

BUSINESS LINK (KENT) LIMITED

Directors' report and financial statements

31 March 2001



Registered Number 3000723



BUSINESS LINK (KENT) LIMITED

Directors' report and financial statements

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BUSINESS LINK (KENT) LIMITED

Registered Office

26 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4AE

Professional Advisers

Bankers

National Westminster Bank Plc, 3 High Street, Maidstone, Kent ME14 1SA

Auditors

KPMG, PO Box 548, Maidstone, Kent, ME15 6GP

Solicitors

Moorhead James, 21 New Fetter Lane, London EC4A 1AW

BUSINESS LINK (KENT) LIMITED

Directors' report

The directors present their report and audited financial statements for the year ended 31 March 2001.

Principal activities

On 26 March 2001, as a consequence of the launch of the Learning and Skills Council and Small Business Service the business support function of the parent company was transferred to Business Link (Kent) Limited by way of a Business Transfer Agreement effective from that date. The company's principal source of funding is by way of a contract with the Small Business Service, supported by private and European Funding.

Dividend

The Memorandum of Association of the Company stipulates that all income and profits of the Company shall be applied solely towards the promotion of the objects of the Company. It does not permit the payment of dividends or any other distribution of reserves.

Directors

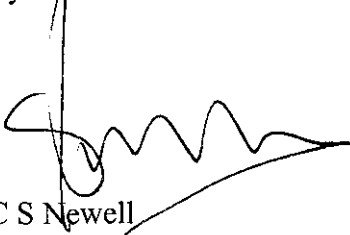
The directors who served during the year were as follows:

J Leigh Pemberton (Chairman)	Appointed 13 February 2001
C Smith (Chief Executive)	Appointed 20 February 2001
A Porter	Appointed 20 February 2001
B Bond	Appointed 20 February 2001
J Baker	Appointed 20 February 2001
J Faulkener	Appointed 20 February 2001
R Plunkett	Appointed 20 March 2001
C Bagnald	Appointed 20 March 2001
A Buddin	Appointed 20 March 2001
A Bryant	Appointed 20 March 2001
W Jones	Resigned 20 February 2001

Auditors

In accordance with Section 385 of the Companies Act 1985, a resolution to re-appoint KPMG will be proposed at the forthcoming Annual General Meeting on 25 September 2001.

By order of the Board



C S Newell
Secretary

Date: 23 July 2001

BUSINESS LINK (KENT) LIMITED

Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

BUSINESS LINK (KENT) LIMITED

REPORT OF THE AUDITORS, KPMG, TO THE MEMBERS OF BUSINESS LINK (KENT) LIMITED

We have audited the financial statements on pages 7 to 12.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the directors' report and, as described on page 5, the financial statements in accordance with applicable United Kingdom Law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2001 and of the result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG-

KPMG

Chartered Accountants

Registered Auditors

Maidstone

Date:

23 July 2001

BUSINESS LINK (KENT) LIMITED

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2001

	Note	Year ended 31 March 2001 £	Year ended 31 March 2000 £
Turnover	3	44,724	-
Business support services expenditure		-	-
		<hr/> 44,724	<hr/> -
Administrative expenses		(44,724)	-
		<hr/>	<hr/>
Profit on ordinary activities before taxation	4	-	-
Tax on profit on ordinary activities	7	-	-
		<hr/>	<hr/>
Retained profit for the period		-	-
Retained profit brought forward		<hr/> 33,895	<hr/> 33,895
Retained profit carried forward	13	<u>33,895</u>	<u>33,895</u>

The notes on pages 9 to 12 form part of these financial statements.

The Company had no recognised gains or losses during the year, other than the profit for the year, all of which arose from acquired activities.

BUSINESS LINK (KENT) LIMITED**BALANCE SHEET AS AT 31 MARCH 2000**

		31 March 2001		31 March 2000	
	Note	£	£	£	£
Fixed assets					
Tangible assets	8		37,595		-
Current assets					
Debtors	9	416,224		33,905	
Prepayments		40,036			
Cash at bank and in hand		250,000		-	
		<u>706,260</u>		<u>33,905</u>	
Creditors					
Amounts falling due within one year	10	(122,355)		-	
		<u></u>		<u></u>	
Net current assets			583,905		33,905
Net assets			<u>621,500</u>		<u>33,905</u>
Capital and reserves					
Called up share capital	11		10		10
Profit and loss account			33,895		33,895
Capital reserve	12		587,595		-
			<u>621,500</u>		<u>33,905</u>

These financial statements were approved and signed on behalf of the Board by:



C L Smith
Director



R Plunkett
Director

The notes on pages 9 to 12 form part of these financial statements.

BUSINESS LINK (KENT) LIMITED

Notes to the financial statements

1. Company Status

The Company is limited by shares. At 31 March 2001 the Company's authorised share capital was £100 divided into 100 shares of £1 each. The issued share capital amounted to £10.

On 1 April 1999 the company's activities, assets and liabilities were transferred to The Learning and Business Link Company Limited. The company has remained dormant until 26 March 2001 at which time it took over responsibility for business support services from its parent company, The Learning and Business Link Company Limited.

2. Accounting Policies

Basis of preparation

These financial statements have been prepared on a going concern basis in accordance with applicable accounting standards under the historical cost convention. Under Financial Reporting Standards (revised) the company is exempt from the requirement to prepare a cash flow statement on the grounds of its size.

3. Turnover

Turnover represents the value of amounts derived from contracts for services provided.

4. Operating Profit

Operating profit is stated after charging:-

	Year ended 31 March 2001	Year ended 31 March 2000
	£	£
Auditors' remuneration	1,500	-
Depreciation of tangible fixed assets	-	-
Other Operating Leases	-	-
	<hr/>	<hr/>

BUSINESS LINK (KENT) LIMITED

Notes to the financial statements (continued.../)

5. Directors' Emoluments

Directors' emoluments during the year were £5,241 (2000: nil) analysed as follows:

	Year ended 31 March 2001 £	Year ended 31 March 2000 £
Salary	5,002	-
Bonus	-	-
Benefits in kind	-	-
	<u>5,002</u>	<u>-</u>
Pension contribution	239	-
	<u>5,241</u>	<u>-</u>

6. Staff Numbers and Costs

The total number of persons employed by the company at 31 March 2001 was 92 (2000: nil). The aggregate payroll costs of these persons were:

	Year ended 31 March 2001 £	Year ended 31 March 2000 £
Wages and salaries	37,888	-
Social security costs	3,789	-
Other pension costs	3,047	-
	<u>44,724</u>	<u>-</u>

7. Taxation

No corporation tax liability arose on the result for the year.

BUSINESS LINK (KENT) LIMITED

Notes to the financial statements (continued.../)

8. Tangible Fixed Assets

Furniture and Office Equipment

£

Costs

At 1 April 2000	-
Additions	-
Transferred	37,595
At 31 March 2001	<u>37,595</u>

Depreciation

At 1 April 2000	
Charge for the year	Nil
At 31 March 2001	<u>Nil</u>

Net Book Value

At 31 March 2000	<u>Nil</u>
At 31 March 2001	<u>37,595</u>

Fixed assets of £37,595 were transferred on 26 March 2001. No depreciation charge has been made in the financial statements.

9. Debtors

	31 March 2001	31 March 2000
	£	£
Capital contributions receivable	337,595	-
Other debtors	33,905	33,905
Prepayments and accrued income	44,724	-
	<u>416,224</u>	<u>33,905</u>

10. Trade Creditors and Accruals

	31 March 2001	31 March 2000
	£	£
Other creditors and accruals	122,355	-
	<u>122,355</u>	<u>-</u>

BUSINESS LINK (KENT) LIMITED

Notes to the financial statements (continued.../)

11. Called Up Share Capital

	31 March 2001	31 March 2000
	£	£
Authorised Ordinary Shares of £1 Each	<u>100</u>	<u>100</u>
Allotted, called up and fully paid Ordinary shares of £1 each	<u>10</u>	<u>10</u>

12. Capital Reserves

	31 March 2001	31 March 2000
	£	£
Capital contribution from The Learning and Business Link Company Limited	<u>587,595</u>	<u>-</u>

13. Reconciliation of Movement in Shareholders' Funds

	31 March 2001	31 March 2000
	£	£
Shareholders' funds at 1 April 2000	33,905	33,905
Retained profit/(loss) for the year	<u>-</u>	<u>-</u>
Shareholders' funds at 31 March 2001	<u>33,905</u>	<u>33,905</u>

14. Commitments

Annual commitments under operating leases are as follows:

	31 March 2001		31 March 2000	
	Land & Buildings	Other	Land & Buildings	Other
	£	£	£	£
Operating Leases Which Expire:				
Within One Year	-	-	-	-
In the second to fifth years	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

15. Ultimate Parent Company

Up until 25 July 2001 the company will be 100% owned by The Learning and Business Link Company Limited. The Learning and Business Link Company Limited relinquished control of the company on 26 March 2001.