

# AD01

## Change of registered office address

  
Companies House  
for the record

You can use the WebFiling service to file this form online

Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to change  
a company's registered office  
address

☒ **What this form is NOT**  
You cannot use this form  
the registered office address  
Limited Liability Partner  
do this, please use form 1  
Change of registered office  
a limited liability partnership (LLP)

FRIDAY



A07

\*A28LB22Q\*

17/05/2013

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### 1 Company details

Company number	03033756
Company name in full	Mayfair Property Portfolio Limited

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals  
  
All fields are mandatory unless  
specified or indicated by \*

### 2 New registered office address ●

The change in registered office address does not take effect until the Registrar  
has registered this notice

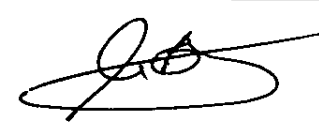
A person may validly serve any document on the company at its previous  
registered office for 14 days from the date that a change of registered office is  
registered

Building name/number	5-7 Vernon Yard
Street	Portobello Road
Post town	London
County/Region	
Post code	W11 2DX

① **Change of registered office**  
For England and Wales companies  
the address provided can either be  
in England or Wales  
  
For Welsh companies the address  
provided must be in Wales  
  
For companies registered in Scotland  
or Northern Ireland, the address  
provided must be in Scotland or  
Northern Ireland respectively

### 3 Signature

I am signing this form on behalf of the company

Signature	
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This form may be signed by  
Director ● Secretary, Person Authorised ● Liquidator, Administrator  
Administrative receiver Receiver Receiver manager Charity commission receiver  
and manager CIC manager Judicial factor

② **Societas Europaea**  
If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership

③ **Person authorised**  
Under either section 270 or 274 of  
the Companies Act 2006

# AD01

## Change of registered office address



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Martin Richard Buttriss
Company name	F A Simms & Partners Limited
Address	Insol House
	39 Station Road
Post town	Lutterworth
County/Region	Leicestershire
Postcode	LE17 4AP
Country	United Kingdom
DX	
Telephone	01455 555 481



### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)