

Company No: 2999055
Charity No: 1070700

ADEC (Arts Development in East Cambridgeshire)

(A Company limited by guarantee)

Annual Report and Financial Statements

for the year ended 31 March 2017

FRIDAY



A6IXSWT7

A07

10/11/2017

#268

COMPANIES HOUSE

The MHH Partnership Ltd
Chartered Certified Accountants
30 Hasse Road
Soham
Ely
Cambs
CB7 5UW

**ADEC (Arts Development in East Cambridgeshire)
Contents**

Reference and Administrative Details	1 - 2
Trustees' Report	3 - 9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 - 21

The following pages do not form part of the statutory financial statements

Statement of Activities per Fund	22 - 24
----------------------------------	---------

ADEC (Arts Development in East Cambridgeshire)
Reference and Administrative Details

Charity name ADEC (Arts Development in East Cambridgeshire)

Charity registration number 1043197

Company registration number 2999055

Principal office Babylon Gallery
Babylon Bridge
Waterside
Ely
Cambridgeshire
CB7 4AU

Registered office Babylon Gallery
Babylon Bridge
Waterside
Ely
Cambridgeshire
CB7 4AU

Trustees Mr S T A Gilligan, Chairman
Mr T Coney
Mr J Hunter - Deceased 20/07/2016
Mrs A Morris
Ms A Osei
Ms L Phelps
Mr B A Watson
Ms L Holland
Mrs E Hunter - Resigned 11/09/2017
Mr M Macey
Ms C Moffat - Resigned 11/09/2017
Ms P Pfrommer

Secretary Mr N Jones

ADEC (Arts Development in East Cambridgeshire)
Reference and Administrative Details

Accountant

The MHH Partnership Ltd
30 Hasse Road
Soham
Ely
Cambs
CB7 5UW

Independent Examiner

Mrs H M Hawes FMATT, ACIE
The MHH Partnership Ltd
30 Hasse Road
Soham
Ely
Cambs
CB7 5UW

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Arts Development East Cambridgeshire (the charity) for the year ended 31 March 2017.

The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

a. CONSTITUTION

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 7 December 1994.

The charity is constituted under a Memorandum of Association dated 7 December 1994 and is a registered charity number 1043197.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charity is the responsibility of the Trustees who are elected or co-opted under the terms of the Articles of Association. The Board of Trustees aim to maintain a broad mix of business, artistic and community based skills, and to this end, an audit of trustee skills is carried out on a regular basis. When particular skills are lost, individuals with the relevant skills are approached to offer themselves for election to the board of trustees. Members are elected to serve for a period of three years after which they can offer themselves for re-election at the next Annual General Meeting.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

Potential trustees are provided with an information pack, including information about the structure and activities of the charity, and the role of the trustee in the operation of the charity, and are invited to visit ADeC and meet the staff team. All trustees are regularly invited to attend events and activities run by the charity.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

ADeC has a board of trustees of up to 15 members who meet six times a year and are responsible for the strategic direction and policy of the charity. At the 2016/17 year end the committee was made up of nine members from a variety of backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is accountable for the general management of ADeC, and responsible for the direction of its affairs; it determines all policy matters including ADeC's strategy, Business Plan and Budget, and the board determines the delegated powers to its chair and any sub-committees. Sub-committees report to the board, and a sub-committee may authorize its chair to take appropriate executive action, according to its delegated powers.

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

e. RELATED PARTY RELATIONSHIPS

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. These policies fall into two main categories: arts and cultural policy, and broader non-arts policies, where the arts are able to play a positive role in meeting policy needs. Owing to the nature of the charity's operations and the composition of the board of trustees being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of trustees may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the charity's financial regulations and normal procurement procedures.

f. RISK MANAGEMENT

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. A risk register has been established which is reviewed annually. Where appropriate, systems have been established to mitigate the risks faced by the charity. External risks to funding have led to the development of a strategic plan, which allows for the diversification of funding and activities. Internal risks are minimized by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

g. CHAIRMANS REPORT

We are a small independent arts development charity where we make big things happen. We deliver arts events, activities and projects that engage audiences and participants in memorable and personal ways as well as providing quality entertainment. We believe that the work we do for the community in Ely and beyond makes the area a better place to live and contributes to our audiences' enjoyment of their environment. We think that the arts offer us opportunities to understand ourselves better, and our place in society; enhances our sense of well-being, confidence and self-esteem and even enables us to make new friends.

I would like to thank our Board Members for all their time and expertise over the last 12 months which has been a great support both to me and to the Babylon ARTS team. The support of the City of Ely Council and Arts Council England has been essential, without them we would be in a very different position today. Our business model is now more rugged and sustainable and we are looking forward to a successful future. We will continue to rise to the challenge of offering our audiences and local community a mix of exciting, entertaining and inspiring events and projects.

Our continued policy of free entry to the gallery with a rich variety of contemporary selling exhibitions which have featured well known artists such as Chagall, has seen our visitors numbers increase by 5% and also heightened our standing in the community. The Riverside area of Ely has become an increasingly vibrant place to visit within the City. The Maltings, all the riverside refreshment possibilities, Waterside Antiques, and

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

not forgetting the Babylon ARTS Gallery have all contributed to this expanded activity in the area.

We are never complacent about our future and both Staff and Trustees are working tirelessly to ensure the continued success of Babylon ARTS.

We need to thank our committed team of volunteer stewards, gallery volunteers and installers. Without their support, it would have been impossible to make our various projects and other activities such a success. We also need to thank our loyal audience that keep supporting us, visiting us and donating, without which we would not be able to operate.

Objectives and Activities

a. POLICIES AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit and they consider that the charity is fulfilling its obligations in this respect.

The charity's objects are to promote, maintain and encourage the arts, including without limitation, the arts of drama, dance, visual art, literature and film, for the advancement of education and to encourage public understanding of the arts, in the Eastern region of England.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES

Activities

Live performance —Music, Drama and Dance

ADeC programmes and promotes a range of live events, focused on providing local access to high quality arts.

Film (Including Ely Cinema)

The cinema continues to operate within the Maltings with support from the City of Ely Council. Our average audience per screening ratio remained stable but we had the risk of the new 5 screen multiplex opening in Spring 2017. Whilst this report relates to our last trading year it's good that we can report no significant impact on our figures in the first few months of this year. Our ambitions to develop a model for Babylon ARTS that works sustainably for the future is based on clear and realistic outcomes and audience development goals. We will maintain the core of a programme which has been shown to work, but build on our identity as a community cultural hub (developed over the last two decades) which has been the foundation to our success.

Visual arts (including the Babylon Gallery)

The gallery has gone from strength to strength over the last year. Both audience numbers and income have increased in 2016-17 with over 25,000 visitors over the year with just under 4,000 coming to our summer show. Key to this has been diversifying our income streams and the development of relationships with Goldmark Gallery among others. In addition to our regular exhibitions from high quality 'grass roots' local artists and groups – Cambridge Open Studios, Society of East Anglian Watercolourists (SEAW), Ely Art Lovers, Helena G

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

Anderson (photography), Bob & Carol Banks (painting & jewellery), Mack Method (absurdist art). Our first high profile selling exhibition 'Chagall' was our highest grossing exhibition in our 22 year history.

Our little gift shop has flourished, allowing local and regional artists & makers to showcase and sell their work to a year round audience. It encourages visitors into our gallery space to pick up a card or present whilst enjoying a regularly changing programme and helps contribute to our core unrestricted income.

Key to our continued success is that our artistic ambitions have local engagement and shared ownership at their heart. Our venue hosted a number of events over the year from Ely Life Drawing and Fen Speak to the launch of new ventures 'The Fenland Reed' and Ely Soup.

Projects

ADEC project activity is often developed in partnership with other organisations (both arts and non-arts, professional and voluntary) to ensure that we are able to deliver activity in the most appropriate and effective way. Our project work often tackle issues such as rural isolation, increasing arts engagement, providing support for young people and supporting communities. Our project work in 2016/17 saw us receiving repeat business from partners with whom we have developed a good reputation and strong track record e.g. Cambridgeshire Libraries, MAP (Music Arts Project). Our project work has also seen us increase our geographical reach through the 'Market Place' project, where we are delivering across seven market towns in Fenland and Forest Heath.

Ongoing projects delivered during the 2016/17 financial year included:

- Creative People & Places 'Market Place'
- Art Alive In Libraries
- MAP – Gateway Development Project
- Ely Youth Hub Workshop Programme
- Kickstart
- Innovation ('Innovate Test & Embed' by for & with young people)
- The Isle of Ely Arts Festival

Development Support

ADEC provides a range of services for groups and individuals promoting arts activities.

In 2016/17 this included:

- Overseeing the Atelier East Poet Laureate competition
- Coordinating the activities of community music group Fenland Jam
- Arts Award training and delivery across the region
- Programming Ely's Summer of Music concert series
- Bringing interactive arts activities to Ely Folk Festival

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

- Assisting with the organisation and delivery of Ely's Eel Day
- Active membership of YFCC (Young Fenland Cultural Consortium)

Achievements and performance

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. REVIEW OF ACTIVITIES

A long term approach to planning, combined with prudent financial management, has enabled ADeC to manage the withdrawal of funding from its largest single funder, and continue to operate successfully against a national backdrop of uncertainty for arts organisations. The process of diversification of activities to reduce the reliance on individual funding bodies will continue. In recent years the charity has generally achieved a small surplus on its unrestricted fund allowing it to grow its unrestricted reserves. Steps have been taken to contain core operational costs to ensure the continuing viability of the organisation in the long term.

c. INVESTMENT POLICY AND PERFORMANCE

The charity does not hold funds for long term investment: funds are received and spent in the short term, aside from a prudent amount in reserves. Restricted funds received in advance are held in a higher interest bank account and funds to be paid out in grants or guarantees are held in a separate building society account. Income from bank interest has reduced substantially in recent years.

Financial review

General Accounting

I am pleased to report a further surplus in our accounts, which has increased our general reserves. We work in a very difficult and changing environment and it is a tribute to the resourcefulness and hard work from a small staff, trustees and volunteers that we continue to be successful.

Indeed for a small charity we punch well above our weight and it is a difficult balance for us between the administrative functions and those that generate activity. We have submitted a number of bids this year not all of which, unfortunately, have been successful. Many of those for projects have been successful but those which were designed to develop us further as an organisation have been unsuccessful.

One of the big issues is that of obtaining core funding, which grant makers are not generally including as part of the grants for projects that we do receive. This is notwithstanding the issues of governance to which I referred last year

Outside of the CPP project there are only three full time staff and the complexities of business and charity administration, tax, pensions and VAT are considerable.

ADEC (Arts Development in East Cambridgeshire)

Trustees Report for the year ended 31 March 2017

We have continued to use the increased sophistication of our accounts more closely to allocate and control costs and optimise our performance across the board. The gallery initiatives in their various forms - rental, exhibitions and retail sales have contributed significantly to these results.

We are again embarking on new initiatives regarding fund raising and sponsorship. There is no shortage of ideas but the pressure on staff to achieve continuous growth is not an easy burden to carry. We view the future with confidence and the comfort of a reserves base that is well within the three to six months of operating costs required by our reserves policy.

b. RESERVES POLICY

The board of trustees has examined the charity's requirements for reserves in light of the main risks to the charity. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be approximately 3 to 6 months operating costs, between £25,000 and £50,000, with a further £20,000 being the level of funds required to cover short term cash flow deficits caused when funders pay grants in arrears of expenditure.

Unrestricted funds not committed or invested in tangible fixed assets are currently at or in excess of the target figure. Although the strategy is to continue to build reserves through operating surpluses, in the short term, the board of trustees has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise.

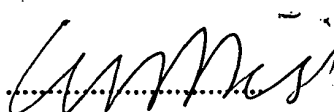
Plans for the future

a. FUTURE DEVELOPMENTS

Our key priority continues to be: ***"Putting arts, culture and entertainment at the heart of everyday life"***. The project team continue to deliver projects across Cambridgeshire and additional grant funding has been obtained which will allow us to develop our activities further afield.

This report was approved by the Trustees on and signed on their behalf by:

Mr S Gilligan, Chair



Date.....20-10-17.....

ADEC (Arts Development in East Cambridgeshire)
Independent Examiner's Report to the Trustees

I report on the accounts of the company for the year ended 31 March 2017, which are set out on pages 11 - 27.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Charity Independent Examiners and also The Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under s145 of the 2011 Act
- b) follow the procedures laid down in the General Directions given by the Charity Commissioner under s145 (5) (b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention

Basis of the examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention :

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and reporting by Charities have not been met; or

- 2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

H M Hawes
The MHH Partnership

Date: *20-10-17*

Mrs H M Hawes FMAAT, FCIE
The MHH Partnership Ltd
Chartered Certified Accountants
30 Hasse Road,
Ely,
Cambs.
CB7 5UW

ADEC (Arts Development in East Cambridgeshire)
Statement of Financial Activities
for the year ended 31 March 2017

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2017 £	2017 £	2017 £	2016 £
<u>Incoming resources</u>					
Incoming resources from generated funds					
Voluntary income	2	6,179	218,680	224,859	318,728
Investment income	3	14	-	14	60
Activities for generating funds	4	7,432	-	7,432	9,230
Incoming resources from charitable activities	5	86,438	40,082	126,520	106,825
Total incoming resources		100,063	258,762	358,825	434,843
<u>Resources expended</u>					
Charitable activities	6	109,176	328,974	438,150	481,893
Governance costs	7	1,530	170	1,700	1,200
Total resources expended		110,706	329,144	439,850	483,093
Net Income for the year		(10,643)	(70,382)	(81,025)	(28,250)
Gross transfers between funds		19,243	(19,243)	-	(1)
Net movement in funds		8,600	(89,625)	(81,025)	(28,251)
Fund balances at 1 April 2016		61,088	139,833	200,921	229,172
Fund Balances at 31 March 2017		69,688	50,208	119,896	200,921

All amounts relate to continuing activities. There were no recognised gains or losses other than those included above.

The notes on pages 13 - 25 form part of these financial statements

ADEC (Arts Development in East Cambridgeshire)
Balance Sheet
as at 31 March 2017

	Notes	2017 £	2016 £
Fixed assets			
Tangible assets	11	8,039	13,558
Current assets			
Stocks and work in progress		698	180
Debtors	12	12,107	27,333
Cash at bank and in hand		142,852	190,063
Total current assets		<u>155,657</u>	<u>217,576</u>
Creditors:- amounts falling due within one year	13	<u>-41,653</u>	<u>-26,586</u>
Net current assets		114,004	190,990
Total assets less current liabilities		<u>122,043</u>	<u>204,548</u>
Creditors:- amounts falling due after more than one year	14	-2,147	-3,627
Net assets		<u>119,896</u>	<u>200,921</u>
The Funds of the charity:			
Unrestricted funds			
General Fund		69,688	43,088
Designated funds		<u>-</u>	<u>18,000</u>
		69,688	61,088
Restricted funds		50,208	139,833
Total charity funds		<u>119,896</u>	<u>200,921</u>

ADEC (Arts Development in East Cambridgeshire)
Balance Sheet - Continued
as at 31 March 2017

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2017.

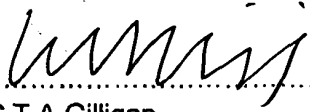
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with section 386 and 387 of the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus and deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to charitable companies.

The financial statements have been prepared in accordance with the special provision of Part 15 of the Companies act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 20.10.17 and were signed on their behalf by:


.....
Mr S T A Gilligan

**ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017**

1 Principal Accounting Policies

Basis of Accounting

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), and the Companies Act 2006". The financial statements have been prepared under the historical cost convention.

Fund accounting policy

The unrestricted general funds are available for use at the discretion of the trustees in furtherance of its charitable objectives and are not subject to any restrictions regarding their use.

Designated funds are created by the trustees' for funds to be set aside for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose. The costs of raising and administering such funds are charged against the specific fund.

Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

Incoming resources

Voluntary income including donations, legacies and grants that provide core funding or are of a general nature is recognised when the donation is received. Investment income is recognised in the Statement of Financial Activities as it becomes payable. All other income is recognised where there is legal entitlement, and the amount can be measured with reasonable accuracy.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

The donor specifies that the grant or donation must only be used in future accounting periods; or

The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding to support programme activities and is recognised where there is entitlement and the amount can be measured with sufficient accuracy.

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance Costs

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The Charity is exempt from Corporation tax on its charitable activities. It is registered for VAT. All irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over the expected useful economic life as follows:

Cinema Equipment	20% Straight Line Basis
Gallery Equipment	20% Straight Line Basis

Stock

Stock is valued at the lower of cost and net realisable value, and after due regard for obsolete and slow moving items. Net realisable value is based on selling price less anticipated selling costs. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

Operating Leases

Rental payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

Pensions

The charity operates as part of a multi-employer defined benefit contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	2017 £	2017 £	2017 £	2016 £
2 Donations, legacies & grants				
Donations received	4,701	3,030	7,731	5,852
Gift Aid tax reclaimed	1,081	-	1,081	1,491
Donated goods, facilities and services	397	-	397	-
	<u>6,179</u>	<u>3,030</u>	<u>9,209</u>	<u>7,343</u>
Grants				
Grants received	-	215,650	215,650	5,520
	<u>6,179</u>	<u>218,680</u>	<u>224,859</u>	<u>12,863</u>
Analysis of Grants received				
Grant - Crest Nicholson Eastern	-	20,950	20,950	10,000
Grant - Cambridgeshire County Council	-	-	-	34,119
Grant - Arts Council - CPP	-	160,000	160,000	233,746
Grant - Arts Council - Maltings Development	-	6,725	6,725	-
Grant - Suffolk County Council - CPP	-	10,000	10,000	6,000
Grant - Forest Heath District Council - CPP	-	11,000	11,000	10,000
Grant - Cambridge Museums - Twilight	-	2,740	2,740	7,000
Grant - Fenland District Council	-	-	-	5,000
Grant - Ouse Washes	-	1,235	1,235	-
Grant - The Garage - MAP	-	3,000	3,000	-
	<u>-</u>	<u>215,650</u>	<u>215,650</u>	<u>305,865</u>
3 Investment Income				
Interest on Cash Deposits	14	-	14	60
	<u>14</u>	<u>-</u>	<u>14</u>	<u>60</u>
4 Activities for generating funds				
Rental income from Gallery lettings	7,432	-	7,432	9,230
	<u>7,432</u>	<u>-</u>	<u>7,432</u>	<u>9,230</u>

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	2017 £	2017 £	2017 £	2016 £
5 Incoming resources from charitable activities				
Babylon Gallery				
Donations received	-	-	-	829
Income from Babylon Gallery	15,187	-	15,187	5,203
Sundry earned income	-	-	-	554
	<u>15,187</u>	<u>-</u>	<u>15,187</u>	<u>6,586</u>
Ely Cinema				
Membership/Donations received	1,611	-	1,611	65
Bar income	1,797	-	1,797	7,308
Income from Ely Cinema	51,116	-	51,116	70,235
Sundry income from Ely Cinema	-	-	-	82
	<u>54,524</u>	<u>-</u>	<u>54,524</u>	<u>77,690</u>
ADeC live events				
ADeC live events	<u>6,794</u>	<u>-</u>	<u>6,794</u>	<u>8,012</u>
Sundry earned income				
Contract Income for Projects	6,433	32,637	39,070	7,142
Project Event Income	-	6,123	6,123	3,043
Recharge of services supplied	2,072	878	2,950	996
Income from Training Services	-	225	225	-
Sundry earned income	<u>1,428</u>	<u>219</u>	<u>1,647</u>	<u>3,356</u>
	<u>9,933</u>	<u>40,082</u>	<u>50,015</u>	<u>14,537</u>
Total Incoming resources from Charitable Activities	<u>86,438</u>	<u>40,082</u>	<u>126,520</u>	<u>106,825</u>

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	2017 £	2017 £	2017 £	2016 £
6 Resources expended				
Fundraising costs	9,014	-	9,014	7,870
Cost of goods sold - general Projects	40,356	196,045	236,401	287,094
Employment costs	28,978	95,836	124,814	103,060
Other direct costs	-	-	-	109
Depreciation of tangible fixed assets	6,920	-	6,920	6,780
Advertising and promotion	7,015	1,123	8,138	17,590
	<u>92,283</u>	<u>293,004</u>	<u>385,287</u>	<u>422,503</u>
Support Costs				
Establishment Costs	8,813	1,000	9,813	2,589
Repairs & Maintenance	1,082	116	1,197	14,714
Share of Overheads	-	33,455	33,455	-
Telephone Costs	699	78	777	7,627
Printing, postage and stationery	1,716	151	1,867	3,252
Computer & IT Costs	906	246	1,152	-
Cleaning	154	41	195	1,567
Travel and subsistence	735	747	1,482	4,210
Other Sundry Costs	1,225	104	1,329	-
Entertainment	-	-	-	450
Legal & Professional	301	33	334	-
Book-keeping fees	77	-	77	4,571
Bank charges	1,185	-	1,185	410
	<u>16,893</u>	<u>35,970</u>	<u>52,863</u>	<u>39,390</u>
Total resources expended	<u>109,176</u>	<u>328,974</u>	<u>438,150</u>	<u>461,893</u>
Support Costs have been allocated to the relevant projects primarily on the basis of time spent, followed by relation to the income derived from that project, or the floor area it takes up of the charity premises.				
7 Governance costs				
Independent Examination	1,530	170	1,700	1,200
	<u>1,530</u>	<u>170</u>	<u>1,700</u>	<u>1,200</u>
8 Trustee's remuneration and expenses				
During the year no Trustee received any remuneration or expenses other than mileage costs for attending various seminars and meetings for the charity. These amounted to £514 (2016 - £nil)				
9 Net Income for the year is stated after charging for:				
Depreciation of tangible fixed assets		£6,920		

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

10 Employees' Remuneration

The number of persons employed by the charity (including trustees) during the year, analysed by category was as follows:

	2017	2016
	No.	No.
Charitable activities	10	6
Administrative activities	2	2
(not all are full-time staff)	<u>12</u>	<u>8</u>

The aggregate payroll costs of these persons were as follows:

	2017	2016
	£	£
Wages & Salaries	101,926	86,956
Social Security costs	5,728	2,202
Pension costs	15,420	13,824
	<u>123,074</u>	<u>102,982</u>

11 Tangible fixed assets

	Fixtures, fittings & Equipment £	Total £
Cost		
As at 1 April 2016	45,814	45,814
Additions	1,401	1,401
As at 31 March 2017	<u>47,215</u>	<u>47,215</u>
Depreciation		
As at 1 April 2016	32,256	32,256
Charge for the year	6,920	6,920
As at 31 March 2017	<u>39,176</u>	<u>39,176</u>
Net Book value		
As at 31 March 2017	<u>8,039</u>	<u>8,039</u>
As at 31 March 2016	<u>13,558</u>	<u>13,558</u>

12 Debtors

	2017	2016
	£	£
Trade Debtors	4,730	13,324
Other Debtors	4,744	7,003
Prepayments and accrued income	2,633	7,006
	<u>12,107</u>	<u>27,333</u>

13 Creditors: amounts falling due within one year

	2017	2016
	£	£
Trade Creditors	23,762	14,807
Taxation and social security	5,035	2,413
Other creditors	7,784	7,125
Accruals and deferred income	5,072	2,241
	<u>41,653</u>	<u>26,586</u>

There is deferred income included in the above analysis of:

	<u>2,333</u>	<u>598</u>
--	--------------	------------

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

14 Creditors: amounts falling due after one year	2017 £	2016 £
Other Creditors	2,147	3,627
	<u>2,147</u>	<u>3,627</u>

15 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

16 Pension Scheme

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £14880 (2016 - £13824)

Contributions totalling £1480 (2016 - £2,024) were payable to the scheme at the end of the period and are included in creditors.

17 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

Related party transactions

During the year several Trustees made donations to the charity.

18 Analysis of Funds

	At 1 April 2016	Incoming resources	Resources expended	Tfns	At 31 March 2017
General Funds					
Unrestricted funds	43,088	100,063	110,706	37,243	69,688
Designated Funds	18,000	-	-	(18,000)	0
Restricted Funds					
Creative People & Places	114,401	187,759	255,614	-	46,546
Maltings development Project	13,887	6,725	20,612	(3,249)	-3,249
Test & Embed Project	2,665	3,983	5,101	(547)	1,000
Ely Youth Hub	8,880	-	6,140	(1,740)	1,000
Arts Alive in Libraries	-	30,656	22,005	(8,651)	0
Arts Awards	-	2,073	1,977	-	96
Kick Start	-	21,200	11,394	(6,557)	3,249
Fenland Post	-	284	967	683	0
Folk Festival	-	80	50	-	30
Music Arts Project	-	1,427	1,485	58	0
Ouse washes	-	1,385	1,042	-	343
Twilight Museum	-	2,940	1,997	-	943
Interfaith week	-	250	0	-	250
Summer of Music	-	-	760	760	0
Sundry Small Projects	-	-	0	-	0
	<u>139,833</u>	<u>258,762</u>	<u>329,144</u>	<u>(19,243)</u>	<u>50,208</u>
Total Funds	<u>200,921</u>	<u>358,825</u>	<u>439,850</u>	<u>-</u>	<u>119,896</u>

The designated fund was originally set aside for a specific purpose but is no longer required. Consequently, the trustees have transferred this back to general funds.

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements
for the year ended 31 March 2017

19 Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	£	£	£	£
Tangible assets	8,039	-	8,039	13,558
Current assets	105,449	50,208	155,657	217,576
Creditors: Due within one year	-41,653	-	-41,653	-26,586
Creditors: due after one year	(2,147)	-	(2,147)	-3,627
Net Assets	69,688	50,208	119,896	200,921

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements - Summary of restricted Funds
for the year ended 31 March 2017

<u>Income</u>	Arts Alive In Libraries	Arts Awards Training	Creative People	Kick Start	Festival Post	Folk Festival	Music Arts	Dance Washes	Test & Embed	Twilight Museum	Maidings Project	YEH Youth Hub	Interfaith Week	Summer of Music	Sundry Small	Total
Donations			3030													3030
Grant Funding			181000	20950				1235	3000	2740	6725					215650
	0	0	184030	20950	0	0	0	1235	3000	2740	6725					218680
Contract Income for Projects	30360			250			1427	150		200			250			32637
Project Event Income	33	2073	3729		208				113							6123
Technical & Box Office services	225								845							878
Income from Training Services	38				76	80			25							225
Other Sundry Income																219
	30656	2073	3729	250	284	80	1427	150	983	200	0	0	250	0	0	40082
Total Income received	30656	2073	187759	21200	284	80	1427	1385	3983	2940	6725	0	250	0	0	258762
<u>Expenditure</u>																
Fundraising costs																
Direct Costs	16041	419	160195	6027	954	50	385	181	1591	610	5350	4165	0	78		196046
Employment costs	5820	1541	61890	2683			1010	855	3494	1356	14542	1963		682		95836
Advertising and promotion				798							325					1123
	21861	1960	222085	9508	954	50	1395	1036	5085	1966	20217	6128	0	760	0	293005
<u>Support Costs</u>																
Rent & Service Charges				1000												1000
Repairs & Maintenance				115												115
Share of Overheads			33455	78												33533
Telephone Costs				151												151
Printing, postage and stationary																0
Computer & IT Costs				101							145					246
Cleaning				41												41
Travel and subsistence	127	17	75	121	13		90	6	5	31	250	12				747
Other Sundry Costs	17			76					11							104
Entertainment																0
Legal & Professional			-1	33												32
Bad Debts																0
Book-keeping fees																0
Merchant & Bank charges																0
	144	17	83529	1716	13	0	90	6	16	31	335	12	0	0	0	35869
Governance cost				170												170
Total expenditure for the year	22005	1977	235614	11394	967	50	1485	1042	5101	1997	20612	6140	0	760	0	329144
Surplus/Deficit for the year	8651	96	-67855	9806	-683	30	-58	343	-1118	943	-13887	-6140	250	-760	0	-70382
Funds Balance B/F as at 1 April 2016			114401						2665		13887	8880				139833
Funds Transferred	-8651			-9806	683		58	-547				-1740		760		-19243
Fund Balances C/F as at 31 March 2017	0	96	46546	0	0	30	0	343	1000	943	0	1000	250	0	0	50208

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements - Summary of restricted Funds
for the year ended 31 March 2017

Analysis of Direct Costs	Arts Alive In Libraries	Arts Awards Training	Creative People	Kick Start	Fenland Poet	Folk Festival	Music Arts	Ouse Washes	Test & Embed	Twilight Museum	Maltings Project	YEH Youth Hub	Inter faith Week	Summer of Music	sundry Small	Total
Direct costs - General Projects																
Direct Costs relating to the Project	434	94		664	243				324		1209	942				3910
Project Artistic Costs/Payments to artists	13903			4577	711	50		52	21	530	380	1932				22156
Venue Hire									644			335				979
Technical & Box office costs											54					54
Direct costs relating to Live events											3507					3507
Marketing	70			74								402				546
Project print & design				30							200					230
Project travel Expenses	112	14		67			132		46			21				392
Project technical support				60					120							180
Event Licensing	21															21
Sundry Project Costs	1501	311		555			253	129	436	80		533		78		3876
	16041	419	0	6027	954	50	385	181	1591	610	5350	4165	0	78	0	35851
Direct costs - CPP Project																
Direct Costs relating to the Project			127661													127661
Project Artistic Costs/Payments to artists			24147													24147
Marketing			5408													5408
Project print & design			645													645
Project travel Expenses			1708													1708
Event Licensing			21													21
Sundry Project Costs			605													605
	0	0	160195	0	0	0	0	0	0	0	0	0	0	0	0	160195
Total Cost of Sales	16041	419	160195	6027	954	50	385	181	1591	610	5350	4165	0	78	0	196046

ADEC (Arts Development in East Cambridgeshire)
Notes to the Financial Statements - Summary of General Funds
for the year ended 31 March 2017

<u>Income</u>	Gallery	Cinema	Live Events	Arts Festival	General	Total
Donations	50				6129	6179
Babylon ARTS Membership		1611				1611
Gallery Income	15187					15187
Cinema Income & Bar		51116	1797			52913
Income from Live events			6794			6794
Technical & Box Office services					2072	2072
Rental Income	7432					7432
Contract Income for Projects				6433	0	6433
Other Sundry Income	297	46			1085	1428
Interest on Bank deposits					14	14
Project events income			0			0
	22966	52773	8591	6433	9300	100063
Expenditure						
Fundraising Costs					9014	9014
Cost of Sales	2555	23243	2504	734	11320	40356
Employment Costs	5375	15064	2145	5648	746	28978
Advertising & promotion	4264	1689	353		709	7015
Depreciation	140	6780				6920
	12334	46776	5002	6382	21789	92283
Support Costs						
Rent & Service Charges	5529	1382	461		1441	8813
Repairs & Maintenance	736	173	58		115	1082
Telephone Costs	493	123	41		42	699
Printing, postage and stationery	1087	354	75		200	1716
Computer & IT Costs	604	151	50		101	906
Cleaning	174	61	20		-101	154
Travel and subsistence	11	11	28	40	645	735
Other Sundry Costs	458	114	38	11	604	1225
Entertainment	0	0	0		0	0
Legal & Professional	201	50	17		33	301
Book-keeping fees					77	77
Merchant & Bank charges	295	608	131		151	1185
	9588	3027	919	51	3308	16893
Governance Costs	1020	255	85	0	170	1530
Surplus/Deficit for the year	24	2715	2585	0	-15967	-10643
Fund Balances B/F as at 1 April 2016						43088
Designated Funds Transferred						18000
Restricted Funds Transferred						19243
Fund Balances C/F as at 31 March 2017						69688