Company Number: 3181755

Registered Charity Number: 1054282

# GLOUCESTERSHIRE RURAL COMMUNITY COUNCIL

(Limited by guarantee and not having a share capital)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2000

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**Dudbridges** 

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2000

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#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2000

The trustees present their report and the financial statements of the company for the year ended 31 March 2000.

On 2 April 1996 the Gloucestershire Rural Community Council (GRCC) was incorporated as a company limited by guarantee which is governed by its Memorandum and Articles of Association and is a registered charity.

It took over the assets and liabilities of the previously unincorporated Gloucestershire Rural Community Council which had been constituted as a charity since 1923.

#### **Objects and Policies**

The objects of the charity, as stated in its Memorandum of Association, are as follows:-

- (i) To promote any charitable purposes for the benefit of the rural community in the County of Gloucestershire and in particular the advancement of education, the protection of health and the relief of poverty and distress and physical and mental sickness and disability.
- (ii) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the voluntary organisations and statutory authorities engaged in the furtherance of the above purposes within the area of benefit.

There has been no change in policy in the year.

The GRCC is managed by the Board of Trustees and the day to day work is carried out by the director and a team of paid staff and volunteers. A team of five district based fieldworkers work in the rural areas on a variety of issues and projects.

The GRCC attempts to respond to the ever-changing needs of people in rural communities for housing, transport, voluntary sector support, community care, work with children and families and economic issues. It also provides the village halls advisory service and supplies the secretariat for the Gloucestershire Association of Town and Parish Councils (GATPC).

#### President ex officio/company director

Mr John H B Workman OBE MA

#### **Vice Presidents**

Miss Janet Trotter OBE
Lt Col W McLelland
Mr John Hazelwood
Mr David A Sketchley CPFA IRRV
Mr John V Miller MBE MA CPFA
Mrs Anne Cadbury OBE JP DL
Mr J W Eykyn

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2000 continued

Chairman

Honorary Treasurer

(Retired 23 September 1999)

(Retired 22 March 2000)

Vice-Chairman (to 17 October 1999)

Vice-Chairman (from 18 October 1999)

#### Trustees/company directors

The trustees who served throughout the year are as follows:-

#### Individual trustees

Mr Phillip R F Randall

Mrs Julia D Chamberlayne

Mr Richard Atkinson C Eng JP

Professor Stephen Owen BA MRTPI FRSA

Mavis, Viscountess Dunrossil BA M Litt DL

Mrs Beryl Evans BA Cert Ed MBE

Mr Richard J Keene

Mr John M Weedon OBE

Mr Rodney A F Vaughn

Rev Father Michael Jones-Frank

Mr John R Loosley

Mr J H B Workman

#### Representative trustees

Gloucestershire County Council:

Miss E Margaret Edney

Association of District Councils (Gloucestershire branch):

Councillor Deryk M M Davies

Gloucestershire Association of Parish & Town Councils:

Councillor Terrence E Parker

Gloucestershire Federation of Women's Institutes:

Mrs Carole A A Bevan

#### Company secretary

Mr Michael E Chivers

Company number

At every annual general meeting all representative trustees shall retire and one third of individual trustees shall retire by rotation and, being eligible, may offer themselves for re-election.

Trustees can be appointed or re-appointed at a general meeting or by the trustees subject to conditions set out in the Articles of Association.

| Registered office<br>Community House<br>15 College Green<br>Gloucester<br>GL1 2LZ | Bankers The Co-operative Bank plc 23a St Aldate Street Gloucester  COIF Charity Funds CCLA Investment Management Limited St Alphage House 2 Fore Street London EC2Y 5AQ | Solicitors Tayntons 8-12 Clarence Street Gloucester GL1 1DZ | Auditors Dudbridges Chartered Accountants and Registered Auditors 8 Lansdown Stroud Gloucestershire GL5 1BD |
|---|---|---|---|
| Registered charity  | number  | 1054282   |   |

3181755

#### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2000 continued

#### Review of the year

Progress for the year is reported in detail in the published annual report for 1999/2000.

#### Review of transactions and financial position of the year

The company receives a significant proportion of unrestricted funds from Gloucestershire County Council, the Countryside Agency and other district and borough councils. The detail is shown in note 2 of these financial statements.

The restricted funds income derives mainly from project funding and grants. The movements on these funds are shown in note 17. As shown in note 13, £61608 of the £169822 fund balances is held as fixed assets. The balances of the restricted funds are held for future use on the projects.

The expenditure for the year of unrestricted and restricted funds is shown on the Statement of Financial Activities on page 5 and supporting notes.

The assets are held to enable the work of the company to continue and commitments to projects to be fulfilled. The freehold property from which the company operates is worth considerably more than its book value. The trustees estimate this to be £400,000.

The trustees consider the financial position at 31 March 2000 to be satisfactory in the context of its future plans, and funds should adequately cover future expenditure on projects and on-going items.

Further information is contained in the Honorary Treasurer's report in the published annual report for 1999/2000.

#### Relationship with other charities

GRCC is one of many similar organisations throughout England and much work is carried out in partnership with colleague Rural Community Councils and with the national organisation Action with Communities in Rural England (ACRE). GRCC also works in a multitude of other partnerships ranging from work with The Countryside Agency and partnership with all levels of local government and with voluntary organisations such as volunteer bureaux or the Diocese.

#### Small company exemptions

The report of the trustees has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of the board on 11 August 2000 by:

Mr Phillip R F Randall

Chairman

### AUDITORS' REPORT TO THE MEMBERS OF GLOUCESTERSHIRE RURAL COMMUNITY COUNCIL FOR THE YEAR ENDED 31 MARCH 2000

We have audited the financial statements on pages 5 to 16 which have been prepared under the historical cost convention and the accounting policies set out on pages 8 and 9.

#### Respective Responsibilities of Trustees and Auditors

The trustees are responsible for ensuring that financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its surplus or deficit for that period are prepared. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with relevant regulations. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2000 and of its incoming resources and application of resources including its income and expenditure for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants and Registered Auditors

8 Lansdown Stroud

Dudbridges

Gloucestershire

GL5 1BD

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2000

|   | Note | Unrestricted<br>Funds | Restricted<br>Funds | Endowment<br>Fund<br>- Goodeve<br>Legacy | Total<br>Funds<br>2000 | Total<br>Funds<br>1999 |
|---|------|-----------------------|---------------------|--|------------------------|------------------------|
|   |      | £                     | £                   | £  | £                      | £                      |
| Incoming Resources                                    |      |                       |                     |  |                        |                        |
| Grants receivable                                     | 2    | 209752                | -                   | -  | 209752                 | 207306                 |
| Project fees  |      | 21634                 | -                   | -  | 21634                  | 21274                  |
| Management fees                                       |      | 6857                  | 3000                | -  | 9857                   | 21500                  |
| Project funding and grants                            |      | -                     | 198730              | -  | 198730                 | 229449                 |
| Donations   |      | 5668                  | 6144                | -  | 11812                  | 13907                  |
| Subscriptions   |      | 6444                  | 216                 | -  | 6660                   | 6663                   |
| Subletting  |      | 20466                 | -                   | -  | 20466                  | 18561                  |
| Investment income                                     | 3    | 3787                  | 681                 | 1698                                     | 6166                   | 7995                   |
| Other   |      | 2251                  | 15642               | <del>-</del>                             | 17893                  | 34103                  |
| <b>Total Incoming Resources</b>                       |      | 276859                | 224413              | 1698                                     | 502970                 | 560758                 |
| Resources Expended                                    |      |                       |                     |  |                        |                        |
| Direct charitable expenditure                         | 4    | 254755                | 260122              | _  | 514877                 | 488642                 |
| Fundraising and publicity                             | 5    | 19662                 | 2769                | _  | 22431                  | 17229                  |
| Management and administration                         |      |                       |                     |  |                        |                        |
| of the charity  | 6    | 7065                  | <u> </u>            | <u>-</u>                                 | 7065                   | 5954                   |
| Total Resources Expended                              |      | 281482                | 262891              | -  | 544373                 | 511825                 |
| Net Incoming Resources (before                        |      | ====                  | <del></del>         | ===                                      | <del></del> =          |                        |
| transfers)  |      | (4623)                | (38478)             | 1698                                     | (41403)                | 48933                  |
| Transfers between funds Other recognised gains and    |      | 6602                  | (4904)              | (1698)                                   | -                      | -                      |
| losses<br>(Losses)/gains on investments<br>unrealised |      | _                     | _                   | (1965)                                   | (1965)                 | (1983)                 |
| Net Movement in Funds                                 |      | 1979                  | (43382)             | ·  | (43368)                | 46950                  |
|   |      | 22,72                 | (12-02)             | (-2-2-)                                  | ( 0 0 0 )              | . 3,2 3                |
| Balances brought forward at 1 April 1999              |      | 62067                 | 213204              | 35577                                    | 310848                 | 263898                 |
| Balances carried forward at 31 March 2000             |      | 64046                 | 169822              | 33612                                    | 267480                 | 310848                 |

#### Note on Historical Cost Net Movement in Funds

In accordance with the Charities SORP investments have been included in the statement of financial activities at market value as at 31 March 2000. If these unrealised losses/gains had not been included the historical cost net movement in funds before transfers would be:

| 1979 | (43382) | - | (41403) | 48933 |
|------|---------|---|---------|-------|
|      |         |   |         |       |

# SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2000

|                                     | 2000<br>£        | 1999<br>£        |
|-------------------------------------|------------------|------------------|
| Income<br>Expenditure               | 501272<br>544373 | 558901<br>511825 |
| Operating surplus                   | (43101)          | 47076            |
| Income from fixed asset investments | 1698             | 1857             |
| Net (deficit)/income for the year   | (41403)          | 48933            |

The Summary Income and Expenditure Account is derived from the Statement of Financial Activities which, together with the notes to the financial statements on pages 8 to 16, provides full information on the movements during the year on all the funds.

# GLOUCESTERSHIRE RURAL COMMUNITY COUNCIL BALANCE SHEET AT 31 MARCH 2000

|   | Note    |             | 2000           |             | 1999   |
|---|---------|-------------|----------------|-------------|--------|
| Fixed Assets                            |         |             | £              |             | £      |
| Tangible fixed assets                   | 9       |             | 97045          |             | 110277 |
| Investments                             | 9<br>10 |             | 87045<br>32214 |             | 110377 |
| investments                             | 10      |             | 32214          |             | 34179  |
|   |         |             | 119259         |             | 144556 |
| Current Assets                          |         |             | 119239         |             | 144330 |
| Stock                                   |         | 2362        |                | 4434        |        |
| Debtors                                 | 11      | 57084       |                | 41914       |        |
| Cash at bank and in hand                | 11      | 171809      |                | 154807      |        |
| Cash at bank and in hand                |         | <del></del> |                | 134007      |        |
|   |         | 231255      |                | 201155      |        |
| Liabilities: Amounts falling due within |         | 231233      |                | 201133      |        |
| one year                                | 12      | 83034       |                | 34863       |        |
| one your                                |         |             |                | <del></del> |        |
| Net Current Assets                      |         |             | 148221         |             | 166292 |
|   |         |             |                |             |        |
| Net Assets                              | 13      |             | 267480         |             | 310848 |
|   |         |             | ====           |             |        |
| C WIE I                                 |         |             |                |             |        |
| Capital Funds                           | 1.4     |             | 22710          |             | 05555  |
| Endowment                               | 14      |             | 33612          |             | 35577  |
| Income Funds                            |         |             |                |             |        |
| Restricted                              | 14 & 17 |             | 169822         |             | 213204 |
| Unrestricted                            | 14      |             | 52796          |             | 50817  |
| Unrestricted - Designated               | 14 & 16 |             | 11250          |             | 11250  |
| -                                       |         |             | <del></del>    |             |        |
|   |         |             | 267480         |             | 310848 |
|   |         |             | ====           |             |        |

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective March 2000).

Approved by the Board of Trustees on 11 August 2000 and signed on its behalf by:

Mr Phillip R F Randall **Chairman** 

Mr Richard Atkinson Honorary Treasurer

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000

#### 1 ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared under the historical cost convention (except for the revaluation of investments at market value) in accordance with applicable accounting standards and in compliance with the Statement of Recommended Practice - Accounting by Charities and in accordance with Financial Reporting Standard for Smaller Entitles (effective March 2000). All activities of the company are continuing.

#### (b) Income

Income is dealt with in accordance with the terms of the nature of receipt. Income is recognised in the period to which it relates with the exception of donations and legacies which are recognised when received unless amounts receivable can be determined with reasonable accuracy.

#### (c) Grants receivable

Revenue grants are recognised as an incoming resource in the period to which they relate. Capital grants received for a specific purpose are treated as restricted funds, the expenditure from which is capitalised when payable.

#### (d) Basis of apportionment of expenditure

Direct charitable expenditure includes all costs directly relating to the objective of the charity including costs involved in supporting that work.

Fundraising and publicity costs include those costs incurred in inducing others to make contributions to the charity.

Management and administration costs include those costs connected with management of the charity's assets, organisational management and administration and compliance with constitutional and statutory requirements.

Staff costs

- allocated on a basis of time spent on direct charitable work community projects and fieldwork and direct charitable support costs.
- the director's salary is apportioned between direct charitable community projects and fieldwork, and direct charitable support costs.

Premises costs - allocated to direct charitable - support costs.

Depreciation - provision is allocated on basis of use of assets.

#### (e) Tangible fixed assets

Tangible fixed assets are included at cost or valuation less an appropriate provision for depreciation.

#### (f) Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset less its estimated residual value over the useful economic life of the asset.

Freehold property

2% reducing balance method

Furniture and equipment

20% reducing balance method 20% straight line method/33 1/3% straight line method

Computer equipment

20% reducing balance method

Motor vehicles

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

#### 1 **ACCOUNTING POLICIES continued**

#### (g) Fixed assets investments

Fixed asset investments are included at market value as required by the Statement of Recommended Practice - Accounting by Charities. Realised and unrealised gains and losses are shown on the Statement of Financial Activities.

#### (h) Pensions

The council makes contributions to pension schemes on behalf of its staff. Contributions on behalf of the director are paid to the Countryside Agency for a defined benefit scheme linked to the civil service scheme and administered by the Treasury who are responsible to ensure that funding is adequate. The amount paid is a percentage of gross salary and can vary from year to year. The current percentage is 13.5% (1999 13.5%). Contributions on behalf of permanent staff are for a defined contribution scheme the assets of which are held separately from those of the company in an independently administered fund. Contributions are made at an agreed fixed rate of 7 1/8% of gross salary. The contributions in all cases are a direct charge in the wages costs for the year as shown in the note below.

#### (i) Operating leases

Rental payments under operating leases are charged to expenditure in the Statement of Financial Activities as incurred over the lease term.

#### (j) Stock

Stock is valued at the lower of cost and net realisable value.

#### 2 GRANTS RECEIVABLE

| GRANIS RECEIVABLE               | 2000   | 1000   |
|---------------------------------|--------|--------|
|                                 | 2000   | 1999   |
|                                 | £      | £      |
| Gloucestershire County Council  | 60000  | 52324  |
| GCC FOD contribution            | -      | 5000   |
| Countryside Agency              | 96406  | 70167  |
| RDC FOD                         | ~      | 7172   |
| Cotswold District Council       | 12391  | 25150  |
| Stroud District Council         | 14500  | 13000  |
| Tewkesbury Borough Council      | 12000  | 12000  |
| Little Rissington Consortia     | -      | 8600   |
| Forest of Dean District Council | 14455  | 13893  |
|                                 | 209752 | 207306 |
|                                 | ====== |        |
|                                 |        |        |
| INVESTMENT INCOME               |        |        |

#### 3

|                    | 2000 | 1999        |
|--------------------|------|-------------|
|                    | £    | £           |
| Listed investments | 1698 | 1857        |
| Cash investments   | 4468 | 6138        |
|                    |      | <del></del> |
|                    | 6166 | 7995        |
|                    |      | ====        |

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

# 4 DIRECT CHARITABLE EXPENDITURE

5

6

|  | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2000<br>£ | Total<br>1999<br>£                      |
|--|------|----------------------------|--------------------------|--------------------|---|
| Community projects and fieldwork:          |      | £                          | £                        | æ                  | æ.                                      |
| Donations and grants payable               | 7    | _                          | 16949                    | 16949              | 38886                                   |
| Contract staff/consultancy fees            | ,    | _                          | 23976                    | 23976              | 5970                                    |
|  |      | 120541                     | 115517                   | 236058             | 229785                                  |
| Salaries, NIC and pensions                 |      | 21311                      | 17997                    | 39308              |   |
| Telephone and travel                       |      |                            | 1/99/                    |                    | 40474                                   |
| Indemnity insurance                        |      | 278                        | 2275                     | 278<br>5705        | 761                                     |
| Training and recruitment                   |      | 3520                       | 2275                     | 5795               | 7841                                    |
| Refund of grant                            |      | -                          | 15000                    | 15000              | -                                       |
| Mobile project vehicle running and         |      | 6105                       | 77.10                    | 40.550             | 10000                                   |
| maintenance                                |      | 6105                       | 7548                     | 13653              | 10332                                   |
| Day Centre costs                           |      | -                          | 11695                    | 11695              | 11007                                   |
| Resource materials (NCMP)                  |      | -                          | 240                      | 240                | 1513                                    |
| Depreciation                               |      | 2000                       | 21259                    | 23259              | 19842                                   |
| GAPTC contra                               |      | -                          | -                        | -                  | 6250                                    |
| Home as office allowance                   |      | 635                        | 822                      | 1457               | -                                       |
|  |      | 154390                     | 233278                   | 387668             | 372661                                  |
|  |      |                            | =====                    | ====               | ====                                    |
| Support costs:                             |      |                            |                          |                    |   |
| Software development                       |      | 1277                       | -                        | 1277               | -                                       |
| Management fees                            |      | -                          | 20315                    | 20315              | 21274                                   |
| Premises costs                             | 8    | 13770                      | 3                        | 13773              | 14055                                   |
| Salaries, NIC and pensions                 |      | 61811                      | -                        | 61811              | 67704                                   |
| Contract staff                             |      | 7740                       | -                        | 7740               | 1328                                    |
| Telephone and travel                       |      | 429                        | -                        | 429                | 203                                     |
| Insurance                                  |      | 932                        | -                        | 932                | 702                                     |
| Stationery, photocopying and postage       |      | 4551                       | 1142                     | 5693               | 8592                                    |
| Repairs and maintenance                    |      | 213                        | 47                       | 260                | 118                                     |
| Sundry expenses                            |      | 2056                       | 2020                     | 4076               | 2590                                    |
| Affiliations and subscriptions             |      | 5412                       | _                        | 5412               | 5071                                    |
| Legal and professional fees                |      | 1009                       | _                        | 1009               | 323                                     |
| Depreciation/profit on disposal            |      | 1064                       | 3173                     | 4237               | 271                                     |
| GAPTC contra                               |      | -                          | 5175                     | -                  | (6250)                                  |
| Volunteer expenses                         |      | 101                        | 144                      | 245                | -                                       |
|  |      | 100365                     | 26844                    | 127209             | 115981                                  |
|  |      |                            | ====                     |                    |   |
|  |      | 254755                     | 260122                   | 514877             | 488642                                  |
| FUNDRAISING AND PUBLICITY                  |      | <del></del>                | <del>=====</del> =       | <del></del>        | =====                                   |
| Publications                               |      | 18107                      | 2544                     | 20651              | 16156                                   |
|  |      | 1555                       |                          | 1780               | 10130                                   |
| Conferences and meetings                   |      |                            |                          | 1700               | 1073                                    |
|  |      | 19662                      | 2769                     | 22431              | 17229                                   |
| BE LOVE OF BENEVER A RIVE A DESCRIPTION OF | YANI | -                          | ====                     | <del></del>        | ======================================= |
| MANAGEMENT AND ADMINISTRAT                 | ION  | 4105                       | •                        | 4100               | 2750                                    |
| Audit fees                                 |      | 4195                       |                          | 4195               | 3750                                    |
| AGM expenses                               |      | 2870                       | , ~<br>_                 | 2870               | 2204                                    |
|  |      | 7065                       |                          | 7065               | 5954                                    |

# GLOUCESTERSHIRE RURAL COMMUNITY COUNCIL NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

### 7 DONATIONS AND GRANTS PAYABLE

8

|   | Total<br>2000 | Total<br>1999 |
|---|---------------|---------------|
| nstitutions:  | £             | £             |
| Aylburton Upper Common                              | _             | 3800          |
| Quedgeley Parish Council                            | -             | 2000          |
| Cetbury Rail Lands Board                            |               | 2000          |
| Rodborough Parish Appraisals                        | _             | 1800          |
| St Mary's Appeal                                    | -             | 2000          |
| Bisley with Lypiatt                                 | -             | 2500          |
| Chipping Camden Town Appeal                         | -             | 1700          |
| Arlingham Church                                    | _             | 1600          |
| Kingswood Parish                                    | _             | 1535          |
| Business in the Community                           | 3202          | -             |
| Rural Action  | 2000          | -             |
|   |               |               |
|   | 5202          | 18935         |
| Aggregate of grants less than £1000 each            | 7670          | 17650         |
|   | 12872         | 36585         |
| Aggregate to 63 individuals (1999 – 20 individuals) | 4077          | 2301          |
|   | 16949         | 38886         |
| ANALYSIS OF COSTS                                   |               |               |
|   | 2000          | 1999          |
|   | £             | £             |
| Staff costs   |               |               |
| Wages and salaries                                  | 265376        | 261397        |
| Social Security costs                               | 20717         | 22937         |
| Pension costs                                       | 11776         | 13913         |
|   | 297869        | 298247        |
|   |               |               |
| Benefits in kind                                    | 8209          | 8322          |

Included in wages and salaries is an ex-gratia payment of £1500 to two employees approved by the trustees.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

| 8 | ANALYSIS | <b>OF</b> | COSTS continued |
|---|----------|-----------|-----------------|
|---|----------|-----------|-----------------|

9

|                             |                 |                    | 20            | 00          | 1999          |
|-----------------------------|-----------------|--------------------|---------------|-------------|---------------|
|                             |                 |                    |               | £           | £             |
| Premises                    |                 |                    |               |             |               |
| Rent and rates              |                 |                    | 29            |             | 3118          |
| Cleaning                    |                 |                    |               | 92          | 3847          |
| Maintenance and security    |                 |                    |               | 46          | 1215          |
| Car parking                 |                 |                    |               | 15          | 1922          |
| Light and heat              |                 |                    |               | 30          | 2082          |
| Insurance                   |                 |                    |               | 85          | 1351          |
| Depreciation                |                 |                    | 3             | 94          | 371           |
| Building refurbishment      |                 |                    |               | -           | 149           |
|                             |                 |                    | <del></del> - | <del></del> | <del></del>   |
|                             |                 |                    | 137           | 773         | 14055         |
| No employee earned £40000   | na or more.     |                    |               |             | <del></del> - |
| The average number of emplo | •               | 1 by function was  | <b></b>       |             |               |
| The average number of empte | ryces, anarysec | i by function, was |               | 000         | 1999          |
|                             |                 |                    |               | No          | No            |
| Direct charitable:          |                 |                    |               |             | - 1 - 1       |
| Community projects and fi   | eldwork         |                    |               | 16          | 14            |
| Support costs               |                 |                    |               | 3           | 3             |
| Fundraising and publicity   |                 |                    |               | 1           | 1             |
| - m                         |                 |                    |               |             |               |
|                             |                 |                    |               | 20          | 18            |
|                             |                 |                    |               | ===         | ====          |
| TANGIBLE FIXED ASSETS       |                 |                    |               |             |               |
|                             | Freehold        | Furniture and      | Computer      | Motor       | Total         |
|                             | Property        | Equipment          | Equipment     | Vehicles    |               |
|                             | £               | £                  | £             | £           | £             |
| Cost                        |                 |                    |               |             |               |
| At 1 April 1999             | 23408           | 26431              | 48831         | 76590       | 175260        |
| Additions                   | -               | 1244               | 4614          | -           | 5858          |
| Disposals                   | -               | -                  | -             | (8000)      | (8000)        |
|                             |                 |                    |               |             |               |
| At 31 March 2000            | 23408           | 27675              | 53445         | 68590       | 173118        |
|                             |                 |                    |               |             |               |
| Depreciation                |                 |                    |               |             |               |
| At 1 April 1999             | 3695            | 18179              | 18117         | 24892       | 64883         |
| Charge for the year         | 394             | 1838               | 12331         | 10454       | 25017         |
| Eliminated on disposals     | -               | -                  | -             | (3827)      | (3827)        |
|                             |                 |                    |               |             |               |
| At 31 March 2000            | 4089            | 20017              | 30448         | 31519       | 86073         |
| Net book values             |                 |                    |               |             |               |
|                             | 10210           | 7658               | 22007         | 27071       | 97045         |
| at 31 March 2000            | 19319           | 7038               | 22997         | 37071       | 87045<br>———  |
|                             |                 |                    |               |             |               |
|                             |                 |                    |               |             |               |
| at 31 March 1999            | 19713           | 8252               | 30714         | 51698       | 110377        |

All assets are used for direct charitable purposes.

# GLOUCESTERSHIRE RURAL COMMUNITY COUNCIL NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

### 10 FIXED ASSET INVESTMENTS (GOODEVE LEGACY)

|                |  | 2000<br>£      | 1999<br>£    |
|----------------|--|----------------|--------------|
| UK             | Quoted Investments - Charifund income unit | S              |              |
|                | ight forward                               | 34179          | 36162        |
| Unre           | ealised (loss)/gain                        | (1965)         | (1983)       |
| Mai            | rket value at 31 March 2000                | 32214          | 34179        |
| Hist           | torical cost 31 March 2000                 | 6053           | 6053         |
| 11 <b>DE</b> J | BTORS                                      |                |              |
|                |  | 2000           | 1999         |
|                |  | £              | £            |
|                | de debtors                                 | 43250          | 31509        |
|                | er debtors                                 | 4410           | 4100         |
| _              | Officer car loan Other                     | 4419<br>1410   | 4130<br>1287 |
|                | payments                                   | 5684           | 3083         |
|                | crued income                               | 2321           | 1905         |
|                |  | 57084          | 41914        |
| 12 LI          | ABILITIES: AMOUNTS FALLING DUE WITHI       | N ONE YEAR     |              |
|                |  | 2000           | 1999         |
|                |  | £              | £            |
|                | ade creditors<br>her creditors:            | 19188          | 20829        |
|                | Taxes and Social Security                  | 8946           | 8673         |
|                | Other                                      | 482            | 1437         |
|                | ceruals                                    | 15648          | 3924         |
| De             | eferred income                             | 38770          |              |
|                |  | 83034          | 34863        |
|                |  | <del>= =</del> |              |

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

| 13 | ANALYSIS | OF NET | ASSETS | BETWEEN FUNDS |
|----|----------|--------|--------|---------------|
|----|----------|--------|--------|---------------|

|                                     | Fixed Assets     | Investments  | Net Current<br>Assets | Total Net<br>Assets |
|-------------------------------------|------------------|--------------|-----------------------|---------------------|
|                                     | £                | £            | £                     | £                   |
| Restricted Funds                    | 61608            | -            | 26702                 | 88310               |
| <b>Endowments</b> Goodeve legacy    | -                | 32214        | -                     | 32214               |
| Unrestricted Funds Designated Other | -<br>25437       | -<br>-       | 11250<br>110269       | 11250<br>135706     |
|                                     | 87045            | 32214        | 148221                | 267480              |
| RECONCILIATION OF M                 | IOVEMENTS IN MEM | 1BERS' FUNDS | <del></del>           |                     |
| RECONCILIATION OF M                 |                  |              | ricted Endowment      | : [                 |

#### 14

|                          | Unrestricted | Unrestricted - Designated (Note 16) | Restricted (Note 17) | Endowment - Goodeve Legacy | Total   |
|--------------------------|--------------|-------------------------------------|----------------------|----------------------------|---------|
|                          | £            | £                                   | £                    | £                          | £       |
| Balance at 1 April 1999  | 50817        | 11250                               | 213204               | 35577                      | 310848  |
| Net movement in funds    | 1979         | -                                   | (43382)              | (1965)                     | (43368) |
|                          |              |                                     |                      |                            |         |
| Balance at 31 March 2000 | 52796        | 11250                               | 169822               | 33612                      | 267480  |
|                          |              | <del></del>                         |                      | ====                       | ====    |

#### 15 CHANGES IN RESOURCES AVAILABLE FOR CHARITY USE

|  | Unrestricted | Unrestricted - Designated (Note 16) | Restricted (Note 17) | Endowment - Goodeve Legacy | Total   |
|--|--------------|-------------------------------------|----------------------|----------------------------|---------|
|  | £            | £                                   | £                    | £                          | £       |
| Net movement in funds Net increase in tangible fixed assets for direct | 1979         | -                                   | (43382)              | (1965)                     | (43368) |
| charitable purposes  | 4478         | -                                   | 18854                | -                          | 23332   |
| Net movement in funds available for future                             |              |                                     |                      | <del></del>                |         |
| activities   | 6457         | -<br>===                            | (24528)              | (1965)                     | (20036) |

| DESIGNATED FUNDS     |             |       |
|----------------------|-------------|-------|
|                      | 2000        | 1999  |
|                      | £           | £     |
| Building Contingency | 10000       | 10000 |
| Equipment Reserve    | 1250        | 1250  |
|                      | <del></del> |       |
|                      | 11250       | 11250 |
|                      | <del></del> | ==-:- |

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

#### 17 RESTRICTED FUNDS

|  | Balance at<br>1 April 1999 | Movement in (including Incoming |        | Balance at<br>31 March<br>2000 |
|--|----------------------------|---------------------------------|--------|--------------------------------|
|  | £                          | £                               | £      | £                              |
| Grant administration                   |                            |                                 |        |                                |
| Rural Action                           | (1578)                     | 2000                            | 422    | -                              |
| Rural Initiative Fund                  | 7659                       | 6500                            | 8066   | 6093                           |
| Community projects                     |                            |                                 |        |                                |
| Affordable Housing                     | 1                          | 5000                            | -      | 5001                           |
| Cotswold Transport Broker 'Jump Start' | 7360                       | 57864                           | 59065  | 6159                           |
| North Cotswold Mobile Project          | 25171                      | 9068                            | 21252  | 12987                          |
| Tewkesbury Transport Solutions         | 130                        | 14753                           | 9333   | 5550                           |
| Market Towns Survey                    | 3992                       | 5846                            | 3800   | 6038                           |
| Network                                | 1186                       | (1000)                          | 186    | -                              |
| Little Rissington                      | -                          | 3000                            | 3000   | -                              |
| Cotswold Mobile Day Care               | 19745                      | -                               | -      | 19745                          |
| Council for the Gloucestershire        |                            |                                 |        |                                |
| Countryside                            | (11)                       | 216                             | 270    | (65)                           |
| Tewkesbury Mobile Day Care             | 64072                      | 72784                           | 88774  | 48082                          |
| Forest Day Care                        | 8558                       | 500                             | 9058   | -                              |
| National Lottery Board                 | 22996                      | 28450                           | 34882  | 16564                          |
| Tewkesbury Community Initiative        | 3826                       | -                               | 3826   | -                              |
| Anniversary Fund                       | 34661                      | 873                             | -      | 35534                          |
| Village Hall Fund                      | 15436                      | (210)                           | 15000  | 226                            |
| Bream Community Development            | -                          | 17769                           | 9861   | 7908                           |
| Development Manager salary             | -                          | 1000                            | 1000   | -                              |
|  | 213204                     | 224413                          | 267795 | 169822                         |
|  |                            |                                 |        |                                |

All funds are for specific projects as detailed above for which the GRCC obtains and administers the resources. These funds are held in fixed and current assets.

#### 18 EXPENSES REIMBURSED TO TRUSTEES

Amounts totalling £457 were reimbursed to trustees who incurred expenses for travel and stationery on behalf of the company.

#### 19 OPERATING LEASE COMMITMENTS

|   | 2000 | 1999 |
|---|------|------|
|   | £    | £    |
| Operating lease commitments in respect of land and buildings for the next year on leases expiring |      |      |
| After more than five years  | 690  | 690  |
|   | ===  |      |
| Operating lease commitments in respect of other assets for the next year on leases expiring       |      |      |
| Within two to five years  | -    | 4988 |
|   | ===  | ==== |
| Within one year   | 4988 | -    |
| Ť   |      |      |

#### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2000 continued

#### 20 CAPITAL COMMITMENTS

|   | 2000        | 1999 |
|---|-------------|------|
|   | £           | £    |
| Capital expenditure that has been authorised by the |             |      |
| Board of Trustees but not yet contracted for        | 5000        | 5000 |
|   | <del></del> |      |

#### 21 RELATED PARTY TRANSACTIONS

The GRCC last year funded the incorporation of a company limited by guarantee called 'Gloucestershire Rural Projects Limited'. The subscribers to this company were the Chairman, Vice-Chairman, Treasurer and Director of the GRCC. The GRCC is owed £4406 at the end of the year for consultancy fees and incorporation costs.