

# AD01

## Change of registered office address

form produced by

# PC Share Register

Ver 14 02

**You can use the WebFiling service to file this form online**  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form  
to change a company's  
registered office address

☐ **What this form is NOT for**  
You cannot use this form to  
change the registered office of a  
Limited Liability Partnership (LLP).  
To do this, please use form  
LL AD01 Change of registered  
office address of a Limited  
Partnership (LLP)

WEDNESDAY



A21 12/05/2010 328  
COMPANIES HOUSE

### 1 Company details

Company number 03052881

Company name in full Headford Mews Management Limited

→ **Filling in this form**  
Please complete in typescript  
or in bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 New registered office address

The change in registered office address does not take effect until the  
Registrar has registered this notice

A person may validly serve any document on the company at its previous  
registered office for 14 days from the date that a change of registered  
office is registered

Building name/number 2 The Gardens Office Village

Street

Post town Fareham

County/Region Hampshire

Postcode PO16 8SS

① **Change of registered office**  
For England and Wales  
companies, the address  
provided can either be in  
England or Wales

For Welsh companies, the  
address provided must be in  
Wales

For companies registered in  
Scotland or Northern Ireland,  
the address provided must be  
in Scotland or Northern Ireland  
respectively

### 3 Signature

I am signing this form on behalf of the company

Signature

Signature

X

*[Handwritten Signature]*  
**Cosec Management  
Services Ltd.**

X

② **Societas Europaea**  
If the form is being filed on  
behalf of a Societas Europaea  
(SE), please delete 'director' and  
insert details of which organ of  
the SE the person signing has  
membership

③ **Person authorised**  
Under either section 270 or 274  
of the Companies Act 2006

This form may be signed by  
Director ②, Secretary, Person Authorised ③, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charitable commission  
receiver and manager, CIC manager, Judicial factor

AD01

Change of registered office address



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

CoSec Management Services  
Limited

Address

2 The Gardens Office Village

Post town

Fareham

County/Region

Hampshire

Postcode

P O 1 6 8 S S

Country

United Kingdom

DX

Telephone

01329 285858



**Checklist**

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form



**Important information**

Please note that all information on this form will appear on the public record



**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1



**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**