

Company Number: 3103310  
Registered Charity Number: 1049332

**THE ADVISER**

**REPORT AND FINANCIAL STATEMENTS**

**31 March 2002**



# **THE ADVISER**

## **REPORT AND FINANCIAL STATEMENTS 2002**

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## **THE ADVISER**

## **OFFICERS AND PROFESSIONAL ADVISERS**

		<b>Date of Appointment</b>
<b>Directors:</b>	Sir Graham Hart KCB	01 January 2000
	Maurice Sharples	01 January 2000
<b>Company Secretary:</b>	Sue Theodoreson	
<b>Registered Office:</b>	115 - 123 Pentonville Road London N1 9LZ	
<b>Bankers:</b>	NatWest PO Box 221 Connaught House 65 Aldwych London WC2B 4EJ	
<b>Solicitors:</b>	Bates, Wells & Braithwaite Cheapside House 138 Cheapside London EC2V 6BB	

## **THE ADVISER**

### **DIRECTORS' REPORT**

The directors present their report and the audited financial statements for the year ended 31 March 2002.

#### **1. INCORPORATION**

The Adviser was incorporated as a company limited by guarantee on 18 September 1995 and commenced activity on 1 October 1995.

#### **2. PRINCIPAL ACTIVITIES**

The principal activity of the company was the production of the Adviser magazine. The company's main activity has now ceased and is not expected to be resumed.

#### **3. RESULTS AND FUTURE PROSPECTS**

On 16 October 1998, Shelter formally withdrew from membership of the company leaving the National Association of Citizens Advice Bureaux as the sole member. Production of the Adviser magazine reverted to the National Association of Citizens Advice Bureaux with effect from 1 April 1999.

The company's function ceased on 1 April 1999. An agreement was signed on 24 November 1999 and actioned on 11 February 2000 when all assets and liabilities and the undertaking of the company were transferred to the National Association of Citizens Advice Bureaux. The company has remained dormant since that date.

#### **4. DIRECTORS**

The current directors are shown on page 1. No director received any remuneration in the year.

#### **5. DIRECTORS' RESPONSIBILITIES**

The directors are required by company law to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the company as at the end of the financial period and of the result for the period then ended and to present them to members of the company in annual general meeting.

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### **DIRECTORS' REPORT**

#### **5. DIRECTORS' RESPONSIBILITIES (continued)**

In preparing these financial statements, the directors are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent, state whether applicable accounting standards have been followed, and prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for ensuring that the company keeps accounting records which disclose with reasonable accuracy the financial position of the company and which enable the directors to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for taking reasonable steps to safeguard the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **6. STATUS**

The company is a registered charity and is limited by guarantee. The maximum liability of each member is limited to one pound.

#### **7. AUDITORS**

A resolution dispensing with the requirement for the appointment of auditors was passed at the Annual General Meeting on 27 September 2000.

#### **8. CONNECTED CHARITIES**

The Adviser is connected to the National Association of Citizens Advice Bureaux by way of common objectives and administration. The Association is a separately registered charity and has two directors in common with The Adviser.



SUE THEODORESON  
Secretary

24 July 2002

## THE ADVISER

### BALANCE SHEET at 31 MARCH 2002

	2002 £	2001 £
NET ASSETS	- _____	- _____
CAPITAL AND RESERVES	- _____	- _____

For the year ended 31 March 2002 the company was entitled to exemption under section 249AA(1) of the Companies Act 1985.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249B(2).

The directors acknowledge their responsibility for:

- a) Ensuring the company keeps accounting records which comply with section 221;
- b) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

The financial statements were approved by the board of directors on 24 July 2002 and were signed on behalf of the Board by

  
Sir Graham Hart

  
Maurice Sharples

)  
)  
)Directors  
)  
)

## **THE ADVISER**

### **NOTES TO THE FINANCIAL STATEMENTS**

Year ended 31 March 2002

#### **1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) - *Accounting by Charities*.

##### **a) Accounting Convention**

The financial statements are prepared under the historical cost convention.