



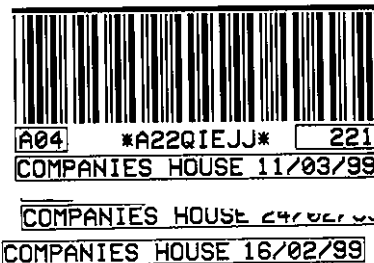
WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS
(A company limited by guarantee and not having a share capital)

ANNUAL REPORT AND ACCOUNTS

For the year ended

31 MARCH 1998

Registered charity no	1056035
Registered Company no	3201917
Registered address	Arno House 63 Willes Road Leamington Spa Warwickshire CV31 1BN
Bankers	Barclays Bank plc 159 The Parade Leamington Spa
Solicitors	Blythe Liggins Edmund House Rugby Road Leamington Spa
Auditors	Daffern & Co 32/34 Clarendon Street Leamington Spa



WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

PRESIDENT M Dunne J P, Lord Lieutenant of Warwickshire

VICE PRESIDENTS
The Hon. Lady Smith-Ryland
The Lady Butterworth
Mrs B E Winstanley

COUNCIL OF MANAGEMENT

Chairman	Mrs B E Winstanley (A), (PD)
Honorary Secretary	Prof D Locke (PD)
Honorary Treasurer	A W Parsons FCA (FP)

R J Alderton (SE)	Miss H Magson
M ^r Brewer	S Markham
Mrs J Davies (SE)	T Nelson (SE)
Mrs V Downes	J Purewal
C Grocock	J R Sorrell (A),(PD)
M Kimberley (FP)	M H Woodall (FP),(PD)
H Kotecha	Miss F Wyatt (FP)

Each year a third of the Council of Management retire by rotation and are eligible for re-election.

Committees:

A - Arts development FP - Finance and personnel PD - Policy development SE - Sports and events

The Council of Management is attended by representatives of: Coventry City Council, Coventry Diocesan Education Committee, Solihull Metropolitan Borough Council, Warwickshire Constabulary, Warwickshire County Council, Warwickshire Community Education Department, Youth Clubs UK.

Financial Advisor P V R Dickins FCA

Staff

Executive Director	William Clemmey	Arts mobile Co-ordinator	Martin Green
Sports Development Officer	Janice Pennel	Arts mobile workers	Michelle Deardon
Office Supervisor	Sandra Martin		Alison Ball
Arts Development Worker	Marie-Claire Child	First Gear Co-ordinator	Nik Paddison
Volunteer Development Officer	Wendy Thompson	Escape Scream Police trainer	Steve Hyde
Rank gappers	Alison Ball	Youth achievement awards	
(until February 1998)	Andrew Phipps	moderators	Nik Paddison
Secretary	Margret Clements		Holly Hagson
Fund Raising Secretary	Nik Paddison	Cleaner	Annie O'Mahoney

The Association was formed as a Charity in 1954. From 1 April 1997 it was incorporated as a company limited by guarantee and is governed by a memorandum and articles of association.

**WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS
ANNUAL REPORT OF THE COUNCIL OF MANAGEMENT
for the year ended 31 March 1998**

The Council of Management present their report and the audited financial statements for the year ended 31 March 1998.

Objects

The Objects of the Warwickshire Association of Youth Clubs are: to support and assist young people up to the age of 25, to enable them to make informed choices in the areas of education, health, training, independence and recreation. This is provided primarily through the support offered to our affiliated clubs. In all its work with young people the Association seeks to ensure equal opportunities, regardless of race, creed, sex or disability.

Organisation

On 1 April 1997 the Charity became a Company Limited By Guarantee no 3201917 with a new charitable number 1056035. All the assets of the previous charity were passed to the new one and the name has remained the same. The charity is run by the Executive Director, William Clemmey, who is answerable to the Council of Management. Sub Committees have been formed to deal with arts development; finance and personnel; fund raising; policy development; and sports development.

Review of development, activities and achievements of the charity during the year.

We are pleased to report that we have had another successful year. Our Rank Foundation funded "Youth or Adult?" Arts Project has continued to develop thanks to the work of Marie-Claire Child. She has been involved with the Right Now Project who have produced a video on Homelessness. Janice Pennel continues to expand our Sports and Events programme. We have 130 clubs affiliating to us and they are capably dealt with in the office by Sandra Martin. We were pleased to be granted a National Charity Lotteries grant for a Volunteer Development Project which will help us to train volunteers and to develop the Youth Achievement Awards Scheme. The fund raising continues to strive to bring in the necessary funds.

Our Annual Report highlights the work that we are currently doing with young people in Warwickshire, Coventry and Solihull. Copies of this report are available from the Association.

Finance

The accounts this year have been redrafted to comply with the new accounting regulations for charities. During the year £27,650 was received from Rank Foundation to develop the Arts Project. We also received £75,404 from the National Lottery for our new narrowboat and butty and £12,630 for the first instalment for the Volunteer Development Project.

Flood

During the early morning of Good Friday on 10 April 1998 the River Leam flooded and flowed into our basement destroying all our equipment and resources stored there. We believe that we are adequately insured for this loss. It has severely affected our work and the service that we can offer.

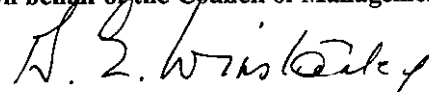
Council of Management's responsibilities

The Council of Management is required by charity legislation to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the results of the charity for that period.

In preparing the accounts, appropriate accounting policies have been used and applied consistently, reasonable and prudent judgements and estimates have been made and the accounts have been prepared on a going concern basis.

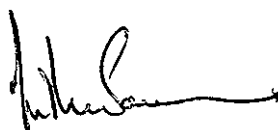
The Council of Management is responsible for maintaining adequate accounting records, for safeguarding the assets of the Charity and for taking reasonable steps for preventing and detecting fraud and other irregularities.

On behalf of the Council of Management



Mrs B E Winstanley
Chairman

21 September 1998



A. W. Parsons
Director & Hon Treasurer

REPORT OF THE AUDITORS

To the Members of The Warwickshire Association of Youth Clubs

We have audited the accounts on pages 5 to 9 which have been prepared under the historical cost convention in accordance with the accounting policies set out on page 7.

Respective responsibilities of Council of Management and auditors

As described on page 3 the Council of Management are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion based on our audit on those accounts and to report our opinion to you.

Basis of opinion

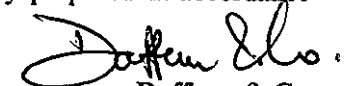
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Executive Committee in the preparation of the accounts, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the Charity's affairs at 31 March 1998 and of its statement of financial activities for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

21 September 1998


Daffern & Co
Registered auditors
Chartered Accountants

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 March 1998

	Unrestricted Funds £	Restricted funds £	Designated funds £	Total £	1997 (See note 2) Total £
Incoming resources					
Donations	27,791	-	-	27,791	30,367
Grants	18,852	-	-	18,852	18,636
Affiliation fees	5,716	-	-	5,716	5,088
Association	12,391	-	-	12,391	13,163
Arno house	5,140	-	-	5,140	7,428
Sports development	13,672	-	-	13,672	13,227
Canal boat	-	81,479	-	81,479	14,546
Minibus	1,487	3,798	-	5,285	4,857
International awareness	1,159	-	-	1,159	4,082
Bank interest	1,119	-	3,096	4,215	4,090
Fund raising	8,827	-	-	8,827	5,030
Summer Madness A C	6,533	-	-	6,533	5,437
Administration expenses	7,572	-	-	7,572	8,175
Arts Development	-	33,719	-	33,719	32,284
First Gear	-	3,059	-	3,059	92
Right Now	-	5,851	-	5,851	-
Deadline Challenge	-	1,300	-	1,300	-
Volunteer Project	-	12,630	-	12,630	-
Surplus on disposal of assets	1,000	-	-	1,000	4,840
Total incoming resources	111,259	141,836	3,096	256,191	171,542
Resources expended					
Direct charitable expenditure					
Association	5,545	-	-	5,545	10,554
Arno House	9,429	-	-	9,429	6,191
Sports Development	18,136	-	-	18,136	15,259
Canal boat	-	2,968	-	2,968	4,131
Minibus	4,192	-	-	4,192	2,048
International awareness	1,056	-	-	1,056	4,082
Fund raising	5,978	-	-	5,978	4,414
Summer Madness A C	8,550	-	-	8,550	6,235
Administration expenses	61,149	-	-	61,149	62,902
Arts development	-	31,871	-	31,871	28,550
First Gear	-	3,932	-	3,932	18
Right Now	-	4,985	-	4,985	-
Deadline Challenge	-	526	-	526	-
Volunteer Project	-	2,046	-	2,046	-
Total resources expended	114,035	46,328	-	160,363	144,384
Net incoming resources before transfers	(2,776)	95,508	3,096	95,828	26,958
Transfers between funds	56,500	(55,103)	(1,397)	-	-
Net incoming resources after transfers	53,724	40,405	1,699	95,828	26,958
Fund balances acquired by W A Y C	59,593	48,521	78,382	186,496	159,538
Fund balances at 31 March 1998	113,317	88,926	80,081	282,324	186,496

Continuing operations

All the Charity's activities were acquired at 1 April 1997 from The Warwickshire Association of Youth Clubs, an unincorporated association. No activities were discontinued during the year.

Total Recognised gains and losses

The Charity has no recognised gains or losses.

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

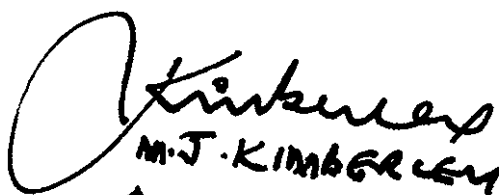
BALANCE SHEET

At 31 March 1998

		1998		1997 (See note 2)	
	Note	£	£	£	£
Fixed Assets	5		108,156		62,161
Current assets					
Debtors	6	13,141		5,692	
Bank accounts		58,759		52,273	
Building Society deposit		117,260		84,648	
		<u>189,160</u>		<u>142,613</u>	
Less creditors					
Amounts falling due within one year	7	<u>14,992</u>		<u>18,278</u>	
			174,168		124,335
Net Assets	10		<u>282,324</u>		<u>186,496</u>
Represented by:					
Funds					
General fund	8,10		113,317		59,593
Restricted funds	9,10		88,926		48,521
Designated funds	10		80,081		78,382
			<u>282,324</u>		<u>186,496</u>

These financial statements were approved by the Council of Management on 21 September 1998 and signed on their behalf by

Mrs B E Winstanley Chairman


M.J. KIMBERLEY.
Current Chairman.

The notes on pages 7 to 9 form part of these accounts

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS

At 31 March 1998

1 Accounting policies

- a) The financial statements have been prepared in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice: Accounting by Charities (SORP) issued October 1995.
- b) Voluntary income is received by way of donations and is included in full in the Statement of Financial Activities for the year to which they relate.
- c) Grants are recognised in full in the Statement of Financial Activities for the year to which they relate
- d) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.
- e) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.
- f) Designated funds are unrestricted funds earmarked by the Council of Management for particular purposes
- g) Staff costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities.
- h) Administration costs of the charity relate to the costs of running the charity and include any costs which cannot be specifically identified to another expenditure classification
- i) Depreciation is provided on tangible assets in use at rates calculated to write off the cost of the asset over its estimated useful life, which for motor vehicles is 5 years, office equipment 4 years and computers 2 years. No depreciation has been applied to the freehold premises, since the Council of Management consider the value to be well in excess of the book value. Assets purchased for restricted funds are written off in full in the year of purchase.
- j) Costs in respect of operating leases are charged in arriving at the operating profit on a straight line basis over the lease term.

2 Comparative figures

The comparative figures shown for the year ended 31 March 1997 are those incurred by the Warwickshire Association of Youth Clubs, (W A Y C), an unincorporated association, and are included for information only since they represent a fair comparison with this year's operations.

3 a) Net incoming resources before transfers

Net incoming resources before transfers is stated
After charging:-

	1998		1997 (See note 2)	
	Income	Expenditure	Income	Expenditure
	£	£	£	£
Auditors' remuneration		306		583
Depreciation on tangible fixed assets		6,002		3,315
Hire of plant and machinery		2,580		792
Other operating leases		740		
Surplus on sale of fixed assets	1,000		4,840	

b) Administration expenses

Recharges	7,572		8,175	
Salaries and social services		45,187		46,914
Pensions		3,851		2,494
Office administration		7,103		5,097
Computer costs		961		1,689
Chairman's allowance		550		550
Staff travel costs		1,492		1,823
Audit		200		588
Sundries		577		432
Depreciation of cars and computer		1,228		3,315
	7,572	61,149	8,175	62,902

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS, Continued

At 31 March 1998

	1998	1997 (See note 2)
4 Staff costs	£	£
Staff costs during the year were as follows:		
Salaries and wages	77,940	73,242
Social security costs	7,069	6,607
Pensions	3,851	3,069
	<u>88,860</u>	<u>82,918</u>

The average number of employees (part-time and full time) during the year was as follows 8 8

5 Fixed assets	Arno House	Motor Vehicles	Canal Boat	Equipment	Total
	£	£	£	£	£
Cost					
Acquired from W A Y C (See note 2)	30,182	24,140	27,066	5,572	86,960
Additions	-	14,500	30,000	7,497	51,997
At 31 March 1998	<u>30,182</u>	<u>38,640</u>	<u>57,066</u>	<u>13,069</u>	<u>138,957</u>
Depreciation					
Acquired from W A Y C (See note 2)	-	19,227	-	5,572	24,799
Charge for year	-	4,128	-	1,874	6,002
At 31 March 1998	<u>-</u>	<u>23,355</u>	<u>-</u>	<u>7,446</u>	<u>30,801</u>
Net book value					
At 31 March 1998	30,182	15,285	57,066	5,623	108,156
Acquired from W A Y C (See note 2)	<u>30,182</u>	<u>4,913</u>	<u>27,066</u>	<u>-</u>	<u>62,161</u>

	1998	1997 (See note 2)
6 Debtors	£	£
Owing from affiliated clubs	2,152	2,459
Payments in advance	5,415	3,233
Grants received since 31 March relating to 1997/98	4,840	-
Other	734	-
	<u>13,141</u>	<u>5,692</u>

7 Creditors: Amounts falling due within one year		
Accrued charges	2,031	2,438
Affiliation fees and insurance received relating to 1998/9	4,061	5,801
Grants received for expending in 1998/9	5,800	7,366
Other	3,100	2,173
	<u>14,992</u>	<u>18,278</u>

8 General Fund		
Acquired from W A Y C at 1 April 1997 (See note 2)	59,593	54,001
Net incoming resources before transfers	(2,776)	5,592
Transfer from canal boat fund	42,000	-
Transfer from vehicle fund	13,103	-
Transfer from resources fund	1,397	-
At 31 March 1998	<u>113,317</u>	<u>59,593</u>

THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS

NOTES TO ACCOUNTS, Continued

At 31 March 1998

9	Restricted funds	Transferred in from W A Y C (See note 2)	Movement in year	Balance 31 March 1998
		£	£	£
	Canal boat	12,000	36,511	48,511
	Arts development	17,656	1,848	19,504
	Vehicles	9,305	(9,305)	-
	First Gear	9,560	(873)	8,687
	Right Now	-	866	866
	Deadline Challenge	-	774	774
	Volunteer Project	-	10,584	10,584
		48,521	40,405	88,926

The Canal boat fund relates to a grant received from the National Lottery to equip a barge and butty to hire out to member clubs. During the year the contractor became insolvent and the future course of action is being discussed with the lottery board and our legal advisors.

Arts Development derives from grants received from the Rank Foundation for arts work in the area.

The Vehicles account was used to fund the purchase of new vehicles.

First Gear is used to fund a project for young motor car drivers.

Right Now is a youth rights project funded by Save the Children, Youth Clubs UK and the Arts Council.

Deadline Challenge is an environmental project funded by Shell Better Britain.

The Volunteer Project is a project for recruiting and training volunteers, funded by the National Lottery. It will also be running the Youth Achievement Awards.

10 Analysis of net assets between funds

	Restricted Funds £	Unrestricted Funds Designated £	General £	Total £
Fund balances are represented by:				
Fixed assets	-	-	108,156	108,156
Current assets				
Cash at Bank	11,420	18,380	28,959	58,759
Building Society deposit	59,775	57,485	-	117,260
Debtors	2,220	-	10,921	13,141
Creditors falling within one year	-	-	(14,992)	(14,992)
Owing to/from funds	15,511	4,216	(19,727)	-
Net current assets	88,926	80,081	5,161	174,168
Net assets	88,926	80,081	113,317	282,324

11 Commitments

At 31 March 1998 the Charity had an annual commitment of £1,410 (1997 nil) in respect of operating leases for plant and machinery.