Company No: 03120262

# ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2011

THURSDAY



13/09/2012 COMPANIES HOUSE

# **ANNUAL REPORT**

# FOR THE YEAR ENDED 31 DECEMBER 2011

# **CONTENTS**

	Page
Directors' report	1 - 2
Balance sheet	3
Notes to the financial statements	4 - 5

# Directors' report for the year ended 31 December 2011

The directors present their report and the financial statements of the Company for the year ended 31 December 2011

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

# Principal activities and future developments

The Company did not trade during the year and therefore there was neither profit nor loss Accordingly no profit and loss account has been presented. The directors do not expect the Company to trade in the foreseeable future.

#### **Directors**

The directors of the Company, who served during the year and up until the date of signing, together with their dates of appointment and resignation, where appropriate, are as follows -

H Kerr (appointed 1 June 2011) C Smith (appointed 7 October 2011) M Hannah (resigned 1 June 2011)

# Directors' qualifying third party indemnity provisions

Under the provisions of its Articles of Association, the Company grants an indemnity to its directors in respect of proceedings brought by third parties. The indemnity applied throughout the financial year and remains in force.

# Directors' report for the year ended 31 December 2011 (continued)

# Statement of Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law)

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit and loss of the Company for that period In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

BY ORDER OF THE BOARD

For and on behalf of BSI Secretaries Limited Company Secretary
10 September 2012

Company No: 03120262

## KITEMARK LIMITED

#### **Balance sheet**

As at 31 December 2011

	Note	2011 £	2010 £
Debtors			
Amounts falling due within one year	2	2	2
Capital and reserves			
Called up share capital	3	2	2

For the year ended 31 December 2011, the Company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies

# Directors' responsibilities

- The members have not required the Company to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

The financial statements on pages 3 to 5 were approved by the directors on 10 September 2012 and signed on its behalf by

Craig Smith

10 September 2012

## Notes to the financial statements

For the year ended 31 December 2011

# 1. Principal accounting policies

These financial statements are prepared on the going concern basis, under the historical cost convention, in accordance with the Companies Act 2006 and applicable accounting standards. The principal accounting policies, which have been applied consistently throughout the year, are set out below.

#### Cashflow

The Company is a wholly-owned subsidiary of The British Standards Institution and is included in the consolidated financial statements of The British Standards Institution, which are publicly available Consequently, the Company has taken advantage of the exemption from preparing a cash flow statement under the terms of Financial Reporting Standard 1 (revised 1996) "Cash Flow Statements"

# Related party transactions

The Company has taken advantage of the exemption available under Financial Reporting Standard 8 ("Related Party Transactions") not to provide details of transactions with other group companies

#### 2. Debtors

	2011 £	2010 £
Amounts falling due within one year		
Amounts owed by ultimate parent undertaking	2	2

The amounts owed by ultimate parent undertaking are unsecured, interest free and are repayable on demand

# 3. Called up share capital

	2011 £	2010 £
Authorised		
1,000 ordinary shares at £1 each	1,000	1,000
Allotted, issued and fully paid		
2 ordinary shares of £1 each	2	2

# Notes to the financial statements (continued)

For the year ended 31 December 2011

# 4. Immediate and ultimate parent undertaking

The immediate parent undertaking is BSI Product Services Holdings Limited

The directors regard The British Standards Institution (BSI), a company incorporated in England by Royal Charter, as the ultimate controlling undertaking. The largest and smallest group in which the results of the Company are consolidated is that headed by BSI.

Copies of BSI consolidated financial statements can be downloaded from <a href="www.bsigroup.com">www.bsigroup.com</a> or obtained from the Company Secretary at

389 Chiswick High Road London W4 4AL United Kingdom