

Accounting Technicians (Services) Limited
Directors' Report and Financial Statements
For the year ended 31 March 2019

Company no. 03116873



**Accounting Technicians (Services) Limited
Directors' Report and Financial Statements
For the 12 months to 31 March 2019**

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Accounting Technicians (Services) Limited
Company Information
For the 12 months to 31 March 2019

Directors

David Walker
Mark Farrar
Allan Ramsay

Secretary

Karen Marshall

Registered Office

140 Aldersgate Street
London
EC1A 4HY

Company Number

03116873

Bankers

Lloyds Banking Group
Thavies Inn House
6 Holborn Circus
London
EC1N 2HP

Auditor

RSM UK Audit LLP
25 Farringdon Street
London
EC4A 4AB

Accounting Technicians (Services) Limited
Directors' Report
For the 12 months ended 31 March 2019

The Directors present their report and audited financial statements of the company for the 12 months to 31 March 2019.

Principal activities

The company's principal activity is undertaking commercial activities on behalf of its parent entity, The Association of Accounting Technicians (AAT), which fall outside of AAT's charitable objects.

Directors

The Directors who served during the year and subsequently are shown below:

David Walker
Mark Farrar
Allan Ramsay

None of the Directors held any beneficial interest in the ordinary share capital of the company or any other group company.

Statement of Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors confirm that:

- so far as each director is aware, there is no relevant audit information of which the company's auditor is unaware; and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

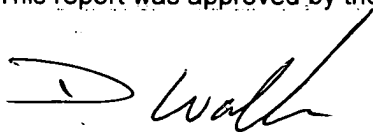
The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Going concern

After making enquiries, the Directors have a reasonable expectation that the company has adequate resources to continue its activities for the foreseeable future. In June 2018 the parent company invested £500,000 in the company, in the form of share capital, for development of the business operations going forward. The company's three year business plan shows a return to profitability in the forecast period and that it will have adequate reserves to meet its liabilities as they fall due. Accordingly, the directors continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Directors' Responsibilities above.

This report has been prepared taking advantage of the exemptions available to small companies under the Companies Act 2006.

This report was approved by the board of directors and signed on its behalf on 4 July 2019.



David Walker
Director

Company No. 03116873

Independent auditor's report to the members of Accounting Technicians (Services) Limited

Opinion

We have audited the financial statements of Accounting Technicians (Services) Limited (the 'company') for the period ended 31 March 2019 which comprise the Statement of Income and Retained Earnings, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2019 and of its loss for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a strategic report or in preparing the directors' report.

Responsibilities of directors

As explained more fully in the directors' responsibilities statement set out on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

RSM UK Audit LLP

HANNAH CATCHPOOL (Senior Statutory Auditor)
For and on behalf of RSM UK Audit LLP, Statutory Auditor
Chartered Accountants
25 Farringdon Street
London
EC4A 4AB

8 July 2019

Accounting Technicians (Services) Limited
Statement of Income and Retained Earnings
For the 12 months to 31 March 2019

	Notes	12 mths to 31 Mar 2019 £	15 mths to 31 Mar 2018 £
Turnover		538,502	639,437
Cost of Sales		(241,996)	(322,840)
Gross profit		296,506	316,597
Other operating expenses		(374,456)	(304,563)
Provision against amount due from subsidiary undertaking		(153,905)	-
Operating (loss)/profit		(231,855)	12,034
Interest receivable		17	37
(Loss)/profit before taxation		(231,838)	12,071
Taxation	3	-	127
(Loss)/profit for the financial year		(231,838)	12,198
Retained earnings at 1 April 2018		12,571	1,009
Gift aid distribution to parent company		(12,071)	(636)
Retained earnings at 31 March 2019		(231,338)	12,571

The notes on pages 9 to 11 form part of these financial statements.

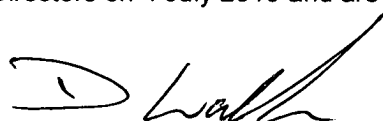
Accounting Technicians (Services) Limited
Balance Sheet
As at 31 March 2019

	Notes	2019 £	2019 £	2018 £	2018 £
Fixed assets					
Investments	4		1		1
Current assets					
Debtors	5	216,959		290,884	
Investments	6	-		11,089	
Bank and cash		460,241		37,206	
		<u>677,200</u>		<u>339,179</u>	
Creditors: amounts falling due within one year	7	<u>(208,537)</u>		<u>(126,607)</u>	
Net current assets			468,663		212,572
Net assets			<u><u>468,664</u></u>		<u><u>212,573</u></u>
Capital and reserves					
Called up share capital			700,002		200,002
Retained earnings			<u>(231,338)</u>		<u>12,571</u>
Shareholders' funds			<u><u>468,664</u></u>		<u><u>212,573</u></u>

The notes on pages 9 to 11 form part of these financial statements.

These financial statements have been prepared in accordance with the provisions of the small companies regime within Part 15 of the Companies Act 2006 and in accordance with Section 1A of the Financial Reporting Standard (FRS) applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements on pages 7 to 11 were approved and authorised for issue by the Board of Directors on 4 July 2019 and are signed on their behalf by:



David Walker
Director
Company No. 03116873

Accounting Technicians (Services) Limited
Notes to the Financial Statements
For the 12 Months to 31 March 2019

1. Accounting policies

The particular accounting policies adopted are described below:

a) Accounting convention

Accounting Technicians (Services) Limited (ATSL) is a private company limited by shares and incorporated in England and Wales.

The financial statements have been prepared under the historical cost convention in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Section 1A of FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

In 2017 the Directors agreed to change the year-end of the Company to coincide with that of the parent company AAT, from December to March. These financial statements are for the 12 months to March 2019, but are not entirely comparable with the comparatives for the 15 months to March 2018.

The financial statements are maintained on the accruals basis, in that income and expenditure are recorded in the years to which they relate.

b) Turnover

Turnover represents the amounts the company is entitled to recognise from the provision of services to customers that can be estimated reliably and with a reference to the stage of completion of transactions in the accounting period, excluding Value Added Tax. Turnover is measured at fair value of the consideration received or receivable. Income is deferred only where it relates to a future period.

- Magazine income is recognised in the month of publication
- Event sponsorship is recognised in the month the event takes place
- On-line advertising is recognised over the period when the advert is displayed

c) Going Concern

After making enquiries, the Directors have a reasonable expectation that the company has adequate resources to continue its activities for the foreseeable future. In June 2018 the parent company invested £500,000 in the company, in the form of share capital, for development of the business operations going forward. The company's three year business plan shows a return to profitability in the forecast period and that it will have adequate reserves to meet its liabilities as they fall due. Accordingly, the directors continue to adopt the going concern basis in preparing the financial statements as outlined in the Statement of Directors' Responsibilities.

d) Significant accounting estimates and judgements

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

Accrued income

Accrued income is included in turnover in the Statement of Income and Retained Earnings and in other debtors in the Balance Sheet, to reflect Income earned but not yet invoiced from media sales. This includes advertising revenue from the AAT Magazine and other media sales. The estimates are based on the latest advice from the publisher of the AAT Magazine.

d) Significant accounting estimates and judgements (continued)

Magazine costs recharged from AAT to ATSL

The cost of sales in the ATSL accounts includes a recharge from AAT of the total costs of producing and distributing the AAT Magazine. The judgement on what proportion to recharge to ATSL is based on the proportion of advertising pages to total pages in the AAT Magazine.

Provision against amount due from subsidiary undertaking

During the year the company's subsidiary, Accounting Technicians Enterprises Limited (ATEL), undertook a project to research alternative sources of income through a third party. Although the research generated interest, it proved more challenging to convert this interest into income and given the uncertainty ahead, the ATSL board took the decision to stop this particular project. As at 31 March 2019 the company was owed £153,905 by ATEL for the costs of this project. Although the ATSL board intend to look again at alternative sources of income, there is nothing currently planned to offset these losses, therefore the board have taken the view to provide fully against the debt and so it has been written down to zero.

2. Employees and Directors' emoluments

The Company had no employees and the directors received no remuneration in the current and previous period.

3. Tax

	12 mths to 31 Mar 2019	15 mths to 31 Mar 2018
	£	£
UK Corporation tax	-	(127)

4. Fixed asset investments

	2019	2018
	£	£
Accounting Technicians Enterprises Limited	1	1

Accounting Technicians Enterprises Limited (ATEL) is a new wholly owned subsidiary undertaking, incorporated in England and Wales under registration number 11272946, with a £1 ordinary share. As permitted under section 400 of the Companies Act 2006, the directors have not consolidated the results of ATEL.

5. Debtors

	2019	2018
	£	£
Trade debtors	160,602	212,952
Other debtors	52,188	77,932
Taxation	4,169	-
	216,959	290,884

6. Current asset investments

	2019	2018
	£	£
Aberdeen Asset Investments Limited	-	11,089

7. Creditors: amounts falling due within one year

	2019	2018
	£	£
Amounts due to parent undertaking	98,802	31,609
Taxation	-	19,894
Other creditors	109,735	75,104
	<u>208,537</u>	<u>126,607</u>

8. Ultimate parent undertaking

The company is a wholly owned subsidiary of The Association of Accounting Technicians (AAT), a company limited by guarantee and a registered charity. The accounts of the ultimate parent undertaking can be obtained from the Secretary of the Association, at 140 Aldersgate Street, London EC1A 4HY.