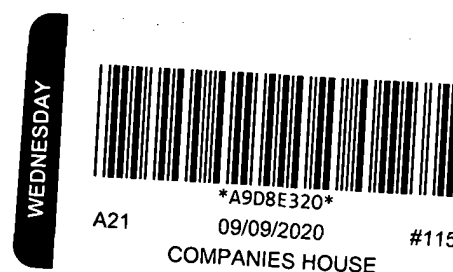




(A company limited by guarantee)

REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2020



Registered in England and Wales:

Charity number 1055028
Company number 3137489

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE INDEPENDENT EXAMINER

Independent examiner's report to the members of Chesterfield Care Group

I report on the accounts of Chesterfield Care Group for the year ended 31 March 2020.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW or how otherwise qualified.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

CHESTERFIELD CARE GROUP

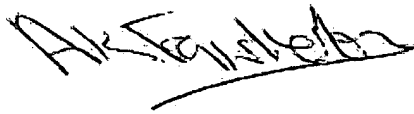
ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE INDEPENDENT EXAMINER (continued)

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Financial Statements to be reached.



Mr A K Fawbert FCA
Fawbert Adams
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire
S40 1LQ

10 August 2020

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE TRUSTEES

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ending 31 March 2020.

These statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives

The objectives of the Care Group are:

- To offer information, care and support which enables individuals and their families to live a fulfilled life after a diagnosis of dementia.
- To provide day services, where access to high quality person centered support is available on a daily basis.
- We provide a safe space offering respect, dignity and control in order to minimise stress and anxiety.
- We strive to ensure service users have purpose, feel included, and are respected in order to live well with dementia.

Review of the year

The Care Group operates its activities

- at the main centre at Tontine Road which incorporates a drop in service for older adults to use the bathing service on 5 days a week
- at 7 centres across the borough, 5 providing specialist dementia services, 1 of which incorporating a walking group.

Older adults can self-refer paying a daily attendance charge or if they meet the Derbyshire County Council (DCC) criteria for funding, they can pay via a personal budget or direct payments from DCC.

As at 31 March 2020, 153 (147 in 2019) per week were provided for service users either at Tontine Road or Outreach centres. There were 92 (93 in 2019) individual service users some of whom used the service more than once per week. Total attendance in the year was 6,865 (8,146 in 2019).

This is the second year the Care Group went on to the DCC Day Services Framework, which replaced the block funding process. Referrals from DCC continue to be reduced due to the stricter criteria now operated by DCC to support older adults. The ability to attract new self-funding service users was affected by the loss of contacts following the closure of local hospital dementia units. Service information leaflets and the website have been updated and there is now have a Facebook page to develop and promote the service.

During the year, we have been marketing the Care Group more effectively by developing a strategy which included door to door leaflet dropping and talking to other organisations.

The organisation is constantly looking for new activities to provide choice, dignity and respect which is at the heart of the service provided.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE TRUSTEES (continued)

There has been several inspection visits from DCC now that the Care Group is on the Framework to ensure standards are being reached which the Care Group has substantially satisfied. A Dignity In Care Award was granted to the Care Group in August 2018 for meeting the standards set out by DCC and the NHS as part of the Championing Dignity in Derbyshire initiative. Trustees also make inspection visits to centres and to ensure services are being delivered appropriately. This is done in discussion with service users and staff.

The Care Group works with the local community and is grateful for the support of 12 volunteers who enhance the quality of the service provided.

Valuable work experience placements are offered for some training providers, such as Chesterfield College, Age Concern and the job centre.

The staff work exceedingly hard to provide services which meets each individual's needs.

The year has proved to be a time of change with two members of staff retiring, one being the Director of Finance who was a founder member of the Care Group, retiring at the end of November. This post has been redefined as the Finance and Governance Manager and has been filled by a former Trustee who before semi-retirement was a Financial Director/Company Secretary in the private sector.

The other retirement was that of the Accounts Administrator who retired at the end of February after many years of service.

At the end of the financial year the Care Group had to temporarily close due to the COVID-19 virus. During this time the staff were furloughed but had kept in regular contact with those who attended the Care Group's.

Financial results

The Care Group's main sources of income are from DCC referrals and from service users who self-fund for their day care. Voluntary contributions are made by service users into amenity funds to pay for additional "treats". These sums outside the contract are specially earmarked to the centres raising the funds.

The operating account showed a deficit of £17,790 (2019: £17,928). The Care Group's general fund showed a surplus in the year of £10,977 (2019: £7,322) from interest on investments, and donations. Balances on the sections are transferred to reserves.

Reserves are held for operational support, a general fund and amenity funds. The former two provide the Care Group with some protection against the extreme challenges it now faces from reduced referrals from DCC and fewer self-funding service users. They also provide a contingency for unforeseen expenditure and cover termination costs for any services reduced or varied due to changes necessary to reflect changing needs.

Investments are limited to short term deposits covered by the UK Financial Services Compensation Scheme.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE TRUSTEES (continued)

The major risk to the Care Group is the significance of its ability to attract people to buy day care services when they do not quality from support from DCC and attract the declining number of those for whom DCC purchase services because of their need and financial circumstances. This will necessitate the Care Group promoting its services to attract more self-funders, being more imaginative on service delivery and consequently reviewing its cost base.

A strong financial discipline is maintained in the running of the service by the regular monitoring of income and expenditure against the budget, which is considered as a standing item by the Board. IT and other systems continue to be up-dated and developed to meet changing requirements. Internal risks are minimised by the operation of management control procedures consistent with the size of the organisation.

Structure, governance and management

Charity number: 1055028
Company number: 31374889
Registered Office: Chesterfield Care Group
Chesterfield Community Centre
Tontine Road
Chesterfield
Derbyshire
S40 1QU

Advisers
Bank Nat West
5 Market Place
Chesterfield
Derbyshire S40 1TJ

Solicitors BRM Solicitors
99 Saltergate
Chesterfield
Derbyshire S40 1LD

Accountants Fawbert Adams Limited
Chartered Accountants
43 Clarence Road
Chesterfield
Derbyshire S41 1LQ

Chesterfield Care Group is a private company, incorporated in 1995, and registered charity, and in accordance with the provisions of the Companies Acts its governing documents are its Memorandum and Articles of Association. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 18 members, each of whom agrees to contribute £1 in the event of the charity winding up.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE TRUSTEES (continued)

The directors of the charitable company (min 6, max 16) are its trustees for the purpose of charity law.

The Board administers the charity and meets normally once every two months.

The trustees and officers serving during the year were as follows:

Chesterfield Care Group nominated Chair: G. Clinton

Chesterfield Care Group nominated Vice-Chair: A. Lloyd

Elected Trustees:

Rev. R. Harris

A. Madden

J. Tilson (resigned 11.07.2019)

W. Braid (resigned 11.07.2019)

S. Wood (resigned 06.09.2019)

J. Robson

S. Wright (resigned 30.09.2019)

F. Stout

S. Towse (appointed 18.12.2019)

Officers responsible for the day-to-day management of the service:

Service Manager – J. Parsons

Finance and Governance Manager – S. Wright

Appointment of Trustees

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

Related parties and co-operation with other organisations.

Any connection between a trustee, officer or staff member employed by the charity, must be disclosed to the Board of trustees in the same way as any other contractual relationship with a related party. There were no conflicts of interest disclosed during the year.

Trustees' Responsibilities in relation to the financial statements

Chesterfield Care Group trustees are responsible for preparing a trustees' annual report in accordance with applicable law and United Kingdom Accounting Standards.

CHESTERFIELD CARE GROUP

ACCOUNTS for the year ended 31 MARCH 2020

REPORT OF THE TRUSTEES (continued)

Company law requires the Care Group trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources in the financial year to 31 March 2020. In preparing the financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of Chesterfield Care Group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to the independent examiners

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the group's independent examiner is unaware, and
- the trustees, having made enquiries of fellow directors and the group's independent examiners that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant independent examination information and to establish that the independent examiner is aware of that information.

Approved by the board and signed on its behalf by:



G. Clinton (Chair)

10 August 2020

CHESTERFIELD CARE GROUP

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

for the year ended 31 MARCH 2020

	Note	Unrestricted Funds 2019/2020 £	2018/2019 £
INCOMING RESOURCES (Income)			
Local Authority charges		147,369	147,275
Self-funder attendance charges		187,040	212,072
Other contributions		12,102	276
Furlough grant		3,946	0
Investment income – interest receivable		4,992	5,471
Amenities and activities contributions		15,523	17,056
Donations and legacies		5,382	3,731
Total incoming resources		376,354	385,881
RESOURCES EXPENDED (Expenditure)			
Charitable activities		374,004	383,309
Governance costs		12,070	12,707
Total resources expended		386,074	396,016
Net incoming/(outgoing) resources (net expenditure for the year)		(9,720)	(10,135)
RECONCILIATION OF RESOURCES			
Total funds brought forward		334,142	344,277
Total funds carried forward		£ 324,422	£ 334,142

There are no restricted funds in either year.

All of the charity's activities are continuing and there are no recognised gains or losses for either this or the preceding year other than as included in the net income for the year as shown above.

CHESTERFIELD CARE GROUP
BALANCE SHEET as at 31 MARCH 2020


	Note	2019/2020 £	2018/2019 £
FIXED ASSETS			
Tangible fixed assets		2,826	867
		—	—
CURRENT ASSETS			
Debtors and accrued income		11,475	10,087
Short term deposits		325,117	337,562
Cash at bank and in hand		13,449	10,333
		350,041	357,982
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year		(28,445)	(24,707)
		—	—
NET CURRENT ASSETS		321,596	333,275
		—	—
NET ASSETS		£ 324,422	£ 334,142
		=====	=====
FUNDS			
Unrestricted		£ 324,422	£ 334,142
		=====	=====

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and signed on its behalf by:



G Clinton (Chair)

10 August 2020

CHESTERFIELD CARE GROUP

NOTES TO THE ACCOUNTS for the year ended 31 MARCH 2020

1. ACCOUNTING POLICIES

- a. The Accounts follow the requirements of the Statement of Recommended Practice for Accounting by Charities.
- b. Basis of accounting
The Accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities using the principal accounting policies set out below.
The Accounts have been prepared on a going concern basis which presumes that the Charity can continue in operational existence for 12 months following the date of approval of the Accounts.
- c. Income recognition
Local and Public Authority contracts are reviewed on an annual basis with funds allotted on a fiscal year basis which is in line with the accounting period of the Chesterfield Care Group.
- d. Resources expended
All expenditure is accounted for on the accruals basis and is allocated to the fund to which the expenses relate. A varied number of volunteers over the year support the charity undertaking duties such as befriending, helping with activities and pot washing. No value has been included in the Accounts.
- e. Taxation
As a registered charity, the Project is exempt from corporation tax, but generally not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.
- f. Fixed assets and depreciation
Fixed assets are stated at cost to the Care Group less depreciation.
Depreciation is charged on a straight line basis over the expected useful economic lives, most of which are considered to have a 5-year life. However, assets acquired under the terms of the previous contract with Derbyshire County Council were fully depreciated in the year of acquisition in order to benefit from the funding available.
- g. Pension contributions
Contributions are made at rates set by the Derbyshire County Council Pension Fund Actuary and advised to the Trustees by the Fund Administrator so as to spread the cost of pensions over the service lives of the employees in the scheme.
Pension costs are recognised in the period in which they fall due with any difference between the charge to the statement of financial activities and the contributions payable being shown as an asset or liability in the balance sheet.

The Care Group has appointed NOW Pensions as its statutory auto-enrol pension provider, a defined contribution scheme for staff not eligible to join the Derbyshire County Council Pension Fund. It contributes on behalf of employees in line with statutory requirements.