

Company Number 3016170
Registered Charity Number 1052817

COMMUNITY HEALTH EDUCATION
AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

REPORT AND

UNAUDITED

FINANCIAL STATEMENTS

for the YEAR ended 30th APRIL 2018

Percy Westhead & Company
Chartered Accountants
Greg's Buildings
1 Booth Street
Manchester
M2 4AD



COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

CONTENTS

	<u>Page</u>
Company Information	1
Council Members' Report	2 to 10
Independent Examiner's Report	11
Statement of Financial Activities	12
Balance Sheet	13
Notes to the Financial Statements	14 to 19

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COMPANY INFORMATION
for the YEAR ended 30th APRIL 2018

STATUS	The organisation is a charitable company limited by guarantee, incorporated on 31 January 1995 and registered as a charity on 12 February 1996.
NAME(S)	Community Health Education And Reconstruction Training also known as Community H.E.A.R.T.
CHARITY NUMBER	1052817
COMPANY NUMBER	3016170
REGISTERED OFFICE	Community H.E.A.R.T. Unit 33 Longsight Business Park Hamilton Road Manchester M13 0PD
PRESIDENT	Professor Denis Goldberg
VICE PRESIDENT	Brian Filling
SECRETARY	Isobel McVicar
BANKERS	HSBC Angel Islington 25 Islington High Street London N1 9LJ
INDEPENDENT EXAMINER	T A R Elston BA FCA Percy Westhead & Company Chartered Accountants Greg's Buildings 1 Booth Street Manchester M2 4AD

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

The Community H.E.A.R.T. Council are pleased to present their report and financial statements of the charity for the year ended 30th April 2018.

The Directors (Council Members)

Directors, who are also trustees under charity law, who served during the year and up to the date of this report were as follows:

Mr R Bruce	
Ms Rena Wood	(retired 29 th January 2018)
Mr I I Perez	(retired 16 th March 2018 and was duly nominated and re-elected Vice Chair)
Mr J McFadden	(retired 16 th March 2018 and was duly nominated and re-elected)
Mr J McGhee	(retired 16 th March 2018 and was duly nominated and re-elected)
Mr M Malik	
Ms M Tladi-Small	
Ms J Sawyer	
Ms M Dunn	(elected Chair 16 th March 2018)
Mr D Kenvyn	
Ms G Bruce	(elected 16 th March 2018)

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated in 1995 and registered as a charity on 12th February 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Appointment of Trustees

As set out in the Articles of Association the Council will comprise not less than 4 and not more than 10 members. Members of the Council are elected at the Annual General Meeting (AGM), nominations having been called for prior to the meeting. Casual vacancies can be filled by the Council between AGM's but must be ratified at the next AGM. Under point 35 of the Articles of Association, one third of the Council must retire at the AGM. The members of the Council to retire will be those who have been longest in office. A retiring member shall be eligible for re-election. The Convenor (Chair) and Vice Convenor (Vice Chair) are elected at the AGM.

Trustee Induction and Training

New members are given copies of the Articles of Association and encouraged to visit our website to review past and on-going work. All trustees receive regular financial updates. During the financial year 2010/11 the Council held a Strategy Meeting to review the work and discuss future strategy of the organisation. The meeting agreed a number of aims and objectives for the future detailed below under Objectives and Activities. It was agreed that progress on these aims and objectives will be reported and reviewed at each future council meeting.

Organisation

The board of trustees, which is made up of 10 members, is responsible for the administration of the charity. The board meets at least 4 times a year. A Director, appointed by the trustees, manages the day to day activity of the charity. All major decisions on new work undertaken are taken by the trustees.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 30th April 2018 was ten. The directors have no beneficial interest in the charitable company.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Responsibilities of Trustees

Company law requires the directors to prepare financial statements for each financial year that give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the year then ended.

In preparing those financial statements that give a true and fair view, the directors should follow best practice and:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare financial statements on the going concern basis unless it is appropriate to assume that the company will continue on that basis

The directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

The directors are also responsible for safeguarding the assets of the charitable company and hence for taking any reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The trustees have agreed to review risks to the charity on an annual basis and implement any procedures which may be necessary to minimise risks to the organisation.

The trustees have identified the risk to the work is our limited amount of regular funding and the risk of regular funding drying up. The trustees have agreed to plan fund raising and building up a regular funding base and diversification of funding streams. Internal controls of authorisation of financial transactions minimises risk to the funds. Two authorised signatures are required for all financial transactions. The organisation also has a reserves policy to ensure we can meet our financial commitments.

Objectives and Activities

The object of the organisation is to preserve and protect the mental and physical health and assist with the education of people in what used to be called the Front-Line States of Southern Africa to help with the alleviation of poverty in those countries. Effectively, at this moment we are helping to overcome the legacy of deprivation in the aftermath of apartheid in South Africa.

The main objectives for the year

- developing relationships with organisations in the UK that can help us secure our overall objectives
- access large grants for organisations we support in South Africa
- developing current relationships and investigating new relationships with organisations in South Africa to help us secure our objectives
- supporting through small grants a number of organisations in South Africa that will allow us to fulfil our objectives
- developing current funding streams and new ones

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Strategies for achieving objectives

To achieve our objectives, we have formed relationships with organisations in South Africa that carry out such activities. We have decided that we shall not open an office in South Africa but give support to selected organisations there and thus save the enormous overheads involved. We ask organisations receiving funds to report on their activities relating to the funding on at least a yearly basis. We shall carry out or commission evaluations of projects where necessary.

In September 2017 a Strategy Meeting was held to review our strategies and objectives, especially in the current financial situation in the UK and around the world. The following strategic objectives were agreed and have continued:

- Restore financial reserves to around £25,000 by developing current funding streams and new ones
- developing strategic relationships and partnerships with organisations within the UK, South Africa and Europe to help us secure our objectives
- Develop our communications with our supporters and the general public
- Develop further trade union support to include a wider range of trade unions and attending conferences to encourage local branches to support us

Details of Projects and Programme Activities during 2017/18

Book and 10 Pence

This campaign is set up to provide school libraries in South Africa. The organisation has continued to progress this project and build relationships with organisations, schools, local authorities and others in the UK that can help us access books and organisations in South Africa able to distribute books to the schools.

Community H.E.A.R.T. have also introduced a new pilot initiative to provide some mother-tongue books to primary schools as there is evidence that introducing infants to books in their mother-tongue enhances the children's interest in reading and increases literacy. Although we have sent mother-tongue books to 2 pre-schools we hope to identify more pre-schools to give us a broader idea of whether this should be a permanent project. We are preparing to build a relationship with Biblionef, the publisher that provides books in all 11 official South African languages. However, this has not been as easy as we expected so we are looking at discussing with some of the partners we already have to progress this project.

Large Grants

There were no large grants in this financial year. It should be noted the current financial situation in the UK is still affecting the ability of small charities like Community H.E.A.R.T. to access large grants. Community H.E.A.R.T. will continue to search for large grant funders to support our projects and the work we do.

Small Grants

There were no small grants distributed in this financial year.

Developing Current Relationships and New Relationships

In order to advance our aims and objectives we look to develop new relationships with organisations in South Africa as well as continuing to develop long standing ones. This is particularly important because we do not have offices or staff in the region and to ensure the work we support is developed by local people shaping their own future. We continue to work with longstanding partners in South Africa.

We also work with a number of organisations in the UK including ACTSA, ACTSA Scotland, ACTSA Richmond, UNISON, World of Books.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Developing funding streams

Community H.E.A.R.T. continued during this period to look at ways to develop funding streams. These can be covered broadly under five headings

- Regular donations
- One-off donations
- Grants
- Corporate
- Use of social enterprise sites

Achievements and Performance

Book and 10 Pence

The campaign involves collecting children's books to set up school libraries in South Africa. In this financial year we sent 2 containers of books. These were sent with the help and support of ACTSA Scotland who are our partners in that part of the UK. This enabled us to reach our target of 3 million books.

The FBU (Fire Brigade Union) have continued to be very supportive and we believe will continue to ask the Fire Authority in Manchester and their members to help with loading and unloading books in the future. Without the help of the fire fighters in Gorton and Moss Side in the past we would have had great difficulty in dealing with loading the containers. Alan has retired and has volunteered to do further work for the project as well as ensuring a future contact with the FBU branch.

Brian Stangoe, a volunteer for the book campaign for over 16 years, has continued to be employed part-time to work on the book campaign. His experience in logistics and of the campaign is invaluable.

The campaign would also not be possible without all those who have donated books and 10 ps. Many tens of thousands of individuals have donated books and a number of organisations have shown unstinting support. Local ACTSA organisations have been collecting books for the campaign for many years and have given tens of thousands of books. There are also schools that are now making regular contributions to the campaign. Many Local Authorities have supported the campaign. ACTSA Scotland, in past years, has organised the packing, sorting and funding of the books collected in Scotland, but they no longer have a facility to store the books, so all books donated are now stored packed and sorted in Manchester.

Amba Forwarding, our shipping agent in the UK, has been invaluable to the campaign. There have been problems with changes in the South African Department of Trade and Industry. The help and support of Kris Shah and Kirti Patel and the team of Amba Forwarding have ensured the shipping aspect of the campaign goes smoothly.

Others have also given freely of their time and energy including many of the UNISON North West staff and activists who have helped with deliveries of books, driving vans and loading containers. As said earlier in the report the support of volunteers from the Manchester Fire Service and North West FBU have been invaluable for the Book and 10 Pence campaign.

Many people have given of their time and energy to support Community H.E.A.R.T. not least the teachers, parents, staff and members in schools, the churches, young peoples' organisations and others who have collected books. Many ACTSA members around the country who have supported the book campaign for many years including ACTSA Richmond. ACTSA Scotland members and supporters worked on the books collected in Scotland. Trade union branches have also been active in supporting the Book and 10 Pence campaign with two pallets of books being delivered to us from Shetland and half a pallet of books from Edinburgh both collected and sent by UNISON branches.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

We hope we will be able to send another container of books in the next financial year.

Large Grants

There were no large grants.

Small grants

Our account in South Africa has continued to allow us to reduce bank international transfer fees and get the best rate of exchange. Small transfers incur relatively large fees and very poor exchange rates. We can now transfer a combined amount of grants therefore benefiting the projects we support. We also are able to take advantage of the fact that interest rates are paid on balances in South African banks.

Abadala (Ikamva Labantu)

We have continued our work with Abadala. The Friends of Abadala are a group of supporters that make donations to Community H.E.A.R.T. specifically for the Seniors' Programme of Ikamva Labantu. Their donations support Seniors' Clubs in Cape Town townships. The Seniors Clubs provide a number of activities and services. The clubs provide nutritious meals for the seniors in the last year they provided 330,000 of the meals to 761 seniors. They also provide health checks which includes eye and hearing tests to identify any problems and resolve them, added to this they provide advice on what benefits they are entitled to and their rights. As there are many seniors who are unable to attend the clubs due to infirmity or mobility problems, the Seniors Programme also extended their services with the Umelwane Project which provides trained "neighbourhood friends" that carry out home visits to provide support. In this year they identified 354 frail seniors needing support from the Umelwanes. The income generation project which allows the seniors to earn income to supplement their pensions through craftwork.

We are kept informed of the work through comprehensive annual and financial reports from Ikamva Labantu. A total of £4,744 was paid to Ikamva Labantu in June 2017.

Ububele

Ububele is a psychotherapy resource and training centre based in Alexandra Township, just outside Johannesburg. Community H.E.A.R.T. was involved in supporting this organisation when it was first set up by Tony and Hillary Hamburger. Alexandra is a large township which has a great deal of unemployment and poverty. Added to this the HIV/AIDS pandemic is a source of concern for many of the inhabitants with many affected directly or indirectly. The organisation provides a much-needed service in the community.

The importance of this organisation is not only its work with the communities and families in Alexandra but also as a centre of good practice in the area of psychotherapy. The need for mental health facilities is extremely important but is often an area which is forgotten about, as hunger and poverty are more visible.

Ububele is made up of a number of areas of work:

- a Psychotherapeutic Nursery
- a Training Faculty
- a Group Counselling Training division
- an Early Childhood & Families Training Division

● **The Psychotherapeutic Nursery**

The nursery currently caters for 50 children. As well as catering for the children it also offers training to preschool teachers and provides a resource for post-graduate interns and professionals.

● **Ububele-Persona Dolls Project**

This helps children to talk about their experiences and express necessary feelings. The project trains counsellors and teachers to effectively use the Dolls. Ububele employs women from the local community to manufacture the Dolls in-house, thus also providing much needed employment in the local area.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

● **The Ububele- Umdlezane Parent Infant Project**

This project concerns assisting vital mother and infant emotional attachment when this becomes “at risk”. The project provides support to hospitals and clinics to help them provide better and necessary counselling services to mothers and fathers with infants.

● **Preschool Counsellors Project**

This offers a one-year training course for lay counsellors who will initially service 45 schools in the community and will provide psychological assistance and a referral service to over 10,000 children. This is a very important project as it trains local women as lay counsellors who can talk to the children in their mother tongue as well as providing employment in the local community.

They also take in graduate psychologists each year to give them on the spot training in the profession they are about to embark on. This is important to ensure the newly graduated students will be supervised and advised in their first experiences of working with those they are hoping to help.

We are kept informed of the work through comprehensive annual and financial reports from Ububele. A total of £5,715 was paid to Ububele in June 2017.

Kronendal Music Academy

Kronendal Music Academy works in the communities in the area around Hout Bay providing music education in as many styles and forms as possible to the disadvantaged communities while initiating racial and social interaction and integration in the 3 distinct communities of Imzamu Lethu (an informal settlement), Hangberg fishing village and the affluent valley residents.

One of the issues especially in the Western Cape is the diversity of the population but with very little integration of the communities leading to tensions locally. KMA as an organisation, working through music, is helping to change this. Since it was set up in 2007, KMA, has grown beyond all expectations inspiring many young people. In an area where there is very little for young people to do and aspirations are low KMA is a welcome project changing the lives of many and helping with the integration and interaction of the local communities.

As well as providing music lessons, the organisation also has a musical instrument repair workshop to keep the costs of keeping instruments in good working order and to repair some of the donated instruments. This also provides employment for local people.

As the organisation has grown and as more children from the disadvantaged communities are getting involved in the activities there has been a need to provide meals for many of the students. Recognising the needs of the young people they have also taken donations of books to provide a small library and also provide a place for the students to complete school homework and study.

The KMA jazz band was invited to perform at the Edinburgh International Festival and performed there in August 2018.

A total of £1,162 was paid to Kronendal Music Academy in June 2017.

Developing Current Relationships and New Relationships

We have continued to develop current and where possible new relationships with organisations in South Africa. We approached Ikamva Labantu about supplying some mother-tongue books for their model pre-school.

Website

Volunteer, Giselle Leeb a website developer, continues to assist us with our website. We have tried where possible to keep people updated.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Developing funding streams

Regular donations

There were 124 regular donors during this financial year including 9 trade union branches. In this financial year £21,897 was donated through regular donations compared to £22,174 in 2016/17. This includes £4,266 from Interact for Change which wound up any formal fund raising some years ago, so the annual amount is likely to slowly fall in future years.

One-off donations

There were 89 one-off donations in this financial year compared to 72 in 2016/17. The total raised from sources other than regular donations was £13,714. This amount is made up of £970 raised at UNISON conference, £4,486 from our appeal, £3,974 in gift aid (this includes gift aid claimed on our behalf through the Charities Aid Foundation and Everyclick.com) and £4,284 from other activities including smaller events that were organised and interest from our South African bank accounts.

Grants

There were no grants received this year.

Corporate

There were no corporate donations in this financial year.

During this financial year we raised £229 from searches and supporters shopping through the social enterprise search engine Everyclick compared to £225 in the last financial year. People using the search engine earn funds for the charity for their nominated charity every time they search the internet without having to spend a penny and can earn extra funds for their charity when they shop on-line. Supporters can also donate through the search engine (funds raised through straightforward donations are covered under individual one-off donations earlier in the report). We have tried to encourage our supporters to sign up to this and by the end of the financial year had 109 supporters signed up for Community H.E.A.R.T.

Easyfundraising is another site we are signed up to. The site has over 500 retailers that donate to your nominated charity every time you shop on-line. It raised nothing this year as we have concentrated our efforts on everyclick. We have not closed our page so there may be small amounts raised in the future.

We are also registered with the Big Give, a free site which encourages donations to charities and their projects.

Fundraising Charity Dinner

We had planned to hold a dinner in August 2017 with Denis Goldberg as the guest speaker. Unfortunately, in late June 2017 we heard that Denis Goldberg was seriously ill and was unable to travel and unlikely to be able to in the future. It was therefore decided to cancel the event. The board is discussing whether such large fundraising dinners will be possible without such an amazing guest speaker.

We held a small fundraising event in Edinburgh and raised £610. The Board is considering doing a number of these events to make up for the problems of getting a recognisable guest speaker who would attract the guests to make it viable.

Grant Making policy

The Director was authorised to make grants within the aims and objectives of the organisation in consultation with the chair and members of the Board of Directors. For any grants made we ask that financial and annual reports are made available to us. We do not make grants to individuals.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Financial Review

Income and Expenditure

The work of Community H.E.A.R.T. continued. The overall income of the organisation fell to £35,848 from £44,351. This reduction is largely due to the cancellation of the fundraising dinner. Regular donations from individuals and trade unions rose slightly from £21,174 to £21,897. The organisation is working to increase regular donations to allow us to plan future activity. The organisation is not complacent as the financial situation in the UK is still very difficult. The total received in Gift Aid was £3,974 down from £4,411 last year.

Trade Unions and Payroll Giving

We have received donations in a number of forms from trade unions. We receive regular donations from a number of trade unions branches and regions. These regular donations are very important to ensure the projects supported and Community H.E.A.R.T. can plan for the future. Thanks to all those trade union branches, regions and members who have made these regular contributions over a number of years and to those that have now signed up to regular donations. Overall, we received £4,835 from trade unions in this financial year, this does not include activists' donations of £970 made at UNISON conference.

The consortium, Interact for Change, involving three other charities UNISON Welfare, Terence Higgins Trust and Shelter in a payroll giving scheme, this financial year the funding raised through this was £4,266.

Individual Donations

We have a number of individuals that give regular donations and have done so over a number of years. These donations and one-off individual donations brought funding of just under £24,107 (including donations made on-line) into the organisation.

Direct Mail

Community H.E.A.R.T. carried out 1 direct mailing in this financial year raising £4,486 (this includes funds raised from Christmas cards). A newsletter is produced for each mailing to keep our supporters informed about the projects supported and any other developments.

Large Donations

There were no large donations.

Expenditure

Total expenditure in this financial year was £47,520 which includes £11,621 donated to projects in South Africa. Due to the difficult financial situation we have endeavoured to reduce our overheads where possible.

We also save on accommodation for Board meetings as the trade union UNISON and Thompson Solicitors have meeting rooms at no charge.

Volunteers

It is important at this point to highlight the work of volunteers as this work would be an expense to the organisation without their work. This is especially true of transportation, packing, sorting, storing and loading of books. Many people have been involved in this over the years, but special mention has to be made of, ACTSA Scotland, the FBU, Alan Anderson, Bob Bruce, Joy Hart, Peter Latham and Nat and Elsa Perez. It is difficult to calculate this contribution, in many cases transportation costs are covered by the volunteers, but it is a substantial saving to the organisation.

Mmapula Tladi-Small has also been of great help to the organisation with reports on our projects when she has visited in South Africa. This is also the case with Nat & Elsa Perez who have also visited and reported back on a number of our projects in the past. As Board Members their expertise and enthusiasm will enable the organisation to develop in the future.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2018

Reserves Policy

We seek to have sufficient funds in hand to be able to function for 6 months, this is a revision from 3 months in line with many organisations in the sector, we are trying to build up to this amount though the difficult financial situation in the UK means this has taken longer than expected. It is difficult to mention a specific sum because the amount we need is determined not only by fixed overheads, rent etc and salaries but by variable timing of gifts of books etc and therefore the amount of shipping we shall need to undertake. We have assumed for these purposes at least two containers a year will be despatched. This would require a reserve of £20,000 and we hope to reach this in future years. The board will review the reserves policy on an annual basis.

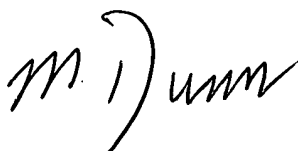
Plans for the Future

We plan to raise funds through smaller fundraising events to encourage support from more of the public as the large fundraising dinners are out of reach of many of our supporters. We have already started to do this and hope to arrange these in different parts of the country.

The Council confirms these financial statements comply with current statutory requirements, the Charity's constitution and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1st January 2015 – (Charities SORP (FRS 102)) and that they have complied with the duty of the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including the guidance on public benefit.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the board on 24th January 2019 and signed on its behalf by



Ms M Dunn
Director

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

Independent Examiner's report to the trustees of Community Health Education and Reconstruction Training

I report on the accounts for the year ended 30th April 2018, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners' report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T. A. R. Elston BA FCA
Percy Westhead & Company
Chartered Accountants
Greg's Buildings
1 Booth Street
Manchester
M2 4AD

Date: 25.1.2019

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)
for the YEAR ended 30th APRIL 2018

	<u>Notes</u>	<u>2018</u> <u>Restricted</u> <u>Funds</u> £	<u>2018</u> <u>Unrestricted</u> <u>Funds</u> £	<u>2018</u> <u>Total</u> <u>Funds</u> £	<u>2017</u> <u>Total</u> <u>Funds</u> £
INCOME FROM					
Donations, legacies and similar incoming resources		6,592	28,427	35,019	42,673
Income from charitable activities					
Grants receivable	3	-	-	-	-
Book and 10 pence appeal		460	-	460	792
Investment income					
Interest on bank deposits		-	369	369	886
TOTAL INCOME		<u>7,052</u>	<u>28,796</u>	<u>35,848</u>	<u>44,351</u>
EXPENDITURE ON					
Raising funds					
Fundraising and publicity		-	7,092	7,092	11,625
Charitable activities					
Grants payable	4	11,621	-	11,621	-
Book and 10 pence appeal		22,850	-	22,850	22,854
Other projects		-	5,957	5,957	5,961
TOTAL EXPENDITURE	5	<u>34,471</u>	<u>13,049</u>	<u>47,520</u>	<u>40,440</u>
Net income/(expenditure) before transfers	6	(27,419)	15,747	(11,672)	3,911
Transfers between funds	12	22,390	(22,390)	-	-
Other recognised gains and losses					
Unrealised gains/(losses) on exchange		-	625	625	2,706
Net movement in funds		<u>(5,029)</u>	<u>(6,018)</u>	<u>(11,047)</u>	<u>6,617</u>
Reconciliation of funds					
Total funds brought forward as at 1 st May 2017		<u>17,460</u>	<u>7,672</u>	<u>25,132</u>	<u>18,515</u>
Total funds carried forward as at 30th April 2018		<u>12,431</u>	<u>1,654</u>	<u>14,085</u>	<u>25,132</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 12 to the financial statements.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

(Registered number 3016170)

BALANCE SHEET
As at 30th APRIL 2018

	<u>Notes</u>	<u>2018</u>	<u>2017</u>
		£	£
Tangible fixed assets	8	61	74
Current assets			
Debtors	9	813	651
Cash at bank and in hand		<u>15,347</u>	<u>26,494</u>
		16,160	27,145
Creditors amounts falling due within one year	10	<u>2,136</u>	<u>2,087</u>
Net current assets		<u>14,024</u>	<u>25,058</u>
Net assets	11	<u>14,085</u>	<u>25,132</u>
Funds of the Charity			
Restricted funds		12,431	17,460
Unrestricted funds:			
General funds		<u>1,654</u>	<u>7,672</u>
Total funds	12	<u>14,085</u>	<u>25,132</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th April 2018.

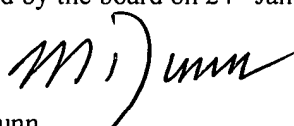
The members have not required the company to obtain an audit of its financial statements for the year ended 30th April 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the board on 24th January 2019 and signed on its behalf by



Ms M Dunn
Director

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS for the YEAR ended 30th APRIL 2018

1. Accounting policies

- (a) The financial statements have been prepared under the historical cost convention and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1st January 2015 – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Intangible income is recognised as an incoming resource where the provider of the service has incurred a financial cost. Volunteer time is not included in the financial statements.
- (c) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable, unless they relate to a specific future period, in which case they are deferred.
- (d) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.
- (e) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity.
- (f) Staff costs are allocated to activities on the basis of staff time spent on those activities.
- (g) The costs of generating funds relate to the costs incurred by the charitable company in raising funds for the charitable work.
- (h) Expenditure is recognised in the period in which it is incurred and is allocated to the particular activity where the cost relates directly to that activity. Expenditure includes attributable VAT which cannot be recovered.

Support and governance costs include the management of the charitable company's assets, organisational management and compliance with constitutional and statutory requirements. These are allocated to particular activities on the basis of staff time and trustee meeting time spent on those activities.

- (i) Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The depreciation rates in use are as follows:-

Office equipment	15% reducing balance basis
Computer equipment	25% reducing balance basis

Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

- (j) Grants payable are made in accordance with the stated objectives of the charitable company.
- (k) Monetary assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arising at the net incoming resources for the year.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2018

2. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

3. Grants receivable

<u>2018</u> <u>Restricted</u> <u>Funds</u> £	<u>2018</u> <u>Unrestricted</u> <u>Funds</u> £	<u>2018</u> <u>Total</u> <u>Funds</u> £	<u>2017</u> <u>Total</u> <u>Funds</u> £
—	—	—	—
==	==	==	==

4. Grants payable to institutions

	<u>2018</u> £	<u>2017</u> £
Kronendal Music Academy	1,162	-
Abadala – Ikamva Labantu	4,744	-
Ububele	5,715	-
	<u>11,621</u>	<u>—</u>

Further information regarding the nature of the grants made can be found within the council members' report on pages 2-10.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2018

5. Total resources expended

	<u>Fundraising and Publicity</u>	<u>Grants Payable</u>	<u>Book & 10 pence Appeal</u>	<u>Other Projects</u>	<u>2018 Total</u>	<u>2017 Total</u>
	£	£	£	£	£	£
Grants payable	-	11,621	-	-	11,621	-
Travelling expenses	517	-	-	-	517	1,559
Events	138	-	-	-	138	3,021
Printing, postage and stationery	480	-	-	-	480	1,084
Premises	-	-	5,477	-	5,477	5,402
Shipping, storage and packing	-	-	5	-	5	78
Support and governance costs (see note below)	5,957	-	17,368	5,957	29,282	29,296
Total resources expended	<u>7,092</u>	<u>11,621</u>	<u>22,850</u>	<u>5,957</u>	<u>47,520</u>	<u>40,440</u>

Support and governance costs

These costs have been apportioned based on an estimate of staff time and trustee meeting time spent on each activity.

Staff costs	5,102	-	15,307	5,102	25,511	25,529
Travelling expenses	145	-	434	145	724	376
Printing, postage and stationery	61	-	184	61	306	600
Telephone, E-mail and fax	44	-	131	44	219	221
Shipping, storage and packing	-	-	-	-	-	33
Accountancy	480	-	960	480	1,920	1,920
Bank charges	20	-	40	20	80	102
Sundry expenses	3	-	7	3	13	13
Insurance	99	-	298	99	496	485
Depreciation	3	-	7	3	13	17
Total support and governance costs	<u>5,957</u>	<u>-</u>	<u>17,368</u>	<u>5,957</u>	<u>29,282</u>	<u>29,296</u>

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2018

6. Net incoming/(outgoing) resources for the year

	<u>2018</u>	<u>2017</u>
	£	£
This is stated after charging:		
Council members' expenses	-	-
Depreciation	13	17
Independent examiner's remuneration	<u>1,920</u>	<u>1,920</u>

7. Staff costs and numbers

Staff costs were as follows:-

	<u>2018</u>	<u>2017</u>
	£	£
Salaries and wages	25,511	25,529
Social security costs	-	-
	<u>25,511</u>	<u>25,529</u>

No employee earned more than £60,000 during the year (2017 – none).

No remuneration was paid to council members during the year (2017 – none).

The average monthly head count was 2 (2017: 2). The average monthly number of employees (full-time equivalent) during the year was as follows: -

	<u>2018</u>	<u>2017</u>
	No.	No.
Other Projects	0.375	0.375
Book & 10p Appeal	0.75	0.75
Governance costs and fundraising	<u>0.375</u>	<u>0.375</u>
	<u>1.50</u>	<u>1.50</u>

Staff costs are allocated to activities on the basis of staff time spent on those activities as follows:-

	<u>2018</u>	<u>2017</u>
Book & 10p Appeal	60%	60%
Other Projects	20%	20%
Fundraising & Publicity	20%	20%

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2018**

8. Tangible fixed assets

	<u>Computer Equipment</u> £	<u>Office Equipment</u> £	<u>Total</u> £
COST			
At 1 st May 2017 and at 30 th April 2018	<u>5,004</u>	<u>1,626</u>	<u>6,630</u>
DEPRECIATION			
At 1 st May 2017	4,979	1,577	6,556
Charge for the year	<u>6</u>	<u>7</u>	<u>13</u>
At 30 th April 2018	<u>4,985</u>	<u>1,584</u>	<u>6,569</u>
NET BOOK VALUE			
At 30 th April 2018	<u>19</u>	<u>42</u>	<u>61</u>
At 30 th April 2017	<u>25</u>	<u>49</u>	<u>74</u>

All tangible fixed assets are used for direct charitable purposes.

9. Debtors

	<u>2018</u> £	<u>2017</u> £
Income Tax reclaimable	<u>813</u>	<u>651</u>
	<u>813</u>	<u>651</u>

10. Creditors: amounts falling due within one year

	<u>2018</u> £	<u>2017</u> £
Sundry creditors	216	227
Accruals	<u>1,920</u>	<u>1,860</u>
	<u>2,136</u>	<u>2,087</u>

11. Analysis of net assets between funds

	<u>2018</u> <u>Restricted</u> <u>Funds</u> £	<u>2018</u> <u>General</u> <u>Fund</u> £	<u>2018</u> <u>Total</u> <u>Funds</u> £
Tangible fixed assets	-	61	61
Current assets	12,431	3,729	16,160
Current liabilities	<u>-</u>	<u>(2,136)</u>	<u>(2,136)</u>
Net assets at 30th April 2018	<u>12,431</u>	<u>1,654</u>	<u>14,085</u>

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2018

12. Movements in funds

	<u>At</u> <u>1st May</u> <u>2017</u> £	<u>Incoming</u> <u>resources</u> £	<u>Resources</u> <u>expended</u> £	<u>Transfers</u> <u>between</u> <u>funds</u> £	<u>At</u> <u>30th April</u> <u>2018</u> £
Restricted funds					
Abadala (Ikamva Labantu)	6,154	2,370	(4,744)	-	3,780
Book & 10 pence appeal	-	460	(22,850)	22,390	-
Ububele	7,089	1,492	(5,715)	-	2,866
Project Dignity	2,907	-	-	-	2,907
Goldberg Music Fund	1,250	120	(1,162)	-	208
Denis Goldberg House of Hope	-	1,050	-	-	1,050
Mother-tongue books	-	1,560	-	-	1,560
Science Bus	60	-	-	-	60
Total restricted funds	<u>17,460</u>	<u>7,052</u>	<u>(34,471)</u>	<u>22,390</u>	<u>12,431</u>
Unrestricted funds					
Soweto Schools	20	-	-	-	20
General fund	<u>7,652</u>	<u>28,796</u>	<u>(12,424)</u>	<u>(22,390)</u>	<u>1,634</u>
Total funds	<u>25,132</u>	<u>35,848</u>	<u>(46,895)</u>	<u>-</u>	<u>14,085</u>

Purposes of funds:

Funds are used for the purposes specified by the funders, as highlighted in the council members' report on pages 2 – 10.

All restricted funds in deficit at the year-end have been subsidised through the general fund.