

Stockton Shopmobility Limited

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2019

“Registrar of Companies Copy”
Registered Number: 03061335



Stockton Shopmobility Limited

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for the Year Ended 31 March 2019

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Stockton Shopmobility Limited

Report of the Trustees **for the Year Ended 31 March 2019**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principle objectives, activities and achievements for the public benefit

The principal activity of the business continues to remain the hiring of disability equipment and the selling of disability aids and equipment. We strive to supply an extensive range of items, from small items like walking sticks and shower stools to larger items, such as scooters, riser recliner chairs and profiling beds. Profits from Shopmobility retail are, as always, ploughed back into improving our services and updating our fleet of hire equipment. Shopmobility also offers driver training through our Scoot Safe Campaign, as well as servicing and repair of vehicles. Looking after customers is very important to Stockton Shopmobility Ltd and we aim to find the right product to meet the individual needs of the customer. Our aim is to provide quality services at reasonable prices. Stockton Borough Council hosts several major events in and around the High Street throughout the year and mobility hire equipment is available for these events wherever possible.

The main achievements of the charity have been the increased independence for our clients using the hired mobility equipment. It enables clients to shop, meet friends for coffee or lunch, or to simply enjoy being out the house for a while. Enabling people to get out and about brings revenue to businesses in the town centre, We are gaining a reputation for fair prices for our retail equipment, meaning that customers have a better chance of affording their own equipment.

The Trustees have had due regard to guidance published by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees believe that the charity should hold financial reserves because it has no endowment funding and is entirely dependent upon donor funding from year to year which is inevitably subject to fluctuation and it needs to ensure that it can meet its contractual liabilities as they fall due.

In light of the above, the Trustees have established a policy whereby the unrestricted reserves should be no less than three months of unrestricted expenditure. This would equate to unrestricted reserves of approximately £43,000, currently unrestricted reserves stand at £131,308 of which £127,394 are free reserves.

Reserve income will be held in a bank account considered to pay the most favourable interest rates and will be reviewed annually.

Stockton Shopmobility Limited

Report of the Trustees **for the Year Ended 31 March 2019**

FUTURE PLANS

Stockton Shopmobility Limited remains, as always, committed to its core purpose of providing, for hire, our disability equipment to people of all ages that have mobility problems, helping them achieve a better level of independence.,

Operating under the banner of Stockton Mobility Centre has had a continued positive effect on retail sales. Profits from these sales continue to be ploughed back into the charity, enabling us to review our entire hire fleet, as well as being able to carry more stock, giving customers a better informed choice.

Our long-term aim remains the same, to be self-sustaining and provide a quality service in both our Retail Outlet and the Shopmobility Scheme.

Safety of both our clients and the general public remains a priority with us. We will endeavour to take our Scoot Safe Campaign out into the community, so continuing to educate both Mobility Scooter users and the general public.

Our long-term future, at this point last year was not secure, as funding from the local authority had only been granted, on a reducing level, and was due to end on 31st March 2018. I am pleased to say that following a site visit from council officers, we are endeavouring to secure a further £27,000 of funding over a period of eighteen months, by devising a structured action plan with their assistance and a support package to help us with marketing and publicity, business planning and location of premises being just some of the help on offer.

Other funding will continue to be sought, but at the time of writing, we still do not fall within current criteria requirements and there is very little on offer due to the current economic climate. That said, we continue to be reasonably successful with retail sales and are concentrating on this to enable us to plough profits back into the charity. The charity has managed to generate retail profits of £41,490 in 2019 (£32,870 in 2018).

Every effort will be made to find ways to carry our worthwhile and much needed service forward for our clients.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

A board of six trustee directors governs the charity, and the Manager carries out the day to day running of the service and manages the strategic development of the organisation. In addition, there are co-opted, non-voting members, who attend board meetings in an advisory capacity, who represent some of our partners such as Stockton Borough Council.

Induction and training of new trustees

All trustees receive a full induction pack, which outlines their duties and responsibilities. This includes information about the Charity Commission rules and regulations, company policies and procedures, and good practice in governance. Mr Michael Womphrey has a professional background in law and human resource management and provides training for all trustees of the company and employment law and good governance.

Stockton Shopmobility Limited

Report of the Trustees
for the Year Ended 31 March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In deciding what constitutes a risk, the trustees considered the following headings:-

- Governance and Management
- Operational risk
- Financial risk
- Environmental/External Factors
- Compliance Risk (Law and regulation)

Within each heading the trustees identified the potential risk to the charity, the appropriate control measures needed to manage the identified risk and an assessment of the risk level when those control measures have been applied.

The trustees have given particular consideration to the financial risks to the charity and have prepared a Reserves policy to ensure that its contractual obligations can always be met.

The trustees will review the Risk Management Strategy annually.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03061335 (England and Wales)

Registered Charity number
1048199

Registered office
81 High Street
Castlegate Centre
Stockton on Tees
TS18 1AF

Trustees
S Wells - deceased 21/02/2019
L Osborne (Vice Chair)
M Womphrey (Chair)
S Ewing
Councillor A McCoy
A Osborne

Board Members

Councillor M Javed (Stockton Borough Council)

Company Secretary
D P Barwick

Independent examiner
Anderson Barrowcliff LLP
Chartered Accountants
3 Kingfisher Court
Bowesfield Park
Stockton on Tees
TS18 3EX

Stockton Shopmobility Limited

Report of the Trustees
for the Year Ended 31 March 2019

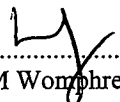
REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

HSBC Bank plc
136 High Street
Stockton on Tees
TS18 1LR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 31 July 2019 and signed on its behalf by:


.....
M Womphrey (Chairman) - Trustee

Independent Examiner's Report to the Trustees of
Stockton Shopmobility Limited

Independent examiner's report to the trustees of Stockton Shopmobility Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Pauline Robinson
FCCA, ACA
Anderson Barrowcliff LLP
Chartered Accountants
3 Kingfisher Court
Bowesfield Park
Stockton on Tees
TS18 3EX

Date:21/8/19.....

Stockton Shopmobility Limited

Statement of Financial Activities
for the Year Ended 31 March 2019

		Unrestricted funds	Restricted fund	Total	2019 funds	Total	2018 funds
	Notes	£	£		£		£
INCOME AND ENDOWMENTS FROM							
Donations and legacies	3	411	-		411		531
Charitable activities							
Grants - Stockton Borough Council		18,000	-		18,000		18,000
Retail Income		107,918	-		107,918		82,951
Hire Income		10,416	-		10,416		11,018
Other trading activities	4	136	-		136		310
Investment income	5	192	-		192		86
Total		137,073	-		137,073		112,896
 EXPENDITURE ON							
Charitable activities							
Retail and hire	6	142,980	-		142,980		134,283
NET INCOME/(EXPENDITURE)		(5,907)	-		(5,907)		(21,387)
 RECONCILIATION OF FUNDS							
Total funds brought forward		137,215	-		137,215		158,602
TOTAL FUNDS CARRIED FORWARD		131,308	-		131,308		137,215

The notes form part of these financial statements

Balance Sheet
At 31 March 2019

	Notes	Unrestricted funds £	Restricted fund £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	11	3,914	-	3,914	6,729
CURRENT ASSETS					
Stocks	12	2,288	-	2,288	3,568
Debtors	13	9,074	-	9,074	8,107
Cash at bank and in hand		<u>125,369</u>	-	<u>125,369</u>	<u>122,024</u>
		136,731	-	136,731	133,699
CREDITORS					
Amounts falling due within one year	14	(9,337)	-	(9,337)	(3,213)
NET CURRENT ASSETS		<u>127,394</u>	-	<u>127,394</u>	<u>130,486</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>131,308</u>	-	<u>131,308</u>	<u>137,215</u>
NET ASSETS		<u>131,308</u>	-	<u>131,308</u>	<u>137,215</u>
FUNDS	16				
Unrestricted funds				<u>131,308</u>	<u>137,215</u>
TOTAL FUNDS				<u>131,308</u>	<u>137,215</u>

The notes form part of these financial statements

Balance Sheet - continued
At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

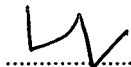
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 31 July 2019 and were signed on its behalf by:



.....
M Womphrey (Chairman) - Trustee

Stockton Shopmobility Limited

Notes to the Financial Statements
for the Year Ended 31 March 2019

1 STATUTORY INFORMATION

Stockton Shopmobility Limited is a private charitable company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found in the Trustees' Report.

The financial statements are presented in sterling which is the functional currency of the charitable company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Stockton Shopmobility Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Items of income are recognised and included in the accounts when all the following criteria are met:

- The charity have entitlement to the funds.
- Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity.
- There is sufficient certainty that receipt of the income is considered probable; and
- The amount can be measured reliably.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. There is no netting off within the accounts.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

2 ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. It includes attributable VAT which cannot be recovered.

Charitable expenditure comprises those costs incurred by the company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by usage.

Governance costs include those incurred in the governance of the charity which are associated with the constitutional and statutory requirements.

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation.

Assets purchased from restricted funds are capitalised in the Balance Sheet and the funds then transferred to unrestricted funds as they have been expended in the year.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Scooters, Chairs etc - 20% straight line

Computer equipment - 20% straight line

Furniture and equipment - 15% reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax and gains falling within section 505 of the Taxes Act 1988 and section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

Fund accounting

Unrestricted income funds are general funds which are available for use at the trustees' discretion in furtherance of the objectives of the company.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Stockton Shopmobility Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

2 ACCOUNTING POLICIES - continued

Operating leases

Rental payments under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

DEBTORS

Trade and other debtors are recognised at the settlement amount due.

CASH AT BANK

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CREDITORS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

FINANCIAL INSTRUMENTS

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

3 DONATIONS AND LEGACIES

	2019	2018
	£	£
Sundry donations	<u>411</u>	<u>531</u>

4 OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Fundraising events	<u>136</u>	<u>310</u>

5 INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	<u>192</u>	<u>86</u>

Stockton Shopmobility Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

6 CHARITABLE ACTIVITIES COSTS

	2019	2018
	£	£
Direct Costs		
Costs of goods sold	66,428	50,081
Support Costs		
Insurance	1,472	1,213
Premises costs	16,287	18,261
Bank charges	1,913	1,824
Wages & salaries	27,490	35,490
Pensions	305	224
Depreciation	2,254	2,627
Loss on sale of assets	562	(169)
Repairs & renewals	1,649	477
Telephone	1,902	1,748
Printing, postage and stationery	2,781	1,746
Advertising	2,450	1,521
Sundry expenses	3,207	4,142
Governance Costs		
Wages & salaries	9,130	10,394
Accountancy	4,850	4,704
Legal fees	300	-
	<u>142,459</u>	<u>134,283</u>

7 NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	2,254	2,627
Deficit/(surplus) on disposal of fixed asset	<u>562</u>	<u>(169)</u>

8 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Stockton Shopmobility Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

9 STAFF COSTS

	2019	2018
	£	£
Wages and salaries	36,620	45,884
Other pension costs	<u>305</u>	<u>224</u>
	<u><u>36,925</u></u>	<u><u>46,108</u></u>

The average monthly number of employees during the year was as follows:

2019	2018
<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

10 LEGAL STATUS OF THE COMPANY

The charity is a company limited by guarantee. The members of the company are the trustees listed on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

11 TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 April 2018	18,787	9,968	10,521	39,276
Disposals	<u>-</u>	<u>(1,250)</u>	<u>(1,522)</u>	<u>(2,772)</u>
At 31 March 2019	<u>18,787</u>	<u>8,718</u>	<u>8,999</u>	<u>36,504</u>
DEPRECIATION				
At 1 April 2018	18,787	6,996	6,764	32,547
Charge for year	-	1,625	629	2,254
Eliminated on disposal	<u>-</u>	<u>(729)</u>	<u>(1,482)</u>	<u>(2,211)</u>
At 31 March 2019	<u>18,787</u>	<u>7,892</u>	<u>5,911</u>	<u>32,590</u>
NET BOOK VALUE				
At 31 March 2019	<u>-</u>	<u>826</u>	<u>3,088</u>	<u>3,914</u>
At 31 March 2018	<u>-</u>	<u>2,972</u>	<u>3,757</u>	<u>6,729</u>

12 STOCKS

	2019	2018
	£	£
Stocks	<u><u>2,288</u></u>	<u><u>3,568</u></u>

Stockton Shopmobility Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

13 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade debtors	1,720	-
VAT	4,512	3,181
Prepayments and accrued income	<u>2,842</u>	<u>4,926</u>
	<u><u>9,074</u></u>	<u><u>8,107</u></u>

14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade creditors	2,082	188
Social security and other taxes	(172)	-
Other creditors	4,709	-
Accruals	<u>2,718</u>	<u>3,025</u>
	<u><u>9,337</u></u>	<u><u>3,213</u></u>

15 LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2019	2018
	£	£
Within one year	14,500	14,500
Between one and five years	<u>25,375</u>	<u>3,625</u>
	<u><u>39,875</u></u>	<u><u>18,125</u></u>

16 MOVEMENT IN FUNDS

	At 1.4.18	Net movement in funds	At 31.3.19
	£	£	£
Unrestricted funds			
General fund	<u>137,215</u>	<u>(5,907)</u>	<u>131,308</u>
TOTAL FUNDS	<u><u>137,215</u></u>	<u><u>(5,907)</u></u>	<u><u>131,308</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	<u>137,073</u>	<u>(142,980)</u>	<u>(5,907)</u>
TOTAL FUNDS	<u><u>137,073</u></u>	<u><u>(142,980)</u></u>	<u><u>(5,907)</u></u>

Stockton Shopmobility Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

16 MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	<u>158,602</u>	<u>(21,387)</u>	<u>137,215</u>
TOTAL FUNDS	<u><u>158,602</u></u>	<u><u>(21,387)</u></u>	<u><u>137,215</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	<u>112,896</u>	<u>(134,283)</u>	<u>(21,387)</u>
TOTAL FUNDS	<u><u>112,896</u></u>	<u><u>(134,283)</u></u>	<u><u>(21,387)</u></u>

17 RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

18 CONTROL RELATIONSHIPS

The Charity is under the control of the Board of Trustees as noted on page 1.