AR01

Annual Return



A fee is payable with this form Please see 'How to pay' on the last page

You may use this form to confirm

that the company information is

correct as at the date of this return

You must file an Annual Return at

What this form is for

least once every year

You can use the WebFiling service to file this form online. Please go to www companieshouse gov uk

X What this form is NOT for

You cannot use this form to give notice of changes to the compa officers, registered office addre company type or information relating to the company records



16/02/2010 COMPANIES HOUSE

Part 1	Company details
	The section must be complete

ted by all companies

6 4 6 7 2010

→ Filling in this form Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by 1

		• •
A1	Company details	
Company number	03007334	• Company name change If your company has recently
Company name in full	IMPALA SOFTWARE LIMITED	changed its name, please provide the company name as at the date of this return
A2	Return date	<u> </u>
	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below	O Date of this return Your company's return date

eturn 's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose

		an earlier return date but it must not be a later date
A3	Principal business activity	
	Please show the trade classification code number(s) for the principal activity or activities •	Principal business activity You must provide a trade classification code (SIC code) or a
Classification code 1	7220	description of your company's main business in this section
Classification code 2		A full list of the trade classification
Classification code 3		codes are available on our website www.companieshouse.gov.uk
Classification code 4		www.companieshouse gov uk
	If you cannot determine a code, please give a brief description of your business activity below	
Principal activity description		

Date of this return @

A4	Company type •	·
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked) Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital	or Company type If you are unsure of your company type, please check your latest certificate of incorporation or our website www.companieshouse.gov.uk
A5	Registered office address ®	
Building name/number	40 UNIT 30	Change of registered office This must agree with the address
Street	DREAD HOUGHT TRADING ESTATE MAGDALEN LANE	that is held on the Companies House record at the date of this return
Post town	BRIDPORT	If the registered office address has changed, you should complete form
County/Region	DORSET	AD01 and submit it together with this annual return
Postcode	DT6 5BU	
	Single alternative inspection location (SAIL) of the company records (if applicable)	,
Building name/number		⊕ SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town		If the address has changed, you should complete form ADO2 and submit it together with this annual
County/Region		return
Postcode		
A7	Location of company records O	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6 Register of members	O Location of company records If the company records are held at the registered office address, do not tick any of the boxes in this section
	Register of directors Directors' service contracts Directors' indemnities Register of secretaries	Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company Register of debenture holders Report to members of outcome of investigation by public company into interests in its shares Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return

CHFP000 10/09 Version 2 0

This section should include details of the company at the date to which this annual return is made up • For a secretary who is an individual, go to Section B1 • For a corporate secretary, go to Section D1 • For a corporate secretary, go to Section D1 • For a corporate director, go to Section D1 • For a corporate secretary, go to Section D1 • For a corporate secretary, go to Section D1 • For a corporate secretary, complete Section D1 Flease use this section to list all the secretaries of the company for a corporate secretary, complete Section C1-C4 Fittle* MRS Full forename(s) NICOLIA JANE Sunname MORQIS Former name(s) Former name(s) Secretary appointments You may not use this vote to be a submitted to the please complete form AP03 and submit together with this annual return Corporate details Flease use Section C1-C4 to enter corporate secretary details Secretary details Secretary details Secretary details Secretary details Flease use Section C1-C4 to enter corporate secretary details Secretary details Secretary details Secretary details Flease use Section C1-C4 to enter corporate secretary details Secretary deta			
Annual return is made up For a secretary who is an individual, go to Section B1 For a corporate secretary, go to Section C1 For a corporate director, go to Section D1 For a corporate director, go to Section D1 For a corporate director, go to Section D1 For a corporate secretary. Secretary's details Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 Programme MRS Surname MORQIS Full forename(s) WORQIS Former name(s) Surname MORQIS Secretary details All details must agree with those previously notified to Companies from the list annual return and have not notified us, please complete form CH03 Please provide any previous names which have been used for business purpose thurning the prod of this return Manual return and have not notified us, please complete form CH03 Secretary's service address Secretary's service address Secretary details All details Secretary appointments Secretary details All details Secretary details All details	Part 2	Officers of the company	
# For a secretary who is an individual, go to Section B1 # For a corporate secretary, go to Section C1 # For a corporate director, go to Section D1 # For a corporate director, go to Section D1 # For a corporate director, go to Section D1 # For a corporate director, go to Section D1 # For a corporate director, go to Section D1 # For a corporate secretary. Complete Section C1-C4 # Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 # Please use this form to appear to secretary fod this, please complete form AP03 and submit it opener with this annual return # MRB # MRB # MORQIS # Corporate details # Please use Section C1-C4 to enter corporate secretary details # Please use Section C1-C4 to enter			Please use a continuation page
Secretary Secretary's details		 → For a corporate secretary, go to Section C1 → For a director who is an individual, go to Section D1 	
Secretary's details Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 Title' MRS Full forename(s) NICOLIN JANE Corporate details Please use Section C1-C4 on appoint a secretary To do this, please complete form AP03 and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate secretary details All details must agree with those previously notified to Companies House If you have made changes number of the return Marined With Please provide any previously notified use, please complete form CH03 Pormer name(s) Please use Section C1-C4 to enter corporate secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes number of the return Marined women do not need to give former names unless purposes during the period of this return Marined women do not need to give former names unless previously used for business purposes during the period of the return Marined women do not need to give former names unless previously used for business purposes during the period of the return Marined With Please to the previously notified Companies Note that the service address at the Company's Registered Office' in the address The sufficient April 20 of the please company and the public record The pleas	Secretary	i tot a corporate director, go to section 2.	
Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 MRS Full forename(s) NICOLA JANE Former name(s) Former name(s) Former name(s) Former name(s) Secretary appointments You may not use this form to appoint a secretary to do this, please complete form AP03 and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate secretary details Secretary details Secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form C403 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes Building name/number Street WADDON COTTAGE LAMINATT Post town SHEPTON MALLETT County/Region SMERSET Postcode B A 4 6 N G Secretary appointments You may not use this form to appoint a secretary to do this, please complete found submit a loud in section (1-C4 to enter corporate secretary details Secretary details Secretary details Secretary details All details must agree with those previously notified to companies from C103 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes Building name/number Street WADDON COTTAGE LAMINATITY Post town SHEPTON MALLETT Company's Registered Office' in the address This information will appear on the public record		Secretary's details •	
Full forename(s) Surname MORQIS Former name(s) MORQIS Former name(s) MORQIS Former name(s) MORQIS Former name(s) Secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CHO3 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Marned women do not need to give former names unless previously used for business purposes B2 Secretary's service address Building name/number Street WADDON COTTAGE LIMMIATT Post town SHEPTON MALLETT County/Region SOMERSET Postcode B A H G NG Simmin APO3 and submit it together with this annual return and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate secretary details Secretary det		Please use this section to list all the secretaries of the company	You may not use this form to
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Former name(s) Please use Section C1-C4 to enter corporate secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form C403 Promer name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes Building name/number Street WADDON COTTAGE LAMTATT Post town SHEPTON MALLETT County/Region SOMERSET Postcode B A H G N G Corporate details All details must agree with those previously notified to Companies during the period of this return Married women do not need to give former names unless previously used for business purposes Secretary's service address of this return Married women do not need to give former names unless previously used for business purposes Secretary's service address of this return Married women do not need to give former names unless previously used for business purposes Secretary's service address of this return Married women do not need to give former names unless previously used for business purposes Secretary's service address of this return Married women do not need to give former names unless previously used for business purposes Secretary's service address of this return Married women do not need to give former names unless previously used for business purposes Secretary team of the company's Registered Office, please state 'The Company's Registered Office' in the address. This information will appear on the public record	Full forename(s)		return
Former name(s) Corporate secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03 Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes Building name/number Street	Surname		
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Building name/number Street WADDON COTTAGE LAMTATT Post town SHEPTON MALLETT County/Region BAH GNG BAH GNG Service address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address This information will appear on the public record			Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business.
Street WADDON COTTAGE LAMTATT Post town SHEPTON MALLETT County/Region BAH BAH BAG BAH BAG If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address This information will appear on the public record	B2	Secretary's service address €	
Street WADDON COTTAGE LAMTATT Post town SHEPTON MALLETT County/Region SOMERSET Postcode WADDON COTTAGE Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address This information will appear on the public record	Building name/number		
Post town SHEP TON MALLETT County/Region SomeRSET Postcode BAH BAG County/Region BAH BAG County/Region County/Region This information will appear on the public record	Street		Companies House that the service address is at 'The Company's
County/Region SomeRSET Postcode BAH 6NG This information will appear on the public record	Post town		 Company's Registered Office' in the address
Postcode BAH 6NG	County/Region		
	Postcode	·	public record
	Country		

Director

D1	Director's details •	· · ·
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	ma	complete form AP01 and submit it together with this annual return
Full forename(s)	ANTHONY NICHOLAS	Corporate details
Surname	MORRIS	Please use Section E1-E4 to enter corporate director details
Former name(s) 2		Director details All details must agree with those previously notified to Companies
Country/State of residence	ENGLAND	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	04 07 1965	Former name(s)Please provide any previous names
Business occupation (if any)	COMPUTER PROGRAMMER	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address 6	
Building name/number		Service address If you have previously notified
Street	WADDON COTTAGE	Companies House that the service address is at 'The Company's
	LAMMATT	Registered Office', please state 'The Company's Registered Office' in the
Post town	SHEPTON MALLETT	address
County/Region	SOMERSET	This information will appear on the public record
Postcode	BAH 6NG	
Country	ENGLAND	

Director

D1	Director's details •	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Our cannot use this form to appoint a director To do this, please
Title*	mes	complete form AP01 and submit it together with this annual return
Full forename(s)	NICOLA JANE	Corporate details Please use Section E1-E4 to enter
Surname	MORRIS	corporate director details
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	ENGLAND	since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	\$ A 6 5 1 4 7 3	Please provide any previous names
Business occupation (if any)	SECRETARY	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address [©]	
Building name/number		Service address If you have previously notified -
Street	WADDON COTTAGE	Companies House that the service address is at 'The Company's
	LAMYATT	Registered Office', please state 'The Company's Registered Office' in the
Post town	SHEPTON MALLETT	address
County/Region	SOMERSET	This information will appear on the public record
Postcode	BAH GNG	
Country	ENGLAND	

Part 3	Statement	of capital o				
	→ Yes Con	Does your company have share capital? → Yes Complete the sections below and the following Part 4 → No Go to Part 5 (Signature).				ould reflect the company's status at the made up date of nual return
F1	Share capital in	pound sterling (E)	-		
Please complete the ta If all your issued capita			d in pound sterling and then go to Section F4			
Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🛛	Aggregate nominal value O
ORDINAR	7	\$1-00		10	0	£ 100-00
·· ·						£
						£
						£
			Totals	100	2	£ 100-00
F2	Share capital in	other currencies		_		
Please complete the ta Please complete a sepa			in other currencies			
Currency					·	
Class of shares (E.g. Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share 🔮	Number of shar	es 9	Aggregate nominal value •
			Totals			
Currency						
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🕄	Aggregate nominal value •
			Totals	5		
F3	Totals					
	Please give the total number of shares and total aggregate nominal value of issued share capital Total aggregate nominal value of Please list total aggregate value.				ist total aggregate values in	
Total number of shares	different currencies separately example £100 + €100 + \$10					
Total aggregate nominal value 😉	£100-0	0				
 Including both the noming share premium Total number of issued s 		Number of shares issue nominal value of each	share Ple	ntinuation Pag ase use a Stater ge if necessary		ital continuation

AR01	
Annual	Return

F4	Statement of capital (Voting rights)				
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2				
Class of share	\$1-00 ORDINARY				
Voting rights	THESE ORDINARY SHARES	CONTAIN			
Class of share					
Voting rights					
	a a				
Class of share					
Voting rights					
Class of share					
Voting rights					

→ Yes Complete the sections below → No Go to Part 5 (Signature) Traded public companies Please tick the box if your company was a traded public company at any time during the period of this return Traded public company was a traded public company at any time during the period of this return details at the made up date of the annual return details at the made up date of the annual return details at the made up date of the annual return	Part 4	Shareholders	
Please tick the box if your company was a traded public company at any time during the period of this return Please tick the period of this return Private and present shareholders Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns Please tick the appropriate box below		→ Yes Complete the sections below	• This should reflect the shareholder details at the made up date of this annual return
List of past and present shareholders Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns Please tick the appropriate box below A full list of shareholders for a private or non-traded public company is enclosed Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed Please complete Section G4 A list of shareholder changes is enclosed For private or non-traded public companies, please complete Section G3 For traded public companies, please complete Section G4 There were no shareholder changes in this period Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper	G1	Traded public companies 0	
Private and non-traded public companies are required to provide a 'full list' if one was not included with either of the last two returns Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns Please tick the appropriate box below A full list of shareholders for a private or non-traded public company is enclosed Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed Please complete Section G4 A list of shareholder changes is enclosed For private or non-traded public companies, please complete Section G3 For traded public companies, please complete Section G4 There were no shareholder changes in this period Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper			A traded company means a compan any of whose shares are admitted to
one was not included with either of the last two returns Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns Please tick the appropriate box below A full list of shareholders for a private or non-traded public company is enclosed. Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete. Section G4 A list of shareholder changes is enclosed. → For private or non-traded public companies, please complete Section G3. → For traded public companies, please complete Section G4 There were no shareholder changes in this period. → Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper	G2	List of past and present shareholders	
at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns Please tick the appropriate box below A full list of shareholders for a private or non-traded public company is enclosed. Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete. Section G4 A list of shareholder changes is enclosed. → For private or non-traded public companies, please complete Section G3. → For traded public companies, please complete Section G4 There were no shareholder changes in this period. → Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details. The list of shareholders is enclosed on paper			
A full list of shareholders for a private or non-traded public company is enclosed. Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. Please complete. Section G4 A list of shareholder changes is enclosed. For private or non-traded public companies, please complete Section G3. For traded public companies, please complete Section G4. There were no shareholder changes in this period. Go to Part 5 (Signature). Please tick the appropriate box below to indicate the format of your shareholder details. The list of shareholders is enclosed on paper.		at least 5% of the issued shares of any share class if a list was not provided with	
enclosed Please complete Section G3, or A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed Please complete Section G4 A list of shareholder changes is enclosed → For private or non-traded public companies, please complete Section G3 → For traded public companies, please complete Section G4 There were no shareholder changes in this period → Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper		Please tick the appropriate box below	
share class for a traded public company is enclosed Please complete Section G4 A list of shareholder changes is enclosed For private or non-traded public companies, please complete Section G3 For traded public companies, please complete Section G4 There were no shareholder changes in this period Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper			
 → For private or non-traded public companies, please complete Section G3 → For traded public companies, please complete Section G4 ☐ There were no shareholder changes in this period → Go to Part 5 (Signature) Please tick the appropriate box below to indicate the format of your shareholder details ☐ The list of shareholders is enclosed on paper 		share class for a traded public company is enclosed. Please complete	
Please tick the appropriate box below to indicate the format of your shareholder details The list of shareholders is enclosed on paper		→ For private or non-traded public companies, please complete Section G3	
shareholder details The list of shareholders is enclosed on paper		_ = · · · · · · · · · · · · · · · · · ·	
			<u> </u>

G3

Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary

	page in necessary		
	Shares or stock currently held	Shares or stock transfer	ed (if appropriate)
Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
ORDINARY	51		1 1
ORDINARY	49		1 1
			1 1
			/ /
			i i
			1 1
			/ /
			1 1
			1 1
			1 1
		-	1 1
			1 1
			1 1
	ORDINARY	Class of share Class of share Number of shares or amount of stock ORDINARY 51	Shares or stock currently held Class of share Number of shares or amount of stock ORDINARY Shares or stock transfers Number of shares or amount of stock ORDINARY

Part 5 Signature This must be completed by all companies O Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please I am signing this form of behalf of the company delete 'director' and insert details of which organ of the SE the person Signature signing has membership X X Person authorised Under either section 270 or 274 of the Companies Act 2006 This form may be signed by Director •, Secretary, Person authorised •, Charity commission receiver and manager, CIC manager, Judicial factor

· ARO1 Annual Return

Pre

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

RICHARD BIBBY
COMPANY NAME BIBBY AND LEGGE LIMITED
Address UNIT 3D OREADNOUGHT
TRADING ESTATE
MAGDALEN LANE
POSI TOWN BRIDPORT
County/Region DORSET
Postcode DT6 5BU
ENGLAND
DX
01308 459662

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed your principal business activity
- ☐ You have not used this form to make changes to the registered office address
- You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- You have signed the form
- You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record

£ How to pay

A fee of £30 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales. The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk