

MINIK KARDES DAY NURSERY LTD.
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2000

Company Number: 3076260

Charity Number: 1067893



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MINIK KARDES DAY NURSERY LTD.
REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2000

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MINIK KARDES DAY NURSERY LTD.

LEGAL AND ADMINISTRATION

Committee Members:	Ugur Omer Nuray Yazar Elif Sarikaya Nadine Stuart Sibel Aydin	Zuhal Koc Gaye Oztok Nerguzer Berber Leyla Aslan
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Secretary: Zuhal Koc

Registered Office: 53-55 Balls Pond Road
London
N1 4BW

Auditors: Gotham Erskine
Friendly House
52-58 Tabernacle Street
London
EC2A 4NJ

Bankers: Barclays Bank plc
Kingsland Branch
PO Box 3628
London E8 2JX

The Company is a registered charity. The Company's governing instrument is its Memorandum and Articles of Association, and the Company is limited by guarantee (without share capital).

In the event of the Company being wound up, every member is liable to contribute not more than £1 towards the debts of the Company and the costs of winding up.

The object for which the Company was established is to advance the education of Turkish-speaking children below compulsory school age by the provision of bilingual nursery education.

MINIK KARDES DAY NURSERY LTD.

MANAGEMENT COMMITTEE'S REPORT

FOR THE YEAR ENDED 31 MARCH 2000

The members of the management committee, who are the Members of Minik Kardes Day Nursery Ltd. present their report and the audited financial statements for the year ended 31 March 2000.

RESULTS

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £11,332 (1999: £2,199). The retained reserves at 31 March 2000 amount to £26,717.

MANAGEMENT COMMITTEE

The members of the Management Committee who are the Trustees for charity law and the Directors for Company law act purposes who served during the year and up to the date of signing these accounts were:

Ugur Omer Elif Sarikay

Gaye Oztok

Resigned at AGM 1 June 2000:

Hatice Bolat Dilek Aysal

Leyla Cavcav Belma Kukul

Muruvvet Demir

Appointed at AGM 1 June 2000:

Zuhal Koc Nuray Yarar

Nerguzer Berber Nadine Stuart

Leyla Aslan Sibel Aydin

REVIEW OF ACTIVITIES

The Nursery received a very good inspection report from Islington and Hackney Council. Both inspectors were very impressed with the high standard of the approach to childcare. There were no recommendations regarding staffing, staff management or the care of children. The only specific requirements raised related to the improvements of the premises. Ofsted was outstanding, with a minor requirement, that we should produce a leaflet informing our parents of our curriculum. We have successfully applied for another 3 year grant from the National Lottery for our Outreach Development Project.

Minik Kardes strongly believes that despite drastic cuts from Islington and Hackney Councils, the Nursery will survive, by looking for and gaining additional income received elsewhere. We have every confidence in believing the Nursery's future is bright and very much alive. The Nursery still continues to occupy the premises rent free.

COMMITTEE MEMBERS' RESPONSIBILITIES STATEMENT

- select suitable accounting policies and apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

AUDITORS

The charitable company's auditors, Gotham Erskine, have indicated their willingness to continue in office and offer themselves for re-appointment at the next Annual General Meeting.

Signed on behalf of them



Zuhal Koc 17 OCTOBER 2000
Secretary

**AUDITORS REPORT TO THE MEMBERS OF
MINIK KARDES DAY NURSERY LTD.**

We have audited the financial statements on pages 4 to 9 which have been prepared under the historical cost convention, modified by the revaluation of investments, and the accounting policies set out on page 6.

Respective responsibilities of committee members and auditors

As described on page 2, the company's committee members are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurances that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the charitable company's affairs as at 31 March 2000 and of its incoming resources and application of resources, including its income and expenditure for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.



**Gotham Erskine
Registered Auditors**

17 OCTOBER 2000
52-58 Tabernacle Street
Friendly House
London
EC2A 4NJ

MINIK KARDES DAY NURSERY LTD.
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2000

	Note	Unrestricted Funds £	Restricted Funds £	Total 2000 £	Total 1999 £
Incoming resources					
Donations and Gifts		8,236	-	8,236	3,667
Non-statutory funders		-	28,525	28,525	27,721
Statutory funders	2	136,622	-	136,622	134,774
Investment Income		1,099	-	1,099	1,613
Fees		47,098	-	47,098	41,868
Sundry Income		3,363	-	3,363	2,203
Deferred Income		-	(4,077)	(4,077)	(3,959)
Total incoming resources		196,418	24,448	220,866	207,887
Resources expended					
6					
Direct charitable expenditure:					
		174,568	27,787	202,355	198,381
Other expenditure:					
Fundraising		2,868	169	3,037	2,909
Management and administration of the charity		4,142	-	4,142	4,398
		7,010	169	7,179	7,307
Total resources expended		181,578	27,956	209,534	205,688
Net outgoing resources before transfers		14,840	(3,508)	11,332	2,199
Transfers between funds		(3,508)	3,508	-	-
Net movement in funds	3	11,332	-	11,332	2,199
Fund balances brought forward at 01 April 1999		15,385	-	15,385	13,186
Fund balances carried forward at 31 March 2000		£ 26,717	£ -	£ 26,717	£ 15,385

- All transactions are derived from continuing activities.
- All recognised gains and losses are included in the Statement of Financial Activities.

MINIK KARDES DAY NURSERY LTD.

BALANCE SHEET

AT 31 MARCH 2000

	Note	£	2000	£	£	1999	£
FIXED ASSETS							
Tangible assets	7			7,758			4,107
CURRENT ASSETS							
Debtors	8		2,403			4,206	
Cash at bank and in hand			49,675			37,894	
			<u>52,078</u>			<u>42,100</u>	
CREDITORS: amounts falling due within one year							
	9		33,119			30,822	
NET CURRENT ASSETS							
				18,959			11,278
NET ASSETS							
				<u>£ 26,717</u>		<u>£ 15,385</u>	
FUNDS							
General funds							
Surplus bought forward			3,385			13,186	
Surplus for the year			11,332			2,199	
Transfer to designated reserve			(12,758)			(12,000)	
Transfer from designated reserve			3,252			-	
			<u>5,211</u>			<u>3,385</u>	
Designated funds	10			21,506			12,000
				<u>£ 26,717</u>		<u>£ 15,385</u>	

Approved by the committee members on

and signed on their behalf by:

Ugur Omer

17/10/00

Nuray Yazar

U. Omer 17/10/00

S. Yazar

MINIK KARDES DAY NURSERY LTD.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2000

1 ACCOUNTING POLICIES

Basis of accounting

The financial statements are prepared under the historical cost basis and in accordance with the Statement of Recommended Practice (Accounting by Charities), and applicable accounting standards.

Fund Accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. They are available for use at the discretion of the management committee in furtherance of the general charitable objectives.

Designated funds are amounts that have been set aside at the discretion of the management committee.

Restricted funds consist of amounts whose use is restricted as a condition of receipt.

Incoming resources

Incoming resources represents the total income receivable during the year comprising grants, donations and gifts, merchandise and publications, investment income and gifts in kind.

Allocation of overheads

Overheads are apportioned between functional expense headings based on a management assessment of the staff time expended.

Depreciation

Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives using the following rates:

Office Equipment - 25% net book value

Premises Improvements - 25% net book value

The purchase of play equipment is treated as revenue expenditure.

Cash statement

A cash flow statement has not been prepared as the Company is a small company as defined by s.247 of the Companies Act 1985.

2. STATUTORY FUNDERS

	2000	1999
	£	£
London Borough of Hackney	76,421	78,900
London Borough of Islington	60,201	55,874
	<u>£ 136,622</u>	<u>£ 134,774</u>

The above amounts were grants towards core costs and were expended on these purposes in the year.

MINIK KARDES DAY NURSERY LTD.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2000

3. NET MOVEMENT IN FUNDS

	2000 £	1999 £
The net movement in funds is stated after charging:		
Depreciation	2,587	1,368
Auditors remuneration - Statutory audit	1,269	1,151
Auditors remuneration - Other	738	564

4. EMPLOYEES AND STAFF COSTS

	2000 Number	1999 Number
In aggregate the number of full and part time persons employed during the year was:		
Full time	9	9
Part time	5	3
	<u>14</u>	<u>12</u>
Staff costs were as follows:	£	£
Salaries and wages	162,357	161,686
National insurance	14,198	15,216
Agency Staff	1,995	-
	<u>£ 178,550</u>	<u>£ 176,902</u>

All staff time is for direct charitable purposes, except that the equivalent of approximately 5% of the administrator's time is occupied in fund-raising and publicity, and 5% on the management and administration of the charity.

5. EXECUTIVE COMMITTEE' REMUNERATION AND REIMBURSED EXPENSES

No members of the management committee received remuneration for their services during the year.

No members of the management committee received any reimbursed expenses during the year (1999: £-).

6. ANALYSIS OF TOTAL RESOURCES EXPENDED

	Staff Costs £	Other £	Depreciation £	Total £
Direct Charitable expenditure				
	176,582	23,444	2,329	202,355
	<u>176,582</u>	<u>23,444</u>	<u>2,329</u>	<u>202,355</u>
Other expenditure:				
Fundraising	984	1,924	129	3,037
Management and administration of the charity	984	3,029	129	4,142
	<u>£ 178,550</u>	<u>£ 28,397</u>	<u>£ 2,587</u>	<u>£ 209,534</u>

MINIK KARDES DAY NURSERY LTD.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2000

7. TANGIBLE ASSETS

	Office Equipment £	Premises Improvements £	Total £
Cost			
01 April 1999	6,498	-	6,498
Additions	2,986	3,252	6,238
31 March 2000	9,484	3,252	12,736
Accumulated depreciation			
01 April 1999	2,391	-	2,391
Charge for the year	1,774	813	2,587
01 April 1999	4,165	813	4,978
Net Book Value			
31 March 2000	£ 5,319	£ 2,439	£ 7,758
31 March 1999	£ 4,107	£ -	£ 4,107

8. DEBTORS

	2000 £	1999 £
Trade debtors	1,045	1,339
Bad debt provision	(787)	(539)
Prepayments and accrued income	2,145	3,406
	£ 2,403	£ 4,206

9. CREDITORS: amounts falling due within one year

	2000 £	1999 £
Deposits refundable	2,420	1,230
PAYE due	4,259	4,219
Accruals	2,634	1,685
Grants in advance	19,729	19,729
National Lottery Charities Board	4,077	3,959
	£ 33,119	£ 30,822

MINIK KARDES DAY NURSERY LTD.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2000

10. DESIGNATED FUNDS

	Balance at 01 April 1999 £	New designations £	Utilised/ realised £	Balance at 31 March 2000 £
Premises	6,000	-	(3,252)	2,748
Staff	6,000	5,000	-	11,000
Fixed Asset	-	7,758	-	7,758
	<u>12,000</u>	<u>12,758</u>	<u>(3,252)</u>	<u>21,506</u>

The Nursery has introduced a reserves policy, as recommended by the Charity Commission. As an initial step, £6,000 had been set aside as a 'staff fund' in case of costs arising from unfunded maternity leave, sickness or redundancy and £5,000 was transferred to this fund in the year.

£6,000 had been set aside as a 'premises fund'. £3,252 was used in the year to fund work on the toilets.

A fixed asset fund representing the net book value of assets bought with assistance from grant aid was set up.

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible assets	7,758	-	7,758
Current assets	48,001	4,077	52,078
Current liabilities	(29,042)	(4,077)	(33,119)
Total Net Assets	<u>£ 26,717</u>	<u>£ -</u>	<u>£ 26,717</u>