# **FILE COPY**



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 3110970

The Registrar of Companies for England and Wales hereby certifies that INK UNDERWRITING AGENCIES LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, Cardiff, the 6th October 1995

\*N031109708\*

E.P. Uwen MRS. E. P. OWEN

For the Registrar of Companies





**COMPANIES FORM NO. 12** 

# Statutory Declaration of compliance with requirements on application for registration of a company

Pursuant to section 12(3) of the Companies Act 1985

12

Please do not write in this margin

Please complete legibly, preferably in black type, or bold block lettering

μ Insert full name of

company

p delete as

appropriate

To the Registrar of Companies For official use For official use Name of company INK UNDERWRITING AGENCIES LIMITED JOHN CHRISTOPHER DOCKING SIGNING ON BEHALF ALCAIT LIMITED 79 ST, JOHN STREET LONDON ECIM HDR do solemnly and sincerely declare that I am a [Solicitor engaged in the formation of the company]n [person named as director or secretary of the company in the statement delivered to the registrar under section 10(2)] and that all requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with, And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835 Declarant to sign below One thousand nine hu before me A Commissioner of Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner of Oaths.

Presentor's name, address and reference (if any):

JCD ASSOCIATES
79 ST. JOHN STEET
LONDON ECIM HDR

For official use New Companies Section

Post room





# Statement of first directors and secretary and intended situation

This form should be completed in black.	of registered office		
	CN	For official use	
Company name (in full)	INK UNDERWRITING AGE	·	
Registered office of the company on			
incorporation.	RO 79 ST. JOHN STREET		
	Pact town 1 C		
	Post town Lowon  County/Region		
	Postcode ECIM HDA		
If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.			
	Name		
	RA		
	Post town		
	County/Region	· · · · · · · · · · · · · · · · · · ·	
	Postcode		
Number of continuation sheets attached			
To whom should Companies House direct any enquiries about the	JCD ASSOCIATES		
information shown in this form?	79 ST JOHN STREET,	i	
	LONDON	Postcode Ecim HOR	
Page 1	Telephone 0171-250-1469	Extension	

Company Secretary (See notes 1 - 5)				
Name	*Style/Title CS m	<u>a</u>		
	Forenames	LHAEL		
	Surname	CARTHY		
*⊦	lonours etc			
Previous	forenames			
Previou	us surname			
Address	AD	79 ST, JOHN STREET		
Usual residential address m In the case of a corporation registered or principal offi	on, give the	town London		
	County/Re	gion		
		code ECIM HDR Country [ENGLAN] co act as secretary of the company named on page 1		
•	Toolisent	det as sociotally of the company names on page		
Consent	signature Signed	Mill butty Date 29.9.94		
<b>Directors</b> (See notes 1 - 5) Please list directors in alphabe				
Name	*Style/Title CD			
	Forenames			
	Surname AL	CAIT LIMITED		
*	Honours etc			
Previous	s forenames			
Previo	us surname			
Address	AD	79 ST. JOHN STREET		
Usual residential address m				
In the case of a corporat registered or principal of		town London		
	County/R	egion		
	Pos	tcode Kcim 4DR   Country England		
	Date of birth DO	Nationality NA		
Busines	s occupation OC			
Other o	directorships			
* Voluntory details	Loncont	to act as director of the company named on page 1		
* Voluntary details		Jel alux		
Page 2 Consent	signature Signed	Fusanbalogo AKAITED Date 29.995		

(See notes 1 - 5)	ontinuea)		
Name	*Style/Title	CD	
	Forenames		r.
	Surname		II
	*Honours etc		
	Previous forenames		1
	Previous surname		
Address		AD	
In the case of a	address must be given. corporation, give the ncipal office address.	Post town	
		County/Region	
		Postcode Cou	untry
	Date of birth	DO Nation	nality NA
	Business occupation	oc	
	Other directorships	OD	
* Voluntary deta	nils	consent to act as director of the company	y named on page 1
Ce	onsent signature	Signed	Date
Delete if the form is signed by the subscribers.	•	Signature of agent on behalf of all subscribe	ers Date
Delete if the form is signed by an agent on behalf of all the subscribers.		Signed Signed ALCAIT FIX	Date ユタ ,っ、つくつ
All the subscribers must sign either personally or by a person or persons authorised to sign for them.		Signed	Date
		Signed	Date
		Signed	Date
Page 3		Signed	Date

## **Notes**

1 Show for an individual the full forenames NOT INITIALS and surname together with any previous forenames or surname(s).

If the director or secretary is a corporation or Scottish firm - show the corporate or firm name on the surname line.

Give previous forenames or surname except that:

- for a married woman, the name by which she was known before marriage need not be given,
- names not used since the age of 18 or for at least 20 years need not be given.

in the case of a peer, or an individual usually known by a British title, you may state the title instead of or in addition to the forenames and surname and you need not give the name by which that person was known before he or she adopted the title or succeeded to it.

#### Address:

Give the usual residential address.

In the case of a corporation or Scottish firm give the registered or principal office.

2 Directors known by another description:

A director includes any person who occupies that position even if called by a different name, for example, governor, member of council. It also includes a shadow director.

3 Directors details:

Show for each individual director their date of birth, business occupation and nationality.

The date of birth must be given for every individual director.

4 Other directorships:

Give the name of every company of which the individual concerned is a director or has been a director at any time in the past 5 years. You may exclude a company which either is or at all times during the past 5 years when the person was a director was:

- · dormant,
- a parent company which wholly owned the company making the return,
- a wholly owned subsidiary of the company making the return,
- another wholly owned subsidiary of the same parent company.

If there is insufficient space on the form for other directorships you may use a separate sheet of paper.

- 5 Use photocopies of page 2 to provide details of joint secretaries or additional directors and include the company's name.
- 6 The address for companies registered in England and Wales is:-

The Registrar of Companies Companies House Crown Way Cardiff CF4 3UZ

or, for companies registered in Scotland:-

The Registrar of Companies Companies House 100-102 George Street Edinburgh EH2 3DJ 000

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# THE COMPANIES ACT 1985

# PRIVATE COMPANY LIMITED BY SHARES

## MEMORANDUM OF ASSOCIATION OF



#### INK UNDERWRITING AGENCIES LIMITED

- 1. The Company's name is INK UNDERWRITING AGENCIES LIMITED
- 2. The Company's registered office is to be situated in England
- 3.(A) (i) The object of the Company is to carry on business as a general commercial company.
- (ii) Without prejudice to the generality of the object and the powers of the Company derived from Section 3A of the Companies Act 1985 the Company has the power to do all or any of the following:
- (B) To purchase, take on lease or in exchange, hire or otherwise acquire and hold for any estate or interest, any lands, buildings, easements, rights, privileges, concessions, patents, patent rights, licences, secret processes, machinery, plant, stock-in-trade, and any real or personal property of any kind necessary or convenient for the purposes of or in connection with the Company's business or any branch or department thereof.
- (C) To erect, construct, lay down, enlarge, alter and maintain, any roads, railways, tramways, sidings, bridges, reservoirs, shops, stores, factories, buildings, works, plant and machinery necessary or convenient for the Company's business and to contribute to or subsidise the erection, construction and maintenance of any of the above.
- (D) To borrow or raise or secure the payment of money for the purpose of or in connection with the Company's business, and for the purpose of or in connection with the borrowing or raising of money by the Company to become a member of any building society.
- (E) To mortgage and charge the undertaking and all or any of the real and personal property and assets, present or future, and all or any of the uncalled capital for the time being of the Company, and to issue at par or at a premium or discount, and for such consideration and with and subject to such rights, powers, privileges and

conditions as may be thought fit, debentures or debenture stock, either permanent or redeemable or repayable, and collaterally or further to secure any securities of the Company by a trust deed or other assurances.

- (F) To issue and deposit any securities which the Company has power to issue by way of mortgage to secure any sum less than the nominal amount of such securities, and also by way of security for the performance of any contracts or obligations of the Company or of its customers or other persons or corporations having dealings with the Company, or in whose business or undertakings the Company is interested, whether directly or indirectly.
- (G) To receive money on deposit or loan upon such terms as the Company may approve, and to guarantee the obligations and contracts of customers and others.
- (H) To lend money to any company, firm or person and to give all kinds of indemnities and either with or without the company receiving any consideration or advantages direct or indirect, for giving any such guarantee, to guarantee either by personal covenant or by mortgaging or charging all or any part of the undertaking, property and assets present and future and uncalled capital of the Company, or by both such methods, the performance of the obligations and the payment of the capital or principal (together with any premium) of and dividends or interest on any debenture stocks, shares, or other securities of any company, firm, or person and in particular (but without limiting the generality of the foregoing) any company which is for the time being the Company's holding or subsidiary company as defined by Section 736 of the Companies Act 1985, or otherwise associated with the company in business and whether or not this company receives directly or indirectly any consideration or advantage therefrom.
- (I) To establish and maintain or procure the establishment and maintenance of noncontributory or contributory pension or superannuation funds for the benefit of, and give or procure the giving of donations, gratuities, pensions, allowances, or emoluments to any persons who are or were at any time in the employment or service of the Company, or of any company which is for the time being the Company's holding or subsidiary company as defined by Section 736 of the Companies Act 1985, or otherwise associated with the Company in business or who are or were at any time directors or officers of the company or of any such other company as aforesaid, and the wives, widows, families and dependents of any such persons, and to establish and subsidise or subscribe to any institutions. associations, clubs or funds calculated to be for the benefit of or to advance the interest and well-being of the Company or of any such other company as aforesaid, or of any such persons as aforesaid, and to make payments for or towards the insurance of any such persons as aforesaid, and to subscribe or guarantee money for charitable or benevolent objects or for any exhibition or for any public, general or useful object, and to do any of the matters aforesaid either alone or in conjunction with any such other company as aforesaid.

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- (J) To draw, make, accept, endorse, negotiate, discount and execute promissory notes, bills of exchange and other negotiable instruments.
- (K) To invest and deal with the moneys of the company not immediately required for the purposes of its business in or upon such investments or securities and in such manner as may from time to time be determined.
- (L) To pay for any property or rights acquired by the Company, either in cash or fully or partly paid-up shares, with or without preferred or deferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or by any securities which the Company has power to issue, or partly in one mode and partly in another, and generally on such terms as the Company may determine.
- (M) To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by instalments or otherwise, or in fully or partly paid-up shares of any company or corporation, with or without deferred or preferred or special rights or restrictions in respect of a dividend, repayment of capital, voting or otherwise, or in debentures or debenture stock, mortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the Company may determine, and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired.
- (N) To enter into any partnership or joint purse arrangements for sharing profits, union of interests or co-operation with any company, firm or person carrying on or proposing to carry on any business within the objects of this Company, and to acquire and hold, sell, deal with or dispose of shares, stock or securities of any such company, and to guarantee the contracts or liabilities of, or the payment of the dividends, interest or capital of any shares, stock or securities of and to subsidise or otherwise assist any such company.
- (O) To establish or promote or concur in establishing or promoting any other company whose objects shall include the acquisition and taking over of all or any of the assets and liabilities of this Company or the promotion of which shall be in any manner calculated to advance directly or indirectly the objects or interests of this Company, and to acquire and hold or dispose of shares, stocks or securities and guarantee the payment of dividends, interest or capital of any shares, stock or securities issued by or any other obligations of any such company.
- (P) To purchase or otherwise acquire and undertake all or any part of the business, property, assets, liabilities and transactions of any person, firm or company carrying on any business which this Company is authorised to carry on.
- (Q) To sell, improve, manage, develop, turn to account, exchange, let or rent, royalty, share of profits or otherwise, grant licences, easements and other rights in

or over, and in any other manner deal with or dispose of the undertaking and all or any of the property and assets for the time being of the Company for such consideration as the Company may think fit.

- (R) To amalgamate with any other company whose objects are or include objects similar to those of this Company, whether by sale or purchase (for fully or partly paid-up shares or otherwise) of the undertaking, subject to the liabilities of this or any such other company as aforesaid, with or without winding-up, or by sale or purchase (for fully or partly paid-up shares or otherwise) of all of a controlling interest in the shares or stock of this or any such other company as aforesaid, or by partnership, or any arrangement of the nature of partnership, or in any other manner.
- (S) To subscribe or guarantee money for or organise or assist any national, local, charitable, benevolent, public, general or useful object, or for any exhibition or for any purpose which may be considered likely directly or indirectly to further the objects of the Company or the interests of its members.
- (T) To distribute among the members in specie any property of the Company, or any proceeds of sale or disposal of any property of the Company, and either alone or in conjunction with others, and either by or through agents, trustees, sub-contractors or otherwise.
- (U) To do all or any of the above things in any part of the world, and either as principals, agents, trustees, sub-contractors or otherwise, and either alone or in conjunction with others, and either by or through agents, trustees, sub-contractors or otherwise.
- (V) To do all such things as are incidental or conducive to the above objects or any of them.

And it is hereby declared that the objects of the Company as specified in each of the foregoing paragraphs of this Clause (except only if and so far as otherwise expressly provided in any paragraphs) shall be separate and distinct objects of the Company and shall not be in any way limited by reference to any other paragraph or the name of the Company.

- 4. The liability of the members is limited.
- 5. The Company's share capital is £1000 divided into 1000 ordinary shares of £1 each.

We the subscribers to this Memorandum of Association wish to be formed into a Company pursuant to this Memorandum, and we agree to take the number of shares shown opposite our respective names.

NAMES AND ADDRESSES **OF SUBSCRIBERS** 

NO. OF SHARES TAKEN BY EACH

Alcait Limited 79 St. John Street, London EC1M 4DR

> 1 (One) TOTAL SHARES

Dated 29th day of September 1995

to the above signature(s)

79 St. John Street London EC1M 4DR

# THE COMPANIES ACT 1985

# PRIVATE COMPANY LIMITED BY SHARES

# ARTICLES OF ASSOCIATION OF

# INK UNDERWRITING AGENCIES LIMITED

## **PRELIMINARY**

- 1. The Regulations contained in Table A in the Companies (Tables A to F) Regulations 1985 (as amended by the Companies (Tables A to F)(Amendment) Regulations 1985, (such Table being hereinafter referred to as "Table A") shall apply to the Company save in so far as they are excluded or varied hereby. Clauses 64, 73, 74, 75, 76, 77, 80, 95, 96, 97 and 98 of Table A shall not apply to the Company, but, (in addition to the remaining Clauses of Table A) the following shall be the Articles of Association of the Company.
- 2. The Company is a private company and accordingly no offer shall be made to the public (whether for cash or otherwise) of any shares in or debentures of the Company and no allotment or agreement to allot (whether for cash or otherwise) shall be made of any shares in or debentures of the Company with a view to all or any of those shares or debentures being offered for sale to the public.

#### SHARES

- 3. The initial share capital of the Company is £1000 divided into 1000 ordinary shares of £1 each.
- 4.(a) Subject to sub-Article (b) hereof all shares shall be under the control of the Directors and the Directors may allot, grant options over, or otherwise deal with or dispose of the same to such persons and generally on such terms and in such manner as they think fit.
- (b) The Directors are generally and unconditionally authorised for the purposes of Section 80 of the Act to allot relevant securities (as defined in Section 80 of the Act) provided that the aggregate nominal value of such securities allotted pursuant to this authority shall not exceed the amount of authorised share capital with which the Company is incorporated and that this authority shall expire on the fifth anniversary

of the incorporation of the Company unless varied or revoked or renewed by the Company in general meeting.

- (c) The Directors shall be entitled under the authority conferred by this Article to make at any time before the expiry of such authority any offer or agreement which will or may require relevant securities to be allotted after the expiry of this authority.
- (d) In accordance with section 91 of the Act, Section 89(1) and Section 90(1) to (6) of the act shall not apply to any allotment of equity securities (as defined by Section 94 of the Act ) by the Company.
- 5. The lien conferred by Clause 8 of Table A shall attach to fully paid-up shares, and to all shares registered in the name of any person indebted or under liability to the company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders.

### **GENERAL MEETINGS**

- 6. Clause 41 of Table A shall be read and construed as if the last sentence ended with the words "and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall be dissolved".
- 7. If and for so long as the Company has only one member the following provisions shall apply:
- (a) One person entitled to vote upon the business to be transacted, being the sole member or the proxy for that member or (if such a member is a corporation) a duly authorised representative of such member, shall be a quorum and regulation 40 of Table A shall be modified accordingly. Regulation 41 of Table A shall not apply to the Company
- (b) The sole member of the Company (or the proxy or authorised representative of the sole member representing that member at the relative general meeting) shall be the Chairman of any general meeting of the Company and regulation 42 of Table A shall be modified accordingly.
- (c) A proxy for the sole member of the Company may vote on a show of hands and regulation 54 of Table A shall be modified accordingly.
- (d) All other provisions of these Articles shall (in the absence of any express provision to the contrary) apply with such modification as may be necessary in relation to a company which has only one member.

#### **DIRECTORS**

- 8. Unless and until the Company in General Meeting shall otherwise determine there shall be no limitation to the number of Directors. The quorum necessary for the transaction of business by the Directors may be fixed by the Directors, and unless so fixed shall be two; and a person who holds office only as an alternate Director shall, if his appointor is not present, be counted in the quorum. If and so long as there is a sole Director, he may exercise all the powers and authorities vested in the Directors by these Articles.
- 9. The first Director or Directors of the Company shall be the person or persons named in the statement delivered under Section 10 of the Companies Act 1985.
- 10. A Director may vote as a Director in regard to any contract or arrangement in which he is interested or upon any matter arising thereout, and if he shall so vote his vote shall be counted and he shall be reckoned in estimating a quorum when any such contract or arrangement is under consideration; and Clause 94 of Table A shall be modified accordingly.

#### ROTATION OF DIRECTORS

11. The Directors shall not be liable to retire by rotation and Regulations 78. 79 and 84 of Table A shall be modified accordingly.

### TRANSFER OF SHARES

12. The Directors may, in their absolute discretion, and without assigning any reason therefor, decline to register any transfer of any share, whether or not it is a fully paid share and regulation 24 of Table A shall be modified accordingly.

#### INDEMNITY

13. Subject to the provisions of and so far as may be permitted by law, every Director, Auditor, Secretary or other officer of the Company shall be entitled to be indemnified by the Company out of its own funds against all costs, charges, losses, expenses and liabilities incurred by him in the actual or purported execution and/or discharge of his duties and/or the exercise or purported exercise of his powers and/or otherwise in relation to or in connection with his duties, powers or office including (without prejudice to the generality of the foregoing) any liability incurred by him in defending any proceedings, civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him as an officer or employee of the company and in which judgment is given in his favour (or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part) or in which he is acquitted or in connection with an application

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under any statute for relief from liability in respect of any such act or omission in which relief is granted to him by the court. Regulation 118 shall not apply.

# NAMES AND ADDRESSES OF SUBSCRIBERS

# page 10 NO. OF SHARES TAKEN

Alcait Limited 79 St. John Street London EC1M 4DR

For a or bahalf of ALCAIT LT

1 (One)

TOTAL NO. OF SHARES

11. Uc CARTHY

1 (One)

Dated 29th day of September 1995

Witness to the above signatures

79 St. John Street London EC1M 4DR