

REGISTERED NUMBER: 03004894 (England and Wales)

ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2012

FOR

SALES & MAINTENANCE LIMITED

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FOR THE YEAR ENDED 31 DECEMBER 2012**

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SALES & MAINTENANCE LIMITED

COMPANY INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2012

DIRECTOR: Mrs S F Waterman

SECRETARY: D M Waterman

REGISTERED OFFICE: 6th Floor, Newbury House
890 - 900 Eastern Avenue
Newbury Park
Ilford
Essex
IG2 7HH

REGISTERED NUMBER: 03004894 (England and Wales)

SALES & MAINTENANCE LIMITED (REGISTERED NUMBER: 03004894)

**ABBREVIATED BALANCE SHEET
31 DECEMBER 2012**

	Notes	2012 £	£	2011 £	£
FIXED ASSETS					
Tangible assets	2		3,297		4,438
CURRENT ASSETS					
Debtors		157,408		125,475	
Cash in hand		<u>728</u>		<u>555</u>	
		158,136		126,030	
CREDITORS					
Amounts falling due within one year		<u>146,672</u>		<u>106,369</u>	
NET CURRENT ASSETS			<u>11,464</u>		<u>19,661</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>14,761</u>		<u>24,099</u>
CAPITAL AND RESERVES					
Called up share capital	3		1		1
Profit and loss account			<u>14,760</u>		<u>24,098</u>
SHAREHOLDERS' FUNDS			<u>14,761</u>		<u>24,099</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 31 October 2013 and were signed by:

Mrs S F Waterman - Director

The notes form part of these abbreviated accounts

**NOTES TO THE ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax, except in respect of service contracts where turnover is recognised when the company obtains the right to consideration.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on reducing balance and 25% on cost

2. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 January 2012	
and 31 December 2012	<u>24,137</u>
DEPRECIATION	
At 1 January 2012	19,699
Charge for year	<u>1,141</u>
At 31 December 2012	<u>20,840</u>
NET BOOK VALUE	
At 31 December 2012	<u>3,297</u>
At 31 December 2011	<u><u>4,438</u></u>

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2012	2011
			£	£
1	Ordinary	£1	<u><u>1</u></u>	<u><u>1</u></u>

4. ULTIMATE CONTROLLING PARTY

The controlling party is Mrs S F Waterman.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.