Catcher was finally built and has been used to train helmsmen and with youth groups. The Volunteer Development Project has been successful in supporting and training over thirty volunteers. We now have over fifteen Youth Achievement Awards groups working with over 150 young people. We have started a Senior Members' Training project. Our Springboard Environmental Project goes from strength to strength. We have 20 groups participating with over 300 young people. An environmental youth conference was planned and run by two young people for over 50 participants.

The Rank Foundation funded Arts Development Project has continued with a successful year of activities. An International Youth Exchange was organised in Russia with our partner groups from Belarus, Denmark and Russia. The Right Now Project came to an end and we are now working with Save the Children on a Young People and Violence Project.

First Gear – our pre-learner driving course has been run eight times during the year with over 100 participants.

A recent OFSTED inspection of Warwickshire Youth Service praised the work that we are doing in First Gear and with the Youth Achievement Awards Scheme.

Our office and administration staff continue to provide excellent support and back-up to our clubs and the youth work team.

Further details of our work can be found in our annual report.

Finance

During the year £31,359 was received from Rank Foundation to develop the Arts Project. The National Lottery Charities Board gave £49,956 for our Volunteer Development Project and £61,461 for our Springboard Project. Further details are given in the following pages.

**WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS
ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT
for the year ended 31 March 2000
Continued**

Ladies Committee

We are grateful to the continued support from our Ladies Committee. This year they raised £7,416 for the Association's benefit through running the annual ball and the golf, tennis and bridge tournaments. Our special thanks go to Mrs B E Winstanley for co-ordinating this energetic group.

Friends of the Association

In February we launched the Friends of WAYC group. The Friends will help with events and will also be involved in fund raising activities.

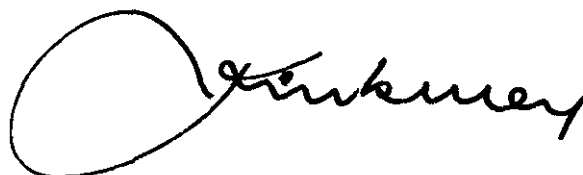
Council of Management's responsibilities

The Council of Management is required by charity legislation to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the results of the charity for that period.

In preparing the accounts, appropriate accounting policies have been used and applied consistently, reasonable and prudent judgements and estimates have been made and the accounts have been prepared on a going concern basis.

The Council of Management is responsible for maintaining adequate accounting records, for safeguarding the assets of the Charity and for taking reasonable steps for preventing and detecting fraud and other irregularities.

On behalf of the Council of Management

A handwritten signature in black ink, appearing to read 'M J Kimberley', with a large, stylized loop at the beginning.

**M J Kimberley Esq
Chairman**

25 September 2000

REPORT OF THE AUDITORS

To the Members of The Warwickshire Association of Youth Clubs

We have audited the accounts on pages 6 to 11 which have been prepared under the historical cost convention in accordance with the accounting policies set out on page 8.

Respective responsibilities of Council of Management and auditors

As described on page 3 the Council of Management are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion based on our audit on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Executive Committee in the preparation of the accounts, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the Charity's affairs at 31 March 2000 and of its statement of financial activities for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Daffern & Co.

25 September 2000

**Daffern & Co
Registered Auditors
Chartered Accountants**

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS LIMITED
STATEMENT OF FINANCIAL ACTIVITIES

General Funds
For the year ended 31 March 2000

	Unrestricted funds £	Restricted funds £	Designated Funds £	Total £	1999 Total £
Incoming resources					
Donations	25,000	-	-	25,000	26,838
Grants	15,818	-	-	15,818	18,551
Affiliation fees	5,587	-	-	5,587	5,435
Association	5,700	-	-	5,700	5,481
Arno House – rent	9,897	-	-	9,897	10,990
Sports Development	9,607	-	-	9,607	13,976
Canal boat	-	6,495	-	6,495	1,350
Minibus	3,314	-	-	3,314	1,917
International Awareness	888	-	-	888	22,595
Bank interest	-	1,986	2,789	4,775	7,071
Fund raising	11,645	-	-	11,645	10,060
Summer Madness	7,204	-	-	7,204	7,905
Administration costs recharged	11,119	-	-	11,119	12,400
Arts Development	-	58,016	-	58,016	29,257
Young people & violence	-	1,392	-	1,392	3,538
First Gear	-	19,048	-	19,048	15,754
Right Now	-	-	-	-	6,604
Deadline Challenge	-	-	-	-	(200)
Springboard	-	63,609	-	63,609	23,935
Escape Scream Police	-	1,353	-	1,353	2,282
Volunteer project	-	52,686	-	52,686	30,430
Surplus on disposal of assets	-	-	-	-	7,229
Total incoming resources	105,779	204,585	2,789	313,153	263,398
Resources expended					
Direct charitable expenditure	3 106,039	161,919	-	267,958	270,007
Fundraising and publicity	4 13,148	-	-	13,148	3,789
Management and administration of the Charity	5 -	-	-	-	-
	119,187	161,919	-	281,106	273,796
Net incoming/(outgoing) resources for the year	(13,408)	42,666	2,789	32,047	(10,398)
Transfers between funds	44,419	(37,494)	(6,925)	-	-
Donation for computers	2,290	-	-	2,290	-
Additional amount written Off the canal boat	-	-	-	-	(30,066)
Net incoming (outgoing) resources after transfers	33,301	5,172	(4,136)	34,337	(40,464)
Fund balances at 1 April 1999	86,535	71,756	83,570	241,861	282,325
Fund balances at 31 March 2000	119,836	76,928	79,434	276,198	241,861

Continuing operations

No activities were discontinued during the year.

Total Recognised gains and losses

The Charity has no recognised gains or losses other than those noted above.

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS LIMITED

BALANCE SHEET

At 31 March 2000

	Note	£	2000	£	£	1999	£
Fixed Assets	8			124,677			84,545
Current assets							
Debtors	9	9,581			30,814		
Bank accounts		99,669			88,407		
Building Society deposit		69,930			60,647		
		<u>179,180</u>			<u>179,868</u>		
Less creditors							
Amounts falling due within one year	10	<u>27,659</u>		151,521	<u>22,552</u>		157,316
				<u>276,198</u>			<u>241,861</u>
Represented by:							
Funds							
General fund	11			119,836			86,535
Restricted funds	12			76,928			71,756
Designated funds				<u>79,434</u>			<u>83,570</u>
				<u>276,198</u>			<u>241,861</u>

These financial statements were approved by the Council of Management
On 25 September 2000 and signed on their behalf by



M J Kimberley
Chairman

The notes on pages 8 to 11 form part of these accounts

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS At 31 March 2000

1 Accounting policies

- a) The financial statements have been prepared in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting by Charities (SORP) issued October 1995.
- b) Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities for the year to which they relate.
- c) Grants are recognised in full in the Statement of Financial Activities for the year to which they relate
- d) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.
- e) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.
- f) Designated funds are unrestricted funds earmarked by the Council of Management for particular purposes
- g) Staff costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities.
- h) Administration costs of the charity relate to the costs of running the charity and include any costs which cannot be specifically identified to another expenditure classification
- i) Depreciation is provided on tangible assets in use, other than the canal boat, at rates calculated to write off the cost of the asset over its estimated useful life, which for motor vehicles is 5 years, office equipment 4 years and computers 2 years. The canal boat is included at valuation. No depreciation has been applied to the freehold premises, since the Council of Management consider the value to be well in excess of the book value. Assets purchased for all restricted funds are written off in full in the year of purchase.
- j) Costs in respect of operating leases are charged in arriving at the operating profit on a straight line basis over the lease term.

2 Taxation status

The Warwickshire Association of Youth Clubs is a registered charity and as such is entitled to the exemption provide by Section 505 of the ICTA 1988 and Section 256 of the TCGA 1992 from Corporation Tax. There are no trading profits on which Corporation tax is payable.

	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
3 Direct charitable expenditure				
Association	5,772	-	5,772	6,954
Sports Development	8,751	-	8,751	16,537
Canal boat	1,519	4,405	5,924	13,877
Minibus	5,020	-	5,020	8,079
International Awareness	-	-	-	22,595
Salaries and office costs	61,943	-	61,943	67,701
Occupation costs	10,796	-	10,796	8,857
Staff travel costs	4,352	-	4,352	1,597
Audit	140	200	340	154
Legal and professional charges	-	580	580	-
Arts Development	-	42,541	42,541	34,550
Summer Madness	7,746	-	7,746	10,951
Young people and violence	-	60	60	-
First Gear	-	22,804	22,804	18,618
Right Now	-	283	283	7,191
Deadline Challenge	-	514	514	60
Springboard project	-	45,361	45,361	21,341
Escape Scream Police	-	2,391	2,391	770
Volunteer project	-	42,780	42,780	30,175
	106,039	161,919	267,958	270,007

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS, continued

At 31 March 2000

4 Fundraising and publicity	Unrestricted funds	Restricted Funds	Total 2000	Total 1999
	£	£	£	£
Salary	10,394	-	10,394	2,832
Other costs	2,754	-	2,754	957
	13,148	-	13,148	3,789

5 Management and administration of the Charity

All expenditure directly related to the objects of the charity.

6 Total Resources expended	Staff Costs	Depreciation	Other Costs	Total 2000	Total 1999
	£	£	£	£	£
Direct charitable expenditure	153,025	10,577	104,356	267,958	270,007
Fundraising and publicity	10,394	-	2,754	13,148	3,789
Management and administration of the Charity	-	-	-	-	-
	163,419	10,577	107,110	281,106	273,796

	2000	1999
Staff costs	£	£
Salaries	145,060	114,747
Social security	10,872	10,499
Pensions	7,487	7,534
	163,419	132,780
Other costs		
Association	5,772	6,954
Sports Development	1,122	2,311
Canal boat	5,085	13,877
Minibus	2,065	5,124
International Awareness	-	22,595
Administration	8,998	8,340
Occupancy costs	8,922	6,983
Miscellaneous	3,611	7,251
Arts Development	24,251	15,658
Summer Madness	6,196	9,223
First Gear	12,541	14,355
Springboard	17,129	10,245
Escape Scream Police	2,391	770
Volunteer project	9,027	7,982
	107,110	131,668

The average number of employees (part time Full time) during the year was as follows:	2000	1999
Sports Development	1	1
Administration	3	4
Fundraising	1	-
Arts Development	2	1
Summer Madness	1	-
First Gear	1	1
Springboard	3	2
Volunteer project	2	2
	14	11

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS Continued At 31 March 2000

7 Council of Managements' remuneration and expenses

The Chairman received re-imbursement of expenses of £825 (1999 £550). One other Council of Management member received re-imbursement of travel expenses.

8 Fixed assets

	Arno House £	Motor vehicles £	Canal Boat £	Equipment £	Total £
Cost or valuation					
At 1 April 1999 Cost	30,182	32,587	-	13,069	75,838
Valuation	-	-	27,000	-	27,000
Additions	4,000	-	44,419	2,290	50,709
At 31 March 2000	34,182	32,587	71,419	15,359	153,547
Depreciation					
At 1 April 1999	-	8,973	-	9,320	18,293
Charge for year	-	6,517	1,419	2,641	10,577
At 31 March 2000	-	15,490	1,419	11,961	28,870
Net book value					
At 31 March 2000	34,182	17,097	70,000	3,398	124,677

	2000 £	1999 £
9 Debtors		
Owing from affiliated clubs	177	973
Payments in advance	9,188	2,054
Grants received since 31 March relating to 1999/00	-	21,120
Other	216	6,667
	<u>9,581</u>	<u>30,814</u>

10 Creditors: Amounts falling due within one year

Accrued charges	3,641	6,013
Affiliation fees and insurance received relating to 2000/01	1,860	3,103
Grants received for expending in 2000/01	6,210	11,118
Other	15,948	2,318
	<u>27,659</u>	<u>22,552</u>

11 General fund

As at 31 March 1999	86,535	113,317
Net incoming resources before transfers	(13,408)	(1,055)
Transfer from canal boat fund	44,419	-
Amount written off the cost of the canal boat	-	(30,066)
Cost of computers donated	2,290	-
Transfer from resources fund	-	4,339
	<u>119,836</u>	<u>86,535</u>

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS Continued At 31 March 2000

12 Restricted funds	Balance at 31 March 1999 £	Movement in year £	Balance at 31 March 2000 £
Canal boat	35,984	(35,984)	-
Arts development	14,211	16,103	30,314
Young people and violence	-	1,356	1,356
First Gear	5,823	(3,607)	2,216
Right Now	279	(279)	-
Deadline Challenge	514	(514)	-
Springboard	2,594	18,666	21,260
Escape Scream Police	1,512	(1,038)	474
Volunteer project	10,839	10,469	21,308
	<u>71,756</u>	<u>5,172</u>	<u>76,928</u>

The Canal boat fund relates to a grant received from the National Lottery to equip a narrowboat to hire out to member clubs. This has now been carried out, and there is a grant for training helmsmen. This fund is now closed.

Arts Development derives from grants received from the Rank Foundation for arts work in the area.

Young People and Violence relates to a grant from Save the Children and Youth Clubs UK.

First Gear is used to fund a project for young motor car drivers.

Right Now was a youth rights project funded by Save the Children, Youth Clubs UK and the Arts Council

Deadline Challenge was an environmental project funded by Shell Better Britain.

Springboard project is a National Lottery funded Environmental Youth project

Escape Scream Police is a training course to help young people being bullied and to help them if attacked on the street

The Volunteer Project is a project for recruiting and training volunteers, funded by the National Lottery. It also runs the Youth Achievement Awards.

13 Analysis of Net Assets between funds

	Restricted Funds £	Unrestricted Designated £	Funds General £	Total £
Fund balances are represented by:				
Fixed assets	-	-	124,677	124,677
Current assets				
Cash at Bank	2,807	23,638	73,224	99,669
Building Society deposit	9,994	59,936	-	69,930
Debtors	7,150	-	2,431	9,581
Creditors falling within one year	(1,250)	-	(26,409)	(27,659)
Owing (to)/from funds	58,227	(4,140)	(54,087)	-
Total current assets	<u>76,928</u>	<u>79,434</u>	<u>(4,841)</u>	<u>151,521</u>
Total Assets	<u>76,928</u>	<u>79,434</u>	<u>119,836</u>	<u>276,198</u>

14 Commitments

At 31 March 2000 the Charity had an annual commitment of £1,410 (1999 £1,410) in respect of operating leases for plant and machinery