

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2011
FOR**

WIGAN & LEIGH CROSSROADS CARE SCHEME

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WIGAN & LEIGH CROSSROADS CARE SCHEME

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FOR THE YEAR ENDED 31 MARCH 2011**

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WIGAN & LEIGH CROSSROADS CARE SCHEME

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3185107 (England and Wales)

Registered Charity number

1058877

Registered office

Unit 10 St Helens Technology Centre
Waterside Court
St Helens
Merseyside
WA9 1UA

Trustees

| | | |
|------------------------|----------------|-------------------|
| Mrs J Wilcock | Elected Member | Chair |
| Mrs E J Dearden MBE DL | Elected Member | Vice Chair |
| Mr A Scott | Elected Member | Company Secretary |
| Mr J D Peet | Elected Member | |
| Mr P J Stott | Elected Member | |

Charity Management

Mr M Ditchfield
Chief Executive Officer

Company Secretary

A Scott

Independent Examiner

Styles & Co Accountants Ltd
Chartered Accountants
Heather House
473 Warrington Road
Culcheth
Warrington
Cheshire
WA3 5QU

Bankers

National Westminster Bank PLC
65 Gerard Street
Ashton-in-Makerfield
Lancashire
WN4 9AH

STRUCTURE, GOVERNANCE AND MANAGEMENT

Wigan & Leigh Crossroads Care Scheme is a company limited by guarantee. It was incorporated in 1996 and obtained registered charitable status in the same year. The memorandum of association sets out the objects of the company which may broadly be summarised as 'work which focuses on the provision of respite care for carers in the Metropolitan Borough of Wigan'. The organisation was founded in 1992 and is governed by a constitution adopted in 1992. The company is governed by its Memorandum and Articles of Association adopted in March 1996.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up. Under the Articles, the members retire at each Annual General Meeting and are subsequently re-elected.

WIGAN & LEIGH CROSSROADS CARE SCHEME

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

STRUCTURE, GOVERNANCE AND MANAGEMENT

Wigan & Leigh Crossroads Care Scheme is a wholly owned subsidiary of Crossroads Care St Helens & Halton, Wigan & Leigh

The Charity is organised so that the Trustees meet regularly to manage its affairs and to review the strategy, operations and performance of the Charity in the completion of the Big Lottery Project. The Trustees are fully responsible for the decision making process operated by the Charity. Responsibility is given to Michael Ditchfield, Chief Executive Officer, St Helens & Halton, Wigan & Leigh to manage the day to day administration of the Charity.

The staff are employed to provide services to carers as part of the project funded by the Big Lottery Fund.

The Trustees are familiar with the practical work of the Charity and their responsibilities and update training is provided when considered necessary. Additionally, new trustees will be provided with appropriate training and induction.

Risk management

The Trustees assess the major risks to which the Charity is exposed on a regular basis at management meetings. They are satisfied that systems are in place to mitigate exposure to the major risks. The previous role in supporting carers has now been fully absorbed by the parent organisation Crossroads Care St Helens & Halton Wigan & Leigh.

Public benefit

The scheme exists to provide services to members of the public who are carers. Without this support their own health and wellbeing would inevitably suffer, the impact on carers health is well documented. Any surplus generated from the provision of our services is reinvested in direct service provision.

OBJECTIVES AND ACTIVITIES

The objects of the Charity and the policies adopted to achieve those objects during the year were as follows:

- To relieve in the Metropolitan Borough of Wigan the stresses experienced by carers and people with physical, mental or sensory impairment within the family or home by offering a service through the provision of training and development opportunities for Carers.

The previous role in supporting carers has now been fully absorbed by the parent organisation Crossroads Care St Helens & Halton Wigan & Leigh.

ACHIEVEMENT AND PERFORMANCE

On 1 April 2009, all unrestricted income streams were transferred to Crossroads Care St Helens & Halton, Wigan & Leigh.

As detailed in the last Trustees report, the Wigan & Leigh Crossroads Care Scheme has for the 2010-2011 financial year been maintained as a wholly own subsidiary of Crossroads Care St Helens & Halton Wigan & Leigh.

Against this background the management of the agreement funded by the Big Lottery has continued and has exceeded its objectives and outputs.

FINANCIAL REVIEW

The Big lottery funded project continues to meet and exceed its targets and planned outputs. The project produced its end of third year report in September 2009 and the income and expenditure fully analysed by the Grant officer. The project was funded for a fourth year on the basis of this review.

Reserves Policy

The trustees have established the level of reserves (that is those funds that are freely available for the completion of the project) that the Charity ought to have. Reserves are needed to bridge the funding gaps between the expenditure associated with providing care support and receiving resources through grants and donations that provide the training & development opportunities.

WIGAN & LEIGH CROSSROADS CARE SCHEME

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

FINANCIAL REVIEW

Incoming resources

The whole of the scheme's incoming resources continue to be from the Big Lottery Fund contract. In years 4 and 5 of the project the options for the future sustainability of the project will be explored.

Incoming resources £99,559 (2010 £95,728) all of which are restricted (2010 all restricted)

Free Reserves

There are free reserves of £xx,xxx (2010 - £18,068) as at 31 March 2010, as detailed in note 20 of the accounts. These will be transferred to Crossroads Care St Helens & Halton, Wigan & Leigh when the formal merger takes place.

Funds available

The whole of the scheme's incoming resources continue to be from the Big Lottery Fund contract.

Resources expended

£106,761 resources were expended in the year.


PLANS FOR THE FUTURE

In the future years ahead, the Scheme intends to consider a formal merger with Crossroads Care St Helens & Halton Wigan & Leigh. However, until the BLF project is completed Wigan & Leigh Crossroads will remain a wholly owned subsidiary of St Helens and Halton Crossroads before a full merger takes place.

PROFESSIONAL ADVISERS

Ian Lloyd of Styles and Co Accountants Limited was appointed as Independent Examiner to the charitable company, and will be proposed for reappointment at the forthcoming annual general meeting.

ON BEHALF OF THE BOARD


PJ Stott - Trustee

Date

2/12/2011

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WIGAN & LEIGH CROSSROADS CARE SCHEME**

I report on the accounts for the year ended 31 March 2011 set out on pages five to twelve

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

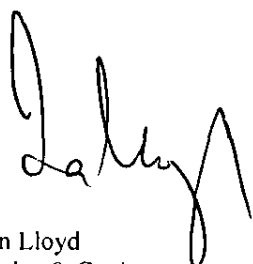
In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Ian Lloyd
Styles & Co Accountants Ltd
Chartered Accountants
Heather House
473 Warrington Road
Culcheth
Warrington
Cheshire
WA3 5QU

Date 2.12.2011

WIGAN & LEIGH CROSSROADS CARE SCHEME

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2011**

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.11 Total funds £ | 31.3.10 Total funds £ |
|--|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| INCOMING RESOURCES | | | | | |
| Incoming resources from generated funds | | | | | |
| Voluntary income | 2 | - | 5,595 | 5,595 | 3,500 |
| Investment income | 3 | - | 33 | 33 | 30 |
| Incoming resources from charitable activities 4 | | | | | |
| Caring for carers | | - | 93,931 | 93,931 | 92,198 |
| Total incoming resources | | - | 99,559 | 99,559 | 95,728 |
| RESOURCES EXPENDED | | | | | |
| Charitable activities 5 | | | | | |
| Caring for carers | | 17 | 107,019 | 107,036 | 86,148 |
| Governance costs 7 | | | | | |
| | | - | 2,013 | 2,013 | 1,078 |
| Total resources expended | | 17 | 109,032 | 109,049 | 87,226 |
| NET INCOMING/(OUTGOING) RESOURCES | | | | | |
| | | (17) | (9,473) | (9,490) | 8,502 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 18,870 | 33,298 | 52,168 | 43,666 |
| TOTAL FUNDS CARRIED FORWARD | | <u>18,853</u> | <u>23,825</u> | <u>42,678</u> | <u>52,168</u> |

The notes form part of these financial statements

WIGAN & LEIGH CROSSROADS CARE SCHEME

BALANCE SHEET AT 31 MARCH 2011

| | Notes | 31 3 11 £ | 31 3 10 £ |
|--|-------|---------------|---------------|
| FIXED ASSETS | | | |
| Tangible assets | 12 | 120 | 802 |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 74,828 | 79,343 |
| CREDITORS | | | |
| Amounts falling due within one year | 13 | (32,270) | (27,977) |
| NET CURRENT ASSETS | | <u>42,558</u> | <u>51,366</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>42,678</u> | <u>52,168</u> |
| NET ASSETS | | <u>42,678</u> | <u>52,168</u> |
| FUNDS | 15 | | |
| Unrestricted funds | | 18,853 | 18,870 |
| Restricted funds | | <u>23,825</u> | <u>33,298</u> |
| TOTAL FUNDS | | <u>42,678</u> | <u>52,168</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2011

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 2/12/2011 and were signed on its behalf by



PJ Stott - Trustee

The notes form part of these financial statements

WIGAN & LEIGH CROSSROADS CARE SCHEME

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Incoming resources

Donations are included in full in the Statement of Financial Activities when received. Gifts in kind are not shown in the financial statements due to the difficulty in quantifying and valuing them.

Grants, including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Income from Local Authority Contracts represents fees charged for the year on an accruals basis.

Investment income and other income is recognised in the Statement of Financial Activities in the year in which it is receivable.

Resources expended

Resources expended are recognised in the year in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees and costs linked to the strategic management of the charity.

Costs relating to a particular activity are allocated directly and other costs have been apportioned on an appropriate basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|--------------------|-------------------------|
| Computer equipment | - 3 years straight line |
|--------------------|-------------------------|

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts. Expenditure which meets these criteria is charged to the fund. Other costs which are attributable to more than one activity are apportioned across the cost categories.

Unrestricted funds are donations and other incoming resources receivable for the objects of the charity without further specified purpose and are available as general funds.

Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

WIGAN & LEIGH CROSSROADS CARE SCHEME

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

2. VOLUNTARY INCOME

| | | |
|-------------------------|---------------------|---------------------|
| | 31.3.11 | 31 3 10 |
| | £ | £ |
| Sundry income & support | <u>5,595</u> | <u>3,500</u> |

3 INVESTMENT INCOME

| | | |
|--------------------------|------------------|------------------|
| | 31.3.11 | 31 3 10 |
| | £ | £ |
| Deposit account interest | <u>33</u> | <u>30</u> |

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

| | | | |
|------------------|-------------------------------|----------------------|----------------------|
| | | 31.3.11 | 31 3 10 |
| | | £ | £ |
| Big Lottery Fund | Activity Caring for carers | <u>93,931</u> | <u>92,198</u> |

Included within incoming resources from charitable activities is restricted income of £93,931 (2010 - £92,198) relating to the Big Lottery Fund

5 CHARITABLE ACTIVITIES COSTS

| | | |
|-------------------|--------------------------------------|-----------------------|
| | Direct costs (See note 6) | Totals |
| | £ | £ |
| Caring for carers | <u>107,036</u> | <u>107,036</u> |

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

| | | |
|--------------------------------------|-----------------------|----------------------|
| | 31 3.11 | 31 3 10 |
| | £ | £ |
| Staff costs | 54,061 | 34,291 |
| Rent, Rates and Service | 2,595 | 2,514 |
| Insurance | 273 | 264 |
| Telephone and computer expenses | 2,531 | 2,381 |
| Printing, post and stationery | 2,566 | 2,316 |
| Publicity | 2,522 | 2,962 |
| Sundries | 72 | 63 |
| Travelling | 1,924 | 718 |
| Sundry equipment and maintenance | 155 | 690 |
| Uniforms and consumables | 24 | - |
| Affiliation | 212 | 211 |
| Training | 21,192 | 18,423 |
| Recruitment costs | - | 1,074 |
| Alternative care | 10,934 | 12,046 |
| Meetings and forums | 804 | 1,266 |
| Management fee | 6,471 | 6,292 |
| Depreciation | 683 | 623 |
| Interest payable and similar charges | <u>17</u> | <u>14</u> |
| | <u>107,036</u> | <u>86,148</u> |

Included within direct costs of charitable activities is restricted expenditure of £107,019 (2010 - £86,134)

WIGAN & LEIGH CROSSROADS CARE SCHEME

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

7 GOVERNANCE COSTS

Included within governance costs of £2,013 (2010 - £1,078) is £2,013 (2010 - £1,078) of expenditure which is restricted

8. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

| | 31.3.11 | 31 3 10 |
|-----------------------------|--------------|--------------|
| | £ | £ |
| Depreciation - owned assets | 683 | 623 |
| Independent examiner's fees | <u>1,100</u> | <u>1,100</u> |

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2011 nor for the year ended 31 March 2010

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2011 nor for the year ended 31 March 2010

10 STAFF COSTS

| | 31 3 11 | 31 3 10 |
|--------------------|---------------|---------------|
| | £ | £ |
| Wages and salaries | <u>54,061</u> | <u>34,291</u> |

The average monthly number of employees during the year was as follows

| | 31.3.11 | 31 3 10 |
|------------------------|----------|----------|
| | 3 | 2 |
| Direct charitable work | <u>3</u> | <u>2</u> |

There were no employees whose annual emoluments were £60,000 or more (2010 - nil)

11 TAXATION

The charitable company is exempt from corporation tax on its charitable activities

WIGAN & LEIGH CROSSROADS CARE SCHEME

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2011**

12. TANGIBLE FIXED ASSETS

| | Computer equipment £ |
|-----------------------------------|-------------------------------------|
| COST | |
| At 1 April 2010 and 31 March 2011 | <u>2,048</u> |
| DEPRECIATION | |
| At 1 April 2010 | 1,246 |
| Charge for year | <u>682</u> |
| At 31 March 2011 | <u>1,928</u> |
| NET BOOK VALUE | |
| At 31 March 2011 | <u>120</u> |
| At 31 March 2010 | <u>802</u> |

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.11 £ | 31.3.10 £ |
|---------------------------------|----------------------|----------------------|
| Trade creditors | 13,907 | 12,930 |
| Social security and other taxes | 835 | 877 |
| Other creditors | - | 30 |
| Accruals and deferred income | <u>17,528</u> | <u>14,140</u> |
| | <u>32,270</u> | <u>27,977</u> |

Included within accruals and deferred income is £16,208 (2010 - £12,840) of deferred income

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted funds £ | Restricted funds £ | 31.3.11 Total funds £ | 31.3.10 Total funds £ |
|---------------------|-------------------------------------|-----------------------------------|--|--|
| Fixed assets | - | 120 | 120 | 802 |
| Current assets | 18,853 | 55,975 | 74,828 | 79,343 |
| Current liabilities | <u>-</u> | <u>(32,270)</u> | <u>(32,270)</u> | <u>(27,977)</u> |
| | <u>18,853</u> | <u>23,825</u> | <u>42,678</u> | <u>52,168</u> |

WIGAN & LEIGH CROSSROADS CARE SCHEME

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

15 MOVEMENT IN FUNDS

| | At 1.4.10 £ | Net movement in funds £ | At 31.3.11 £ |
|---------------------------|----------------|----------------------------------|-----------------|
| Unrestricted funds | | | |
| General fund | 18,870 | (17) | 18,853 |
| Restricted funds | | | |
| Fundraiser | 3,528 | - | 3,528 |
| Big Lottery Fund | <u>29,770</u> | <u>(9,473)</u> | <u>20,297</u> |
| | 33,298 | (9,473) | 23,825 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>52,168</u> | <u>(9,490)</u> | <u>42,678</u> |

Net movement in funds, included in the above are as follows

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | - | (17) | (17) |
| Restricted funds | | | |
| Big Lottery Fund | 99,559 | (109,032) | (9,473) |
| | <hr/> | <hr/> | <hr/> |
| TOTAL FUNDS | <u>99,559</u> | <u>(109,049)</u> | <u>(9,490)</u> |

16 RELATED PARTY DISCLOSURES

During the year the charity was invoiced £38,010 (2010 - £31,445) and invoiced £nil (2010 - £nil) to/from Crossroads Care St Helens & Halton, Wigan & Leigh. At the year end, a balance of £11,080 (2010 - £12,111) was owing to Crossroads Care St Helens & Halton, Wigan & Leigh.

Crossroads Care St Helens & Halton, Wigan & Leigh is a related party by virtue of common control.

17. RESTRICTED FUNDS

The restricted funds are held for the following purposes

The Big Lottery Fund provides training, development and social inclusion for carers

18 CONTROL

The charity is controlled by the trustees

19. SHARE CAPITAL

The charity has no share capital, being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up.

WIGAN & LEIGH CROSSROADS CARE SCHEME

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2011**

20. ANALYSIS OF RESERVES

| | 2011 | 2010 |
|---------------------------|----------------------|----------------------|
| | £ | £ |
| Total reserves | 42,678 | 52,168 |
| Less | | |
| Restricted funds | (23,825) | (33,298) |
| Fixed assets unrealised | <u>(120)</u> | <u>(802)</u> |
| Freely available reserves | <u>18,733</u> | <u>18,068</u> |