**Directors' Report and Financial Statements** 

31st March 1998

Company Registration Number 3196027



Michael A. Watson FCMA. MM.

Accountancy Services for Business

1 Farmhouse Close, Pyrford, Woking, Surrey GU22 8LR

Company Registration Number 3196027

# For the 12 month period ending 31 March 1998

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# **Company Information**

**Directors** 

Mr. C Chapman

**Company Secretary** 

Mrs. D. M. P. Chapman

Registered Office

"St. Annes House" Onslow Crescent Woking Surrey GU22 7AY

Accountant

Michael A. Watson FCMA. MM. Accountancy Services for Business

1 Farmhouse Close, Pyrford, Woking, Surrey GU22 8LR

Bankers

Midland Bank Plc. 6 Commercial Way

Woking

Surrey GU21 1EZ

**Company Number** 

3196027

Registered in England and Wales

Company Registration Number 3196027

#### **Directors Report**

For the 12 month period ending 31 March 1998

The directors present their annual report and Financial statements for the year ended 31 March 1998.

#### Review of Activity

The company was incorporated on 8 May 1996 and continued to operate satisfactorily, providing consultancy and professional services throughout the year in the International Petroleum sector.

#### **Dividends**

The directors have not declared a dividend in the year.

#### Tangible Fixed Assets

The tangible assets of the company are capitalised and the depreciation rates are set out in the notes to the accounts. Tools and Equipment of less than £500 in future years will be written off in the year of purchase.

#### Directors and their Interests

C. Chapman - Managing Director

Directors' interest in shares of the company.

31/03/1997 Ordinary £1 Shares

C. Chapman

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### Contributions

The company made no contributions for charitable or political purposes during the year.

#### Statement of directors' responsibilities

Company law requires that the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, and the directors are required:

- # select suitable accounting policies and then apply them consistently;
- # any judgements and estimates are reasonable and prudent;
- # that applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- # the financial statements have been prepared on a going concern basis.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of Directors.

C. Chapman

Mrs. D. M. P. Chapman Company Secretary

"St. Annes House" Onslow Crescent Woking Surrey GU22 7AY

Company Registration Number 3196027

# Accountant Report to the Shareholders of Euro Petroleum Consultants Limited For the 12 month period ending 31 March 1998

I have prepared, on the basis of information contained in the Company's accounting records and provided by the Company's director and without carrying out an audit or examination, the accounts for the period ended 31 March 1998 set out on pages three to eight.

As describe on the Balance Sheet the company's director is responsible for the prepration of the accounts, and he believes that the company is exempt from audit.

I have not conducted an audit on the accounts in accordance with Auditing Standards or an examination in accordance with the appropriate standards for reporting accountants issued by the Auditing Practices Board and accordingly I express no opinion thereon.

Our work does not provide any assurance that the accounting records and the accounts are free from material mistatement.

Michael A. Watson FCMA

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Accountancy Services for Business

1 Farmhouse Close

Pyrford, Woking,

Surrey GU22 8LR.

Company Registration Number 3196027

# PROFIT and LOSS Account for the 12 month period ending 31 March 1998

|  | Notes                  | 12 Months 31 March 1998 | 12 Months 31 March 1997 |
|--|------------------------|-------------------------|-------------------------|
| TURNOVER                                       | 2                      | 83,284                  | 47,837                  |
| ADMINISTRATION COSTS                           | 4                      | 63,388                  | 38,170                  |
| OPERATING (LOSS)                               | 3                      | 19,897                  | 9,667                   |
| Interest Receivable<br>Interest Payable        | 5                      | 1,345                   | 171                     |
| Interest rayame                                |                        | 1,345                   | 171                     |
| PROFIT/(LOSS) on Ordinary Activ                | vities before Taxation | 21,241                  | 9,838                   |
| Tax on Ordinary Activities                     | 6                      | 4,434                   | 2,481                   |
| PROFIT ON ORDINARY Activitie                   | es after Taxation      | 16,807                  | 7,357                   |
| Dividends                                      |                        | 0                       | 0                       |
| RETAINED PROFIT/(DECICIT)                      | carried forward        | 16,807                  | 7,357                   |
| RECONCILIATION OF MOVE<br>SHAREHOLDERS FUNDS : | ments in               |                         |                         |
| Opening Shareholders Funds                     |                        | 7,359                   | 0                       |
| Shares Issued during the period                |                        | 0                       | 2                       |
| RETAINED PROFIT/(DECICIT)                      | or the period          | 16,807                  | 7,357                   |
| CLOSING SHAREHOLDERS F                         | UNDS                   | 24,166                  | 7,359                   |

# **Continuing Operations**

None of the company's activities were acquired od discontinued during the period.

# Total Recognised Gains and Losses

The company has no recognised gains or losses other than the profit for the period, as shown above.

Company Registration Number 3196027

## **BALANCE SHEET as at 31 March 1998**

| FIXED ASSETS  | Notes<br>31 March 1998 |          |                | 31 March    | 31 March 1997 |  |
|---|------------------------|----------|----------------|-------------|---------------|--|
| Tanigible Assets  | 7                      |          | 11,880         |             | 14,290        |  |
|   |                        |          |                |             |               |  |
| CURRENT ASSETS  |                        | 124 224  |                | 40,204      |               |  |
| Cash & Deposits   |                        | 134,334  |                | 40,204      |               |  |
|   |                        |          |                |             |               |  |
| OVERNOON A VA DIN HENDO                                   |                        |          |                |             |               |  |
| CURRENT LIABILITIES Creditors falling due within one year | 9                      | (4,261)  |                | (1,974)     |               |  |
| VAT Payable   |                        | (0)      |                | (95)        |               |  |
| Advance Payments from Customers                           |                        | (93,334) |                | (22,003)    |               |  |
| Loan from C. Chapman                                      |                        | (20,018) |                | (20,582)    |               |  |
| Net Dividend Payable to Shareholders                      |                        | 0        |                | 0           |               |  |
| Corporation Tax   | 6                      | (4,434)  |                | (2,481)     |               |  |
| NET CURRENT ASSETS  |                        |          | 12,286         |             | (6,931)       |  |
|   |                        |          | ·              |             |               |  |
| Total Net Assets  |                        | _        | 24,166         | _           | 7,359         |  |
| Represented by:   |                        |          |                |             |               |  |
| SHAREHOLDERS CAPITAL ACCOUNT                              |                        |          |                |             |               |  |
| Authorised Share Capital 100 £1 Shares                    | 10 & 11                | 100      |                | 100         |               |  |
| Issued share Capital                                      |                        |          | 2              |             | 2             |  |
| Shareholders Profit before Distribution                   |                        | 24,164   |                | 7,357       |               |  |
| Less Dividends declared                                   |                        |          |                |             |               |  |
|   |                        |          | 24,164         |             | 7,357         |  |
| Total Shareholders Capital Account                        |                        |          | <b>24</b> ,166 |             | 7,359         |  |
|   |                        |          | 24,166         | <del></del> | 7,359         |  |

The director is satisfied that the company was entitled to exemption under subsection (1) of section 249A of the Companies Act 1985 and that no member or members have requested an audit pursuant to subsection (2) of section 294B in relation to the accounts for the financial period.

The director acknowledges his responsilities for:

Mr. C. Chapman

1) ensuring that the company keeps accounting records which comply with section 221; and

2) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period and of its profit or loss for the financial period in accordance with the requirements of section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

Aproved on behalf of the Board

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# Sources and Applications of Funds as at 31 March 1998

|   | Pounds Sterling |
|---|-----------------|
| Sources of Funds  |                 |
|   |                 |
| Profit before Dividends and Tax Provision               | 21,241          |
| Depreciation  | 3,960           |
|   |                 |
| D : Not A costs ( controlling Cost)                     | 110,683         |
| Decrease in Net Assets (excluding Cash)                 | 110,063         |
|   |                 |
|   | 135,884         |
|   | <del></del>     |
| Application of Funds                                    |                 |
| Approximation 2 miles                                   |                 |
| Capital Assets  | 1,550           |
| •   |                 |
|   |                 |
|   | 1,550           |
|   |                 |
|   | 40.00.          |
| Increase in Cash & Cash Deposits                        | <u> 134,334</u> |
|   |                 |
| D 1 (0136 1 1007  |                 |
| Cash Balance per Books at 31 March 1997                 | 0.942           |
| Midland Bank Current Account                            | 9,842<br>31,158 |
| Midland Premium Business account Midland dollar account | 93,334          |
| Municipal account                                       | 134,334         |
|   | 134,334         |

Company Registration Number 3196027

## Notes to the Financial Statements

# For the 12 month period ending 31 March 1998

# 1. ACCOUNTING POLICIES

#### 1.1 Accounting conventions

The financial statements are prepared under the historical cost convention.

## 1.2 Foreign currency

All assets and liabilities dominated in foreign currencies are translated to sterling at the rates ruling on the Balance sheet date. Gains and losses arising on the translation are dealt with in the profit and loss account.

#### 1.3 Tumover

This represents the invoiced amounts of services provided, net of any valued added tax.

# 1.4 Depreciation of tangible assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

| Office Equipment and Fittings | 25% |
|-------------------------------|-----|
| Motor vehicles                | 25% |

The reducing balance method is used.

#### 2. TURNOVER

The turnover and pre-tax profit/(loss) are wholly attributable to the Company's main activity The turnover arises mainly in the former Sovirt Union.

# 3. OPERATING PROFIT

| This is stated after charging (crediting)           | 1998        | 1997   |
|---|-------------|--------|
| Staff costs   | 23,288      | 12,944 |
| Accounting Costs                                    | 575         | 640    |
| Depreciation  | 3,960       | 4,764  |
| 4. EMPLOYEE INFORMATION                             |             |        |
| 4.1 Staff costs                                     |             |        |
| Staff wages and Salaries                            | 18,000      | 9,750  |
| Social security costs                               | 1,502       | 638    |
| Staff benefits                                      | 3,786       | 2,556  |
| Stall Colleges                                      | 23,288      | 12,944 |
| 4.2 Average number of employees                     |             |        |
| 4.2 Tivolage number of employees                    | 2           | 2      |
|   | <del></del> |        |
| 5. INTEREST RECEIVABLE                              |             |        |
| Bank interest                                       | 1,345       | 171    |
|   |             |        |
| 6. TAXATION   |             |        |
| The tax charge on the Profit on ordinary activities |             |        |
| for the period was as follows:                      |             |        |
| UK Corporation tax at 23%                           | 4,434       | 2,481  |
|   |             |        |

Company Registration Number 3196027

# Notes to the Financial Statements continued For the 12 month period ending 31 March 1998

| 7 MANCH                | BLE FIXED ASSETS           |                      | •                | -          |         |                                 |        |
|------------------------|----------------------------|----------------------|------------------|------------|---------|---------------------------------|--------|
| 7. TANGU               |                            | Equipment & Fittings | Motor<br>Vehicle |            | Total   |                                 |        |
|                        | Cost                       | CO X MUMIGO          | , 6221676        |            |         |                                 |        |
|                        | At 31 March 1997           | 5,054                | 14,000           |            | 19,054  |                                 |        |
|                        | Additions                  | 1,550                | - 1,             |            | 1,550   |                                 |        |
|                        | At 31 March 1998           | 6,604                | 14,000           | · -        | 20,604  |                                 |        |
|                        | Depreciation               |                      |                  |            | . =     |                                 |        |
|                        | At 31 March 1997           | 1,264                | 3,500            |            | 4,764   |                                 |        |
|                        | Additions                  | 1,335                | 2,625            |            | 3,960   |                                 |        |
|                        | At 31 March 1998           | 2,599                | 6,125            | -<br>-     | 8,724   |                                 |        |
|                        | Net Book value             | 4,005                | 7,875            | . =        | 11,880  |                                 |        |
|                        |                            |                      |                  |            |         |                                 |        |
| 8. DEBTO               | RS                         |                      |                  |            |         |                                 |        |
|                        |                            |                      |                  |            | 1998    |                                 | 1997   |
|                        | Trade Debtors              |                      |                  |            | 0       |                                 | 0      |
| 9. CREDI               | TORS                       |                      |                  |            |         |                                 |        |
|                        |                            |                      |                  |            | 1998    |                                 | 1997   |
|                        | Trade Creditors            |                      |                  |            | 0       |                                 |        |
|                        | VAT Payable                |                      |                  |            | 0       |                                 | 95     |
|                        | Accruals                   |                      |                  |            | 4,261   |                                 | 1,974  |
|                        | Advanced fee from Custo    | mer                  |                  |            | 93,334  |                                 | 22,003 |
|                        | Director's current account | ıt                   |                  |            | 20,018  |                                 | 20,582 |
|                        |                            |                      |                  | -          | 117,614 |                                 | 44,654 |
| 10. SHAR               | E CAPITAL                  |                      |                  |            |         |                                 |        |
|                        |                            |                      |                  |            |         |                                 |        |
|                        |                            |                      |                  | Authorised |         | lotted, Issued<br>id Fully paid |        |
|                        | Ordinary shares of £1eac   | h                    |                  | £100       |         | £2                              |        |
|                        | orania dinier di Nicolo    |                      |                  | ~~~        | =       | 72                              |        |
| 11. SHAREHOLDERS FUNDS |                            |                      |                  |            |         |                                 |        |
|                        |                            |                      |                  |            | 1998    |                                 | 1997   |
|                        | Share Capital issued       |                      |                  |            | 2       |                                 | 2      |

# 12. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

Profit for the period ending 31 March 1998

# 12.1 CAPITAL COMMITMENTS

Retained Profits

The aggregate amount of contracted capital expenditure not provided was £Nil

7,357

16,807

24,166

7,357

7,359

# 12.2 CONTINGENT LIABILITIES

There were no contingent liabilities