

# F O Architects Limited

## FINANCIAL STATEMENTS

for the year ended

31 March 2001



# F O Architects Limited

## OFFICERS AND PROFESSIONAL ADVISERS

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### DIRECTORS

F Moussavi  
A Zaera-Polo

### SECRETARY

F Moussavi

### REGISTERED OFFICE

International House  
Queens Road  
Brighton  
East Sussex  
BN1 3XE

### AUDITORS

Baker Tilly  
Chartered Accountants  
International House  
Queens Road  
Brighton  
East Sussex  
BN1 3XE

# F O Architects Limited

## DIRECTORS' REPORT

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The directors submit their report and financial statements of F O Architects Limited for the year ended 31 March 2001.

### PRINCIPAL ACTIVITIES

The principal activity of the company during the year was to tender for, obtain and carry out architectural commissions.

### THE DIRECTORS AND THEIR INTERESTS IN SHARES OF THE COMPANY

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Ordinary Shares of £1 each	
	At 31 March 2001	At 1 April 2000
F Moussavi	50	50
A Zaera-Polo	<u>50</u>	<u>50</u>

### AUDITORS

Our auditors, BDO Stoy Hayward, Brighton office merged with Baker Tilly with effect from 31 March 2003 and have signed their audit report in their new name. A resolution to reappoint Baker Tilly as auditors to the company will be proposed at the Annual General Meeting

### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

By order of the board

  
F Moussavi

Company Secretary

17/05/03

# F O Architects Limited

## DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

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Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF F O ARCHITECTS LIMITED

We have audited the financial statements on pages 6 to 11.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of directors and auditors**

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Directors' Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

## **Basis of opinion**

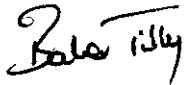
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF F O  
ARCHITECTS LIMITED (continued)

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 March 2001 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



BAKER TILLY

Registered Auditor  
Chartered Accountants  
International House  
Queens Road  
Brighton  
East Sussex  
BN1 3XE

29/5/03

**F O Architects Limited**  
**PROFIT AND LOSS ACCOUNT**  
for the year ended 31 March 2001

	<i>Notes</i>	2001 £	2000 £
TURNOVER		923,785	3,938,935
Cost of sales		<u>791,925</u>	<u>3,828,316</u>
Gross profit		131,860	110,619
Administrative expenses		<u>32,955</u>	<u>39,084</u>
OPERATING PROFIT	1	98,905	71,535
Interest receivable		1,868	88
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		<u>100,773</u>	<u>71,623</u>
Taxation	2	30,000	23,127
RETAINED PROFIT FOR THE FINANCIAL YEAR		<u><u>70,773</u></u>	<u><u>48,496</u></u>

The operating profit for the year arises from the company's continuing operations.

No separate Statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Profit and Loss Account.

# F O Architects Limited

## BALANCE SHEET

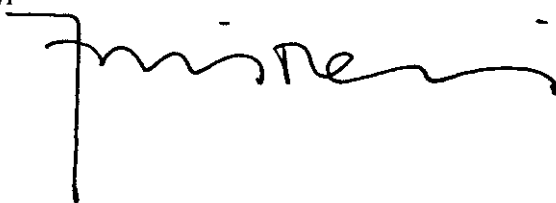
31 March 2001

	Notes	2001 £	2000 £
FIXED ASSETS			
Tangible assets	3	<u>41,605</u>	<u>42,962</u>
CURRENT ASSETS			
Debtors	4	442,214	2,501,403
Cash at bank		<u>662,626</u>	<u>365,106</u>
		1,104,840	2,866,509
CREDITORS			
Amounts falling due within one year	5	<u>701,472</u>	<u>1,885,271</u>
NET CURRENT ASSETS		<u>403,368</u>	<u>981,238</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		444,973	1,024,200
PROVISIONS FOR LIABILITIES AND CHARGES			
Other provisions	6	<u>339,821</u>	<u>989,821</u>
		<u>105,152</u>	<u>34,379</u>
CAPITAL AND RESERVES			
Called up equity share capital	8	100	100
Profit and loss account	9	<u>105,052</u>	<u>34,279</u>
SHAREHOLDERS' FUNDS	10	<u>105,152</u>	<u>34,379</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on the 17/05/03..... and are signed on their behalf by:

F Moussavi  
Director





# F O Architects Limited

## ACCOUNTING POLICIES

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### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

### CASH FLOW STATEMENT

The directors have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

### TURNOVER

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

### FIXED ASSETS

All fixed assets are initially recorded at cost.

### DEPRECIATION

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Property	- 10% on a straight line basis
Computer Equipment	- 20% on a straight line basis
Fixture & Fitting	- 15% on a straight line basis

### OPERATING LEASE AGREEMENTS

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

### FOREIGN CURRENCIES

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

# F O Architects Limited

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2001

### 1 OPERATING PROFIT

Operating profit is stated after charging/(crediting):

	2001 £	2000 £
Directors' emoluments	132,664	36,670
Depreciation	12,724	14,749
Net (profit)/loss on foreign currency translation	<u>(792)</u>	<u>17,651</u>

### 2 TAX ON PROFIT ON ORDINARY ACTIVITIES

	2001 £	2000 £
Current tax:		
UK Corporation tax based on the results for the year at 20% (2000 - 20%)	30,000	23,127
Total current tax	<u>30,000</u>	<u>23,127</u>

### 3 TANGIBLE FIXED ASSETS

	Leasehold Property £	Plant & Machinery £	Fixtures & Fittings £	Total £
Cost				
At 1 April 2000	26,281	28,121	21,916	76,318
Additions	7,000	—	4,367	11,367
At 31 March 2001	<u>33,281</u>	<u>28,121</u>	<u>26,283</u>	<u>87,685</u>
Depreciation				
At 1 April 2000	—	22,666	10,690	33,356
Charge for the year	3,328	5,454	3,942	12,724
At 31 March 2001	<u>3,328</u>	<u>28,120</u>	<u>14,632</u>	<u>46,080</u>
Net book value				
At 31 March 2001	<u>29,953</u>	<u>1</u>	<u>11,651</u>	<u>41,605</u>
At 31 March 2000	<u>26,281</u>	<u>5,455</u>	<u>11,226</u>	<u>42,962</u>

### 4 DEBTORS

	2001 £	2000 £
Trade debtors	434,439	2,448,702
Directors current accounts	—	28,149
VAT recoverable	2,177	4,555
Other debtors	5,598	19,997
	<u>442,214</u>	<u>2,501,403</u>

# F O Architects Limited

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2001

### 5 CREDITORS: Amounts falling due within one year

	2001	2000
	£	£
Bank loans and overdrafts	37,606	—
Trade creditors	619,408	1,867,887
Corporation tax	35,627	5,627
Other creditors	8,831	11,757
	<u>701,472</u>	<u>1,885,271</u>

### 6 OTHER PROVISIONS

	2001
	£
Losses provision:	
Balance brought forward	989,821
Movement for year	(650,000)
	<u>339,821</u>

### 7 RELATED PARTY TRANSACTIONS

The company was under the control of F Moussavi and A Zero-Polo who between them own 100% of the issued share capital.

The company incurred expenditure of £7,000 in continuing conversion of offices property which is owned by the directors. This property is occupied by the company rent free.

At the year end the company owed the directors £316 by way of a loan. The maximum overdrawn balance by the directors during the year was £35,984.

### 8 SHARE CAPITAL

	2001	2000
	£	£
Authorised:		
100 Ordinary shares of £1 each	<u>100</u>	<u>100</u>
	2001	2000
	£	£
Allotted, called up and fully paid:		
100 Ordinary shares of £1 each	<u>100</u>	<u>100</u>

### 9 PROFIT AND LOSS ACCOUNT

	2001	2000
	£	£
At 1 April 2000	34,279	(14,217)
Retained profit for the financial year	<u>70,773</u>	<u>48,496</u>
At 31 March 2001	<u>105,052</u>	<u>34,279</u>

# F O Architects Limited

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2001

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### 10 RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2001	2000
	£	£
Profit for the financial year	70,773	48,496
Opening shareholders' equity funds/(deficit)	<u>34,379</u>	<u>(14,117)</u>
Closing shareholders' equity funds	<u>105,152</u>	<u>34,379</u>