REGISTERED COMPANY NUMBER: 03201755 (England and Wales)
REGISTERED CHARITY NUMBER: 1055692

# DISABILITY ACTION IN ISLINGTON REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

Haines Watts
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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The Company's principal aim is to support and enable Deaf and disabled people in Islington to achieve their full potential and promote a more accessible and inclusive community and environment.

It sets out to fulfil this aim through the following objectives:

- "To enable Deaf and disabled people to achieve and maintain choice, control and independence in their lives and access services, entitlements and opportunities.
- "To enable Deaf and disabled people to meet together to share information, skills and support and tackle social isolation and exclusion.
- "To promote more accessible and inclusive services and environment for Deaf and disabled people.
- "To effectively represent the views, needs and interests of Deaf and disabled people.

By disabled people Disability Action in Islington means people who have a physical, sensory, cognitive or hidden impairment or long term health condition, many of whom will experience disadvantage, exclusion and discrimination as a result of the physical, attitudinal and communication barriers operating in society.

The strategies and activities employed to meet the Company's key objectives focus on providing a range of services to individual Deaf and disabled people as well as playing an active part in the local community and partnership working with local statutory and voluntary organisations.

In setting its aims and objective the trustees confirm they have due regard to the guidance issued by the Charity Commission on public benefit.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

#### Review of activities and relevant

This has been a year of transition, a period where the organisation has embedded itself in its new surroundings, orientated itself, re-established its work and built new relationships.

Practical issues such as getting the infrastructure in place to enable a fully functioning office proved a more difficult task than anticipated. Organising facilities, utilities and contracts were just some of the issues which required ongoing capacity and time. We are now in a position where those issues are mostly resolved and the environment is certainly more conducive to the work we do with local disabled people - and to develop & deliver the projects and activities that are needed by the disabled community.

#### Information & Advice Service

We have continued throughout this period to provide an Information & Advice Service of a high standard. This has ensured disabled residents and their families have access to free, accessible, quality advice. We continued to support residents around core issues such as Benefits Applications & challenging decisions, access to local statutory and voluntary sector services, housing applications and a range of associated issues.

This work continued to be supported by two Students from Middlesex University on six months placements who provided extremely valuable extra capacity, supervised and managed by our Volunteer Coordinator. We will continue to use this opportunity in the immediate future as a means of reaching and supporting more residents.

The Information & Advice Service continues to offer residents appointments with local Councillor (Deputy Leader of the Council and Executive Member for Health & Social Care) Janet Burgess at her regular quarterly surgeries held at DAI's offices.

#### **Housing Disability Panel**

DAI has continued its work with Islington Housing Services in co-facilitating the Housing Disability Panel. The Panel has operated successfully for over a decade and members are excited about the prospect of exploring and developing new ideas for how they will progress under the new contract from April 2018.

Some of the work the Panel covered this year includes:

- "Development of our responses to the draft recommendations arising from our successful presentation to the Housing Scrutiny Committee (HSC) around (Housing) Support Services for disabled people. The HSC had worked closely with the HDP during the development of these recommendations, and Panel members felt that this was an excellent example of co-operation between them and the Council.
- "Liaison with Income Recovery Team around the accessibility of their communications with disabled tenants who had accrued rent arrears.
- "Consultation with Principal Housing Manager on the topic of the re-design of the Housing Operations service during this departments service review. Particular emphasis was put on the development of the Council's 'Landlord Plus' policy direction of interweaving housing and social & community services
- " A presentation and discussion with the Council's Fire Safety Officer on Fire Safety in the wake of the Grenfell fire.
- "An update from Principal Housing Policy Officer spoke on the topic of housing policy at the national and regional level. This also identified upcoming consultations that the HDP could participate in or contribute to.
- "The Council's specialist Employment Support Service for disabled people iWork spoke to the Panel and described how the service works with Islington residents to help them find the kind of work or training that they are looking for. This Service works independently of the DWP/JCP.

We also hosted a number of external organisation's activities at our offices. This included:

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

- "The Expert Patient Programme we facilitated the running of the EPP's Self-Management Course for people with long term health conditions. This course achieved higher than average attendance and satisfaction levels than contemporary courses held in other locations.
- "The Adult Community Learning Service we held an open assessment day for local disabled residents who were interested in accessing ACL courses.
- "Islington Housing Service's Housing Champions we delivered Disability Equalities Training to a number of Housing Champions with a view to developing a longer term relationship to potentially generate income for DAI.

#### IDDP

This was the year DAII was chosen to host the IDDP event on 3rd December 2017, however, after several months of preparation and organising ourselves (we had booked the venue, confirmed the artist, activities etc.) unfortunately the event was cancelled due to Arsenal FC having a pre-existing priority agreement with the venue. Arsenal then offered us their own community hub venue on a different date as a recompense, however, they then cancelled this venue too as they were unable to get staffing in the building on the day. This was a huge disappointment in terms of expectations placed on us as an organisation that we were unable to execute due to unforeseen circumstances. Nonetheless, in March 2018 DAII was once again given another opportunity to organise and host IDDP event. We set about making immediate plans to ensure the event would run this year and be a success for the disabilities community.

#### Website

Plans are in place for reconstructing our website with the aim of having the work completed and the site up and running in the autumn of 2018.

#### **Volunteers**

We are also planning a significant recruitment drive for volunteers to join us across the organisation - from the front desk reception role right up to Management Committee level.

#### IT

We are in the process of implementing new IT systems which will help us not just on the front line supporting residents but also to gather and build evidence of need and activities to support funding applications.

Looking ahead, we are now in a position to progress more as an organisation. Trustees and staff are committed to exploring and developing fundraising opportunities and reviewing our fundraising strategy. This includes assessing our options around traditional sources such as grant funding and the delivery of training to statutory and private sector; and newer forms such as crowdfunding.

The challenges to the organisation remain constant and many. However, we are now finally looking forward following many years of 'fire-fighting'. The immediate future will be busy, we will need as much help and patience as can be given and the returns on that investment will serve all of us well.

### **FINANCIAL REVIEW**

#### Financial position

DAI continued to operate within a climate of limited resources and short term funding contracts. However, we were able to provide our services within our financial means and reduced our budget deficit from £7,549 to £1,315 by the end of the year.

Results for the year are set out of page 7 with the position of the charity at the year-end set out on page 8.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

#### **FINANCIAL REVIEW**

#### Reserves policy

Total reserves at the year-end amounted to £47,931 (2017 £49,246). All reserves at the year-end were unrestricted.

DAI aims to ensure that the current reserve of unrestricted funds is maintained in the coming year to fulfil DAII's policy of keeping the equivalent of at least three months operating costs in reserve to mitigate unforeseen funding gaps and costs.

#### **FUTURE PLANS**

DAI will focus in the coming year on developing funding applications for key personnel to increase the organisations capacity within challenging funding environment. This will ensure we are in a position to run a fully operational office and explore service and project development. DAI will also continue to offer and develop volunteering opportunities for local disabled residents.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### **Charity constitution**

The Company is constituted under a Memorandum of Association dated 3.4.09 and is a registered charity number 1055692. The Company is registered as a charitable Company limited by guarantee.

#### Recruitment and appointment of new trustees

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. The management committee seeks to ensure that its membership accurately reflects the range and diversity of disabled people in Islington from an impairment, ethnicity, gender and sexuality perspective as well as ensuring the right mix of skills and experience required to manage a disability rights organisation.

### Induction and training of new trustees

Any potential disabled person who is a member of Disability Action in Islington and is interested in becoming a Trustee is invited to observe two Management Committee meetings and is offered a meeting with the Chair of the Committee to discuss the organisation and role of a Trustee.

Once formally elected at the Annual General Meeting or co-opted onto the Committee each new member receives an information pack containing all legal documentation relating to the organisation, a job description, a summary of roles and responsibilities, details of forthcoming Committee meetings and the level of support and training to be provided.

Induction of new Trustees includes: a series of meetings with Chair, Officers and Chief Executive to explain the structure of the Company, its aims and objectives, current and projected financial situation, future service development plans and current and future risks, challenges and opportunities the Company may face. New Trustees are also provided with all organisational policies and processes relating to areas of employment, finance and health & safety.

New Trustees are also allocated a 'Trustee buddy' who supports the member at initial Committee meetings.

Day to day management of the charity is delegated to the Manager Andy Greene.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

03201755 (England and Wales)

## **Registered Charity number**

1055692

#### **Registered office**

Unit 3, Marquess Estate

St Paul's Road Islington

London N1 2SY

#### **Trustees**

Ethney Anderson Rebecca Henderson

Patrick Lynch

Emmanuel Beck Angela Lucille Dobson Sandy Marks

Edmund Marriot Phil Stevens

Barbara Sidnell

- appointed 8.1.18

- resigned 10.10.17 - resigned 31.5.17

resigned 1.7.17resigned 1.9.17

- appointed 19.9.17 - resigned 22.2.18

- appointed 12.9.18

# **Company Secretary**

Patrick Lynch

### Independent examiner

**Haines Watts** 

**Chartered Accountants** 

Old Station House

Station Approach

**Newport Street** 

Swindon

Wiltshire SN1 3DU

Approved by order of the board of trustees on 30 800 2018 and signed on its behalf by:

Rebecca Henderson - Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DISABILITY ACTION IN ISLINGTON

### Independent examiner's report to the trustees of Disability Action in Islington ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2018.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act: or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Susan pumb

Susan Plumb ACA
Haines Watts
Chartered Accountants
Old Station House
Station Approach
Newport Street
Swindon
Wiltshire
SN1 3DU

Date: 20 Dec 2018

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Un	restricted fund	Restricted fund	2018 Total funds	2017 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
VCS Infrastructure Fund		-	40,000	40,000	40,000
Housing Disability Panel		-	22,036	22,036	22,036
Training & Consultancy		-	-		5,253
Rental income		10,000	-	10,000	20,164
Other income		1,302	-	1,302	772
Investment income	2	10	-	10	10
Total		11,312	62,036	73,348	88,235
EXPENDITURE ON			•		
Charitable activities	4				
VCS Infrastructure Fund		•	40,000	40,000	40,000
Housing Disability Panel		-	22,036	22,036	22,036
Training & Consultancy Other income		12 627	-	12.627	3,962
Other income		12,627	-	12,627	13,814
Total		12,627	62,036	74,663	79,812
NET INCOME/(EXPENDITURE)		(1,315)		(1,315)	8,423
THE THEOMET LEAD TO CALL		(1,515)	-	(1,313)	0,423
RECONCILIATION OF FUNDS					
Total funds brought forward		49,246	•	49,246	40,823
TOTAL FUNDS CARRIED FORWARD		47,931	-	47,931	49,246

# **CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

# STATEMENT OF FINANCIAL POSITION AT 31 MARCH 2018

	Un	restricted fund	Restricted fund	2018 Total funds	2017 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	8	1,936	-	1,936	2,528
CURRENT ASSETS			·		
Debtors	9	590	-	590	496
Cash at bank and in hand		75,355 	<u>-</u>	75,355 ———	61,893
		75,945	-	75,945	62,389
CREDITORS					
Amounts falling due within one year	10	(29,950)	-	(29,950)	(15,671)
NET CURRENT ASSETS		45,995	-	45,995	46,718
TOTAL ASSETS LESS CURRENT LIABILITIES		47,931	_	47,931	49,246
TOTAL ASSETS LESS CONNECTE LIABILITIES	•	47,551	-	47,551	43,240
NET ASSETS		47,931	-	47,931	49,246
		===		====	
FUNDS	11				
Unrestricted funds Restricted funds				47,931 -	49,246 -
				<del></del>	<del></del>
TOTAL FUNDS				47,931	49,246

# STATEMENT OF FINANCIAL POSITION - CONTINUED AT 31 MARCH 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 20 in 200 20 is and were signed on its behalf by:

Rebecca Henderson -Trustee

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the entity and is rounded to the nearest £.

#### Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

the requirements of Section 7 Statement of Cash Flows.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 33% on cost

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES - continued

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

### 2. INVESTMENT INCOME

			2018	2017
•	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Deposit account interest	10	-	10	10
	===	====	===	

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

### 3. INCOME FROM CHARITABLE ACTIVITIES

		2018	2017
	Activity	£	£
LB of Islington	VCS Infrastructure Fund	40,000	40,000
LB of Islington	Housing Disability Panel	22,036	22,036
Training & Consultancy	Training & Consultancy	•	5,253
Rental income	Rental income	10,000	20,164
Other	Other income	1,302	772
			<del></del>
		73,338	88,225

### 4. CHARITABLE ACTIVITIES COSTS

	LBI	LBI		2018	2017
•	VCS	HDP	General	Total	Total
	£	£	£	£	£
Direct Costs					
Employment costs	23,525	5,989	5,516	35,030	17,351
Other direct costs	-	9,640	337	9,976	30,423
	23,525	15,629	5,853	45,006	47,774
Support Costs					
Establishment costs	7,099	2,554	3,120	12,773	13,129
Repairs and maintenance	•	-	315	315	54
Office expenses	2,071	3,853	528	6,452	6,855
IT	3,774	-	-	3,774	5,188
Sundries		-	418	418	2,009
Cleaning	609	-	-	609	519
Insurance	933	-	-	933	900
Accountancy	647	-	1,920	2,567	1,710
Legal & professional	-	-	303	303	632
Depreciation	1,342	-	170	1,512	1,042
	16,475	6,407	6,774	29,656	32,038
	40,000	22,036	12,627	74,663	79,812

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

## 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018	2017
	£	£
Independent examination	. 1,920	1,700
Depreciation - owned assets	1,512	1,042
	<del></del>	

### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017  $\,$ .

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2018 nor for the year ended 31 March 2017 .

#### 7. STAFF COSTS

	2018	2017
	£	£
Wages and salaries	33,392	32,252
Other pension costs	585	682
	33,977	32,934

### **Key Management Personnel Remuneration**

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. Remuneration amounted to £16,394 for 2018 (2017: £16,000).

The average monthly number of employees during the year was as follows:

Charitable activities	2018 1	2017
Admin and management	1	1
	2	<u>2</u>

No employees received emoluments in excess of £60,000.

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

# 8. TANGIBLE FIXED ASSETS

-			Fixtures and fittings
	COST		
	At 1 April 2017		43,311
	Additions		920
	At 31 March 2018		44,231
	DEPRECIATION		
	At 1 April 2017		40,783
	Charge for year		1,512
	At 31 March 2018		42,295
	NET BOOK VALUE		
	At 31 March 2018		1,936
	At 31 March 2017		2,528
9.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2018	2017
		£	£
	Other debtors	274	-
	Prepayments and accrued income	316	496
,		590 ———	496 ======
10.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2018	2017
		£	£
	Trade creditors	4,188	1,615
	Social security and other taxes	573	1,019
	Other creditors	169	537
	Accruals and deferred income	25,020	12,500
		29,950	15,671
	•		====

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

### 11. MOVEMENT IN FUNDS

	At 1/4/17 £	Net movement in funds £	At 31/3/18 £
Unrestricted funds General fund	49,246	(1,315)	47,931
TOTAL FUNDS	49,246	(1,315)	47,931
Net movement in funds, included in the above are as follow	ws:		
	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds General fund	11,312	(12,627)	(1,315)
Restricted funds Restricted funds	62,036	(62,036)	•
TOTAL FUNDS	73,348	(74,663)	(1,315)
Comparatives for movement in funds			
		Net	·
	A+ 1 / A / 1 C	movement in	44 24 /2 /47
•	At 1/4/16 £	funds £	At 31/3/17 £
Unrestricted Funds General fund	40,823	8,423	49,246
TOTAL FUNDS	40,823	8,423	49,246

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

#### 11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds		_	_
General fund	26,199	(17,776)	8,423
Restricted funds			
Restricted funds	62,036	(62,036)	•
TOTAL FUNDS	88,235	(79,812)	8,423

Restricted funds comprise the following:-

VCS Infrastructure Fund - L.B of Islington voluntary and community sector grant (£40,000) to improve local services and quality of life for all disabled residents in Islington.

Housing Disability Fund - Provision of Disability Panel with tenants and leaseholders to assess and comment on the impact to disabled residents on housing policies and procedures being implemented by LBI as a landlord (£22,036).

#### 12. PENSION COMMITMENTS

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £585 (2017: £682).

There were outstanding contributions at the year end of £169 (2017: £537).

#### 13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018.

### 14. MEMBERS LIABILITY

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.