

SUTTON BOROUGH VOLUNTEER BUREAU

Operating as

VOLUNTEER CENTRE SUTTON

**(A Company Limited by Guarantee and
Not Having a Share Capital)**

(Registered Charity No: 1048978)

(Company No: 3088644)

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**



SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)
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Report of the Management Committee for the year ended 31 March 2016

The Management Committee presents its report and audited financial statements for the year ended 31 March 2016.

Reference and administrative information

Charity Name: Sutton Borough Volunteer Bureau
Operational Name: Volunteer Centre Sutton
Charity No: 1048978
Company Registration No: 3088644
Registered office and operational address: 31 West Street, Sutton, Surrey SM1 1SJ

Management Committee

Mr D Ohry - Chair
Mr A Hazeldine CBE, JP - Vice Chair
Mrs Y McPhee JP - Company Secretary
Mr M Ogazi - Treasurer
Mr J Finch
Mr B Kapadia - Retired December 2015
Miss P Miles
Mr D Prince

Senior Management Team

Mr C Parker - Chief Executive Officer
Mrs E Hodge - Deputy Chief Executive Officer
Mr N Steward - Deputy Chief Executive Officer (Maternity cover to September 2015)
Mrs H Blythe - Sustainable Delivery Manager
Mrs H Gasparelli - Mentoring Manager
Mrs P Stanley - Volunteer Development Manager
Mr D Terrell - Employment Engagement Manager (Resigned November 2015)
Mrs C Challis - Interim Employment Engagement Manager (November 2015 to April 2016)

Auditors

Myrus Smith
Norman House
8 Burnell Road
Sutton, Surrey
SM1 4BW

Bankers

Barclays Bank plc
43 High Street
Sutton, Surrey
SM1 1DR

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Report of the trustees for the year ending 31st March 2016

Objectives and Activities

The Charity's objects are to advance education, protect health, relieve poverty, sickness and distress and to promote any other charitable purpose for the benefit of the community in the area of benefit by the promotion of a voluntary service and for these purposes but not otherwise the Charity shall advise and guide persons willing to volunteer and advise and guide organisations using volunteers.

Volunteering is changing in terms of both who is volunteering and how those people are volunteering. With emerging markets of aspiring adults, keen to make their mark on their future employability, and young people who have a strong sense of social justice, people are seeing volunteering as an opportunity to explore all that life has to offer and be equipped with the skills they need to succeed. Add to the mix a growing demand for micro volunteering opportunities and self managed, flexible volunteering in this digital age and it soon becomes clear that Volunteer Centre Sutton needs to evolve beyond its traditional model of volunteering and into a new era, where making a physical difference works alongside digital engagement.

With civil society and local government facing some of the most complex social challenges amidst a backdrop of reduced resources, volunteering presents itself as a genuine answer to many of our communities' challenges. On the one hand, we have a motivated and growing army of people who want to give of their time and talents, and on the other, we have a community in need for somebody to stand up for them. Our dream is that Volunteer Centre Sutton becomes a catalyst for local social dynamism, a beacon of community cohesion that sets people alight to make a real and marked difference in the streets and communities they live in.

As such our **Vision** can be defined as 'Inspiring Community' and this will be lived out by Volunteer Centre Sutton's **Mission**: 'To release the inherent value held within communities by inspiring volunteering'.

Our strategic objectives are:

- **Digital Inclusion:** To inspire community through digital inclusion, by switching on a digital revolution for volunteering and the Volunteer Centre Sutton, making volunteering inclusive, innovative, meaningful and visible.
- **Empowering Others:** To be an inspiring community, empowering others by establishing Volunteer Centre Sutton as a beacon for the sector, shining a light on the importance of volunteering through: dynamic marketing, passionate policy response and campaigning; ensuring excellence in volunteer management; and delivering transformative training and resources. Volunteer Centre Sutton will highlight the difference volunteering makes through an assets-based model of accountability.
- **Leading by Example:** To lead by example, enabling the inspiring communities represented by its project brands to shine. Volunteer Centre Sutton will be devoted to developing its strengths in mentoring, befriending, youth employability and intergenerational activities as well as addressing unmet needs through the power of volunteering.
- **Sustainable Delivery:** Volunteer Centre Sutton will be an inspired community, igniting sustainable delivery by: diversifying funding routes; developing purposeful, social enterprise; sharing support and infrastructure functions; and a deeper commitment to fundraising.

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Volunteer Centres provide support at a local level for individual volunteers and volunteer involving organisations. They have five core functions as defined in 2015/16 by the National Council for Voluntary Organisations:

1. **Strategic Development of Volunteering:** Through the activity of the Volunteer Centre and its engagement with local networks and decision makers there is a positive environment in which volunteering is flourishing.
2. **Good Practice Development:** Through the activity of the Volunteer Centre; organisations from all sectors (involving or providing volunteers) improve or attain positive consistency in their volunteering programmes.
3. **Developing Volunteering Opportunities:** The Volunteer Centre's development activity increases and improves the quantity, quality, and diversity of volunteering locally.
4. **Voice of Volunteering:** Through the Volunteer Centre's activities there is an increased awareness of the issues impacting on volunteering.
5. **Brokerage:** Through the Volunteer Centre's activities the general public and all sectors are better informed about and have access to an effective and efficient brokerage service, matching both individuals and groups interested in volunteering with appropriate opportunities in the local community. Volunteer Centres hold information on a comprehensive range of opportunities and offer potential volunteers support and advice matching their motivation to volunteer with appropriate volunteering opportunities.

Achievements and Performance 2015/16

Brokerage

Volunteer Centre Sutton's Brokerage service matches people who want to volunteer with local charities who need volunteers to support their aims and objectives. We offer 1-1 interviews and a drop-in service for potential volunteers to find out more about local volunteering.

This year Volunteer Centre Sutton purchased 'Volunteer Connect', a new online volunteer recruitment platform, to enable potential volunteers and volunteer involving organisations to connect directly with each other. The biggest challenge has been managing the change from our previous platform 'Do-it' to 'Volunteer Connect'; at the outset data from 382 organisations and 816 opportunities were migrated over. Currently we are promoting 419 opportunities from 400 organisations; 110 of these opportunities were new in 2015/16.

Notwithstanding a strategic push towards digital engagement, the demand for our interview service remains strong, with 511 interviews undertaken. Almost 1700 volunteers accessed volunteering digitally.

A new website has been developed and goes a long way to achieving the outcomes under our Digital Inclusion strategic objective.

Towards the end of the 2015/16 financial year we were successful in being awarded 1 year funding by Merton & Sutton Clinical Commissioning Group to run a pilot "Prescribing Volunteering Programme" to assess if volunteering improves a person's health and wellbeing.

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Achievements and Performance 2015/16 continued ...

Good Practice/Volunteer Management

Volunteer Centre Sutton supports Volunteer Involving Organisations to be better equipped to run their volunteering programmes. We achieve this by providing one to one support and advice to organisations and a training programme for their staff across all aspects of volunteer management. Workshops have been developed and delivered in Introduction to Volunteering, 'Keeping Your Volunteers Legal' (delivered 3 times) and 'Attracting and Connecting with Volunteers'.

Two Volunteering Network Forums were held during the year and attended by 41 people. In addition 25 one-to-one training/advice sessions were delivered and 80 individuals from 61 organisations received training from Volunteer Centre Sutton's Good Practice project. Of the evaluations returned, ninety-eight percent rated training as either excellent or good.

Feedback from 'Keeping Your Volunteers Legal' workshop:

"An interesting course, which has made me really think about how we treat our volunteers and it will make me go back and review our policies. Thank you"

Feedback from Volunteering Network Forum July 2015

"I am new to the voluntary sector in Sutton and so this was a really useful way to find out about other organisations working in the area and the kind of challenges they face. It was really beneficial for us to be there as it was a great networking opportunity".

Befriending Plus

Befriending Plus completed the final year of a three year contract with the London Borough of Sutton to support local adults who consider themselves lonely or socially isolated. They are matched with volunteer befrienders to support them in re-engaging in their community or reducing their isolation in their own home. Volunteer befrienders offer one to two hours a week of intentional company to build a meaningful relationship.

In 2015-2016, 120 people were befriended by volunteers, who gave over 8640 hours of their time, equating to £112,320 in social value. Over 70 of these relationships took place at home (Befriending Standard), 20 were community based relationships (Befriending Extra) and 29 through our Tele-Befriending Service. In all situations, service users have reported that they feel less lonely and isolated by having contact with a volunteer once a week.

Throughout the year we delivered four training courses, training fifteen new volunteers. The Befriending Coordinator continued to deliver the Dementia Awareness training and all Volunteer Centre Sutton staff and some trustees are 'Dementia' Friends.

We held our annual Spring and Christmas parties, which gave the opportunity for over forty service users to have a day out, meeting with each other, improving their social networks and enjoying great entertainment.

At the end of the contract in October, we spent time re-shaping the service and now work with the most highly isolated people within their own homes. We have one lead coordinator who is taking the service forward as we look to secure funding for the coming years.

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Achievements and Performance 2015/16 continued ...

Knit and Natter

Knit and Natter is the by-product of our former intergenerational RESPECT project. People of all abilities, come together with the common interest of knitting to create beautiful hand-made items that the group chooses to donate to various causes. This year, the group chose to knit squares to make blankets for the League of Friends at St Helier Hospital, who then sell them as part of their fundraising efforts.

For many, this group is about much more than just knitting. It is a safe space for people to come and meet others as a means of reducing their own isolation and making their own social friendships. In our annual survey, members reported that the group helps them to feel part of their local community and gives them a sense of belonging. Over the past year, we have seen fifteen regular attendees at Knit and Natter.

MAPS (Mentoring Advocacy and Peer Support)

Entering its twentieth year, MAPS is an early intervention programme delivering one-to-one mentoring and advocacy support, working with vulnerable children and young people with multiple and complex needs. This year MAPS has connected with and supported over 350 children and young people by providing dedicated advocacy support helping them to have their voice heard, or through the weekly support of a mentor, or even by training them to become mentors and support others in need.

MAPS prides itself in its flexible approach to supporting children and young people, recognising that one size does not fit all. What is most important is the impact that MAPS services have on the children and young people who are directly supported. Using the 40 Developmental Assets Framework (devised by the Search Institute this identifies a set of skills, experiences, relationships, and behaviors that enable young people to develop into successful and contributing adults) MAPS can demonstrate significant improvements for young people, which demonstrate improved life chances and a reduction in problematic behaviour both now and in the future. In particular MAPS can evidence a thirty five percent increase in empowerment and positive identity, demonstrating that young people feel in control of things that happen to them. We have also seen a thirty percent increase in social competencies illustrating that young people have developed the ability to allow them to resist peer pressure and build up conflict resolution skills.

In order to support children and young people effectively and to raise awareness of MAPS work, we have undertaken a number of activities which included:

- carrying out seven rounds of volunteer training, recruiting 45 new community volunteers and supporting over 140 volunteers;
- developing and delivering a peer mentoring programme for primary aged students and delivering two rounds of peer mentor training in a local secondary school;
- successfully completing two Quality Assurance reviews on separate areas of MAPS with excellent outcomes
- enabling three staff to become qualified Emotional, Literacy, Support Assistants (ELSA's)

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Achievements and Performance 2015/16 continued ...

The work that we do not only directly benefits the young people we support but also the volunteers involved with them who develop transferable skills that they can use at home, in their workplace or when seeking paid employment. They also benefit from a sense of connection to their community and doing something of value to help others, all which have a positive impact on health and wellbeing. The ripple effect stretches out to the wider community who benefit from an improvement in school engagement and attainment, a reduction in crime and antisocial behaviour and significant improvements in the health and wellbeing of those supported by MAPS.

Citizens' Commissioning Programme:

The Citizens' Commissioning Programme is a collective social action initiative which started in July 2015. It aims to turn London Borough Sutton residents' voice into tangible action within the Council's Commissioning Activity, achieving Social Sustainability, by independently enabling the community to be actively represented in all commissioning activities of public services in the Borough. For that to happen, volunteers from our community - the Citizens' Commissioners - are working to consolidate a trusting relationship with their fellow Sutton residents, Commissioning Officers and providers of public services.

In its first year of existence, 76 volunteers were recruited to the Citizens' Commissioning Programme, expanding and developing a local network of active Citizens' engaged in projects and campaigns that address community needs and aspirations. Training was provided for 26 Citizens' Commissioners trained in understanding the Commissioning stages; the Citizens' Commissioner role; appropriate research methods to enable them to capture primary data and insight through surveys, questionnaires or focus groups; and in identifying and establishing creative responses to community needs. They listened to around 400 people in the community, working with people to uncover what their and the community's assets are, what they would like to see change and ways they think that should be done as well as identifying possible leaders.

Citizens' Commissioners:-

- facilitated the interactions between the local authority and the community including the generation of commissioning engagement in more than 44 commissioning related opportunities;
- developed relationships with 33 local organisations and public sector agencies;
- engaged on an average of 4.6 commissioning activities per month, culminating in an economic value of time given by volunteers to date (eleven months) of £19,305; and
- were actively involved in 5 major commissioning Initiatives: Beddington Park Regeneration, Community Wellbeing Programme, HealthWatch, Information and Advice and Personal Care Framework.

Moving forward, a sustainability plan is in place. As from 2017, Citizens' Commissioning will be run by the community, self-funded and delivered independently.

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Achievements and Performance 2015/16 continued ...

Bridges

The Bridges Project was established in 2014 to provide support to young unemployed people (aged 16-24) in the London Borough of Sutton who were struggling to make decisions about their future. It was supported by the Local Authority through a grant from the City Bridge Trust as part of the "Get Young People Working!" initiative. The Bridges project ceased running at the end of the funding period, March 16, following a very successful two years.

For young people the project provided a service based on a needs led approach, allowing the young person to choose their level of involvement and a tailor made service was then put together to achieve their identified goal. With a simple referral and assessment process, work could commence immediately and turnaround time was extremely efficient. Support from the team included accessing further education, apprenticeships, employment or starting a business.

Although the young person could choose their level of involvement the core approach from the Bridges team was three staged and included:

'Enthuse' for those lacking in confidence, self-esteem or with no clear view of career objectives or pathways; **'Inform'** providing targeted, practical help with job search and the transition to employment and **'Inspire'** supporting "job ready" participants to adjust to working life.

The project also chose to provide a holistic approach to youth unemployment by providing an Information hub that researched, collated and disseminated information on local jobs, apprenticeships, college courses and other training to young people. It also encouraged local employers, especially within the charity and voluntary sector, to consider employing apprentices and eight young people embarked on an apprenticeship with other organisations via the Bridges Project. Volunteer Centre Sutton's own apprentice had a successful year concluding in the completion of an NVQ2 in Administration and Business.

Funding from City Bridge came to an end in March 2016 and the project closed after providing positive support to 72 young people in the London Borough of Sutton. Volunteer Centre Sutton recognises the value of this service for young people and plans to seek new funding. In the meantime, due to the success of Bridges and by working with funders to utilise underspends in other NEET (Not in Education, Employment or Training) related projects, we have continued to offer a service through our Brokerage team to support young NEET people into volunteering as a means to develop skills to enable them to find employment.

Sutton Shares

Sutton Shares, the time bank for local people, meets the needs of people who live or work in the London Borough of Sutton by allowing members to volunteer their time and skills to help others, building community in the process. Members receive one time credit for every hour given, which can be exchanged for something they need or would like.

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Achievements and Performance 2015/16/continued ...

Sutton Shares

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A wide range of activities have been undertaken from helping others with light gardening tasks, to getting help with practical tasks like cleaning, to being shown how to make a video call to a relative, or simply experiencing the thrill of learning something different.

We have been able to maintain Sutton Shares this year on decreased levels of funding but it has been a challenge to expand and further embed the time bank into the community. However, pending agreement of some seed funding in the first half of the upcoming year, we are hoping to explore the possibility of a more comprehensive community currency model, which could build on our existing knowledge and experience of running a time bank but evolve the model we use to achieve a greater reach and diversity of participants.

Sutton Creative

Sutton Creative exists to meet the marketing, graphic design and print needs of local charities and small groups - providing a range of professional design services and products such as logo/brand design, marketing strategy, leaflets/booklets/annual reports, websites and exhibition banners. Unique position within the voluntary sector means we not only understand the local charity scene but ensure all our profits go back into the local sector.

The last 12 months for Sutton Creative have seen us establishing regular new clients, and tackling some unique and worthwhile design projects, including a high profile marketing campaign to support a local charity's gym. Over this past year, we have been able to invest in Sutton Creative to design our new website as well as support the branding of new projects such as Citizens' Commissioning.

Digital Inclusion

This year marked the first year of a new strategic objective, which was introduced as a response to increasing trends in volunteering nationally and locally: larger numbers of young people were keen to engage positively in their communities, but the kind of volunteering that volunteers needed was more flexible and diverse than existing volunteering opportunities. In addition, people were keen to be able to access volunteering opportunities at their own convenience, which meant a better digital solution.

All work done under the Digital Inclusion strategic objective seeks to make volunteering in Sutton more inclusive, innovative, meaningful and visible.

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Achievements and Performance 2015/16/continued ...

Digital Marketing

The primary focus of this year has been the development of a new website. With funding that was made available to us through the Transformation Fund we were able to develop a highly specific brief and conduct a points-based commissioning process to identify the right developer. This was Superhighways, a local, voluntary-sector based group of developers with significant expertise in branding, marketing, demonstrating impact and using our chosen volunteer recruitment platform, 'Volunteer Connect'.

The new website has allowed us, amongst other things, to:

- develop a much stronger brand, based around being the 'go-to' people for volunteering in the London Borough of Sutton, which will allow us to better fulfil our core functions;
- integrate our previously disparate social media channels, so that users can, for example, more easily share and engage on Twitter or Facebook, book into upcoming events via Eventbrite, or stay up-to-date on volunteering in Sutton by subscribing to our MailChimp newsletters;
- track and analyse huge amounts of website user data so we can evolve the website easily to further meet our users' specific needs;
- develop an ongoing relationship with volunteers and organisations by publishing regular stories and inspiration through our blog.

Financial Review

Against the backdrop of limited resources and time-limited funding, Volunteer Centre Sutton has continued to plan and develop services. The charity, with the aid of sound financial management and the support of both its staff and volunteers, generated a very positive financial outcome for the period in part due to external funding streams providing additional resources

Principal Funding Sources

The principal funding source for the charity is the London Borough of Sutton. Funds are received from a range of departments with the main source of income in 2015/16 being the Infrastructure Support and Capacity Building Fund through the Chief Executive's Directorate.

Additional funding from other sources supports the organisation's service delivery and enhances the financial security by diversifying the funding base, the most significant funders being:

- Big Lottery Reaching Communities – Young Carers;
- Children in Need for Mentoring Alternative Care (MAC);
- City Bridge Trust for Get Young People Working (Bridges);
- Games Aid for Mental Health and Emotional Wellbeing Mentoring (Esteem);
- Games Aid for Mentoring in Schools;
- Henry Smith Foundation for Looked After Children and Leaving Care Mentoring Support; and
- Locality for Citizens' Commissioning

Aside from income generated from statutory funders and charitable trusts, Volunteer Centre Sutton is grateful for the financial support provided by individual donations.

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Reserves Policy

The Management Committee has examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds should be between three to six months of core expenditure. Budgeted core expenditure for 2016/17 is £224,000; therefore the target is £112,000. The reserves are needed to meet the working capital requirements of the charity and the Management Committee is confident that at this level it would be able to continue the current activities of the charity in the event of a significant drop in funding.

Designated Funds

The Management Committee has designated the following unrestricted funds for the purposes described:

- The Management Committee has considered the cost of relocation to new offices anticipated in the next one to two years and has designated £92,151 for this purpose.
- With several funding streams possibly coming to an end in 2017 and uncertainty about future funding, the Management Committee considers it prudent to have sufficient funds as a contingency to cover redundancy payments and has designated £44,159 for this purpose.

Future Plans

This year saw Volunteer Centre Sutton launch its new Strategic Plan in order to address the changing face of volunteering. With a new Vision 'To inspire community', and 4 strategic objectives focused on 'Digital Inclusion', 'Empowering Others', 'Leading by Example' and 'Sustainable Delivery', we have seen excellent progress over the past year, across all areas of our delivery plan, especially when measured against the context of austerity measures and the impact this is having across the whole voluntary sector.

We have also seen new opportunities arise over the past year that will influence our future work, as the public sector look towards volunteering as an answer to maintain quality services. Despite these opportunities being unplanned, our strategic planning remains flexible enough to embrace opportunities that fit within our charitable objectives.

With regards to our future plans, what remains clear, is that we have got our strategy right, and must continue to drive forward with achieving our mission. However in order to maintain momentum, continue the level of quality and ensure excellent outcomes for our community, we must redouble our efforts to become financially sustainable. Projected income streams from public sector sources continue to show a downward turn and as such we must continue to reduce our reliance. Digital transformation, partnership working, relocation and social enterprise remain high priorities for the coming year, in order to build our sustainability. The challenge with our plans to improve our sustainability is to ensure that efficiency and income stability doesn't displace quality and our focus on outcomes.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Volunteer Centre Sutton is a charitable company limited by guarantee incorporated on 8 August 1995 and registered as a charity on 5 September 1995. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £2.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the management committee. Under the requirements of the Memorandum and Articles of Association, the members of the management committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

The trustees seek to ensure that the various groups of service users, volunteers, voluntary and community sector groups and the local population are appropriately reflected through the diversity of the trustee body.

Each trustee brings specific skills and knowledge to the board and these are recorded on their personal records. When a vacancy occurs on the board, individuals may be approached with a view to replacing specific skills.

Trustees Induction and Training

- All potential new trustees are interviewed by the Chair, checked through the Disclosure and Barring Service and references obtained.
- They are provided with information including:
 - The obligations of trustees;
 - The Memorandum and Articles of Association;
 - A copy of the latest audited accounts;
 - The organisation's strategic plan; and
 - A copy of the latest Annual Review.
- They spend a half day with the Chief Executive Officer who explains Volunteer Centre Sutton's expectations of its trustees and its various service delivery areas.
- Following this, an induction programme is arranged, offering the opportunity to meet with staff to discuss the work of Volunteer Centre Sutton and to develop a clear understanding of how each area of service delivery contributes to the aims of the whole organisation.
- Training courses are offered where appropriate.

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Organisational Structure

Volunteer Centre Sutton has a Management Committee of five to twelve trustees who are members of the Centre. They meet bi-monthly and are responsible for the strategic direction and policy of the charity. At present, the Committee has seven trustees from a variety of professional backgrounds relevant to the work of the charity. A trustee is the Company Secretary.

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rests with the Senior Management Team. The Chief Executive Officer is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The project managers have responsibility for the day-to-day operational service delivery of Volunteer Centre Sutton, individual supervision of the staff team and also ensuring that the team continues to develop skills and working practices in line with good practice.

Risk Management

The members of the Management Committee of Volunteer Centre Sutton regularly review the Charity's activities and policies in line with their Governance duties. Towards the end of 2015 they engaged with the Charity Commission's key questions around Governance following the Kids Company closure. Volunteer Centre Sutton identified that they have robust financial and risk monitoring processes, and the accompanying policies and procedures are regularly reviewed. Of the 15 areas recommended for review by the Charity Commission, only 2 identified small areas for improvement in our Governance duties, namely, updating our Trustee Skills Audit and identifying Anti-Fraud training for Trustees. In response a Skills Audit was completed in February 2016 and Anti-Fraud training will be identified as part of our 2016/17 budget.

The major risks to which the charity is exposed are identified and addressed through a risk management process that is updated at least bimonthly and is ratified by the Management Committee at every Board Meeting. The processes by which these are addressed are set out in a wide range of policies and procedures that are reviewed and amended as appropriate through staff consultation and by sub-committees and ratified by the full Management Committee every 2 years.

External risks to funding have led to the development of a strategic and funding plan which will allow for the diversification of funding and activities. Internal financial control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Procedures are in place to ensure compliance with health and safety by Volunteer Centre Sutton staff, volunteers, service users and visitors. All Volunteer Centre Sutton staff and volunteers have written risk assessments relating to individual roles at Volunteer Centre Sutton and these are reviewed regularly through staff supervision and ratified by the Management Committee. The overview of risk assessment is led by a trustee with appropriate skills.

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Related Parties

Insofar as it is complementary to the charity's objects, the charity is guided by both local and national policy. At a national level, Volunteer Centre Sutton is a member of the National Council for Voluntary Organisations and regionally of Greater London Volunteering. Staff are involved in several partnerships and initiatives including the local Compact steering group.

Staff liaise and network with local statutory sector providers, attending a broad spectrum of meetings and forums to ensure awareness of new initiatives and funding streams and consistently raise the profile of Volunteer Centre Sutton's work. Commissioners of Volunteer Centre Sutton's services at the local level include representatives from Local Authority, Health and Voluntary Sector agencies.

Partnership working

Locally we have supported the development and delivery of Sutton Together Consortia. In partnership with Sutton Centre for the Voluntary Sector and the Local Authority, we made significant progress to establish a Heritage Lottery Fund application to enable us to develop The Grove as a voluntary sector hub for our community. We have also played an active role in working with Sutton's Compact.

Regionally we have been a key stakeholder within Greater London Volunteering and played an administrative role in Team London's Volunteer Awards.

Nationally we have worked with the Local Authority and Centre for Public Innovation to co-deliver a Commissioning Roundtable for organisations including CIPFA, Big Society Capital, Shared Services Architects and the Commissioning Academy.

Public Benefit

The trustees have taken into account the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities which are outlined in our Objectives and Activities set out on Page 3 of this report.

Quality Standards

The charity holds and continually reviews the following quality standards:

- Investors in People;
- Investing in Volunteers;
- Positive About Disabled People; and
- Volunteer Centre Quality Accreditation.

Other Awards

- C4EO – Centre For Excellence and Outcomes (MAPS is validated by C4EO as leading to improved outcomes for children, young people and their families);
- Experts in Volunteering – Volunteer Management Charter; and
- The Queen's Award for Voluntary Service.

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Responsibilities of the Management Committee

The members of the Management Committee (who are also directors of Sutton Borough Volunteer Bureau for the purposes of company law) are responsible for preparing the Management Committee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Management Committee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year.

In preparing those financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of Company Law and trustees for the purpose of Charity Law, who served during the year and up to the date of this report are set out on Page 2.

Statement as to Disclosure of Information to Auditors

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Auditors

Myrus Smith was re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

SUTTON BOROUGH VOLUNTEER BUREAU

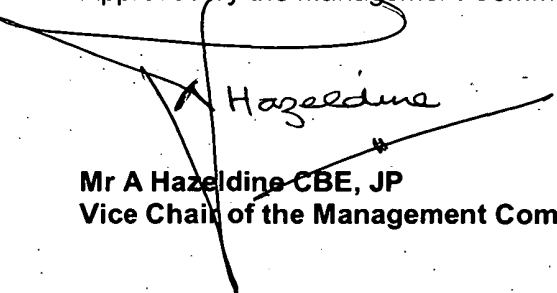
(A Company Limited by Guarantee and Not Having a Share Capital)

(Registered Charity No. 1048978)

(Company No. 3088644)

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee on 1 August 2016



A Hazeldine

Mr A Hazeldine CBE, JP
Vice Chair of the Management Committee

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SUTTON BOROUGH VOLUNTEER BUREAU**

(A Company Limited by Guarantee and Not Having a Share Capital)

We have audited the financial statements of Sutton Borough Volunteer Bureau for the year ended 31 March 2016 which comprise as the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Management Committee to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SUTTON BOROUGH VOLUNTEER BUREAU**

(A Company Limited by Guarantee and Not Having a Share Capital)

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Management Committee for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a strategic report or in preparing the Report of the Management Committee.


S.A. Jones (*Senior Statutory Auditor*)
For and on behalf of Myrus Smith, Statutory Auditor

Norman House
8 Burnell Road
Sutton, Surrey
SM1 4BW

1 August 2016

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having A Share Capital)

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Total Unrestricted funds £	Total Restricted funds £	Total Funds 2016 £	Total Funds 2015 £
Income					
Donations and Legacies	2	-	1,961	1,961	3,582
Charitable activities	3	-	556,230	556,230	567,628
Other trading activities	4	23,808	-	23,808	20,747
Investments	5	1,352	6	1,358	1,940
Other		2,662	7,876	10,538	16,776
Total		<u>27,822</u>	<u>566,073</u>	<u>593,895</u>	<u>610,673</u>
Expenditure					
Raising funds	6	23,921	32,919	56,840	56,130
Charitable activities	7	3,360	518,901	522,261	527,485
Total		<u>27,281</u>	<u>551,820</u>	<u>579,101</u>	<u>583,615</u>
Net income	11	541	14,253	14,794	27,058
Transfers between funds		<u>(13,582)</u>	<u>13,582</u>	-	-
Net movement in funds		<u>(13,041)</u>	<u>27,835</u>	<u>14,794</u>	<u>27,058</u>
Reconciliation of funds					
Fund balances brought forward		<u>235,838</u>	<u>227,350</u>	<u>463,188</u>	<u>436,130</u>
Fund balances carried forward		<u>£222,797</u>	<u>£255,185</u>	<u>£477,982</u>	<u>£463,188</u>

The notes on pages 21 to 29 form part of these financial statements.

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

BALANCE SHEET AS AT 31 MARCH 2016

	Notes	2016	2015
		£	£
FIXED ASSETS			
Tangible assets	14	-	-
CURRENT ASSETS			
Debtors	15	20,808	84,066
Cash at bank and in hand		473,941	398,671
		<u>494,749</u>	<u>482,737</u>
CREDITORS: Amounts falling due within one year	16	<u>16,767</u>	<u>19,549</u>
NET CURRENT ASSETS		<u>477,982</u>	<u>436,188</u>
NET ASSETS	20	<u>£477,982</u>	<u>£463,188</u>
FUNDS			
Unrestricted funds - General funds		91,146	96,338
- Designated funds		131,651	139,500
	18	<u>222,797</u>	<u>235,838</u>
Restricted funds	19	<u>255,185</u>	<u>227,350</u>
TOTAL FUNDS		<u>£477,982</u>	<u>£463,188</u>

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Board of Trustees on 1 August 2016
and signed on their behalf by


Mr A Hazeldine CBE, JP
Vice Chair of the Management Committee

The notes on pages 21 to 29 form part of these financial statements.

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost unless otherwise stated.

Income recognition

Items of income are recognised in the financial statements when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Contract income is recognised as the charity earns the right to consideration through the performance of its services.

Expenditure recognition

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds which comprise those costs associated with attracting general donations
- Expenditure on charitable activities which comprises the costs of running the various activities and services for the charity's beneficiaries.

Expenditure includes those costs of a direct nature which can be allocated to a specific activity. It also includes indirect costs, including governance costs that do not relate to a specific activity but are necessary to support them. Support costs are apportioned to each activity on the basis of staff time.

Fund accounting

Unrestricted general funds are those funds which are freely available for use in furtherance of the objects of the charity and which have not been designated for specific purposes.

Restricted funds are funds which can only be used in accordance with specific restrictions imposed by the donor or which have been raised for a particular purpose.

Fixed assets and depreciation

Depreciation is provided so as to write off the cost of each asset over its estimated useful life at the following annual rates:

Computer equipment 2 years straight line

Assets purchased as part of a specific project funded through restricted funds are written off in the year of purchase.

Leases

The Charity incurs rental charges on its premises. These are charged to the SOFA as operating lease rentals.

Pensions

The Charity contributes to a defined contribution pension scheme. The charge incurred in the year is restricted to the amount stated in the notes to the accounts. There are no outstanding contributions.

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Donations	<u>£Nil</u>	<u>£1,961</u>	<u>£1,961</u>	<u>£3,582</u>

All of the £3,582 received in 2015 related to restricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Grants and Contracts	<u>£Nil</u>	<u>£556,230</u>	<u>£556,230</u>	<u>£567,628</u>

Of the £567,628 received in 2015, £145,075 related to unrestricted funds and £422,553 related to restricted funds.

4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Trading fundraising	<u>£23,808</u>	<u>£Nil</u>	<u>£23,808</u>	<u>£20,747</u>

All of the £20,747 received in 2015 related to unrestricted funds.

5. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Bank interest	<u>£1,352</u>	<u>£6</u>	<u>£1,358</u>	<u>£1,940</u>

Of the £1,940 received in 2015, £1,904 related to unrestricted funds and £36 related to restricted funds.

6. COST OF RAISING FUNDS

	Direct Costs £	Support Costs £	Total 2016 £	Total 2015 £
Fundraising activities	27,865	5,054	32,919	33,598
Trading fundraising	<u>23,921</u>	<u>-</u>	<u>23,921</u>	<u>22,532</u>
	<u>£51,786</u>	<u>£5,054</u>	<u>£56,840</u>	<u>£56,130</u>

All of the £56,130 expenditure in 2015 was charged to unrestricted funds.

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

7. EXPENDITURE ON CHARITABLE ACTIVITIES

	Direct Costs £	Support Costs £	Total 2016 £	Total 2015 £
Leading by Example	303,389	63,081	366,470	344,518
Empowering Others	41,326	23,672	64,998	64,866
Digital Inclusion	34,128	13,219	47,347	77,198
Sustainable Delivery	8,366	35,080	43,446	40,903
	<u>387,209</u>	<u>135,052</u>	<u>522,261</u>	<u>527,485</u>

Of the £527,485 expenditure in 2015, £105,397 was charged to unrestricted funds and £422,088 was charged to restricted funds.

8. ANALYSIS OF DIRECT COSTS

	Raising Funds £	Charitable Activities £	Total 2016 £	Total 2015 £
Wages, social security and other staff related costs	43,070	344,452	387,522	395,752
Project costs	8,716	11,511	20,227	14,891
Volunteer expenses	-	31,246	31,246	30,362
	<u>51,786</u>	<u>387,209</u>	<u>438,995</u>	<u>441,005</u>

9. ANALYSIS OF SUPPORT COSTS

	Raising Funds £	Charitable Activities (inc. Governance) £	Total 2016 £	Total 2015 £
Wages and Salaries	-	75,785	75,785	74,393
Premises costs	3,252	27,036	30,288	31,613
Printing and Publications	802	5,321	6,123	3,424
Office costs	1,000	15,632	16,632	19,247
Depreciation	-	-	-	1,481
Professional fees/Other costs	-	5,157	5,157	6,374
Governance costs (note 10)	-	6,121	6,121	6,078
	<u>5,054</u>	<u>135,052</u>	<u>140,106</u>	<u>142,610</u>

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

10. GOVERNANCE COSTS

	Total 2016 £	Total 2015 £
Wages and Salaries	2,562	2,562
Audit fees	3,360	3,360
Annual General Meeting costs	199	156
	<u>£6,121</u>	<u>£6,078</u>

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) for the year is stated after charging:

	£
- Auditor's remuneration	£3,360
- Operating lease rentals	<u>£22,000</u>

12. TRUSTEES REMUNERATION

The trustees neither received nor waived any emoluments during the year (2015: £Nil).

Travelling expenses amounting to £451 (2015: £Nil) were reimbursed to 5 trustees during the year.

13. STAFF COSTS

	Total 2016 £	Total 2015 £
Wages and Salaries	413,565	415,930
Social security costs	31,842	31,851
Pension costs	12,774	12,932
Staff expenses	7,688	11,994
	<u>£465,869</u>	<u>£472,707</u>

There was no employee whose emoluments as defined for taxation purposes amounted to over £60,000 in either year.

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2016 Number	2015 Number
Direct charitable activities	12	15
Raising funds	2	2
Management and administration	4	4
	<u>18</u>	<u>21</u>

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

14. TANGIBLE FIXED ASSETS

	Computer equipment £
Cost	
At 1 April 2015	
and	
At 31 March 2016	24,125
Depreciation	
At 1 April 2015	
and	
At 31 March 2016	24,125
Net book value	
At 31 March 2016	£ Nil
At 31 March 2015	£ Nil

15. DEBTORS

	2016 £	2015 £
Other debtors and prepayments	£20,808	£84,066

16. CREDITORS – amounts falling due within one year

	2016 £	2015 £
Other creditors and accruals	10,994	10,549
Grants received in advance	5,823	9,000
	£16,767	£19,549

17. OPERATING LEASE COMMITMENTS

The amount falling due within one year under non-cancellable operating leases was as follows:

	2016 £	2015 £
Leases expiring within:		
Two to five years	£22,000	£22,000

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

18. UNRESTRICTED FUNDS

	2016 £	2015 £
General funds		
Balance brought forward at 1 April 2015	96,338	84,446
Net incoming resources	541	22,659
Transfer to restricted funds	(13,582)	(267)
Transfer from/(to) designated funds	7,849	(10,500)
	<hr/>	<hr/>
Balance carried forward at 31 March 2016	91,146	96,338
	<hr/>	<hr/>
Designated funds		
Re-organisation and Redundancy Costs		
Balance brought forward	39,500	37,000
Transfer from General Fund	-	2,500
	<hr/>	<hr/>
Balance carried forward at 31 March 2016	39,500	39,500
	<hr/>	<hr/>
Relocation costs/refurbishment		
Balance brought forward at 1 April 2015	100,000	92,000
Transfer from general funds	-	8,000
Transfer to general funds	(7,849)	-
	<hr/>	<hr/>
Balance carried forward at 31 March 2016	92,151	100,000
	<hr/>	<hr/>
Total unrestricted funds carried forward at 31 March 2016	£222,797	£235,838
	<hr/> <hr/>	<hr/> <hr/>

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

19. RESTRICTED FUNDS

		2016	2015
		£	£
Balance brought forward at 1 April 2015		-227,350	222,684
Net incoming resources		14,253	4,399
Transfer from unrestricted funds		13,582	267
		<u>£225,185</u>	<u>£227,350</u>
Balance carried forward at 31 March 2016			

The balance carried forward on restricted funds comprised:	1 April 2015	Income	Expenditure	Project Transfers	31 March 2016
	£	£	£	£	£
Advocacy	527	44,984	41,954	-	3,557
Befriending Plus	45,906	65,172	51,483	(51)	59,544
Big Lottery	-	29,112	25,283	-	3,829
Children In Need	3,534	26,860	27,964	-	2,430
Citizens Commissioning	-	38,395	27,840	-	10,555
City Bridge Trust - Bridges	8,935	38,991	38,698	-	9,228
City Bridge Trust - Good Practice	5,320	-	2,272	-	3,048
Corporate Parent Mentoring	1,657	-	1,657	-	-
Games Aid Esteem Mentoring	56,370	-	29,295	-	27,075
Games Aid - Schools Mentoring	22,958	70,500	27,771	(5,766)	59,921
Glenthorne School	3,870	4,800	5,113	-	3,557
Henry Smith Mentoring	4,575	9,000	13,229	-	346
IBM Innovation	1,304	-	1,304	-	-
ISCB	-	128,500	141,690	13,190	-
LBS - Mentoring	-	100,000	97,066	-	2,934
MAPS	29,107	9,753	2,039	5,766	42,587
NEET	8,342	-	-	-	8,342
RSVP	10,132	6	200	-	9,938
Safer Sutton Partnership Respect	1,820	-	1,871	51	-
Sutton Shares	7,122	-	3,375	-	3,747
Targeted Youth	5,856	-	2,722	-	3,134
Transformation Fund	3,087	-	3,404	317	-
Transforming Local Infrastructure	6,055	-	5,590	75	540
Trustee Support / Resource	873	-	-	-	873
	<u>£227,350</u>	<u>£566,073</u>	<u>£551,820</u>	<u>£13,582</u>	<u>£255,185</u>

The surpluses on restricted funds arise as a result of timing differences where funding has been received in advance of expenditure and will be utilized over the duration of the relevant projects. Deficits on the restricted funds will be covered by grants in the next financial year.

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

19. RESTRICTED FUNDS/contd...

The restricted funds recognised in these accounts were provided for the following purposes:

Advocacy Project	MAPS provides an independent Advocacy service for all looked after children, care leavers and those on a child protection plan.
Befriending Plus	Befriending project for lonely and socially isolated people.
Big Lottery Reaching Communities	Supports MAPS to provide one to one mentoring support for children and young people that are recognised as young carers.
Children In Need	Mentoring children in alternative care
Citizens Commissioning	Programme designated to enable the voice of Sutton's residents to be heard regarding commissioning of public services.
City Bridge Trust - Bridges	An employability project for young people aged 16-24
City Bridges Trust – Good Practice	Disseminating good practice of volunteer management
Corporate Parent Mentoring	LBS providing mentoring support for children in their care
Games Aid Esteem Mentoring	Supports children and young people aged 10-18 years who are experiencing emotional distress, such as feelings of low self-esteem, anxiety, depression, self-harm, social isolation or are engaging in risk-taking behaviour, etc.
Games Aid - Schools Mentoring	Mentoring in Schools
Glenthorne School	Provides 1-1 mentoring within the school environment, supporting young people to remain in school, enjoy and achieve
Henry Smith	Mentoring support for Looked after Children and Young Care Leavers
IBM Innovation	Innovation grant for IT and web development
ISCB Fund	The infrastructure Support and Capacity Building Fund is designed to deliver the local infrastructure for volunteering, for Volunteer Involving Organisations and residents wanting to give of their time and skills in their community
LBS – mentoring	Mentoring and Peer Support for Leaving Care, Looked after Children, Children and Young Peoples Inclusion Support Panel (SYPISP)
MAPS	Mentoring and Peer Support Management
NEET	Mentoring project for young people who are Not in Education Employment and Training – Outreach work
RSVP	Rewarding & Supporting Volunteer Participation
Safer Sutton Partnership - Respect	Intergenerational project to reduce fear of crime
Sutton Shares	Is a Time-bank facility to allow registered users to exchange volunteering help
Targeted Youth	Provides both 1-1 mentoring and risky behaviour reduction courses in the Northern wards of the borough
Transformation Fund	VCS delivered transformation through the development of new delivery models and improved digital delivery.
Transforming Local Infrastructure	Infrastructure building and development ways to engage volunteers, both Individuals and businesses
Trustee Support / Resource development	Preparing organisations to recruit and induct trustees

SUTTON BOROUGH VOLUNTEER BUREAU
(A Company Limited by Guarantee and Not Having a Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Current assets	100,961	131,651	262,137	494,749	482,737
Current liabilities	(9,815)	-	(6,952)	(16,767)	(19,549)
	<u>£91,146</u>	<u>£131,651</u>	<u>£255,185</u>	<u>£477,982</u>	<u>£463,188</u>