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REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003
FOR

DOY WEBSTER PARTNERSHIP LIMITED

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#### COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2003

DIRECTORS:

A Webster

D Adams

S Hunt

SECRETARY:

A Webster

REGISTERED OFFICE:

138 Park Lane

London W1K 7AS

REGISTERED NUMBER:

3023030

**AUDITORS:** 

Munsiows

**Chartered Certified Accountants** 

Registered Auditors 138 Park Lane

London W1K 7AS

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2003

The directors present their report with the financial statements of the company for the year ended 31 March 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of Consulting Engineers.

#### DIRECTORS

The directors during the year under review were:

P J Doy

- deceased 11/6/2002

A Webster

D Adams

S Hunt

The directors holding office at 31 March 2003 did not hold any beneficial interest in the issued share capital of the company at 1 April 2002 or 31 March 2003.

Mr P J Doy died on 11 June 2002. Mr A Webster and Mr D Adams are also directors of the parent company. Their beneficial holdings in the issued share capital of the parent company are disclosed in that company's financial statements.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

The auditors, Munslows, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:

A Webster - SECRETARY

Dated: 9 September 2003

# REPORT OF THE INDEPENDENT AUDITORS TO THE SHAREHOLDERS OF DOY WEBSTER PARTNERSHIP LIMITED

We have audited the financial statements of Doy Webster Partnership Limited for the year ended 31 March 2003 on pages four to nine. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinior

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2003 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Munslows

Munslows
Chartered Certified Accountants
Registered Auditors
138 Park Lane
London
W1K 7AS

Dated: 15 Ochober 2003

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2003

|   | Notes | 2003<br>£ | 2002<br>£ |
|---|-------|-----------|-----------|
| TURNOVER                                      |       | 1,799,172 | 1,647,781 |
| Cost of sales                                 |       | 1,048,545 | 895,660   |
| GROSS PROFIT                                  |       | 750,627   | 752,121   |
| Administrative expenses                       |       | 816,866   | 732,510   |
|   |       | (66,239)  | 19,611    |
| Other operating income                        |       | 163,100   | 12,000    |
| OPERATING PROFIT                              | 2     | 96,861    | 31,611    |
| Interest receivable and similar income        |       | 2         | 920       |
|   |       | 96,863    | 32,531    |
| Interest payable and similar charges          | 4     | 1,096     | 1,061     |
| PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION |       | 95,767    | 31,470    |
| Tax on profit on ordinary activities          | 5     | 29,744    | 11,771    |
| PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION  | 1     | 66,023    | 19,699    |
| Dividends                                     | 6     | 100,000   |           |
| (DEFICIT)/RETAINED PROFIT FO                  | OR    | £(33,977) | £19,699   |

The notes form part of these financial statements

#### BALANCE SHEET 31 MARCH 2003

|                                       | 2003  |         | 2002     |         |          |
|---------------------------------------|-------|---------|----------|---------|----------|
|                                       | Notes | £       | £        | £       | £        |
| FIXED ASSETS                          | _     |         |          |         |          |
| Tangible assets                       | 7     |         | 37,865   |         | 30,507   |
| CURRENT ASSETS                        |       |         |          |         |          |
| Stocks                                |       | 10,756  |          | 21,554  |          |
| Debtors                               | 8     | 564,597 |          | 401,638 |          |
| Cash at bank and in hand              |       | 28,205  |          | 1,134   |          |
|                                       |       | 603,558 |          | 424,326 |          |
| CREDITORS                             |       | •       |          | ,       |          |
| Amounts falling due within one year   | 9     | 402,481 |          | 181,914 |          |
| NET CURRENT ASSETS                    |       |         | 201,077  |         | 242,412  |
| TOTAL ACCETS LEGG GURDENT             |       |         |          |         |          |
| TOTAL ASSETS LESS CURRENT LIABILITIES |       |         | £238,942 |         | £272,919 |
| LIABILITIES                           |       |         |          |         | =====    |
| CAPITAL AND RESERVES                  |       |         |          |         |          |
| Called up share capital               | 10    |         | 90,000   |         | 90,000   |
| Profit and loss account               | 11    |         | 148,942  |         | 182,919  |
|                                       |       |         |          |         | ·        |
| SHAREHOLDERS' FUNDS                   |       |         | £238,942 |         | £272,919 |
|                                       |       |         |          |         |          |

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### ON BEHALF OF THE BOARD:

A Webster - DIRECTOR

Approved by the Board on 9 September 2003

The notes form part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

#### 1. **ACCOUNTING POLICIES**

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property

- For the period of lease

Fixtures and fittings

- 15% on cost

Furniture & equipment

- 25% on cost

#### Stocks

Work in progress is valued at the lower of cost and net realisable value.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

#### 2. **OPERATING PROFIT**

The operating profit is stated after charging:

|                             | 2003<br>£      | 2002<br>£ |
|-----------------------------|----------------|-----------|
| Depreciation - owned assets | 15,107         | 14,469    |
| Auditors remuneration       | 8,000          | 8,000     |
| Pension costs               | 23,341         | 24,563    |
|                             | <del>===</del> |           |
| Directors' emoluments       | 203,250        | 232,084   |
|                             |                |           |

#### 3. **EXCEPTIONAL ITEMS**

Other operating income includes £100,000 (2002: nil) received in respect of a key man insurance policy following the death of Mr P J Doy.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

| 4. | INTEREST PAYABLE AND SIMILAR CHA   | ARGES                                 |                                  |                                    |                   |  |
|----|--|---------------------------------------|----------------------------------|------------------------------------|-------------------|--|
|    | Interest payable and similar charges include   | les the following:                    |                                  | 2003                               | 2002              |  |
|    | Bank interest<br>Interest on overdue tax   |                                       |                                  | £<br>1,096<br>-                    | £<br>153<br>908   |  |
|    |  |                                       |                                  | 1,096                              | 1,061             |  |
| 5. | TAXATION   |                                       |                                  |                                    |                   |  |
|    | Analysis of the tax charge The tax charge on the profit on ordinary activities for the year was as follows:  2003 2002 |                                       |                                  |                                    |                   |  |
|    | Current tax:<br>UK corporation tax   |                                       |                                  | £<br>29,744                        | £<br>11,771       |  |
|    | Tax on profit on ordinary activities   |                                       |                                  | 29,744                             | 11,771            |  |
| 6. | DIVIDENDS  |                                       |                                  | 2003                               | 2002              |  |
|    | Interim  |                                       |                                  | £<br>100,000<br>=====              | £                 |  |
| 7. | TANGIBLE FIXED ASSETS  |                                       |                                  |                                    |                   |  |
|    |  | Improvem-<br>ents to<br>property<br>£ | Fixtures<br>and<br>fittings<br>£ | Furniture<br>& equipm-<br>ent<br>£ | Totals<br>£       |  |
|    | COST: At 1 April 2002 Additions  | 19,989                                | 28,230<br>7,121                  | 94,944<br>15,343                   | 143,163<br>22,464 |  |
|    | At 31 March 2003   | 19,989                                | 35,351                           | 110,287                            | 165,627           |  |
|    | <b>DEPRECIATION:</b> At 1 April 2002 Charge for year   | 8,478<br>1,410                        | 22,075<br>4,440                  | 82,102<br>9,257                    | 112,655<br>15,107 |  |
|    | At 31 March 2003   | 9,888                                 | 26,515                           | 91,359                             | 127,762           |  |
|    | NET BOOK VALUE:  | 40 404                                | 0.000                            | 49.000                             | 27.005            |  |
|    | At 31 March 2003   | 10,101                                | 8,836                            | 18,928                             | 37,865            |  |
|    | At 31 March 2002   | 11,511<br>————                        | 6,155                            | 12,842<br>————                     | 30,508            |  |

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

| 8.  | DEBTORS: AN                             | IOUNTS FALLING DUE WITHII | N ONE YEAR   |                   |                    |
|-----|---|---------------------------|--------------|-------------------|--------------------|
|     |   |                           |              | 2003              | 2002               |
|     | Trada dabtara                           |                           |              | £                 | £                  |
|     | Trade debtors Other debtors             |                           |              | 508,820<br>55,777 | 369,621            |
|     | Other debtors                           |                           |              | 55,777            | 32,017             |
|     |   |                           |              | 564,597           | 401,638            |
| 9.  | CREDITORS:                              | AMOUNTS FALLING DUE WIT   | HIN ONE YEAR |                   |                    |
|     |   |                           |              | 2003              | 2002               |
|     |   | _                         |              | £                 | £                  |
|     | Bank loans and                          |                           |              | -                 | 7,972              |
|     | Trade creditors                         |                           |              | 45,776            | 22,422             |
|     |   | to group undertakings     |              | 137,297           | 34,181             |
|     | Taxation                                | and other taxes           |              | 29,744<br>48,733  | 25,926             |
|     | Other creditors                         | and other taxes           |              | 40,733<br>4,915   | 34,652             |
|     |   | leferred income           |              | 136,016           | 56,761             |
|     |   |                           |              | 402,481           | 181,914            |
| 10. | CALLED UP S Authorised:                 | SHARE CAPITAL             |              |                   |                    |
|     | Number:                                 | Class:                    | Nominal      | 2003              | 2002               |
|     | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |                           | value:       | £                 | £                  |
|     | 100,000                                 | Ordinary                  | 1            | 100,000           | 100,000            |
|     | Allotted, issue                         | d and fully paid:         |              |                   |                    |
|     | Number:                                 | Class:                    | Nominal      | 2003              | 2002               |
|     |   |                           | value:       | £                 | £                  |
|     | 90,000                                  | Ordinary                  | 1            | 90,000            | 90,000             |
| 11. | RESERVES                                |                           |              |                   | Profit<br>and loss |
|     |   |                           |              |                   | account<br>£       |
|     | At 1 April 200                          | 2                         |              |                   | 182,919            |
|     | Loss for the y                          |                           |              |                   | (33,977)           |
|     | At 31 March 2                           | 2003                      |              |                   | 148,942            |

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2003

#### 12. RELATED PARTY DISCLOSURES

In the directors' opinion the company's ultimate parent company is Doy Webster (Holdings) Limited which is incorporated in England and Wales. Copies of its group accounts, which include the results of the company, are available from 138 Park Lane, London W1K 7AS. During the year the company purchased services in the normal course of business from Construction Project Services (UK)Limited, a company in which Doy Webster (Holdings) Limited has a significant interest, at a cost of £1,500 (2002: £5800) and sold services amounting to £2,547 (2002: £29,390). At the balance sheet date the company owed Construction Project Services Limited nil (2002: £2,630).

The ultimate controlling party is Mr A Webster, who holds a controlling interest in the ultimate parent company.