

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)  
**FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED**  
**31ST JULY 2002**

**Company Number 3173420**  
**Charity Number 1054907**



**Jacob Cavenagh & Skeet**  
**Chartered Accountants**  
**6/8 Tudor Court**  
**Brighton Road**  
**Sutton, Surrey, SM2 5AE**

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<b>Contents</b>	<b>Page</b>
Council Members' Report	1-4
Council Members' Responsibilities	5
Auditor's Report	6
Statement of Financial Activities	7
Summary Income and Expenditure Account	7
Balance Sheet	8
Notes to the Financial Statements	9-15

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

REPORT OF THE COUNCIL MEMBERS  
FOR THE PERIOD ENDED 31ST JULY 2002

The Council has pleasure in submitting their report and audited financial statements for the College for the period ended 31<sup>st</sup> July 2002. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice: Accounting and Reporting by Charities.

The Council changed the accounting period end from August to July to ease the work load of those involved in the preparation and completion of the accounts at the beginning of the academic year in September each year.

### **Constitution and objects**

Redcliffe College is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. Charity Number 1054907, Company Number 3173420.

The College continued as an evangelical and interdenominational College committed to training an international body of men and women in Christian ministry with a special emphasis on world evangelism, development work and cross-cultural mission.

### **Review of the period**

The year began with a record number of students enrolled (79), with a wide range of countries represented in the student body. The number of students from overseas was very high with over 35% of the student body from outside of the UK. This is an encouraging trend but it is recognised that the Bursary Fund, which supports many of these students, will come under increasing pressure as is reflected in the figures for this years accounts.

Again this year all of the third year students gained either a 2:1 or 2:2 award in the Honours Degree programme. Nine of the 11 students gained the higher award and the faculty is to be congratulated on another fine year of academic achievement. Over 40 students received awards at the College Thanksgiving and Awards Service on Saturday 29<sup>th</sup> June, which was once again a splendid occasion.

The Directors have been pleased to strengthen the Council this year by the addition of two new Directors, both of whom are younger than the average age of other members of the Council. They are also local people, which strengthens our links with the local Christian community as well as widening the range of expertise that is made available to the Council by their membership.

We have continued to upgrade the IT facilities for students with six new computers (four replacing existing computers and two additional) added to the Resources Room during the summer vacation of 2002, along with a minor refurbishment of the facility.

The Library computerisation continued to make good progress and, as this report is being written, almost half of the 24,000 books have now been processed into the computerised system.

The College website was significantly improved in the early part of the year. This continues to be the introduction to the College for an increasing number of enquirers and it is continually being upgraded and improved.

**REDCLIFFE COLLEGE**  
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**REPORT OF THE COUNCIL MEMBERS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)**

The whole of the exterior of the Old House was re-decorated during the summer months, as was the exterior of the Dining Room and Lecture Hall. This was the first phase of a planned rolling maintenance programme of external re-decoration that is due to be completed in the summer of 2004. In addition there was further internal re-decoration of Redcliffe House so that almost all of this property has been refurbished. The appointment of a full-time Maintenance Co-ordinator in June 2001, along with other assistance in this area, has made a significant difference to the level of maintenance being planned and achieved.

In September 2001 Brad and Ania Hartsoe joined the College as Community Support Workers. They are from the USA and Poland respectively and are fully supported by churches and individuals in the USA and the UK. Their role is one of supporting the pastoral work of the College amongst students and voluntary helpers, with Brad also spending a portion of his time in assisting in maintenance.

The financial position of the College throughout the year was one that needed careful monitoring and management, as a number of students who had commenced their course left part of the way through and others whom we had expected to start did not do so. While this resulted in income from fees being lower, the gift income for the year was greater than anticipated, which, along with a careful control of expenditure, meant that the end of year results were better than was anticipated half way through the period.

### **Fund Raising**

The Fund-Raising Task Force continued to be very active during the year, supporting the work of the Fund Development Manager. Gifts totalling over £147,000 (including those for the Bursary Fund) were received during the year, with some initial gifts totalling £9,000 for the New Project fund, of which more is written later in this report.

One significant event took place on Saturday 22<sup>nd</sup> June when 100 specially invited guests were present for the public launch of the Mission Resourcing Centre Project. This was very successful and is intended to be the first in a series of such events. Some gifts for the project were subsequently received and more have been received in this financial year.

### **The Future**

The future is one of great promise as well as some uncertainty. Uncertainty because the 'market' for new students in the UK becomes more difficult every year and it is recognised that the College will need to continue to develop the good work it already does in advertising its ministry in Europe and in the USA.

However, the Directors also view the future with some confidence because the College is ideally positioned to take advantage of changes in the 'market place' of mission training for the following reasons:

- Its flexibility both in the range of courses offered and in its willingness to accommodate the needs of individual students
- The range and availability of short courses, which are in more demand than ever from missions and individuals
- The development of a Masters Course in Contemporary Issues in Christian Mission (validated by the University of Gloucestershire) that is due to commence in September 2003
- The ongoing development of its niche markets such as the Business as Mission module and the Professionals in Mission course (which has its largest ever year group this academic year)
- Its strong appeal to families as well as single students
- Its development of courses to suit those who are training for a 'second career' in mission, having taken early retirement

**REDCLIFFE COLLEGE**  
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REPORT OF THE COUNCIL MEMBERS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

- Increasing evidence that mission agencies view the College as being at the forefront of thinking about mission issues and at the cutting edge of developing new modules and courses for future mission training
- The strength of the faculty in that four of the five full-time tutors have qualifications to PhD level
- The continued development of the pastoral system, including the personal development programme for students that is such an essential part of mission training today

In addition the possibility of developing a Mission Resourcing Centre within the next four years is actively being pursued. The architects have already carried out some preparatory work and we currently await the necessary funds to complete the first phase of the project. This would be for the architect to draw up detailed plans of the development and submit them to the local authority for full planning permission, which we hope will take place during 2003.

### **Council Members**

The Council Members, who are directors under companies legislation, during the period were as follows:

Alan Edwards	Colin Mann
Ruth Gillespie	Ruth Millson
Hilary Guest	Gerard Sloggett
William Hart (Chairman)	Rosemary Sookhdeo
Pauline Hoggarth	Simon Steer
William Kay (retired 3 <sup>rd</sup> October 2002)	Peter Whitfield (appointed 12 <sup>th</sup> June 2002)
John Henry Lonie (appointed 20 <sup>th</sup> March 2002)	John Wibberley

### **Appointment and re-appointment of Council Members**

The Council Members are initially appointed by being introduced to the Council followed by a formal vote of appointment being taken at a meeting of the Council. Each year one-third (or three, whichever is the greater) stand down and, if willing, make themselves available for re-election at the Annual General Meeting of the Company.

### **Organisational Structure**

The Council Members meet five times in each year to consider all matters pertaining to the governance of the charity. The day to day management of the College is delegated to the Principal and the Management Committee, which is made up of the Principal, Bursar and two other senior members of staff.

### **Investment powers**

Under the Memorandum and Articles of Association, the company has the power to make any investments that the Council Members see fit.

### **Related Parties**

The company has received loans from a trustee and the family of another trustee to aid in the purchase of a property. Details of the loans are set out in note 15 to the financial statements.

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

REPORT OF THE COUNCIL MEMBERS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

**Risks review**

The Council Members have conducted a review of the major risks to which the company is exposed and systems have been established to mitigate these risks. Systems have also been put in place to enable regular reports to be provided with respect to the risks identified, so that the necessary steps can be taken to reduce those risks.

**Reserve policy**

The Council has examined the requirement for 'free' reserves and considers that, given the nature of the work of the college, the reserves should be £50,000, representing approximately one months expenditure, as a buffer for a time of declining income.

The 'free' reserves at 31<sup>st</sup> July 2002 were £25,701 before deduction of £80,000 for long term loan repayments. The Council's objective is to achieve the target for 'free' reserves by 31<sup>st</sup> July 2004.

**Auditors**

The auditors, Jacob Cavenagh & Skeet, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This Council Members' report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**Bankers**

HSBC plc  
The Cross  
Gloucester  
GL1 2AP

Bristol & West Building Society  
PO Box 27  
Broad Quay  
Bristol BS99 7AX

**Solicitors**

Lithgow Pepper & Eldridge  
84 Wimpole Street  
London  
W1M 8EJ

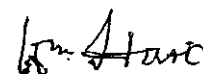
**Auditors**

Jacob Cavenagh & Skeet  
6/8 Tudor Court  
Brighton Road  
Sutton  
Surrey SM2 5AE

Wotton House  
Horton Road  
Gloucester GL1 3PT

28<sup>th</sup> January 2003

BY ORDER OF THE COUNCIL

  
W Hart  
Chairman

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

**COUNCIL MEMBERS' RESPONSIBILITIES**

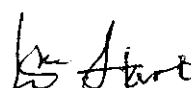
The Council Members are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the net income or expenditure of the company for that year.

In preparing those financial statements, the Council Members are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the activities of the company will continue.

The Council Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BY ORDER OF THE COUNCIL



W Hart  
**Chairman**

28<sup>th</sup> January 2003

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

**REPORT OF THE INDEPENDENT AUDITORS  
TO THE MEMBERS OF REDCLIFFE COLLEGE**

We have audited the financial statements for the period ended 31<sup>st</sup> July 2002 on pages 7 to 15 which have been prepared under the historical cost convention, as modified by the revaluation of certain freehold land and buildings, and the accounting policies set out on page 9 and 10.

**Respective responsibilities of Council Members and Auditors**

The Council Members' (who are the directors of Redcliffe College for the purposes of company law) responsibilities for preparing the Council Members' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Council Members' Responsibilities on page 5. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Council Members is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding council members' remuneration and transactions within the company is not disclosed. We read the Report of the Council Members and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

**Basis of opinion**

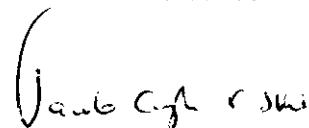
We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Council Members in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31st July 2002 and of its incoming resources and application of resources including its income and expenditure for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

6/8 Tudor Court  
Brighton Road  
Sutton  
Surrey  
SM2 5AE  
28<sup>th</sup> January 2003



**Jacob Cavenagh & Skeet**  
Chartered Accountants  
and Registered Auditor



**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD ENDED 31ST JULY 2002

		<i>Period ended</i> <i>31st July 2002</i>		<i>Year ended</i> <i>31st August 2001</i>
	<i>Note</i>	<i>Unrestricted Funds</i> £	<i>Restricted Funds</i> £	<i>Total Funds</i> £
<b>INCOMING RESOURCES</b>				
Donations and gifts		84,369	63,006	147,375
Activities in furtherance of the charity's objects				
Course fees		432,935	-	432,935
Use of facilities, hospitality and lettings		65,396	-	65,396
Investment income		<u>1,319</u>	<u>1,113</u>	<u>2,432</u>
<b>Total incoming resources</b>		<u>584,019</u>	<u>64,119</u>	<u>648,138</u>
<b>RESOURCES EXPENDED</b>	3			
Costs of activities in furtherance of the charity's objects				
Direct charitable expenditure		570,756	63,280	634,036
Costs of generating funds				
Publicity and fund-raising costs		28,869	-	28,869
Management and administration of the charity		<u>5,905</u>	<u>-</u>	<u>5,905</u>
<b>Total resources expended</b>		<u>605,530</u>	<u>63,280</u>	<u>668,810</u>
<b>Net (outgoing)/ incoming resources for the period</b>	4	( 21,511)	839	( 20,672)
Funds brought forward		<u>2,062,144</u>	<u>29,501</u>	<u>2,091,645</u>
<b>Funds carried forward</b>		<u>2,040,633</u>	<u>30,340</u>	<u>2,070,973</u>

The company has no recognised gains or losses other than the net resources reported above.

SUMMARY INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD ENDED 31ST JULY 2002

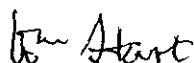
	<i>Period ended</i> <i>31st July</i> <i>2002</i> £	<i>Year ended</i> <i>31st August</i> <i>2001</i> £
Income	648,138	690,287
Expenditure	<u>668,810</u>	<u>668,507</u>
Net (expenditure)/income for the year	<u>( 20,672)</u>	<u>21,780</u>

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

BALANCE SHEET  
AS AT 31ST JULY 2002

	<i>Note</i>	<i>31<sup>st</sup> July 2002</i>	<i>31<sup>st</sup> August 2001</i>
		£                      £	£                      £
<b>Fixed assets</b>	5	2,094,652	2,127,453
<b>Current assets</b>			
Debtors and payments in advance	6	31,744	53,081
Cash at bank and in hand		<u>79,418</u>	<u>45,140</u>
		111,162	98,221
<b>Creditors: Amounts falling due within one year</b>	7	<u>54,841</u>	<u>54,029</u>
<b>Net current assets</b>		<u>56,321</u>	<u>44,192</u>
<b>Total assets less current liabilities</b>		2,150,973	2,171,645
<b>Creditors: Amount falling due after more than one year</b>	8	( <u>80,000</u> )	( <u>80,000</u> )
<b>Net assets</b>		<u><u>2,070,973</u></u>	<u><u>2,091,645</u></u>
<b>Unrestricted funds</b>	9	2,040,633	2,062,144
<b>Restricted funds</b>	10	<u>30,340</u>	<u>29,501</u>
		<u><u>2,070,973</u></u>	<u><u>2,091,645</u></u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and were approved by the Council of Members on 28<sup>th</sup> January 2003 and signed on their behalf by:



W Hart  
Council Member



A Edwards  
Council Member

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002

**1 ACCOUNTING POLICIES**

**Accounting convention**

The financial statements are prepared under the historical cost convention with the exception of certain freehold land and buildings which are shown at market value, and are prepared in compliance with the Statement of Recommended Practice issued by the Charity Commissioners in October 2000 and applicable accounting standards. The company has taken advantage of the exemption in Financial Reporting Standard No 1 from producing a cash flow statement, on the grounds that it is a small company.

**Going concern**

The company is significantly dependent on sufficient students enrolling to ensure break-even results. The directors have taken into account all information that could reasonably be expected to be available and on this basis they consider that it is appropriate to prepare the financial statements on the going concern basis. This assumes sufficient student numbers or alternative sources of income. The financial statements do not include any adjustments that would result if these events do not happen.

**Depreciation**

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost or valuation of each asset evenly over its expected useful life, as follows:

Freehold buildings	2%
Fixtures, fittings and equipment	10% to 25%

Freehold buildings that are in the process of construction or refurbishment are not depreciated until the construction or refurbishment has been completed.

**Revaluation of land and buildings**

Land and buildings are classified separately between specialised and non-specialised. The specialised category comprises buildings that have been purpose-built or specially adapted for a particular use and might not realise their cost. It is therefore not practical to estimate the difference between market value and book value and in view of the fact that the properties are occupied for charitable purposes, the directors do not consider the expense of an independent valuation are justified. These properties are therefore included at book value. The non-specialised class are recognised in the accounts at open market value. Valuation of non-specialised land and buildings is carried out every three and five years by external valuers and in between where it is likely that there has been a material change in value. Gains and losses are reported in the Statement of Financial Activities.

**Income**

- (i) Fees receivable and charges for services and use of premises are accounted for in the period in which the service is provided.
- (ii) Donations received for the general purposes of the charity are included as unrestricted funds. Donations for activities restricted by the wishes of the donor are taken to "restricted funds" where these wishes are legally binding on the Council members.
- (iii) Legacies are included in the year which they are receivable, which is when the charity becomes entitled to the resource.

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

**1 ACCOUNTING POLICIES (continued)**

**Expenditure**

This has been analysed between:

- (a) Direct charitable expenditure – all expenditure directly related to the objects of the charity.
- (b) Publicity and fundraising – all expenditure to promote the charity.
- (c) Management and administration – all expenditure in complying with statutory and legal requirements.

**Pensions**

Pension costs are accounted for as the contributions become payable.

**Operating leases**

Rentals payable for assets held under operating leases are charged as they fall due.

**2 TAXATION**

The company is a registered charity and is therefore exempt from taxation under Section 505 Income and Corporation Taxes Act 1988.

**3 EXPENDITURE ANALYSED BY PURPOSE**

	<i>Direct charitable expenditure £</i>	<i>Fund-raising and publicity £</i>	<i>Management and administration £</i>	<i>Period ended 31<sup>st</sup> July 2002 Total £</i>	<i>Year ended 31<sup>st</sup> August 2001 Total £</i>
Staff costs	285,593	2,504	2,504	290,601	290,715
Premises and household expenses	84,126	-	-	84,126	85,093
Tuition and training	29,710	-	-	29,710	27,117
Catering	70,906	-	-	70,906	77,996
Administrative – office costs	47,700	-	-	47,700	42,076
Advertising and promotion	-	26,365	-	26,365	29,092
Professional charges	-	-	3,401	3,401	3,561
Depreciation	<u>53,428</u>	<u>-</u>	<u>-</u>	<u>53,428</u>	<u>63,541</u>
	571,463	28,869	5,905	606,237	619,191
Bursary allocations	<u>62,573</u>	<u>-</u>	<u>-</u>	<u>62,573</u>	<u>49,316</u>
	<u>634,036</u>	<u>28,869</u>	<u>5,905</u>	<u>668,810</u>	<u>668,507</u>

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

**3 EXPENDITURE ANALYSED BY PURPOSE (continued)**

	<i>Period ended 31<sup>st</sup> July 2002 £</i>	<i>Year ended 31<sup>st</sup> August 2001 £</i>
<b>Staff costs</b>		
Wages and salaries	247,698	248,052
Social security costs	19,317	19,584
Pension costs	<u>23,586</u>	<u>23,079</u>
	<u>290,601</u>	<u>290,715</u>

The average number of staff employed during the year was:	<i>Full Time</i>	<i>Part Time</i>	<i>2002 No</i>	<i>2001 No</i>
Academic	6	-	6	6
Other	<u>7</u>	<u>4</u>	<u>11</u>	<u>10</u>
	<u>13</u>	<u>4</u>	<u>17</u>	<u>16</u>

Retirement benefits are accruing to 14 (2001: 14) employees under money purchase pension schemes.

No employees were paid above £50,000.

No remuneration was paid to any Council Members in respect of their office. Mr S Steer, the Principal and trustee, received remuneration, in respect of his position of Principal of the College, of £25,040 (2001: £26,521). In addition, contributions of £2,504 (2001: £2,652) were made to a money purchase pension scheme. These payments are provided for in paragraph 4(b) of the company's Memorandum of Association. Two (2001: two) Council Members were reimbursed travel expenses of £447 (2001: £1,005) in the year.

The college's Public Liability insurance policy includes covers against all professional indemnity and other liabilities for Council Members at a cost of £1,391 (2001: £1,207).

**4 NET (OUTGOING) RESOURCES**

	<i>Period ended 31<sup>st</sup> July 2002 £</i>	<i>Year ended 31<sup>st</sup> August 2001 £</i>
This is stated after charging:		
Auditors' remuneration – audit	3,401	3,200
– other services	480	361
Depreciation	53,428	63,541
Rentals paid under operating leases	<u>3,587</u>	<u>3,880</u>

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

**5 FIXED ASSETS**

For use by the charity	Freehold land & Buildings Accommo- dation £	College £	Furnishing £	Furniture, fittings and equipment £	Kitchen fittings and equipment £	Total £
<b>Cost and valuation</b>						
At 1st September 2001	472,850	1,711,631	57,228	129,602	63,772	2,435,083
Additions	-	1,278	4,960	14,290	99	20,627
At 31 <sup>st</sup> July 2002	<u>472,850</u>	<u>1,712,909</u>	<u>62,188</u>	<u>143,892</u>	<u>63,871</u>	<u>2,455,710</u>
<b>Depreciation</b>						
At 1st September 2001	5,238	125,469	31,954	102,963	42,006	307,630
Charge for the period	<u>6,469</u>	<u>22,236</u>	<u>5,613</u>	<u>11,792</u>	<u>7,318</u>	<u>53,428</u>
At 31st July 2002	<u>11,707</u>	<u>147,705</u>	<u>37,567</u>	<u>114,755</u>	<u>49,324</u>	<u>361,058</u>
<b>Net book value</b>						
At 31st July 2002	<u>461,143</u>	<u>1,565,204</u>	<u>24,621</u>	<u>29,137</u>	<u>14,547</u>	<u>2,094,652</u>
At 31st August 2001	<u>467,612</u>	<u>1,585,162</u>	<u>25,274</u>	<u>26,639</u>	<u>21,766</u>	<u>2,127,453</u>

Land and buildings are stated at:

Valuation	110,000	-
Cost	362,850	1,712,909

The accommodation freehold land and buildings of £110,000 was revalued at 31<sup>st</sup> August 2000 by Ash & Co, external Chartered surveyors, on an open market basis in accordance with the Guidelines issued by the Royal Institution of Chartered Surveyors.

The Accommodation and College freehold land and buildings includes £120,000 and £500,000 of non-depreciable land respectively.

The historic cost of revalued accommodation, land and buildings is £91,053 (2001: £91,053).

In the opinion of the directors the value of revalued land and buildings is not materially different from its revalued amount.

**6 DEBTORS**

	<i>Period ended 31<sup>st</sup> July 2002 £</i>	<i>Year ended 31<sup>st</sup> August 2001 £</i>
Trade debtors	9,072	9,619
Other debtors	8,673	17,353
Prepayments	<u>13,999</u>	<u>26,109</u>
	<u>31,744</u>	<u>53,081</u>

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

7 <b>CREDITORS:</b> Amounts falling due within one year	<i>31<sup>st</sup> July</i> <i>2002</i> £	<i>31<sup>st</sup> August</i> <i>2001</i> £
Trade creditors	15,404	17,593
Other taxes and social security costs	5,986	5,464
Accruals	<u>33,451</u>	<u>30,972</u>
	<u>54,841</u>	<u>54,029</u>

8 <b>CREDITORS:</b> Amounts falling due over one year	<i>31<sup>st</sup> July</i> <i>2002</i> £	<i>31<sup>st</sup> August</i> <i>2001</i> £
Interest free loans	<u>80,000</u>	<u>80,000</u>

A loan of £50,000 is repayable in 8 years by equal instalments of £10,000 beginning at the end of the third year and loans of £30,000 are repayable in 3 years.

9 <b>UNRESTRICTED FUNDS</b>	<i>Accumulated Fund</i> <i>Period ended</i> <i>31<sup>st</sup> July</i> <i>2002</i> £	<i>Year ended</i> <i>31<sup>st</sup> August</i> <i>2001</i> £
Balance at 1st September 2001	2,062,144	1,842,243
Incoming resources	584,019	572,978
Outgoing resources	( 605,530)	( 613,538)
Transfers	-	260,461
Balance at 31st July 2002	<u>2,040,633</u>	<u>2,062,144</u>

10 <b>RESTRICTED FUNDS</b>	<i>Balance at</i> <i>1<sup>st</sup> September</i> <i>2001</i> £	<i>Incoming</i> <i>Resources</i> £	<i>Outgoing</i> <i>Resources</i> £	<i>Transfers</i> £	<i>Balance at</i> <i>31<sup>st</sup> July</i> <i>2002</i> £
Library Fund	951	-	494	-	457
Bursary Fund	28,550	55,045	62,573	-	21,022
New Challenge Fund	-	9,074	213	-	8,861
	<u>29,501</u>	<u>64,119</u>	<u>63,280</u>	<u>-</u>	<u>30,340</u>

**REDCLIFFE COLLEGE**  
(Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)

**10 RESTRICTED FUNDS (continued)**

The Bursary Fund is maintained to fund the courses of deserving students who would otherwise be unable to meet their course fees.

The Library Fund is for the development of library resources.

The New Challenge Fund is for the development of the proposed mission resourcing centre.

**11 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<i>Tangible fixed assets</i>	<i>Bank</i>	<i>Other assets and liabilities</i>	<i>31<sup>st</sup> July 2002 Total</i>	<i>31<sup>st</sup> August 2001 Total</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Unrestricted funds	2,094,652	48,798	(103,097)	2,040,633	2,062,144
Restricted funds	-	30,340	-	30,340	29,501
	<u>2,094,652</u>	<u>79,418</u>	<u>(103,097)</u>	<u>2,070,973</u>	<u>2,091,645</u>

**12 PENSION COMMITMENTS**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in independently administered funds. The pension cost represents the contributions payable by the company to the fund and amounted to £23,586 (2001: £23,079).

**13 OPERATING LEASES**

	<i>31<sup>st</sup> July 2002 £</i>	<i>31<sup>st</sup> August 2001 £</i>
The company has commitments under operating leases which expire:		
Within 1 year	-	3,880
Between 2 and 5 years	<u>2,456</u>	<u>-</u>
	<u>2,456</u>	<u>3,880</u>



**REDCLIFFE COLLEGE****(Limited by Guarantee)****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31ST JULY 2002  
(continued)****14 CONSTITUTION OF THE COMPANY**

The company is limited by guarantee, and each member of the Council of Management is under covenant to contribute a sum not exceeding £1 in the circumstances as set out in clause 6 of the Memorandum of Association.

The number of members is 14 (2001:12).

**15 RELATED PARTY TRANSACTIONS**

Interest free loans from R Gillespie, a trustee, and Mr A Steer, a brother of Mr S Steer, Principal and trustee, of £50,000 and £20,000 respectively to assist in the purchase of one of the charities freehold properties, remain outstanding. The loans are repayable in 8 years respectively (with equal instalments beginning at the end of the third year) and 3 years respectively.