Company registration number: 03195860 Charity registration number: 1067535

## BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED (A company limited by guarantee and not having a share capital)

REPORT OF THE TRUSTEES &
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

THURSDAY



A10 31/12/2015 COMPANIES HOUSE

**Broomfield & Alexander Limited** 

Chartered Accountants
Waters Lane Chambers
1-3 Waters Lane
Newport
NP20 1LA

#### **BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED**

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### BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED MEMBERS, DIRECTORS AND ADVISORS

**Charity name** Bryncynon Community Revival Strategy Limited

Charity registration number 1067535

Company registration number 03195860

**Registered office** The Feelgood Factory

Abercynon Road Abercynon Mountain Ash Mid Glamorgan

CF45 4XZ

Trustees J Matthews (Chair)

P Jenkins J A Flynn

**Reverend A K Holmes** 

L Williams C Griffiths

J Bruford

- resigned 15/05/14

L Davies K Davies

Company secretary P Jenkins - resigned 01/04/14

**Chief Executive Officer** A Britto – from September 2014 to October 2015

Principal bankers Lloyds

Aberdare Branch PO Box 1000 BX1 1LT

Independent Examiner Sarah Case FCA DChA

**Broomfield & Alexander Limited** 

**Chartered Accountants & Statutory Auditors** 

**Waters Lane Chambers** 

1-3 Waters Lane

Newport NP20 1LA

The trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 March 2015. The trustees have adopted the provision of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The Charity is controlled by its governing document, Memorandum and Articles of Association, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The Charity was incorporated on 8 May 1996.

#### Recruitment and appointment of new trustees

Trustees are elected from Bryncynon and its surrounding areas. We are also in the process of developing the capacity of the board through the increase in board members who have specific skills and expertise. Trustees serve for a 3-year appointment and can be re-elected for further terms. They are elected at the AGM or through a formal process of invitation and selection throughout the year.

#### Induction and training of new trustees

All trustees receive training in the following:

- Roles and responsibilities of trustees,
- Health and safety legislation
- Charity law
- Company and finance matters.

In support of the above, regular updates are given at the monthly trustees meetings or as and when required.

#### **Organisation structure**

There is a board of 8 trustees who are also the directors. The board of directors, led by the chair of the board, manage the strategic objectives. The senior management oversee and line manage the staff of the charity. A HR consultant from Empower Support for the Voluntary Sector provides line management supervision and guidance to the senior management team. The two finance officers oversee the finance and internal administration staff.

#### **Related parties**

K Davies is also trustee of Bryncynon Community Centre. During the year the Charity paid Bryncynon Community Centre £nil (2014 - £nil) for room hire relating to after school clubs. Bryncynon Community Centre currently receives no funds from Bryncynon Community Revival Strategy Ltd.

#### Risk management

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register is now in place.

#### **OBJECTIVES AND ACTIVITIES**

The purpose of Bryncynon Community Revival Strategy is set out in the Mission Statement and states:

"Our aim is to provide facilities in the interests of the advancement of education and social welfare with the purpose of improving the condition and quality of life for residents of Bryncynon in the Rhondda Cynon Taff unitary authority area."

#### **Public benefit**

During the year the trustees have paid due regard to the guidance issued by the Charity Commission with regards to public benefit in deciding which activities the Charity needs to undertake. Our main activities and beneficiaries of those activities are described below. All of our charitable activities focus on helping the community and serves to further our charitable purposes for the public benefit.

During the period 2014-2015, the organisations' objectives were as follows:

#### Strategic objectives

- Increase levels of income generation in all areas of our work to assist with future sustainability.
- Continue to develop existing, and recruit new, volunteers.
- Secure funding to maintain current levels of provision.
- Continue to build on good practice by maintaining, and where necessary, by improving standards.
- Promote the work of the organisation locally, regionally and nationally.

#### **Healthy living objectives**

- Continue to integrate Healthy Living into the work of all strategy teams.
- Encourage participation from all sections of the community into all aspects of the project.
- Development of strategies to address the needs of key target groups within the project.
- Continue to develop the Healthy Living Centre building as a functioning resource base.
- Develop the Healthy Living Centre staff and volunteers through evaluation, reviewing, training, planning and holding meetings.
- Continue to develop ways of generating income for the Healthy Living Centre.

#### **Finance objectives**

- Facilitate the development of Bryncynon Community Revival Strategy Ltd.
- Contribute towards the smooth running of the organisation via streamlining of finance and administration functions.

#### Youth objectives

- Ensure the smooth running and personal development of the youth team through good communication and administration.
- Increase opportunities for the 11-18 years age group to raise aspirations, self esteem, confidence and access to information.
- Incorporate the Healthy Living agenda into all age groups we work with.
- Increase the level of youth provision locally through additional staff, extended opening hours and bespoke youth facility.
- Work in partnership with school cluster to provide enhanced youth activity programme.
- Provide regular Job Search Clubs to 16 plus age groups.
- Develop positive links between young people and local police.
- Work with young people affected by drug and alcohol related issues.

#### Early years objectives

- Continue to develop the Health Living agenda across all activities.
- Promote and teach healthy lifestyle amongst 0-5's and their parents.
- Maintain regular playgroup and playscheme provisions in the community.
- Generate income through developing activities at the Growing Together Centre and at other centres.
- Continue to deliver a full programme of sessions under the Flying Start agenda.
- Develop an active and independent Parents Committee and attract new members.
- Increase provision of service through delivery of Early Years and play activities to additional communities.
- Enhance all services through a programme of marketing.
- Continue to improve the service provided through a programme of staff training and personal development.

#### **Community Development Objectives**

- Develop newsletter and upgrade website to maximise community involvement.
- Support existing volunteers and promote new volunteering opportunities.
- Broaden horizons through outdoor living and leisure activities for the family.
- Working with supporting and developing individuals and groups within our community.
- Support the development of Credit Unions within the community.
- Increase the level of community awareness and responsibility for environmental issues and community safety.
- Carry out a community appraisal and use this to determine an annual action plan with priorities.

#### Café Objectives

- Develop café provisions to be financially self sufficient.
- Expand the buffet and delivery service.
- Promote and market the café throughout Rhondda Cynon Taff and beyond.
- Include more trainees and volunteers in the Café and help them to develop their skills.
- Improve the café's sustainability through staff training and development.
- Support other projects in the organisation via the provision of meals and refreshments as required.

#### **Environment / Enterprise Objectives**

- Secure funding to develop the Green Valley Centre.

#### Administration and IT Objectives

- Maintain efficient administration, personnel and IT provision.
- To ensure the smooth running and personal development of the administration team through good communication and administration.
- Co-ordinate and monitor volunteering within the organisation.
- To ensure effective staff training and development across all areas of Bryncynon Community Revival Strategy Ltd.

#### ACHIEVEMENTS AND PERFORMANCE

#### Achievements during 2014/15

This year has been one of transition for Bryncynon Community Revival Strategy Limited. The speculative approaches with community enterprise for the purpose of income generation, as seen in previous years, have continued to be re-evaluated during the year. This has led to the ending of several activities deemed to be of little value to the local communities of Bryncynon.

The results of this re-evaluation have been seen in a reduction of staffing and operational costs. Thus, by reducing the size of the organisation, the Board of Directors have enabled the company to strengthen its management controls over more essential activities, i.e., those that show greater benefits to the Bryncynon communities.

During the year, Bryncynon Community Revival Strategy Limited continued to deliver excellent services with:

- A Flying Start project based at six centres
- A Play Scheme based at the Feel Good Factory
- A Healthy Living programme based at the Feel Good Factory
- A seminar and training venue service at the Feel Good Factory
- Healthy Nibbles community café at the Feel Good Factory
- Green Valley Centre community garden.

#### **FINANCIAL REVIEW**

#### Reserves policy

It is the policy of the Charity to generate and maintain funds in order that it is able to maintain its operations for the foreseeable future, aiming for a minimum of 12 months full operating costs in reserves. Unrestricted funds are generated in order to cover expenditure not covered by other specific grants and any short term funding shortfalls which may occur from time to time. This funding has been protected and we are currently seeking advice on how best to maximise a return on this investment.

The free reserves of the Charity at 31 March 2015 (unrestricted reserves less fixed assets, investment properties and designated funds) amounted to £72,057 (2014: £67,914).

#### **Principal funding sources**

The principal funding sources of Bryncynon Community Revival Strategy Ltd for the year ended 31 March 2015 are Flying Start funding; Henry Smith funding and income from trading. Bryncynon Community Revival Strategy Ltd has appointed a professional fundraiser to seek funding for delivery of activities and we anticipate that our progress so far will ensure we are able to deliver funded projects throughout the financial year 2014 - 2015.

#### Investment policy and objectives

The Charity is taking advice on the most appropriate policy for investing surplus funds which may arise from time to time and consider that an interest bearing deposit account is suitable for holding such funds.

All projects have an exit strategy and there is a continual review and search for further funding for sustainability eventually leading to less grant dependency.

#### Results for the year

Income for the year was £576,266, up from £562,161 in 2014. Expenditure for the year was £720,318, down from £812,329 in 2014. The overall deficit for the year was £144,052.

#### **FUTURE DEVELOPMENTS**

The board of Bryncynon Community Revival Strategy Ltd are keen to build on the progress thus far and this financial year the focus will be to develop the expertise of the board through recruitment and training and seek to further consolidate its position, offering security to staff and the community.

We have made a large cut in relation to salaries of staff currently funded through core costs over the past few months and have cut back to a more minimalistic a streamlined organisation. Our focus going forward will be to work with key partner organisations to build a programme of activities to increase the use of The Feel Good Factory, Small grant funds will be applied for to sustain and grow these activities for the local community.

Should funding not be sought, and the organisation unfortunately face insolvency the successful branches of the organisation, primarily our Early Years and Youth work would become self-sustaining organisations in their own right to ensure that these services are still being provided to the local community.

The trustees are keen to continue with a positive and proactive HR and personnel approach which develops a culture of support and supervision throughout the organisation, thereby avoiding the issues of the past.

We are aiming to run a series of board training sessions in 2015/16 to ensure board members are confident about their roles and responsibilities.

The Board believes that despite the problems of the last few years there is light at the end of the tunnel. We feel that there is a far more positive atmosphere.

Despite the very deep cuts to their hours and indeed some job losses, the staff's morale does seem to be far higher. They are people who care about the community and the organisation and all have expressed the desire to take the organisation forward. In short we have staff who care, and that is immensely important to the board and is going to be a key fact of whether we can survive into the future.

The board is keen to develop new partnerships and renew old ones. An example of this is the excellent working relationship that we have with EMPOWER who are supporting us in developing a marketing strategy that will help all sections of the organisation to get the message out that we are back in business.

The board are in agreement that the position of CEO is mothballed and may never be resurrected. We are looking to become a more professional board with key members taking the everyday and long term decisions after consultation with senior staff.

Funding is an issue, but we are looking to start small and apply for grants that we can deliver in house. We recognise the need build up our reserves by cutting costs and also by trading our way out of the position we are in. There are some very positive signs of this starting to happen with many bookings for the FGF already coming in for the next year. Additionally, the Flying Start settings are increasing their numbers and also the Mixed Economy places are also being taken up.

In conclusion there is a long hard road ahead but the board is more confident that it has been for a long time that we can turn this very import community project around.

#### **RESPONSIBILITIES OF THE BOARD OF TRUSTEES**

The trustees (who are also directors of Bryncynon Community Revival Strategy Ltd for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware: there is no relevant audit information of which the charitable company's auditors are unaware; and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In accordance with company law, as the company's directors, we certify that:

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- As the directors of the company we have taken all the steps that we ought to have taken in order to
  make ourselves aware of any relevant audit information and to establish that the Charity's auditors are
  aware of that information.

Approved by the Board of Trustees on 24.2015... and signed on behalf of the Board

P Jenkins - Trustee

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED

I report on the accounts of the company for the year ended 31 March 2015 which are set out on pages 9 to 22.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005)

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarah Case FCA DChA

**Broomfield & Alexander Limited** 

Independent Examiner Waters Lane Chambers

1-3 Waters Lane

Newport

**NP20 1LA** 

Date 21-12-15

# BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2015

|   |      |              |            | Total     | Total     |
|---|------|--------------|------------|-----------|-----------|
|   |      | Unrestricted | Restricted | funds     | funds     |
|   | Note | funds        | funds      | 2015      | 2014      |
|   |      | £            | £          | £         | £         |
| Incoming resources                      |      |              |            |           |           |
| Incoming resources from generated funds |      |              |            |           |           |
| Activities for generating funds         | 2    | 55,257       | 1,099      | 56,356    | 62,023    |
| Investment income                       | 3    | 150          | -          | 150       | 724       |
| Incoming resources from charitable      |      |              |            |           |           |
| activities                              | 4    | 70,567       | 449,193    | 519,760   | 499,414   |
| Total incoming resources                |      | 125,974      | 450,292    | 576,266   | 562,161   |
| Resources expended                      |      |              |            |           |           |
| Costs of generating funds               |      |              |            |           |           |
| Cost of generating voluntary income     | 5    | 31,309       | -          | 31,309    | 40,458    |
| Fundraising trading: cost of goods sold |      |              |            |           |           |
| and other costs                         | 6    | 20,584       | -          | 20,584    | 22,057    |
| Charitable activities                   | 7    | 230,713      | 388,414    | 619,127   | 713,222   |
| Governance costs                        | 8    | 49,298       | -          | 49,298    | 36,592    |
| Total resources expended                |      | 331,904      | 388,414    | 720,318   | 812,329   |
| Net outgoing resources before clawback  |      |              |            |           |           |
| of funding                              |      | (205,930)    | 61,878     | (144,052) | (250,168) |
| Clawback of funding                     |      | <u>-</u>     |            |           | (12,046)  |
| Net movement in funds                   |      | (205,930)    | 61,878     | (144,052) | (262,214) |
| Transfers                               |      |              |            |           |           |
| Gross transfers between funds           |      | (3,581)      | 3,581      | -         |           |
| Net movement in funds                   |      | (209,511)    | 65,459     | (144,052) | (262,214) |
| Reconciliation of Funds                 |      |              |            |           |           |
| Total funds brought forward             | 16   | 557,896      | 933,911    | 1,491,807 | 1,754,021 |
| Total funds carried forward             | 17   | 348,385      | 999,370    | 1,347,755 | 1,491,807 |

There are no recognised gains and losses for the current financial year or the prior financial period other than as stated in the Statement of Financial Activities and, accordingly, no separate total of recognised gains and losses is presented.

The notes on pages 11 to 22 form part of the financial statements

### BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED BALANCE SHEET AS AT 31 MARCH 2015

|                                       | Note     | 2015<br>£ | 2015<br>£      | 2014<br>£  | 2014<br>£ |
|---------------------------------------|----------|-----------|----------------|------------|-----------|
| Fixed assets:                         |          | L         | -              | L          | <b>.</b>  |
| Tangible assets                       | 12       |           | 1,002,800      |            | 1,052,652 |
| Investment property                   | 13       |           | , , , <u>-</u> |            | 51,614    |
|                                       |          |           | 1,002,800      |            | 1,104,266 |
| Current assets:                       |          |           |                |            |           |
| Stocks                                |          | 750       |                | 750        |           |
| Debtors                               | 14       | 60,078    |                | 24,405     |           |
| Cash at bank and in hand              |          | 321,818   |                | 497,566    |           |
|                                       |          | 382,646   |                | 522,721    |           |
| Liabilities:                          |          |           |                |            |           |
| Creditors: amounts falling due within |          |           |                |            |           |
| one year                              | 15       | (37,691)  |                | (135,180)_ |           |
| Net current assets                    |          |           | 344,955        |            | 387,541   |
| Net assets                            |          |           | 1,347,755      |            | 1,491,807 |
| The finale of the charity             |          |           |                |            |           |
| The funds of the charity:             | 17       |           | 000 270        |            | 022 011   |
| Restricted funds                      | 17<br>16 |           | 999,370        |            | 933,911   |
| Unrestricted income funds             | 16       |           | 348,385        |            | 557,896   |
| Total charity funds                   |          |           | 1,347,755      |            | 1,491,807 |

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Board of Directors/Trustees on 21/12/2015

P Jenkins - Trustee

The notes on pages 11 to 22 form part of the financial statements

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The accounts have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Going concern

These accounts have been prepared on a going concern basis. The trustees are reviewing ways to generate further income to ensure the charity can continue to operate as a going concern. Please refer to the Trustees report for further details.

#### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the Charity earns the right to consideration by its performance.

Grants receivable are treated in different ways, dependent upon their purposes and the terms of the grant.

Grants receivable for the specific purpose of purchasing fixed assets for the continued use of the Charity are treated as restricted funds. The restricted fund is then reduced by amounts equivalent to the depreciation charges on the assets and will continue to do so over the expected useful lives of the assets.

Grants receivable for specific purposes are also treated as restricted funds so that any unused funds can be separately identified.

Grants receivable to facilitate the general running of the project, i.e. where the directors/trustees can choose how the funds are expended are treated as unrestricted funds.

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

Cafe income also includes buffet income and is accounted for when received.

House rental income includes room rental and is accounted for on an accruals basis when the rent becomes due.

#### 1. ACCOUNTING POLICIES (continued)

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include audit fees and costs linked to the strategic management of the Charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

#### **Cash flow statement**

The Charity qualifies as a small company under the Companies Act 2006. The trustees have elected to take advantage of the exemption under FRS1 not to prepare a cash flow statement.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Land and buildings

- 2% on cost

Plant and machinery, etc

- 25% on reducing balance

Fixed asset additions costing less than £900 are not capitalised.

#### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in market value is transferred to a revaluation reserve.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

As a registered charity, Bryncynon Community Revival Strategy Limited is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

#### 1. ACCOUNTING POLICIES (continued)

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are retained to ensure the Charity could cover cafe, administration, IT and corporate salaries for the short term if future income funding streams ceased.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

#### 2. ACTIVITIES FOR GENERATING FUNDS

|    |   | Unrestricted<br>funds<br>£                          | Restricted<br>funds<br>£                 | Total<br>2015<br>£                                    | Total<br>2014<br>£                            |
|----|---|---|--|---|---|
|    | Donations Fundraising events Cafe income Low cost community meals Other sales | 115<br>2,873<br>24,581<br>25,658<br>2,030<br>55,257 | 1,000<br>99<br>-<br>-<br>-<br>-<br>1,099 | 1,115<br>2,972<br>24,581<br>25,658<br>2,030<br>56,356 | 10,978<br>30,662<br>18,475<br>1,908<br>62,023 |
| 3. | INVESTMENT INCOME   |   |  |   |   |
|    |   | Unrestricted<br>funds<br>£                          | Restricted<br>funds<br>£                 | Total<br>2015<br>£                                    | Total<br>2014<br>£                            |
|    | Rents received Deposit account interest                                       | 150<br>150 .  | -<br>-<br>-<br>-                         | 150<br>150  | 505<br>219<br>724                             |

#### 4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

|                          | Activity                     | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2015<br>£ | Total<br>2014<br>£ |
|--------------------------|------------------------------|----------------------------|--------------------------|--------------------|--------------------|
| Tuition and other        |                              |                            |                          |                    |                    |
| income                   | General activity             | 5,445                      | -                        | 5,445              | 3,150              |
| <b>Tuition and other</b> | Young children and           |                            |                          |                    |                    |
| income                   | youth activities             | 38,348                     | 4,688                    | 43,036             | 42,802             |
| Grants                   | Young children and           |                            |                          |                    |                    |
|                          | youth activities             | 26,774                     | 425,755                  | 452,529            | 416,362            |
| Grants                   | <b>Healthy Living Centre</b> | <u>-</u>                   | 18,750                   | 18,750             | 37,100             |
|                          |                              | 70,567                     | 449,193                  | 519,760            | 499,414            |

Grants received, included in the above, are as follows:

|                               | Unrestricted | Restricted | Total   | Total    |
|-------------------------------|--------------|------------|---------|----------|
|                               | funds        | funds      | 2015    | 2014     |
|                               | £            | £          | £       | £        |
| Sure Start                    | -            | -          | -       | 3,984    |
| Flying Start                  | -            | 385,593    | 385,593 | 394,045  |
| Sports Wales                  | -            | -          | •       | 1,200    |
| Mixed Economy Playgroup       | -            | -          | -       | 6,412    |
| Big Lottery                   | 4,211        | -          | 4,211   | -        |
| Children in Need              | •            | 22,427     | 22,427  | -        |
| Henry Smith                   | -            | 18,750     | 18,750  | 37,100   |
| Playscheme – Bryncynon        | •            | 7,435      | 7,435   | 7,421    |
| Environment Wales             | -            | 9,540      | 9,540   | 3,300    |
| Interlinks Vol Factor         | •            | 761        | 761     | -        |
| Moving Forward – Green Valley | 14,421       | -          | 14,421  | -        |
| Communities 2.0               | 8,141        |            | 8,141   | <u> </u> |
|                               | 26,773       | 444,506    | 471,279 | 453,462  |

#### 5. COSTS OF GENERATING VOLUNTARY INCOME

|               | Unrestricted | Restricted | Total  | Total  |
|---------------|--------------|------------|--------|--------|
|               | funds        | funds      | 2015   | 2014   |
|               | <b>.</b>     | £          | £      | £      |
| Staff costs   | 27,999       | -          | 27,999 | 39,718 |
| Food supplies | 3,310        | -          | 3,310  | 740    |
|               | 31,309       | -          | 31,309 | 40,458 |

#### 6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS

|    |  | Unrestricted               | Restricted               | Total              | Total              |
|----|--|----------------------------|--------------------------|--------------------|--------------------|
|    |  | funds                      | funds                    | 2015               | 2014               |
|    |  | £                          | £                        | £                  | £                  |
|    | Purchases                                | 20,584                     | -                        | 20,584             | 22,057             |
|    |  | 20,584                     | -                        | 20,584             | 22,057             |
| 7. | CHADITARI E ACTIVITIES COSTS             |                            |                          |                    |                    |
| 7. | CHARITABLE ACTIVITIES COSTS              | Unrestricted               | Restricted               | Total              | Total              |
|    |  | funds                      | funds                    | 2015               | 2014               |
|    |  | £                          | £                        | £                  | £                  |
|    | Direct and support costs                 | _                          | _                        | _                  | _                  |
|    | General activity                         | 230,713                    | 32,839                   | 263,552            | 261,954            |
|    | Young children and youth activities      | -                          | 329,597                  | 329,597            | 411,863            |
|    | Healthy Living Centre                    | -                          | 18,406                   | 18,406             | 36,105             |
|    | Environmental projects                   |                            | 7,572                    | 7,572              | 3,300_             |
|    |  | 230,713                    | 388,414                  | 619,127            | 713,222            |
| 8. | GOVERNANCE COSTS                         | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2015<br>£ | Total<br>2014<br>£ |
|    | Independent examination fees             | 3,750                      |                          | 3,750              |                    |
|    | Legal & professional fees                | 45,548                     | -                        | 45,548             | 30,292             |
|    | Auditors remuneration                    |                            | _                        |                    | 6,300              |
|    |  | 49,298                     | -                        | 49,298             | 36,592             |
|    |  |                            |                          |                    |                    |
| 9. | NET INCOMING RESOURCES                   |                            |                          |                    |                    |
|    | Net resources are stated after charging: |                            |                          |                    |                    |
|    |  |                            |                          | Total              | Total              |
|    |  |                            |                          | 2015               | 2014               |
|    |  |                            |                          | £                  | £                  |
|    |  |                            |                          | _                  |                    |
|    | Auditors remuneration                    |                            |                          | -                  | 6,300              |
|    | Independent examination fees             |                            |                          | 3,750              | -                  |
|    | Depreciation – owned assets              |                            |                          | 61,486             | 71,473             |
|    | Loss on disposal of assets               |                            |                          | 5,267              | 1,535              |

#### 10. TRUSTEES REMUNERATION AND BENEFITS

The trustees did not receive remuneration, or any other benefits during the year ended 31 March 2015 or for the year ended 31 March 2014.

#### **Trustees expenses**

There were no trustees expenses reimbursed for the year ended 31 March 2015, or for the year ended 31 March 2014.

#### 11. STAFF COSTS

| 31AFF C0313   |         |         |
|---|---------|---------|
|   | Total   | Total   |
|   | 2015    | 2014    |
|   | £       | £       |
| Wages and salaries  | 452,885 | 474,945 |
| Social security costs   | 22,234  | 23,250  |
| Pension costs   | 1,452   | -       |
|   | 476,571 | 498,195 |
| The average monthly number of employees during the year was as follow | vs:     |         |
|   | Total   | Total   |
|   | 2015    | 2014    |
|   | No.     | No.     |
| Main project activities and administration                            | 16      | 19      |
| Part time   | 27      | 26      |
|   | 43      | 45      |
|   |         |         |

There were no employees whose emoluments (excluding pension contributions) exceeded £60,000 in the year.

#### 12. TANGIBLE FIXED ASSETS

|                          |           | Plant and  |           |
|--------------------------|-----------|------------|-----------|
|                          | Land and  | machinery, |           |
|                          | buildings | etc        | Total     |
|                          | £         | £          | £         |
| Cost                     |           |            |           |
| At 1 April 2014          | 1,056,921 | 503,578    | 1,560,499 |
| Additions                | •         | 18,192     | 18,192    |
| Disposals                | •         | (20,185)   | (20,185)  |
| At 31 March 2015         | 1,056,921 | 501,585    | 1,558,506 |
| Depreciation             |           |            |           |
| At 1 April 2014          | 152,732   | 355,115    | 507,847   |
| Charge for the year      | 21,138    | 40,348     | 61,486    |
| Elimination on disposals | <u>-</u>  | (13,627)   | (13,627)  |
| At 31 March 2015         | 173,870   | 381,836    | 555,706   |
| Net book value           |           |            |           |
| At 31 March 2015         | 883,051   | 119,749    | 1,002,800 |
| At 31 March 2014         | 904,189   | 148,463    | 1,052,652 |

#### 13. INVESTMENT PROPERTY

|                  | Total     | Total    |
|------------------|-----------|----------|
|                  | 2015      | 2014     |
|                  | £         | £        |
| Cost             |           |          |
| At 1 April 2014  | 51,614    | 92,614   |
| Disposals        | (51,614)_ | (41,000) |
| At 31 March 2015 | _         | 51,614   |

| 14.        | DEBTORS                      |            |               |           |           |            |
|------------|------------------------------|------------|---------------|-----------|-----------|------------|
|            |                              |            |               |           | Total     | Total      |
|            |                              |            |               |           | 2015      | 2014       |
|            |                              |            |               |           | £         | £          |
|            |                              |            |               |           |           |            |
|            | Debtors                      |            |               |           | 60,078    | 24,405     |
|            |                              |            |               |           | 60,078    | 24,405     |
|            |                              |            |               |           |           |            |
|            |                              |            |               |           |           |            |
| <b>15.</b> | CREDITORS: AMOUNTS FAI       | LING DUE W | ITHIN ONE YEA | <b>AR</b> |           |            |
|            |                              |            |               |           | Total     | Total      |
|            |                              |            |               |           | 2015      | 2014       |
|            |                              |            |               |           | £         | £          |
|            |                              |            |               |           |           |            |
|            | Creditors                    |            |               |           | 3,437     | 21,935     |
|            | Taxation and social security |            |               |           | 4,417     | 17,903     |
|            | Other creditors              |            |               |           | 29,837    | 95,342     |
|            |                              |            |               |           | 37,691    | 135,180    |
|            |                              |            |               |           |           |            |
| 16.        | UNRESTRICTED FUNDS           |            |               |           |           |            |
|            |                              | Balance    |               |           |           | Balance 31 |
|            |                              | 1 April    | Incoming      | Resources |           | March      |
|            |                              | 2014       | resources     | expended  | Transfers | 2015       |
|            |                              | £          | £             | £         | £         | £          |
|            | ~                            |            |               |           |           |            |
|            | General funds                | 239,896    | 125,974       | (331,904) | (3,581)   | 30,385     |
|            | Designated funds             |            |               |           |           |            |
|            | Contingency fund             | 100,000    | -             | -         | -         | 100,000    |
|            | Environment                  | 50,000     | -             | -         | -         | 50,000     |
|            | Healthy Living               | 40,000     | -             | -         | -         | 40,000     |
|            | Café                         | 20,000     | -             | -         | -         | 20,000     |
|            | General                      | 100,000    | -             | -         | -         | 100,000    |
|            | Youth                        | 3,000      | -             | -         | -         | 3,000      |
|            | Social Enterprises (2-4      |            |               |           |           |            |
|            |                              | F 000      |               |           | _         | 5,000      |
|            | Commercial Place)            | 5,000      | <del>-</del>  | <b>-</b>  |           |            |

#### **Designated funds**

**Contingency fund** – A sum of £100,000 has been designated to cover the cost of activity for a period of 12 months should funding contributions and trading income cease from other sources.

#### 16. UNRESTRICTED FUNDS (continued)

Environment – the Green Valley Centre employs two staff members and provides a small income from the sale of produce and services. Its potential value to the charity is due to be assessed with a new Feasibility Study, which may lead to a Business Plan showing how the Centre can be further developed to make it more financially sustainable in future. A contingency amount of £50,000 is being set aside for the year ahead.

Healthy Living – Our programme of work is focused around the Healthy Living Centre, which has a small number of grant income streams, supplemented by trading income from the hire of rooms. The existing grant funding will expire during the year ahead and should this not be replaced by new grants, then a contingency fund will be required to sustain activities. An amount of £40,000 is set aside for this.

Café – Healthy Nibbles Café is seen as an essential element of the Healthy Living Centre service, providing food and refreshment catering for those who hire the rooms at the Centre. Being the only cafe in the community, it also provides a local service, attracting local residents to the Healthy Living Centre. The café provides paid employment for three local people, together with volunteering and training experience for community members. It's buffet delivery service is also being developed and shows promise as an income generator. Despite this, it will take further development in order to become financially self-sustaining. An amount of £20,000 is being set aside as a contingency for the year ahead.

General – The charity has a core team of administrators, including finance and HR officers, as well as caretaking, cleaning and reception staff. These are generally funded from a combination of contributions from the trading and the grant income streams. However, with no new grants confirmed as yet for the year ahead, a contingency fund of £100,000 will be set aside.

**Youth** – We have a small grant fund from Children in Need, which will contribute to the majority of our youth programme. A new Youth Leader is being recruited to deliver this. Should no further funding be attracted during the year we will use a contingency fund of £3,000.

Social Enterprises (2-4 Commercial Place) – Our 'Strategy Office' at this address has been used for our own staff members for several years. In the coming year we will vacate these premises, bringing remaining staff to the Healthy Living Centre. The Strategy Office will still be partially occupied by the local authority Communities First staff, who run an anti-poverty programme from there. This brings in a small rental income. During the year ahead, we plan to let the remaining space commercially. A contingency fund of £5,000 will be set aside to allow for a possible lack of rental income in the year ahead.

#### 17. RESTRICTED FUNDS

|                             | Balance<br>1 April<br>2014<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Transfers<br>£ | Balance<br>31 March<br>2015<br>£ |
|-----------------------------|---------------------------------|----------------------------|----------------------------|----------------|----------------------------------|
| Restricted funds            |                                 |                            |                            |                |                                  |
| Fixed assets reserve        | 932,284                         | -                          | (31,926)                   | -              | 900,358                          |
| <b>Environment Wales</b>    | -                               | 9,540                      | (7,572)                    | -              | 1,968                            |
| Flying Start                | -                               | 397,814                    | (303,589)                  | -              | 94,225                           |
| Henry Smith                 | 995                             | 18,750                     | (18,406)                   | -              | 1,339                            |
| Sports Wales                | 632                             | -                          | (479)                      | -              | 153                              |
| BBC Children in Need        | -                               | 22,427                     | (26,008)                   | 3,581          | •                                |
| WCVA                        | -                               | 761                        | (434)                      | -              | 327                              |
| Austin Hope Pilkinton Trust | -                               | 1,000                      | -                          |                | 1,000                            |
|                             | 933,911                         | 450,292                    | (388,414)                  | 3,581          | 999,370                          |

**Fixed assets reserve -** This represents buildings improvements, fixtures and equipment originally acquired using restricted funds. The balance will fund future deprecation of equipment, fixtures and fittings to the extent that those assets are represented by the fund.

**Environment Wales** – to support the role of horticultural co-ordinator.

Flying Start – local authority funding providing salary, rental and resources for pre-school children and families.

Henry Smith – to fund Healthy Living Centre coordinators, training and administration support.

**Sports Wales** – to purchase sports equipment.

Mixed Economy Playgroup – funding towards playgroup activities.

**BBC Children in Need** – funding towards youth work and youth Manager's post.

**WCVA** – funding towards internet provision for youth project.

Austin Hope Pilkinton Trust – funding towards working with older people within the community.

#### 18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                             | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|-----------------------------|----------------------------|--------------------------|---------------------|
| Tangible fixed assets       | 102,442                    | 900,358                  | 1,002,800           |
| Current assets              | 283,634                    | 99,012                   | 382,646             |
| Current liabilities         | (37,691)                   | -                        | (37,691)            |
| Net assets at 31 March 2015 | 348,385                    | 999,370                  | 1,347,755           |

### CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF BRYNCYNON COMMUNITY REVIVAL STRATEGY LIMITED

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company for the year ended 31 March 2015 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 March 2015 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

**Broomfield & Alexander Limited** 

Chartered Accountants & Statutory Auditors Waters Lane Chambers 1-3 Waters Lane Newport NP20 1LA

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Date: 21-12-15