

Company Number 3016170
Registered Charity Number 1052817

COMMUNITY HEALTH EDUCATION
AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

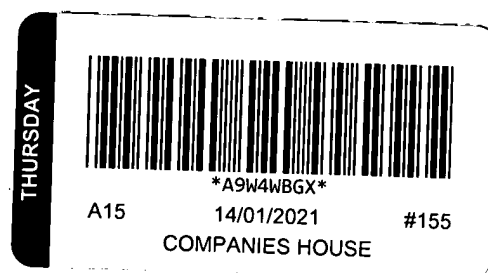
REPORT AND

UNAUDITED

FINANCIAL STATEMENTS

for the YEAR ended 30th APRIL 2020

Percy Westhead & Company
Chartered Accountants
Greg's Buildings
1 Booth Street
Manchester
M2 4AD



COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

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COMPANY INFORMATION
for the YEAR ended 30th APRIL 2020

| | |
|-----------------------------|---|
| STATUS | The organisation is a charitable company limited by guarantee, incorporated on 31 January 1995 and registered as a charity on 12 February 1996. |
| NAME(S) | Community Health Education And Reconstruction Training also known as Community H.E.A.R.T. |
| CHARITY NUMBER | 1052817 |
| COMPANY NUMBER | 3016170 |
| REGISTERED OFFICE | Community H.E.A.R.T. 34 Watts Street Manchester M19 2TR |
| PRESIDENT | Professor Denis Goldberg |
| VICE PRESIDENT | Brian Filling |
| SECRETARY | Isobel McVicar |
| BANKERS | Unity Trust Bank 4 Brindley Place Birmingham Willenhall B1 2JB |
| INDEPENDENT EXAMINER | T A R Elston BA FCA Percy Westhead & Company Chartered Accountants Greg's Buildings 1 Booth Street Manchester M2 4AD |

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

The Community H.E.A.R.T. Council are pleased to present their report and financial statements of the charity for the year ended 30th April 2020.

The Directors (Council Members)

Directors, who are also trustees under charity law, who served during the year and up to the date of this report were as follows:

| | |
|---------------|---|
| Mr R Bruce | |
| Mr I I Perez | (retired 18 th November 2019) |
| Mr J McFadden | |
| Mr J McGhee | (retired 28 th March 2020) |
| Mr M Malik | |
| Ms J Sawyer | (retired 1 st June 2020) |
| Ms M Dunn | Chair |
| Mr D Kenwyn | (retired 30 th April 2020 and was duly nominated and re-elected) |
| Ms G Bruce | (retired 30 th April 2020 and was duly nominated and re-elected) |

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated in 1995 and registered as a charity on 12th of February 1996. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Appointment of Trustees

As set out in the Articles of Association the Council will comprise not less than 4 and not more than 10 members. Members of the Council are elected at the Annual General Meeting (AGM), nominations having been called for prior to the meeting. Casual vacancies can be filled by the Council between AGM's but must be ratified at the next AGM. Under point 35 of the Articles of Association, one third of the Council must retire at the AGM. The members of the Council to retire will be those who have been longest in office. A retiring member shall be eligible for re-election. The Convenor (Chair) and two Vice Convenors (Vice Chair) are elected at the AGM. The Council agreed to have two Vice Convenors at the meeting on the 18th February 2014 but in the meeting of the 16th of March 2018 it was decided to leave the second Vice Convenor position vacant.

Trustee Induction and Training

New members are given copies of the Articles of Association and encouraged to visit our website to review past and on-going work. All trustees receive regular financial updates. During the financial year 2018/19 the Council held a Strategy Meeting on the 24th January 2019 to review the work and discuss future strategy of the organisation. The meeting agreed a number of aims and objectives for the future detailed below under Objectives and Activities. It was agreed that progress on these aims and objectives will be reported and reviewed at each future council meeting. It should be noted that the Board agreed that the organisation would be wound up by the 8th January 2021. It was therefore decided not to bring on any new trustees.

Organisation

The board of trustees is made up of 10 members and is responsible for the administration of the charity. The board meets at least 4 times a year. A director, appointed by the trustees, manages the day to day activity of the charity. All major decisions on new work undertaken are taken by the trustees.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 30th April 2020 was six.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

The directors have no beneficial interest in the charitable company.

Responsibilities of Trustees

Company law requires the directors to prepare financial statements for each financial year that give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the year then ended.

In preparing those financial statements that give a true and fair view, the directors should follow best practice and:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare financial statements on the going concern basis unless it is appropriate to assume that the company will continue on that basis

The directors are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

The directors are also responsible for safeguarding the assets of the charitable company and hence for taking any reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The trustees have agreed to review risks to the charity on an annual basis and implement any procedures which may be necessary to minimise risks to the organisation.

The trustees have identified the risk to the work is our limited amount of regular funding and the risk of regular funding drying up. The trustees have agreed to plan fund raising and building up a regular funding base and diversification of funding streams. Internal controls of authorisation of financial transactions minimises risk to the funds. Two authorised signatures are required for all financial transactions. The organisation also has a reserves policy to ensure we can meet our financial commitments.

This year we realised Covid-19 had restricted a lot of our fundraising streams. Trade Union conferences were cancelled over the Summer which meant a valuable source of income had disappeared. The furlough scheme was used to ensure the organisation was still a viable entity.

Objectives and Activities

The object of the organisation is to preserve and protect the mental and physical health and assist with the education of people in what used to be called the Front-Line States of Southern Africa to help with the alleviation of poverty in those countries. Effectively, at this moment we are helping to overcome the legacy of deprivation in the aftermath of apartheid in South Africa.

The main objectives for the year

- to look at our structure and the need to consider the age profile of the organisation as a priority
- developing relationships in the UK that help secure our overall objectives
- access grants for organisations we support in South Africa
- developing current relationships and investigating new relationships with organisations in South Africa to help us secure our objectives

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

- supporting through small grants a number of organisations in South Africa that will allow us to fulfil our objectives
- developing current funding streams and new ones

Strategies for achieving objectives

To achieve our objectives, we have formed relationships with organisations in South Africa that carry out such activities. We have decided that we shall not open an office in South Africa but give support to selected organisations there and thus save the enormous overheads involved. We ask organisations receiving funds to report on their activities related to the funding on at least a yearly basis. We shall carry out or commission evaluations of projects where necessary.

In January 2019 a Strategy Meeting was held to review our strategies and objectives, especially in the current financial situation in the UK and around the world. The following strategic objectives were agreed and have continued:

- restore financial reserves to around £20,000 by developing current funding streams and new ones and we have increased our financial reserves to over £20,000
- review our fundraising strategy to adapt it to the changing environment. We set up Trade Union Friends of Community H.E.A.R.T. We started to get donations from a number of Trade Union branches which we hoped to grow at the 2020 conferences but as stated before these were all cancelled
- review our overheads and assess if these can be further minimised. We closed the Book and 10 Pence campaign in June 2019 and sent the last container of books to Gauteng Education Libraries Service and closed the storage space making a saving of £5,000 in a full year
- develop strategic relationships and partnerships with organisations within the UK, South Africa and Europe to help us secure our objectives. We explored with Ikamva Labantu to see if they would be able to help with the Mother-tongue Books project

Details of Projects and Programme Activities during 2019/20

Book and 10 Pence & Mother-tongue books

The Book and 10 Pence campaign was set up to provide children's books for school libraries in South Africa. The organisation has tried to continue this project through relationships with organisations, schools, local authorities and others in the UK to help us access children's books and with organisations in South Africa able to distribute books to the schools. However, at the strategy meeting in January 2019 it was agreed to wind up the Book and 10 Pence campaign. Due to austerity policies in the UK the donation of children's books has slowed as many of the schools that would have donated books in the past from their own school libraries can no longer do so as they have no funds to replenish their libraries. This has meant it has been far longer to get a container load together making the campaign not cost-effective. The campaign was wound up at the end of June 2020 when the last container of books was sent to South Africa.

The strategy meeting agreed to concentrate on the Mother-tongue books project after joint research by the University of Stellenbosch and the University of Reading showed that pre-school learners with access mother-tongue books to read are better prepared to learn English which is the language of education in schools. The strategy meeting had agreed that we should look at organisations that we already support and are trusted partners to help us deliver this project. We therefore worked with Ikamva Labantu to try and take this forward but things were put on hold at the beginning of the pandemic as both South Africa and the UK were put into lockdown and Ikamva Labantu was concentrating on supporting communities through the pandemic.

Large Grants

There were no large grants in this financial year. It should be noted the current financial situation in the UK is still affecting the ability of small charities like Community H.E.A.R.T. to access large grants.

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

Small Grants

There were no small grants in this financial year.

Large Donation

Towards the end of the 2019 financial year we received a large donation of £37,500 for The Denis Goldberg Foundation House of Hope. This was transferred to the House of Hope at the beginning of this financial year along with a further £1,050 donated by our donors.

Developing Current Relationships and New Relationships

In order to advance our aims and objectives we look to develop new relationships with organisations in South Africa as well as continuing to develop long standing ones. This is particularly important because we do not have offices or staff in the region. This ensures the projects we support are developed by local people shaping their own future. We continue to work with longstanding partners in South Africa.

We also work with several organisations in the UK including ACTSA, ACTSA Scotland, ACTSA Richmond, UNISON and UCU.

Developing funding streams

Community H.E.A.R.T. continued during this period to look at ways to develop funding streams. These can be covered broadly under five headings

- Regular donations
- One-off donations
- Grants
- Corporate
- Use of social enterprise sites

Achievements and Performance

Book and 10 Pence

The Book and 10 Pence ended at the end of June with that last container of 50,000 books taking the total we have sent for South African schools to 3 million and fifty thousand books.

Over the last 25 years many people and organisations have been involved in the campaign. There are few individuals I would like to mention. The late Denis Goldberg came up with the project after talking to one of the education ministers in the first democratic South African government who said she wanted to “inculcate a love of reading in young South African students” but said there were not the resources to provide a school library in every school as there was so much to do to overcome the legacy of apartheid. This was one of the first projects and Denis pulled in many volunteers to get the first container out to South Africa. Nat and Elsa Perez were heavily involved the campaign from the beginning. We would like to also thank Brian Stangoe and Alan Anderson (a retired FBU officer) for continuing to support the campaign till the end

The campaign would also not have been possible without all those who have donated books and 10 ps. Many tens of thousands of individuals have donated books and the number of organisations that have shown unstinting support. Local ACTSA organisations were collecting books for the campaign for many years and gave tens of thousands of books, also the schools that made regular contributions to the campaign. Many Local Authorities had supported the campaign. ACTSA Scotland, in past years, organised the packing, sorting and funding of the books collected in Scotland.

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Amba Forwarding, our shipping agent in the UK, has been invaluable to the campaign. There have been problems with changes in the South African Department of Trade and Industry. The help and support of Kris Shah and Kirti Patel and the team of Amba Forwarding has ensured the shipping aspect of the campaign goes smoothly.

Others have also given freely of their time and energy including many of the UNISON North West staff and activists who have helped with deliveries of books, driving vans and loading containers.

As said earlier in the report the support of volunteers from the Manchester Fire Service and North West FBU have been invaluable for the Book and 10 Pence campaign.

Many people have given of their time and energy to support Community H.E.A.R.T. not least the teachers, parents, staff and members in schools, the churches, young peoples' organisations, and others who have collected books. Our thanks go to all those who have helped the campaign send over 3 million children's books to South Africa to set up school libraries.

Large Grants

There were no large grants.

Small grants

Our account in South Africa has continued to allow us to reduce bank international transfer fees and get the best rate of exchange. Small transfers incur relatively large fees and very poor exchange rates. We can now transfer a combined amount of grants therefore benefiting the projects we support. We also are able to take advantage of the fact that interest rates are paid on balances in South African banks.

Abadala - Ikamva Labantu

We have continued our work with Abadala. The Friends of Abadala are a group of supporters that make donations to Community H.E.A.R.T. specifically for the Seniors' Programme of Ikamva Labantu. Their donations support Seniors' Clubs in Cape Town townships. The Seniors Clubs provide a number of activities and services. The clubs provide nutritious meals for the seniors in the last year they provided 330,000 of the meals to 761 seniors. They also provide health checks which includes eye and hearing tests to identify any problems and resolve them, added to this they provide advice on what benefits they are entitled to and their rights. As there are many seniors who are unable to attend the clubs due to infirmity or mobility problems, the Seniors Programme also extended their services with the Umelwane Project which provides trained "neighbourhood friends" that carry out home visits to provide support. In this year they identified 354 frail seniors needing support from the Umelwanes. The income generation project which allows the seniors to earn income to supplement their pensions through craftwork.

During the South African lockdown Ikamva Labantu provided food for Seniors to replace the food they received at the Seniors Clubs. They also provided reading of mother-tongue books on-line for the pre-school children.

We are kept informed of the work through comprehensive annual and financial reports from Ikamva Labantu. A payment will be made in November 2020 of £9,000 to Ikamva Labantu with £4,383 for the Seniors, £1,710 for mother-tongue books and £2,907 for Project Dignity to supply sanitary products to girls at high schools.

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Ububele

Ububele is a psychotherapy resource and training centre based close to Alexandra Township, just outside Johannesburg. Community H.E.A.R.T. was involved in supporting this organisation when it was first set up by Tony and Hillary Hamburger. Alexandra is a large township which has a great deal of unemployment and poverty. Added to this the HIV/AIDS pandemic is a source of concern for many of the inhabitants with many affected directly or indirectly. The organisation provides a much-needed service in the community.

The importance of this organisation is not only its work with the communities and families in Alexandra but also as a centre of good practice in the area of psychotherapy. The need for mental health facilities is extremely important but is often an area which is forgotten about, as hunger and poverty are more visible.

Ububele is made up of several areas of work:

- a Psychotherapeutic Nursery
- a Training Faculty
- a Group Counselling Training division
- an Early Childhood & Families Training Division

● **The Psychotherapeutic Nursery**

The nursery currently caters for 50 children. As well as catering for the children it also offers training to preschool teachers and provides a resource for post-graduate interns and professionals.

● **Ububele-Persona Dolls Project**

This helps children to talk about their experiences and express necessary feelings. The project trains counsellors and teachers to effectively use the Dolls. Ububele employs women from the local community to manufacture the Dolls in-house, thus also providing much needed employment in the local area.

● **The Ububele- Umdlezane Parent Infant Project**

This project concerns assisting vital mother and infant emotional attachment when this becomes "at risk". The project provides support to hospitals and clinics to help them provide better and necessary counselling services to mothers and fathers with infants.

● **Preschool Counsellors Project**

This offers a one-year training course for lay counsellors who will initially service 45 schools in the community and will provide psychological assistance and a referral service to over 10,000 children. This is a very important project as it trains local women as lay counsellors who can talk to the children in their mother tongue as well as providing employment in the local community.

They also take in graduate psychologists each year to give them on the spot training in the profession they are about to embark on. This is important to ensure the newly graduated students will be supervised and advised in their first experiences of working with those they are hoping to help.

We are kept informed of the work through comprehensive annual and financial reports from Ububele. A total of £2,479 will be paid to Ububele in November 2020.

Kronendal Music Academy

Kronendal Music Academy works in the communities in the area around Hout Bay providing music education in as many styles and forms as possible to the disadvantaged communities while initiating racial and social interaction and integration in the 3 distinct communities of Imzamu Lethu (an informal settlement), Hangberg fishing village and the affluent valley residents.

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

One of the issues especially in the Western Cape is the diversity of the population but with very little integration of the communities leading to tensions locally. KMA as an organisation, working through music, is helping to change this. Since it was set up in 2007, KMA, has grown beyond all expectations inspiring many young people. In an area where there is very little for young people to do and aspirations are low KMA is a welcome project changing the lives of many and helping with the integration and interaction of the local communities.

As well as providing music lessons, the organisation also has a musical instrument repair workshop to keep the costs of keeping instruments in good working order and to repair some of the donated instruments. This also provides employment for local people.

As the organisation has grown and as more children from the disadvantaged communities are getting involved in the activities there has been a need to provide meals for many of the students. Recognising the needs of the young people they have also taken donations of books to provide a small library and provide a place for the students to complete school homework and study.

The organisation will be able to use the House of Hope when the facility is opened.

A total of £508 will be paid to KMA in November 2020.

Denis Goldberg Foundation – House of Hope

The Denis Goldberg Foundation - House of Hope is one of the developments from the foundation to bring young people in the diverse communities of Hout Bay together through arts and cultural education to create a cohesive, non-racial, non-prejudiced communities within the area. Central to this would be the construction of the House of Hope cultural centre. In the meantime, community groups are being worked with by the House of Hope and bringing young people together covering everything from music and drama to sport.

The House of Hope is a project that will bring young people of all the communities together and break the divisions deliberately constructed under apartheid. This is a major initiative which will have an impact on the legacy of apartheid and heal the divisions it created.

Work has already started building the centre and they have also been given a 99 year lease.

In May 2019 we were able to transfer £38,550 to the House of Hope.

Developing Current Relationships and New Relationships

We have continued to develop current and where possible new relationships with organisations in South Africa. We approached Ikamva Labantu about supplying some mother-tongue books for their model pre-school.

Website

In September 2019 we were offered help with our website which is now being undertaken. Giselle Leeb who has supported us in the past has offered to continue to give us technical support when necessary. We would like to thank her for work she has done for us over many years.

Developing funding streams

Regular donations

There were 123 regular donors during this financial year including 10 trade union branches. In this financial year £20,169 was donated through regular donations compared to £21,282 in 2018/19. This includes £2,800 from Interact for Change which wound up any formal fund raising some years ago so the annual amount from this area is likely to slowly fall in future years.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

Income from other sources

The total raised from sources other than regular donations was £18,650. This amount is made up of £1,600 raised at UNISON conference, £1,111 from our appeal, £9,512 from other fundraising activities, £5,106 in gift aid (this includes gift aid claimed on our behalf through the Charities Aid Foundation and Everyclick.com) and other one-off donations.

Grants

There were no grants received this year.

Corporate

There were no corporate donations in this financial year.

Fundraising Charity Dinner

During this financial year it was also decided that we should hold a fundraising dinner in the latter part of 2020 to celebrate our 25th anniversary but it was put on hold due to Covid-19. As we are closing the organisation it will not now take place.

Grant Making policy

The Director was authorised to make grants within the aims and objectives of the organisation in consultation with the chair and members of the Board of Directors. For any grants made we ask that financial and annual reports are made available to us. We do not make grants to individuals.

Financial Review

Income and Expenditure

The work of Community H.E.A.R.T. continued. The overall income of the organisation fell from £92,502 to £39,081. Regular donations from individuals and trade unions fell slightly from £21,282 to £20,169.

Trade Unions and Payroll Giving

We have received donations in different of forms from trade unions. We receive regular donations from a number of trade union branches and regions. These regular donations are very important to ensure the projects supported and Community H.E.A.R.T. can plan for the future. Thanks to all those trade union branches, regions and members who have made these regular contributions for several years and to those that have now signed up to regular donations.

The consortium, Interact for Change, involving three other charities UNISON Welfare, Terence Higgins Trust and Shelter in a payroll giving scheme, this financial year the funding raised through this was £2,800.

Individual Donations

We have many individuals who give regular donations some of whom have done so over many of years. These individual regular donations and one-off individual donations brought in funding of £33,494 (including donations made on-line) into the organisation.

Direct Mail

Community H.E.A.R.T. carried out 1 direct mailing in this financial year raising £1,111 (this includes funds raised from Christmas cards). A newsletter is produced for each mailing to keep our supporters informed about the projects supported and any other developments.

Large Donations

There was 1 large donation of £6,491.

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COUNCIL MEMBERS REPORT for the YEAR ended 30th APRIL 2020

Expenditure

Total expenditure in this financial year was £40,381 of which £10,243 were grants to organisation in South Africa. Due to the difficult financial situation we have endeavoured to reduce our overheads where possible. The decision to end the Book and 10 Pence allowed us to close the storage site at the end of June after the last container of books was sent. A smaller unit was taken to ensure we could store our documents. The saving for a full financial year.

We also save on accommodation for Board meetings as the trade union UNISON give us meeting rooms at no charge.

Volunteers

It is important at this point to highlight the work of volunteers as this work would be an expense to the organisation without their work. This is especially true of transportation, packing, sorting, storing and loading of books. Many people have been involved in this over the years but special mention has to be made of, ACTSA Scotland, the FBU, Alan Anderson, Bob Bruce, Joy Hart, Peter Latham and Nat and Elsa Perez. It is difficult to calculate this contribution, in many cases transportation costs are covered by the volunteers, but it is a substantial saving to the organisation.

Reserves Policy

Our policy was to seek to have sufficient funds in hand to be able to function for 6 months, and this was a revision from 3 months in line with many organisations in the sector.

Plans for the Future

As the Board decided to close the organisation on the 16th October 2020 there are no plans for the future apart from what is required to close the charity.

The Council confirms these financial statements comply with current statutory requirements, the Charity's constitution and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1st January 2015 – (Charities SORP (FRS 102)) and that they have complied with the duty of the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including the guidance on public benefit.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the board on 22nd December and signed on its behalf by



Ms M Dunn
Director

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

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Independent Examiner's report to the trustees of Community Health Education and Reconstruction Training

I report on the accounts for the year ended 30th April 2020, which are set out on pages 12 to 19.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

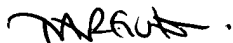
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners' report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T. A. R. Elston BA FCA
Percy Westhead & Company
Chartered Accountants
Greg's Buildings
1 Booth Street
Manchester
M2 4AD

Date: 5.1.2021

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

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STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)
for the YEAR ended 30th APRIL 2020

| | <u>Notes</u> | <u>2020</u> <u>Restricted</u> <u>Funds</u> <u>£</u> | <u>2020</u> <u>Unrestricted</u> <u>Funds</u> <u>£</u> | <u>2020</u> <u>Total</u> <u>Funds</u> <u>£</u> | <u>2019</u> <u>Total</u> <u>Funds</u> <u>£</u> |
|---|--------------|--|--|---|---|
| INCOME FROM | | | | | |
| Donations, legacies and similar incoming resources | | 4,898 | 33,756 | 38,654 | 92,235 |
| Income from charitable activities | | | | | |
| Book and 10 pence appeal | | 102 | - | 102 | - |
| Investment income | | | | | |
| Interest on bank deposits | | - | 325 | 325 | 267 |
| TOTAL INCOME | | <u>5,000</u> | <u>34,081</u> | <u>39,081</u> | <u>92,502</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | | | | | |
| Fundraising and publicity | | - | 8,697 | 8,697 | 8,717 |
| Charitable activities | | | | | |
| Grants payable | 3 | 10,243 | - | 10,243 | 38,550 |
| Book and 10 pence appeal | | 16,802 | - | 16,802 | 21,608 |
| Other projects | | - | 4,639 | 4,639 | 5,407 |
| TOTAL EXPENDITURE | 4 | <u>27,045</u> | <u>13,336</u> | <u>40,381</u> | <u>74,282</u> |
| Net income/(expenditure) before transfers | 5 | (22,045) | 20,745 | (1,300) | 18,220 |
| Transfers between funds | 11 | 16,700 | (16,700) | - | - |
| Other recognised gains and losses | | | | | |
| Unrealised gains/(losses) on exchange | | - | 79 | 79 | (417) |
| Net movement in funds | | <u>(5,345)</u> | <u>4,124</u> | <u>(1,221)</u> | <u>17,803</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward as at 1 st May 2019 | | <u>15,321</u> | <u>16,567</u> | <u>31,888</u> | <u>14,085</u> |
| Total funds carried forward as at 30th April 2020 | | <u>9,976</u> | <u>20,691</u> | <u>30,667</u> | <u>31,888</u> |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 11 to the financial statements.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

(Registered number 3016170)

BALANCE SHEET

As at 30th APRIL 2020

| | <u>Notes</u> | <u>£</u> | <u>2020</u> <u>£</u> | <u>2019</u> <u>£</u> |
|--|--------------|---------------|-------------------------|-------------------------|
| Tangible fixed assets | 7 | | 41 | 50 |
| Current assets | | | | |
| Debtors | 8 | 547 | | 512 |
| Cash at bank and in hand | | <u>32,224</u> | | <u>71,969</u> |
| | | 32,771 | | 72,481 |
| Creditors amounts falling due within one year | 9 | <u>2,145</u> | | <u>40,643</u> |
| Net current assets | | | <u>30,626</u> | <u>31,838</u> |
| Net assets | 10 | | <u>30,667</u> | <u>31,888</u> |
| Funds of the Charity | | | | |
| Restricted funds | | | 9,976 | 15,321 |
| Unrestricted funds: | | | | |
| General funds | | | <u>20,691</u> | <u>16,567</u> |
| Total funds | 11 | | <u>30,667</u> | <u>31,888</u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th April 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th April 2020 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the board on 22.11.2020 and signed on its behalf by

Ms M Dunn
Director

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the YEAR ended 30th APRIL 2020

1. Accounting policies

- (a) The financial statements have been prepared under the historical cost convention and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1st January 2015 – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.
- (b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Intangible income is recognised as an incoming resource where the provider of the service has incurred a financial cost. Volunteer time is not included in the financial statements.
- (c) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable, unless they relate to a specific future period, in which case they are deferred.
- (d) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.
- (e) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity.
- (f) Staff costs are allocated to activities on the basis of staff time spent on those activities.
- (g) The costs of generating funds relate to the costs incurred by the charitable company in raising funds for the charitable work.
- (h) Expenditure is recognised in the period in which it is incurred and is allocated to the particular activity where the cost relates directly to that activity. Expenditure includes attributable VAT which cannot be recovered.

Support and governance costs include the management of the charitable company's assets, organisational management and compliance with constitutional and statutory requirements. These are allocated to particular activities on the basis of staff time and trustee meeting time spent on those activities.

- (i) Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its expected useful life. The depreciation rates in use are as follows:-

| | |
|--------------------|----------------------------|
| Office equipment | 15% reducing balance basis |
| Computer equipment | 25% reducing balance basis |

Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

- (j) Grants payable are made in accordance with the stated objectives of the charitable company.
- (k) Monetary assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arising at the net incoming resources for the year.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2020

2. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

| 3. Grants payable to institutions | <u>2020</u> | <u>2019</u> |
|---|---------------|---------------|
| | £ | £ |
| Abadala – Ikamva Labantu | 6,146 | - |
| Ububele | 4,097 | - |
| Denis Goldberg Foundation – House of Hope | - | 38,550 |
| | <u>10,243</u> | <u>38,550</u> |

Further information regarding the nature of the grants made can be found within the council members' report on pages 2-10.

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
for the YEAR ended 30th APRIL 2020

4. Total resources expended

| | <u>Fundraising and Publicity</u> | <u>Grants Payable</u> | <u>Book & 10 pence Appeal</u> | <u>Other Projects</u> | <u>2020 Total</u> | <u>2019 Total</u> |
|---|--------------------------------------|---------------------------|---|---------------------------|-----------------------|-----------------------|
| | £ | £ | £ | £ | £ | £ |
| Grants payable | - | 10,243 | - | - | 10,243 | 38,550 |
| Travelling expenses | 235 | - | - | - | 235 | 965 |
| Events | 3,318 | - | - | - | 3,318 | .15 |
| Fundraising | - | - | - | - | - | 1,481 |
| Printing, postage and stationery | 505 | - | - | - | 505 | 849 |
| Premises | - | - | 959 | - | 959 | 5,388 |
| Shipping, storage and packing | - | - | 1,926 | - | 1,926 | - |
| Support and governance costs (see note below) | 4,639 | - | 13,917 | 4,639 | 23,195 | 27,034 |
| Total resources expended | <u>8,697</u> | <u>10,243</u> | <u>16,802</u> | <u>4,639</u> | <u>40,381</u> | <u>74,282</u> |

Support and governance costs

These costs have been apportioned based on an estimate of staff time and trustee meeting time spent on each activity.

| | | | | | | |
|------------------------------------|--------------|----------|---------------|--------------|---------------|---------------|
| Staff costs | 3,727 | - | 11,182 | 3,727 | 18,636 | 22,607 |
| Travelling expenses | 44 | - | 133 | 44 | 221 | 1,246 |
| Printing, postage and stationery | 26 | - | 77 | 26 | 129 | 505 |
| Telephone, E-mail and fax | 44 | - | 134 | 44 | 222 | 216 |
| Computer costs | 28 | - | 83 | 28 | 139 | - |
| Accountancy | 396 | - | 1,188 | 396 | 1,980 | 1,860 |
| Bank charges | 17 | - | 51 | 17 | 85 | 72 |
| Sundry expenses | 65 | - | 196 | 65 | 326 | 13 |
| Insurance | 101 | - | 302 | 101 | 504 | 504 |
| Premises | 189 | - | 566 | 189 | 944 | - |
| Depreciation | 2 | - | 5 | 2 | 9 | 11 |
| Total support and governance costs | <u>4,639</u> | <u>-</u> | <u>13,917</u> | <u>4,639</u> | <u>23,195</u> | <u>27,034</u> |

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the YEAR ended 30th APRIL 2020

5. Net incoming/(outgoing) resources for the year

| | <u>2020</u> | <u>2019</u> |
|-------------------------------------|--------------|--------------|
| | £ | £ |
| This is stated after charging: | | |
| Council members' expenses | - | - |
| Depreciation | 9 | 11 |
| Independent examiner's remuneration | <u>1,980</u> | <u>1,860</u> |

6. Staff costs and numbers

Staff costs were as follows:-

| | <u>2020</u> | <u>2019</u> |
|-----------------------|---------------|---------------|
| | £ | £ |
| Salaries and wages | 18,636 | 22,607 |
| Social security costs | - | - |
| | <u>18,636</u> | <u>22,607</u> |

No employee earned more than £60,000 during the year (2019 – none).

No remuneration was paid to council members during the year (2019 – none).

The average monthly head count was 1 (2019: 2). The average monthly number of employees (full-time equivalent) during the year was as follows: -

| | <u>2020</u> | <u>2019</u> |
|----------------------------------|-------------|-------------|
| | No. | No. |
| Other Projects | 0.20 | 0.25 |
| Book & 10p Appeal | 0.60 | 0.75 |
| Governance costs and fundraising | <u>0.20</u> | <u>0.25</u> |
| | <u>1.00</u> | <u>1.25</u> |

Staff costs are allocated to activities on the basis of staff time spent on those activities as follows:-

| | <u>2020</u> | <u>2019</u> |
|-------------------------|-------------|-------------|
| Book & 10p Appeal | 60% | 60% |
| Other Projects | 20% | 20% |
| Fundraising & Publicity | 20% | 20% |

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the YEAR ended 30th APRIL 2020

7. Tangible fixed assets

| | <u>Computer Equipment</u> £ | <u>Office Equipment</u> £ | <u>Total</u> £ |
|--|------------------------------------|----------------------------------|-------------------|
| COST | | | |
| At 1 st May 2019 and at 30 th April 2020 | <u>5,004</u> | <u>1,626</u> | <u>6,630</u> |
| DEPRECIATION | | | |
| At 1 st May 2019 | 4,990 | 1,590 | 6,580 |
| Charge for the year | <u>4</u> | <u>5</u> | <u>9</u> |
| At 30 th April 2020 | <u>4,994</u> | <u>1,595</u> | <u>6,589</u> |
| NET BOOK VALUE | | | |
| At 30 th April 2020 | <u>10</u> | <u>31</u> | <u>41</u> |
| At 30 th April 2019 | <u>14</u> | <u>36</u> | <u>50</u> |

All tangible fixed assets are used for direct charitable purposes.

8. Debtors

| | <u>2020</u> £ | <u>2019</u> £ |
|------------------------|------------------|------------------|
| Income Tax reclaimable | <u>547</u> | <u>512</u> |
| | <u>547</u> | <u>512</u> |

9. Creditors: amounts falling due within one year

| | <u>2020</u> £ | <u>2019</u> £ |
|------------------|------------------|------------------|
| Sundry creditors | 165 | 173 |
| Accruals | <u>1,980</u> | <u>40,470</u> |
| | <u>2,145</u> | <u>40,463</u> |

10. Analysis of net assets between funds

| | <u>2020</u> <u>Restricted</u> <u>Funds</u> £ | <u>2020</u> <u>General</u> <u>Fund</u> £ | <u>2020</u> <u>Total</u> <u>Funds</u> £ |
|---|---|---|--|
| Tangible fixed assets | - | 41 | 41 |
| Current assets | 9,976 | 22,795 | 32,771 |
| Current liabilities | <u>-</u> | <u>(2,145)</u> | <u>(2,145)</u> |
| Net assets at 30th April 2020 | <u>9,976</u> | <u>20,691</u> | <u>30,667</u> |

COMMUNITY HEALTH EDUCATION AND RECONSTRUCTION TRAINING

(A Company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS for the YEAR ended 30th APRIL 2020

11. Movements in funds

| | <u>At</u> <u>1st May</u> <u>2019</u> £ | <u>Incoming</u> <u>resources</u> £ | <u>Resources</u> <u>expended</u> £ | <u>Transfers</u> <u>between</u> <u>funds</u> £ | <u>At</u> <u>30th April</u> <u>2020</u> £ |
|-------------------------------|--|--|--|---|---|
| Restricted funds | | | | | |
| Abadala (Ikamva Labantu) | 6,178 | 3,066 | (6,146) | - | 3,098 |
| Book & 10 pence appeal | - | 102 | (16,802) | 16,700 | - |
| Ububele | 4,228 | 1,652 | (4,097) | - | 1,783 |
| Project Dignity | 2,907 | - | - | - | 2,907 |
| Goldberg Music Fund | 328 | 120 | - | - | 448 |
| Mother-tongue books | 1,620 | 60 | - | - | 1,680 |
| Science Bus | 60 | - | - | - | 60 |
| Total restricted funds | <u>15,321</u> | <u>5,000</u> | <u>(27,045)</u> | <u>16,700</u> | <u>9,976</u> |
| Unrestricted funds | | | | | |
| Soweto Schools | 20 | - | - | - | 20 |
| General fund | <u>16,547</u> | <u>34,081</u> | <u>(13,257)</u> | <u>(16,700)</u> | <u>20,671</u> |
| Total funds | <u>31,888</u> | <u>39,081</u> | <u>(40,302)</u> | <u>-</u> | <u>30,667</u> |

Purposes of funds:

Funds are used for the purposes specified by the funders, as highlighted in the council members' report on pages 2 – 10.

All restricted funds in deficit at the year-end have been subsidised through the general fund.