# CVCP PROPERTIES PLC REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31 JULY 2005



## CVCP PROPERTIES PLC REPORT AND FINANCIAL STATEMENTS

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## CVCP PROPERTIES PLC OFFICERS AND PROFESSIONAL ADVISERS YEAR ENDED 31 JULY 2005

**DIRECTORS** 

Dr K J R Edwards

Professor I Crewe (resigned 31 July 2005)

**SECRETARY** 

Mr J Tuck (resigned on 16 April 2005)

Miss A Thomas (appointed 16 April and resigned 3 May 2005)

Mr C Lambert (appointed 3 May 2005)

**REGISTERED OFFICE** 

Woburn House

20 Tavistock Square

London WC1H 9HQ

**BANKERS** 

National Westminster Bank Plc

PO Box 83

Tavistock House Tavistock Square

London

WC1H 9XA

**SOLICITORS** 

 $\mathsf{DLA}$ 

India Buildings Water Street

Liverpool L2 0NH

**AUDITORS** 

Horwath Clark Whitehill LLP

St Bride's House 10 Salisbury Square London EC4Y 8EH

## CVCP PROPERTIES PLC REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31 JULY 2005

### **DIRECTORS' REPORT**

The directors present their annual report and audited financial statements for the year ended 31 July 2005.

### **ACTIVITIES**

The main objectives of the Company are general trading purposes on behalf of its shareholders, specifically for operating Woburn House, a major office and conference centre facility in Bloomsbury.

All shareholders are UK universities in membership of Universities UK. Universities UK is also a shareholder.

## **REVIEW OF DEVELOPMENTS**

The leasing of the building remains the principal source of income. The majority of the tenants are higher education sector organisations. The principal tenant is Universities UK, which uses the building as its headquarters and as a conference centre.

The Company's loan (in respect of the purchase of the building and an investment property purchased during 2000) with National Westminster Bank was completely paid off in March 2005 (2004 - £69,682).

There are net current liabilities of £722,211, which arise from the deed of covenant payable to Universities UK of £800,832.

### **RESULTS**

The directors do not propose to pay a dividend (2004 - £nil). The profit before taxation for the year was £822,695 (2004 - £903,298). The result after tax and the payment under deed of covenant to Universities UK has been transferred to the profit and loss reserve.

## **FIXED ASSETS**

The Company's main fixed asset is Woburn House, purchased for £3,000,000. E A Shaw (Chartered Surveyors) revalued the building on 17 December 2003 and assessed its value at 31 July 2003 as £9,070,000. The value is considered acceptable in relation to the current carrying value in the balance sheet.

The Company also purchased an investment property in Russell Square during the year 2000. The purchase price of this property was £355,000.

#### **DIRECTORS AND THEIR INTERESTS**

The directors at year end are set out on page 1. On 1 August, Professor J Drummond Bone was appointed to the Board. The directors received no remuneration. None of the directors had a beneficial interest in any contract with the Company or any interests in its shares.

## CVCP PROPERTIES PLC REPORT AND FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 31 JULY 2005

## **AUDITORS**

The board has exercised its powers to appoint Horwath Clark Whitehill LLP as auditors of the company. A resolution to reappoint them will be proposed at the forthcoming Annual General Meeting.

### POLICY ON PAYMENT OF CREDITORS

The Company operates two policies in respect of payment of creditors. With regard to lease and leaseback agreements, payment to universities in respect of rent is made on receipt of payment by the university of rent due to CVCP Properties plc. Payment to other creditors is made within 30 days. At the year-end the number of creditor days was 17 days (2004 - 15 days).

Approved by the Board of Directors on 25 Nov 2005 and signed on behalf of the board

Director

Kennett Edward

## CVCP PROPERTIES PLC STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- · select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF **CVCP PROPERTIES PLC**

We have audited the financial statements of CVCP Properties plc for the year ended 31 July 2005 set out on pages 6 to 13. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinion we have formed.

## Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## Unqualified opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 July 2005 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

HORWATH CLARK WHITEHILL LLP

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Chartered Accountants and

Registered Auditors

25/4/05

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## CVCP PROPERTIES PLC PROFIT AND LOSS ACCOUNT YEAR ENDED 31 JULY 2005

	Note	2005 £	2004 £
TURNOVER	2	4,079,315	4,195,664
Administrative expenses		(112,382)	(92,699)
Other operating expenses		(3,170,899)	(3,205,335)
OPERATING PROFIT	3	796,034	897,630
Interest receivable Interest payable in respect of bank loans and overdrafts		29,009 (2,348)	14,776 (9,108)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		822,695	903,298
Tax on profit on ordinary activities Payment under Deed of Covenant	5	(800,832)	1,768 (900,000)
PROFIT FOR THE FINANCIAL YEAR		21,863	5,066
Retained profit brought forward		356,704	351,638
RETAINED PROFIT CARRIED FORWARD		378,567	356,704

All activities are continuing.

## CVCP PROPERTIES PLC BALANCE SHEET AS AT 31 JULY 2005

	Notes	2005 £	2004 £
FIXED ASSETS Tangible assets Investments	7 6	21,976 9,425,000	32,944 9,425,000
CURRENT ASSETS Debtors	8	9,446,976	9,457,944
Cash at bank and in hand	0	356,541 865,527	938,485
CREDITORS: Amounts falling due within one year	9	(1,587,738)	(1,693,527)
NET CURRENT LIABILITIES		(722,211)	<u>(755,042)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		8,724,765	8,702,902
TOTAL NET ASSETS		8,724,765	8,702,902
CAPITAL AND RESERVES Called up share capital Revaluation reserve Profit and loss account	11	4,800,000 3,546,198 378,567	4,800,000 3,546,198 356,704
SHAREHOLDERS' FUNDS	10	8,724,765	8,702,902
ATTRIBUTABLE TO EQUITY SHAREHOLDERS ATTRIBUTABLE TO NON-EQUITY SHAREHOLDERS		8,174,765 550,000	8,152,902 550,000

These financial statements were approved by the Board of Directors on  $\frac{25}{100}$  New  $\frac{2005}{100}$  and signed on behalf of the Board

Keratt Edward Director

## CVCP PROPERTIES PLC CASH FLOW STATEMENT YEAR ENDED 31 JULY 2005

	Notes	2005 £	2004 £
Net cash inflow from operating activities	Α	768,532	1,386,096
Returns on investments and servicing of finance	В	(774,171)	(894,332)
Capital expenditure	7	(2,974)	(27,764)
Net cash (outflow)/inflow before use of liquid resources Taxation		(8,613)	464,000 1,768
(Decrease)/Increase in cash		(8,613)	465,768

## NOTES TO THE CASH FLOW

## A. RECONCILIATION OF OPERATING PROFIT TO NET CASH FLOW FROM OPERATING ACTIVITIES

		2005	2004
		£	£
	Operating profit	796.034	897,630
	Depreciation charge	13,942	13,001
	(Increase)/Decrease in debtors	(5,338)	251,023
	(Decrease)/Increase in creditors	(36,106)	224,442
	Net cash inflow from operating activities	768,532	1,386,096
В.	RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		
	Payment of deed of covenant	(800,832)	(900,000)
	Interest received	29,009	14,776
	Interest paid	(2,348)	(9,108)
	Net cash outflow from returns on investments and		
	servicing of finance	(774,171)	(894,332)

## CVCP PROPERTIES PLC CASH FLOW STATEMENT (CONTINUED) YEAR ENDED 31 JULY 2005

c.	RECONCILIATION OF NET CASH FLOW TO MOVEMENTS IN NET FUNDS		2005 £	2004 £
	(Decrease)/Increase in cash for period		(8,613)	465,768
	Change in net debt Net funds/(debt) at 1 August 2004		(8,613) 365,155	465,768 _(100,613)
	Net funds at 31 July 2005		356,542	365,155
D.	ANALYSIS OF CHANGES IN NET FUNDS	At August 2004 £	Cash Flows £	At 31 July 2005 £
	Cash at bank Debt due within one year	434,837 (69,682)	(78,295) 69,682	356,542 -
	Total	365,155	(8,613)	356,542

## CVCP PROPERTIES PLC NOTES TO THE ACCOUNTS YEAR ENDED 31 JULY 2005

## 1. ACCOUNTING POLICIES

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below.

## a) Accounting Convention

The financial statements are prepared under the historical cost convention.

## b) Income and expenditure

All income and expenditure is accounted for on an accruals basis.

## c) Tangible Fixed Assets

Depreciation is calculated on the straight line basis at rates sufficient to write down the assets over their expected useful lives. The rates of depreciation are as follows:

Furniture and equipment

- over four years

CVCP Properties PLC capitalisation policy is to capitalise individual assets over £2,500.

## d) Investment Properties

Investment properties are valued by the directors at open market value.

No depreciation is provided in respect of leasehold investment properties with over 20 years to run.

Although the Companies Act would normally require systematic annual depreciation of fixed assets, the directors believe that this policy of not providing depreciation is necessary in order for the accounts to give a true and fair view.

## 2. TURNOVER

The main objectives of the company are general trading purposes on behalf of its shareholders. All activities derive in the United Kingdom.

3.	OPERATING PROFIT	2005	2004
	Operating profit is after crediting/(charging):	£	£
	Rents receivable in respect of operating leases Depreciation:	3,017,660	3,017,411
	Furniture and equipment Auditors' remuneration	(13,942) (5,400)	(13,001) (5,265)

#### 4. INFORMATION REGARDING DIRECTORS AND EMPLOYEES

The company had no employees in either year.

## CVCP PROPERTIES PLC NOTES TO THE ACCOUNTS YEAR ENDED 31 JULY 2005

5.	TAX ON PROFIT ON ORDINARY ACTIVITIES	2005 £	2004 £
	United Kingdom Corporation tax at 19%		(1,768)
6.	FIXED ASSET INVESTMENTS		
	Investment Properties	9,425,000	9,425,000
	The directors obtained a professional valuation of Woburn House fro Surveyors) as at 31 July 2003 and this has been incorporated into the		
7.	TANGIBLE FIXED ASSETS		Furniture And Equipment £
	Cost At 1 August 2004 Additions		265,993 2,974
	At 31 July 2005		268,967
	Depreciation At 1 August 2004 Charge for the year		233,049 13,942
	At 31 July 2005		246,991
	Net book value At 31 July 2005		21,976
	At 31 July 2004		32,944
8.	DEBTORS	2005 £	2004 £
	Other debtors Prepayments and accrued income	895 508,091	- 503,648
		508,986	503,648

## CVCP PROPERTIES PLC NOTES TO THE ACCOUNTS YEAR ENDED 31 JULY 2005

9.	CREDITORS: amounts falling due within one year		
	•	2005	2004
		£	£
	Bank loans and overdraft	-	69,682
	Trade creditors	63,644	13,303
	Taxation and social security	23,068	22,486
	Other creditors	813,774	900,000
	Accruals and deferred income	687,252	<u>688,056</u>
		1,587,738	1,693,527

## 10. RECONCILIATION OF MOVEMENT OF SHAREHOLDER FUNDS

	Share Capital £	Revaluation Reserve £	Profit & Loss Account £	Total £
At 1 August 2004 Result for the year	4,800,000	3,546,198 	356,704 21,863	8,702,902 21,863
At 31 July 2005	4,800,000	3,546,198	378,567	8,724,765

Included within the profit and loss account is £87,375 (2004 - 72,213) comprising a sinking fund for repairs and maintenance in accordance with the service charge agreement.

11.	CALLED UP SHARE CAPITAL	2005 £	2004 £
	Authorised 4,450,000 ordinary shares of £1 each 550,000 6% non-cumulative preference shares of £1 each	4,450,000 550,000	4,450,000 550,000
		5,000,000	5,000,000
	Called up and fully paid 4,250,000 ordinary shares of £1 each 550,000 6% non-cumulative preference shares of £1 each	4,250,000 550,000	4,250,000 550,000
		4,800,000	4,800,000

The 6% non-cumulative preference shares of  $\mathfrak L1$  each entitle the holder to receive a preferential dividend at the rate of 6% on the paid-up capital in priority to any transfer or any rights of the holders on ordinary shares (non-cumulative). In all other respects the preference shares rank pari passu with ordinary shares: they are defined as non-equity shares under Financial Reporting Standard 4.

## CVCP PROPERTIES PLC NOTES TO THE ACCOUNTS (CONTINUED) YEAR ENDED 31 JULY 2005

## 12. CONTROLLING PARTIES

All shareholders are UK universities in membership of Universities UK and Universities UK is also a shareholder. The company acts as a business vehicle for its shareholders.

The accounts include transactions and balances with related parties as follows:

Included in turnover:	2005 £	2004 £
Lease/leaseback income Rental and service charges	3,017,660 1,041,747	3,017,411 1,159,306
Included in expenditure Lease/leaseback expenditure	2,966,900	2,966,900

There are no overall controlling parties.

## 13. TAX CHARGE ON PROFIT ON ORDINARY ACTIVITIES

## a) Analysis of charge in the year

	2005 £	2004 £
Current tax on profits of the year Adjustments in respect of prior years		- (1,768)
Total Current tax (Note 14(b)		(1,768)

## b) Factors affecting the tax charge for the period

	2005 £	2004 £
Profit for the period	822,695	903,298
Profit multiplied by the lower rate of corporation tax  Effect of - gift aid payment - capital allowances in excess of depreciation - creation of tax losses - usage of tax losses - adjustments to tax charge in respect of previous periods	156,312 (154,617) (1,062) - (633)	171,627 (171,000) (2,452) 1,825 - (1,768)
Taxation charge	-	(1,768)

## c) Factors that may affect future tax charges

The company will continue to covenant most of its taxable profits to Universities UK. There is no material deferred taxation.