# COMPANY FORMATIONS

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# Change of director or secretary or change of particulars.

This form should be completed in black.

Company number

Company name

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## **Appointment**

(Turn over page for resignation and change of particulars).

Date of appointment

NOTES

Show the full forenames. NOT INITIALS If the director or secretary is a Corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential address line.

Give previous forenames or surname

- for a married woman the name before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years.
  A peer or individual known by a title
- may state the title instead of or in addition to the forenames and surname.

Appointment of director

Appointment of secretary

Name

\*Style/title

**Forenames** 

Surname

\*Honours etc

Previous forenames

Previous surname

Usual residential address



Post town

County/region

Postcode

Date of birth<sup>†</sup>

Other directorships.

Give the name of every company of which the person concerned is a director or has been a director at any time in the past 5 years. Exclude a company which either is, or at all times during the past 5 years when - dormant

- a perent company which wholly
- return a wholly owned subsidiery of the
- company making the return-another wholly owned subsidiery
- of the same parent company.

Business occupation<sup>†</sup>

Other directorships<sup>†</sup>

Consent signature

Signed

Day Month Year DA CD Please mark the appropriate box. If appointment is as a director and secretary mark both boxes. Country Nationality | NA OC I consent to act as director/secretary of the above named company

<sup>T</sup>Directors only \*Voluntary details

A serving director etc must also sign the form overleef.

### Recianation DR 218 11195 Date of resignation etc (This includes any Resignation etc, as director Please mark the appropriate box. form of ceasing to If resignation etc is as a director and secretary hold office e.g. mark both boxes. Resignation etc, as secretary death or removal from office). **Forenames COMBINED SECRETARIAL SERVICES LIMITED** Surname DO Date of birth (directors only) If cessation is other than resignation, please state reason (eg death) Change of particulars DC Date of change of particulars ZD Please mark the appropriate box. Change of particulars, as director Complete this section If change of particulars is as a director and secretary in all cases where mark both boxes. Change of particulars, as secretary particulars have changed and then the (name previously **Forenames** appropriate section notified to below. Companies House) Surname DO Date of birth (directors only) NN **Forenames** Change of name (enter new name) Surname

Change of usual residential address (enter new address)

Post town

AD

County/region

**Postcode** 

Other change

(please specify)

A serving director, secretary etc must sign the form below.

Country

Signature

OF

After signing please return the form to the Registrar of Companies at

To whom should Companies House direct any enquiries about the information on this form?

Signed Date 28-11-95

AUTHORISED SIGNATORY ON BEHALF OF COMBINED SECRETARIAL SERVICES LIMITED

Companies House, Crown Way, Cardiff CF4 3UZ for companies registered in England and Wales Companies House, 100-102 George Street, Edinburgh EH2 3DJ for companies registered in Scotland.

ICC COMPANY FO	RMATIONS
33 CRWYS ROAD	
CARDIFF	Tel: 0222 372354