

OPEN DOOR MINISTRIES

ANNUAL REPORT AND ACCOUNTS

YEAR TO 31ST MARCH 2000

Company Registered Number 3177916



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OPEN DOOR MINISTRIES

Trustees' Report for the year ended 31st March, 2000

Open Door Ministries is a Company Limited by Guarantee, no. 3177916, and is a registered charity, no. 1055109. Its address is 90 East Hill, known as 'Beacon House', and its registered office is at 16 Wakefield Close, Colchester CO1 2SD. It was registered as a company on 26th March 1996.

The trustees who were directors during the year to 31st March 2000 were:-

Mr Barry Lowden	Chairman	Personnel and Publicity
Mr Henry Spyvee	Secretary	Legal and Buildings Maintenance
Mr Chris Chapman	Treasurer	Finance
Mr David Harper		Church Relations

Audit Exemption

The company has decided not to appoint auditors. Under the provisions of the Act, the directors have appointed Reporting Accountants whose report is shown on page 3 of the accounts.

The directors have taken advantage, in the preparation of their report, of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Objects, Organisation and Activities

The objects of the company, expressed in the Memorandum of Association, are the relief of poverty and sickness amongst people who are homeless or have no permanent accommodation by the provision, according to Christian principles and faith, of healthcare, counselling and other support services.

The work at Beacon House commenced in August, 1996 and this report thus covers its third year of operation. A team of paid and volunteer staff carry out the functions of the charity. All staff are professing Christians in accordance with Company policy. At the year end six staff were paid. The trustees are grateful to all staff, paid and unpaid, for their high level of commitment.

The services offered are nurse clinics, advice and referrals, showers, provision of clothing, laundry and haircutting. All services were well used but provision of clothing and laundry services were the most popular. Relations with local GP's continue to be good. In addition counselling services are offered and this work is operating close to capacity.


During the year one floor at Beacon House has been adapted and equipped as a Training Room for carrying out Personal Development Programmes (PDP) and Life Skills training and these programmes have commenced to help people acquire the inter-personal and technical skills needed to get and maintain their own independent home. This work has been run primarily by Alison Lee, one of our Project Workers, and she has been assisted by additional volunteer staff. To all of these the trustees are most grateful, particularly to Alison who has shown great commitment and skill in a challenging role. Early indications are that programmes have been very useful and much appreciated with a low level of drop out. They also indicate that the work is very labour intensive with assistance given only to a small number of clients.

Open Door Ministries is pleased to acknowledge the considerable capital income received since its inception from statutory bodies, charitable trusts, companies, churches and individuals. Its revenue costs are primarily met by Joint Finance on an arrangement which tapers after three years and ends after seven years. This is already having an effect and will be a major challenge as time goes on. These substantial funds never did cover all costs and Open Door Ministries has had good support to make up the balance from many sources. However, the level of core support still does not cover costs and this is the major problem the Beacon House has to face in the immediate future. The Company believes that its present arrangements to control expenditure are most efficient and further savings cannot be expected in this area. A substantial increase in base income is therefore needed if major cuts in service are to be avoided in the next year or two.

The trustees are grateful to God for the support and goodwill we have in the Christian community and beyond.

Financial Position

The accounts on Pages 4 to 9 set out the transactions for the year and the financial situation at 31st March 2000.



Henry Spyvee, Director/Company Secretary
4 July, 2000
on behalf of the board of directors

ACCOUNTANTS' REPORT
to the directors on the unaudited accounts
OF OPEN DOOR MINISTRIES

We report on the accounts for the year ended 31st March 2000 set out on pages 4 to 9.

Respective responsibilities of directors and reporting accountant

As described on page 6 the company's directors are responsible for the preparation of the accounts, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the accounts have been drawn up in a manner consistent with the provisions specified in section 249C(6) of the Act; and
 - (ii) the company satisfied the requirements for the exemption from an audit of the accounts for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1) (a) to (f)

 4/7/00
David R. Fletcher
Chartered Certified Accountant
Reporting Accountant
21 Layer Road
COLCHESTER CO2 7HT

OPEN DOOR MINISTRIES

Summary Income & Expenditure Account

For the year ended 31st March 2000

	Note	2000 £	1999 £
Total income of continuing operations		120871	86057
Total expenditure of continuing operations	5	80073	89027
Net income for the year		40798	(2970)

Total income comprises £120871 (£68463) for unrestricted funds and NIL (£17594) for restricted funds.

Detailed analyses of the expenditure are provided in the Statement of Financial Activities and Note 5.

Net income for the year of £40798 (£(2970)) comprises £50267 (£(5655)) net expenditure of unrestricted funds less £(9469) (£2685) net income of restricted funds, as shown in the Statement of Financial Activities.

The summary Income and Expenditure Account is derived from the Statement of Financial Activities on page 5 which, together with the notes to the accounts on pages 7 to 9 provides full information on the movements during the year on all funds.

The notes on page 7 to 9 form part of these accounts.

OPEN DOOR MINISTRIES

Statement of Financial Activities

For the year ended 31st March 2000

	Note	Unrestricted Funds £	Restricted Funds £	2000 Total £	1999 Total £
<u>Incoming Resources</u>					
Donations and gifts		68269	-	68269	21944
Grants receivable		51116	-	51116	61023
Investment income		1435	-	1435	1289
Other income		51	-	51	1801
		<hr/>	<hr/>	<hr/>	<hr/>
Total Income Resources	4	120871	-	120871	86057
		<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources Expended</u>					
Direct Charitable Expenditure					
Health care costs		51854	9286	61140	62514
Support costs		8911	-	8911	8362
		<hr/>	<hr/>	<hr/>	<hr/>
		60765	9286	70051	70876
		<hr/>	<hr/>	<hr/>	<hr/>
Other expenditure					
Fund raising & publicity		4612	-	4612	13330
Management and administration of the charity		5227	183	5410	4821
		<hr/>	<hr/>	<hr/>	<hr/>
		9839	183	10022	18151
		<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended	5	70604	9469	80073	89027
		<hr/>	<hr/>	<hr/>	<hr/>
Net Incoming Resources		50267	(9469)	40798	(2970)
		<hr/>	<hr/>	<hr/>	<hr/>
Fund Balances carried forward at 31st March 2000					
		78511	89177	167688	126890
		<hr/>	<hr/>	<hr/>	<hr/>

OPEN DOOR MINISTRIES
BALANCE SHEET AS AT 31ST MARCH 2000

	Note	£	2000 £	1999 £
FIXED ASSETS				
Tangible assets	6		115525	120519
CURRENT ASSETS				
Debtors	8	1069		1643
Cash at bank and in hand		51955		8829
		<hr/>		
		53024		
CREDITORS: Amounts falling due within one year	9	861		4101
		<hr/>		
NET CURRENT ASSETS			52163	6371
			<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES			167688	126890
			<hr/>	<hr/>
INCOME FUNDS				
Unrestricted Funds			78511	28244
Restricted Funds	4		89177	98646
			<hr/>	<hr/>
	7		167688	126890
			<hr/>	<hr/>

For the year ended 31st March 2000 the company was entitled to exemption under subsection 2 of section 249A of the Companies Act 1985. No notice has been deposited under s249B.2 in relation to the accounts for the financial year. The directors acknowledge their responsibility for ensuring that the company keeps accounting records which comply with section 221 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for financial year in accordance with the requirements of section 226 of the Act, and which otherwise comply with the requirements of this Act relating to accounts so far as applicable to the company.

The directors have taken advantage, in the preparation of the accounts, of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board of directors on 4-7-00 and signed on their behalf by:

 Director/Company Secretary

OPEN DOOR MINISTRIES

NOTES TO THE ACCOUNT YEAR ENDED 31ST MARCH 2000

1. Accounting policies

Cash Flow Statement. The Company qualifies as a small company under the Companies Act 1985. The directors have elected to take advantage of the exemption under FRS1 not to prepare a cash flow statement.

Turnover. Represents donations, gifts and grants receivable.

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold buildings	2% straight line
Plant and machinery	20% straight line
Fixtures and fittings	20% straight line

No depreciation is provided on freehold land

2. Operating profit

The operating profit is stated after charging

	2000	1999
	£	£
Depreciation on tangible fixed assets	5800	5639
Reporting accountants remuneration	250	320

3. Directors' remuneration and transactions involving directors

Directors' emoluments	Nil
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4. Restricted Funds

The income fund of the charity included the following restricted funds:-

	Balance 31st March 1999	Incoming Resources	Expenditure	Balance 31st March 2000
Counselling Services	7367	-	7367	-

5. Analysis of Total Resources Expended

	Staff Costs	Other	Depreciation	2000 Total	1999 Total
Direct charitable expenditure					
Health care costs	48581	7876	4683	61140	62514
Support costs	8911	-	-	8911	8362
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	57492	7876	4683	70051	70876
Other expenditure					
Fund raising & publicity	2826	1786	-	46121	13330
Management & administration of the charity	-	4293	1117	5410	4821
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	60318	13955	5800	80073	89027
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

6. Tangible fixed assets

	Land and buildings £	Plant and machinery etc £	Total £
At Cost			
1st April 1999	111647	19035	130682
Additions	-	806	806
	<hr/>	<hr/>	<hr/>
At 31st March 2000	111647	19841	131488
	<hr/>	<hr/>	<hr/>
Depreciation			
1st April 1999	3410	6753	10163
Charge for year	1832	3968	5800
	<hr/>	<hr/>	<hr/>
At 31st March 2000	5242	10721	15963
	<hr/>	<hr/>	<hr/>
Net book values at 31st March 2000	106405	9120	115525
	<hr/>	<hr/>	<hr/>
Net book values at 31st March 1999	108237	12282	120519
	<hr/>	<hr/>	<hr/>

7. Analysis of Net Assets Between Funds

	Tangible Fixed Assets	Net Current Assets	2000 Total	1999 Total
Restricted Funds				
90 East Hill, Colchester	88637	-	88637	90469
Counselling Services	140	-	140	7577
Auto clave	400	-	400	600
	<hr/>	<hr/>	<hr/>	<hr/>
	89177	-	89177	98646
Unrestricted Funds	26348	52163	78511	28244
	<hr/>	<hr/>	<hr/>	<hr/>
	115525	52163	167688	126890
	<hr/>	<hr/>	<hr/>	<hr/>

8. Debtors

	2000	1999
	£	£
Inland Revenue	352	251
Others	134	283
Payments in advance	583	1109
	—	—
	1069	1643
	—	—

9. Creditors: amounts falling due within one year

	2000	1999
	£	£
Creditors (including tax and social security of Nil (£1715))	861	4101
	—	—
	861	4101
	—	—