# MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2006

**COMPANY REG NO.3076260** 

**CHARITY NO. 1067893** 



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Page 11 does not form part of the statutory accounts.

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) LEGAL AND ADMINISTRATIVE INFORMATION

**Directors** 

Gaye Nourell\* (resigned June 2006)

Liz Acil\* (resigned April 2005)
Cemile Yildirim\* (resigned April 2005)

Ayla Karalar\* (resigned June 2006)
Murat Oztas\* (resigned April 2005)
Seher Patlar\* (resigned June 2006)

Gulu Akpinar\* (appointed April 2005 - resigned June2006)
Muge Kocadag\* (appointed April 2005 - resigned June2006)
Ozlem Koyuncu\* (appointed April 2005 - resigned June2006)
Sezay Osman\* (appointed April 2005 - resigned June2006)
Zehra Sahin\* (appointed April 2005 - resigned June2006)
Hall Cigdem\* (appointed April 2005 - resigned June2006)

Aysegul Basyigit\* (appointed June 2005) Elif Sarikaya\* (appointed June 2005) Filiz Osman\* (appointed June 2005) (appointed June 2005) Hatice Akyol\* (appointed June 2005) Sebahat Yarar\* Sedicka Pillay\* (appointed June 2005) Sema Guden\* (appointed June 2005) Serap Pinar\* (appointed June 2005) Zuhal Kocadag\* (appointed June 2005) Figen Agacik\* (appointed June 2005) Cigdem Onay\* (appointed June 2005)

\* Also charity trustees for the purposes of Charity Law

Company secretary:

Liz Acil

(resigned April 2005)

Agathi Gereti

(appointed April 2005 - resigned June 2006)

Elif Sarikaya

(appointed June 2005)

Administration office:

53-55 Ball Pond Road

London N1 4BW

Charity registration no.:

1067893

Company registration no.:

3076260 (England & Wales)

Auditors:

TKG Partnership Ltd

Chartered Accountants & Registered Auditors

320 High Road

London N22 8JR

Bankers:

Barclays Bank

Kingsland Branch

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) DIRECTORS' & TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2006

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report together with the audited financial statements of the charity for the year ended 31 March 2006.

### Structure, Governance and Management

### **Governing Document**

Minik Kardes Day Nursery is a company limited by guarantee and is a registered charity. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### Recruitment & Appointment of Trustees

The trustees and directors who have served throughout the year are shown on page 1. Appointment of directors/trustees is governed by the Memorandum & Articles of Association.

### Organisational Structure

The charity is organised so that the trustees meet regularly to manage its affairs. There is a coordinator who manages the day to day administration of the charity.

### Risk Management

The trustees actively review the major risk which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

### **Objectives & Activities**

The charity's objects and its principal activities are to advance the education of Turkish speaking children below compulsory school age by the provision of bilingual nursery education.

### **Development, Activities and Achievements**

The trustees consider that the charity's activities in meeting its objectives have been most satisfactory during the year under review.

The trustees are pleased to report that the expansion and refurbishment of the nursery centre has now been completed, enabling the charity to improve the provision of education to the children.

### Financial review

Total income for the year amounted to £708,478 with total expenditure after transfers to endowment reserves amounting to £691,051 leaving a revenue surplus in the year of £17,427.

Accumulated reserves at the balance sheet date amounted to £496,073, of which £101,878 represent income reserves.

### Reserves Policy

The trustees are of the opinion that the present level of funding together with the current level of reserves is adequate to support the continuations of the Charity's activities for the medium term. The trustees also consider the financial position of the Charity to be satisfactory.

### **Future developments**

Funding for the year 2006/07 has been secured for the Charities' core activities and the aim of the Trustees is to further develop the provision of nursery education in the Hackney & Islington areas.

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) DIRECTORS' & TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2006 (Continued)

### Responsibilities of Trustees

The trustees are required by company law to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Trustee Members**

The trustees who are directors for the purposes of company law who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as the company directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's are aware of that information.

### **Auditors**

TKG Partnership Ltd were re appointed as the charitable company's auditors at the last Annual General Meeting and have expressed their willingness to continue in that capacity.

### Approval

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the trustees on 9 September 2006 and signed on its behalf by:

Elif Sarikaya

**Trustee & Company Secretary** 

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) REPORT OF THE AUDITORS TO THE MEMBERS OF MINIK KARDES DAY NURSERY LTD

We have audited the financial statements of Minik Kardes Day Nursery Ltd for the year ended 31 March 2006 on pages 5 to 10 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), under the accounting policies set out on page 7.

This report is made solely to the company's members, as a body, in accordance with s.235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of trustees and auditors

As described on page 3 the trustees who are also directors of Minik Kardes Day Nursery Ltd for the purposes of Company Law are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards. (United Kingdom Generally Accepted Accounting Practice)

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the report of the trustees is not consistent with the financial statements, if the charitable company has not kept proper books and records, and if we have not received all the information and explanations we require for our audit, or if the information specified by law regarding trustee's remuneration and transactions with the company is not disclosed.

We read the report of the trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

### Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charity's affairs as at 31 March 2006 and its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

TKG Partnership Ltd

**Chartered Accountants & Registered Auditors** 

320 High Road

London N22 8JR

9 September 2006

## MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2006

	<u>U</u> Notes	Inrestricted Funds	Restricted Funds	Endownment Funds	Total <u>2005/06</u>	Total <u>2004/05</u>
Incoming Resources		£	£	£	£	£
Grants receivable Nursery fees receivable Interest receivable Fundraising & other income Total incoming resources	1 2 _	28,095 103,972 2,390 21,384 155,841	552,637 - - - - 552,637		580,732 103,972 2,390 21,384 708,478	172,631 108,937 1,535 40,738 323,841
Total mooning resources	~	100,041			700,410	020,041
Resources expended						
Direct charitable expenditure Management and administration	3 4	132,986 5,428	158,444	<u>-</u>	291,430 5,428	298,221 4,213
Total resources expended	-	138,414	158,444		296,858	302,434
Net incoming/(outgoing)						
resources before transfers	5	17,427	394,193	-	411,620	21,407
Transfers	~_	-	(394,193)	394,193	<del>.</del>	
Net movement in funds		17,427	-	394,193	411,620	21,407
Reconciliation of funds						
Total funds brought forward		84,451	-	2	84,453	63,046
Total funds carried forward		101,878	_	394,195	496,073	84,453

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

## MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) BALANCE SHEET AS AT 31 MARCH 2006

	<u>Notes</u>	2005/06 £ £		<u>2004</u>	<u>1/05</u> £
		£	£.	£	L
Fixed Assets	<del></del> 7		204.405		0
Tangible assets	7		394,195		2
		•			
Current Assets	0	07.045		44.444	
Debtors Cash at bank and in hand	8	27,015 112,241		41,141 78,148	
Cash at Dank and in hand		112,241	-	10,140	
		139,256		119,289	
		·		ŕ	
Creditors: amounts falling due	_				
within one year	9	(37,378)	_	(34,838)	
Net current assets		_	101,878		84,451
Total assets less current liabilities			496,073		84,453
Total assets less current nabilities		-	430,073	•••	04,400
The funds of the charity:					
Endowment - functional fixed assets fund	10		394,195		2
Unrestricted income funds:					
- general fund	11		76,878		59,451
- designated fund	11		25,000		25,000
, and the second		<del>,</del>			
		_	496,073	_	84,453

The Company has prepared accounts in accordance with the Special Provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the management committee on 9 September 2006 and signed on their behalf.

Filiz Osman

**Trustee & Company Director** 

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2006

### **Accounting Policies**

The pricipal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

### **Basis of Accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Companies 1985 and the Statement of Recommended Practice: 'Accounting and Reporting by Charities issued in March 2005.

### **Fund Accounting**

Unrestricted funds comprise accumulated surpluses and deficits on general funds. These are available for use at the discretion of the Trustees in furtherance of the general charitable objectives.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

### Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the incomeand the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

### (a) Grants & Nursery Fee Subsidies

Grants receivable and nursery fee subsidies are included in full in the Statement of Financial Activities when receivable. Where grants received are for a specific purpose and the corresponding expenditure has not been incurred an element of the grant is deferred and carried forward.

### (b) Nursery Fees

Nursery fees are included in the Statement of Financial Activities on a receipt basis.

### (c) Donations & Other Income

All donations and other income, including interest receivable are accounted for when receivable.

### **Resources Expended**

Expenditure is recognised on an accrual basis as the liability is incurred, includin VAT which is unrecoverable and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises the costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Management and administration expenditure includes those costs associated with meeting the constitutional and statutory requirements of the charity and includes the audit fees and costs linked to the strategic management of the charity.

### Tangible Fixed Assets for use by the charity and depreciation

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- freehold buildings 2% straight line
- computer equipment 25% straight line basis
- office equipment 25% straight line basis

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006

	2005/06	2004/05
d Cyanta rassivable	£	£
1 Grants receivable L B Hackney	_	44,860
AFA Eng Jnt Pot	4,960	44,000
L B Islington - Lifelong learning	+,000 -	1,567
Learning Trust	42,000	-
GAP grants	19,318	19,365
NEG grants	28,095	11,928
L B Islington - Surestart	-	4,115
L B Islington - Outreach	10,536	•
L B Islington Cripplegate - Development Outreach	18,750	25,000
L B Islington Cripplegate - QW	3,049	-
L B Islington - Family Support Outreach	-	13,755
L B Islington - Training/Course	-	2,000
L B Islington - Maternity grant	-	2,871
L B Islington - Turkish Classes	3,333	=
L B Islington - Sustainability	6,543	-
L B Islington - Turkish Club	833	-
L B Islington - C A P	12,240	-
New Opportunity Fund	303,292	18,044
London Development Agency	85,000 6,630	-
Lloyds TSB Islington Childcare Trust	2,500	<del>-</del>
L B Islington - NNI	8,050	3,500
Learning Trust - NNI	24,000	5,500
NRC Chest	24,000	5,000
Local Network Fund	-	6,668
Help A London Child	-	1,500
Other sundry grants	4,003	2,489
· -	583,132	162,661
Add: Deferred grants brought forward:	333,102	102,001
London Borough of Islington - Outreach	_	12,500
Cripplegate - Development	6,250	5,470
London Borough of Islington - NNI	1,750	_
	591,132	180,631
Less: Deferred grants carried forward:	001,102	100,001
Cripplegate - Development	_	(6,250)
L B Islington - C A P	(10,400)	(-,/
London Borough of Islington - NNI	· · · · ·	(1,750)
	580,732	172,631
2 Fundraising & other income		
Donations and gifts	20,151	19,922
Other	1,233	20,816
	21,384	40,738
2 Dim -4 -6 -246-11	21,001	40,100
3 Direct charitable expenditure	044.057	202.204
Staff costs	241,357	223,204
Nursery running costs Depreciation	41,652 8 421	66,038 8,979
Depreciation	8,421	
	<u>291,430</u>	298,221
4 Management & administration costs		
Staff costs	<b>-</b> ,	<del>-</del>
Other	5,428_	4,213
	5,428_	4,213

# MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006

			2005/06 £	2004/05 £
5 Net movement in funds for the year The net movement in funds for the year				
is stated after charging: Depreciation -owned assets			8,420	-
Audit fees			2,250	2,000
6 Staff costs			202 024	200 027
Wages and salaries Employers national insurance			223,234 18,123	208,927 14,277
Employore hadenar modranee				
			241,357	223,204
The average number of staff employed du were as follows:	ring the year			
Direct charitable employees			18	16
	Freehold	Property	Office	
7 Tangible fixed assets	Property	Improv £	Equipment £	Total £
Cost		~	~	~
At 1 April 2005	-	37,245	12,475	49,720
Additions Written off	401,011	(37,245)	1,603	402,614 (37,245)
At 31 March 2006	401,011	(37,243)	14,078	415,089
Depreciation				
At 1 April 2005	-	37,244	12,474	49,718
Charge in year	8,020	(07.044)	400	8,420
Written off		(37,244)	40.074	(37,244)
At 31 March 2006	8,020	<u>-</u> _	12,874	20,894
Net book value At 31 March 2006	392,991	_	1,204	394,195
			1,204	
At 31 March 2005		1		2
			2005/06	2004/05
8 Debtors			£	£
Amounts due within one year: Accrued income			24,000	30,113
Other debtors			3,015	11,028
			27,015	41,141
O Constitution				
9 Creditors Amounts falling due within one year:				
Deferred grants			10,400	8,000
Other taxation & social security			-	-
Other creditors			26,977	26,838
			37,377	34,838

### MINIK KARDES DAY NURSERY LTD (PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006

			2005/06 £	2004/05 £
10 Endowment fund				
Functional fixed asset reserve:				
Balance at 1 April 2005			2	8,981
Net movement in funds			394,193	(8,979)
Balance at 31 March 2006			394,195	2
11 Unrestricted reserves				
Staff & Maternity Fund:				
Balance at 1 April 2005			25,000	25,000
Net movement in funds				
Balance at 31 March 2006			25,000	25,000
General fund:				
Balance at 1 April 2005			59,451	29,065
Net movement in funds			17,427	30,386
Balance at 31 March 2006			76,878	59,451
12 Restricted reserves: Grants fund Balance at 1 April 2005			_	-
Net movement in funds			_	-
Balance at 31 March 2006				
12 Analysis between fund balances	<u>Unrestricted</u>	Restricted	<u>Endownment</u>	
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	Total
	£	£	£	£
Tangible fixed assets	-	-	394,195	394,195
Net current assets	101,878		<u> </u>	101,878
	101,878_		394,195	496,073

### 13 Section 37 of the Local Government & Housing Act

The grants receivable for the year were expended for the purpose for which they were awarded. The underspend in the year shown on page 5, is carried forward for future use.

### 14 Transactions with management committee members

No remuneration is payable to management committee members . Any transactions involving management committee members were carried out in the normal course of activities of the charity.