Registered No. 2987264

Bradfield College Enterprises Limited Annual report for the year ended 31 August 1999



Annual report for the year ended 31 August 1999

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Directors' report for the year ended 31 August 1999

The directors present their report and the audited financial statements for the year ended 31 August 1999.

Principal activities

The principal activities of the company are the resale of equipment, clothing, food, beverages and books and the management of lettings and the sixth form club at Bradfield College.

Review of business and future developments

The results for the year are set out on page 5. Both the level of business and the year end financial position were satisfactory, and the directors expect that the present level of activity will be sustained for the foreseeable future.

In the year the company made a payment under deed of covenant to Bradfield College of £93,000 (1998: £100,140). The company has further developed the lettings aspect of its business with an improvement in revenue.

Dividends

The directors do not recommend the payment of a dividend.

Directors

The directors who held office during the year were as follows:

P H C Brader (Chairman)
The Honourable Peter Dixon

The directors had no beneficial interest in the share capital of the company at any time during the year.

Year 2000

A working party has been set up by the Trustees of the Saint Andrew's College, Bradfield. This working party will cover the systems used by the College, B C Developments Limited and Bradfield College Enterprises Limited to ensure that systems used have been reviewed for compliance and upgraded or replaced as necessary.

Given the complexity of the problems it is not yet possible for any organisation to guarantee that no Year 2000 problems will remain. However, based on the information available, the directors have no reason to believe that Year 2000 issues will be material to its operations and financial position.

It is not possible to quantify the costs of hardware and software modifications necessary to upgrade the systems separately from those costs associated with the general upgrading and replacement of computer software and equipment.

Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are require to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the gong concern basis, unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy an any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board

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Report of the auditors to the members of Bradfield College Enterprises Limited

We have audited the financial statements on pages 5 to 10.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the Annual Report, including as described on page 2, the financial statements. Our responsibilities, as independent auditors, are established by statute, the Auditing Practices Board and our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if the information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the other information contained in the Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 August 1999 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PricewaterhouseCoopers

Chartered Accountants and Registered Auditors

Reading 1 December 1999

Pricewata house Coopes

Profit and loss account for the year ended 31 August 1999

	Notes	1999 £	1998 £
Turnover	1	285,678	286,132
Cost of sales		(153,064)	(142,352)
Gross profit		132,614	143,780
Administrative expenses		(51, 136)	(53,988)
Operating profit		81,478	89,792
Interest receivable and similar income		1,151	694
Payment to Bradfield College under deed of covenant		(93,000)	(100,140)
Loss on ordinary activities before taxation	2	(10, 371)	(9,654)
Taxation	5	.	-
Loss for the year	11	(10, 371)	(9,654)

The company's results are derived from continuing activities.

The company has no recognised gains or losses other than as set out above and accordingly no separate statement of total recognised gains and losses has been prepared.

There is no difference between the loss on ordinary activities before taxation and the loss for the year stated above, and their historical cost equivalents.

Balance sheet at 31 August 1999

	Notes	1999 £	1998 £
Fixed assets	6	32,419	42,034
Current assets			
Stocks	7	59,186	52,876
Debtors	8	71,169	63,546
Cash at bank and in hand		109,485	21,300
		239,840	137,722
Creditors: amounts falling due within one year	9	224,238	121,364
Net current assets		15,602	16,358
Net assets		48,021	58,392
Capital and reserves			
Called up share capital	10	70,002	70,002
Profit and loss account - deficit	11	(21,981)	(11,610)
Equity shareholders' funds	12	48,021	58,392

The financial statements on pages 5 to 10 were approved by the Board of Directors on NOV 1999 and signed on its behalf by:

P H C Brader

Xn Jader

Director

Notes to the financial statements for the year ended 31 August 1999

1 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies is set out below.

Basis of accounting

The financial statements are prepared in accordance with the historical cost convention.

Cash flow

The company has taken advantage of the small company exemption granted by FRS1 revised, and has not published a cash flow statement.

Financial Reporting Standard 8

FRS 8 "Related Party Disclosures" requires the disclosure of the details of material transactions between the reporting entity and any related parties. The company has adopted the provisions of FRS 8, however transactions between the company and other group companies including their associates and joint ventures, have not been disclosed in accordance with the exemption in FRS 8 3(c).

Turnover

Turnover, which excludes value added tax, represents the invoiced value of goods and services supplied. Turnover consists entirely of sales made in the United Kingdom.

Tangible fixed assets

The cost of tangible fixed assets is their purchase cost, together with any other incidental expenses of acquisition.

Depreciation is calculated so as to write off the cost of tangible fixed assets, less estimated residual values, on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates for this purpose are:

Computer equipment Fixtures/equipment

33%

20%

Stocks

Stocks are stated at the lower of cost and net realisable value. Where necessary,

2 Result on ordinary activities before taxation

	1999	1998
	£	£
Result on ordinary activities before taxation is stated after		•
charging:		
Depreciation	10,817	12,154
Auditors' remuneration	3,470	3,300

3 Directors' emoluments

The directors received no emoluments during the year (1998: nil).

4 Employee information

The average monthly full time equivalent number of persons employed by the company during the year was:

By activity		1999 Number	1998 Number
Selling and distribution		3	3
		=	==
		1999	1998
	÷ · · · · ·	£	£
Staff costs (for the above people)			
Salaries		27,970	25,645
Social Security costs		795	682
		28,765	26,327
			

5 Taxation

No charge for taxation arises in view of the company's arrangements to pass all of its taxable profits to Bradfield College under the terms of a deed of covenant.

6 Tangible fixed assets

	Fixtures/	Computer	Total
•	equipment	equipment	
Cost	£	£	£
At 1 September 1998	52,543	4,933	57,476
Additions	1,202	-,,,,,,	1,202
At 31 August 1999	53,745	4,933	58,678
			
Depreciation			
At 1 September 1998	10,645	4,797	15,442
Charge for the year	10,749	68	10,817
•			
At 31 August 1999	21,394	4,865	26,259
			
Net book value	20 451	60	22 410
At 31 August 1999	32,351	<u>68</u>	32,419
At 31 August 1998	41,898	136	42,034
			•
7 Stocks			
•			
		1999	1998
		£	£
Goods for resale		59,186	52,876
Goods for resale		55,180	32,870
8 Debtors			
		1999	1998
Annual College Annual College		£	£
Amount falling due within one year Trade debtors		71,169	63,546
riade debiois		71,103	
		71,169	63,546
9 Creditors: amounts falling due	within one	year	
		4000	4000
		1999	1998
		£	£
Amounts owed to parent undertaking		137,106	49,163
Other taxation and social security		37,320	24,230
Accruals and deferred income		49,812	47,971

10 Called up share capital

	1999	1998 £
Authorised	£	r.
100,000 ordinary shares of £1 each	100,000	100,000
Allotted, called up and fully paid		
70,002 ordinary shares of £1 each	70,002	70,002
11 Profit and loss account		
4		£
At 1 September 1998 (deficit)		(11,610)
Loss for the financial year		(10,371)
At 31 August 1999 (deficit)		(21,981)
12 Reconciliation of movements in sharehold	lers' funds	
	1999	1998
	£	£
Opening shareholders' funds	58,392	68,046
Loss for the financial year	(10, 371)	(9,654)
Closing shareholders' funds	48,021	58,392

13 Parent organisation and ultimate controlling party

The directors regard The Warden and Council of St Andrew's College, Bradfield ("Bradfield College"), a registered charity incorporated by Royal Charter, as the company's parent organisation and ultimate controlling party. According to the register kept by the company, Bradfield College has a 100% interest in the share capital of Bradfield College Enterprises Limited as at 31 August 1999. A copy of the parent organisation's financial statements can be obtained by writing to The Bursar, Bradfield College, Bradfield, Reading, Berkshire, RG7 6AU.

Detailed profit and loss account for the year ended 31 August 1999

	1999	1998
	£	£
Turnover	285,678	286,132
Cost of sales	(153, 064)	(142,352)
Gross margin	132,614	143,780
Administrative expenses	,	•
Salaries & wages	28,765	26,327
Repairs and maintenance	2,988	7,644
Electricity	1,493	712
Printing and stationery	1,169	794
Legal and professional	4,710	4,405
Telephone	480	357
General expenses	714	1,514
Staff expenses	•	81
Depreciation	10,817	12,154
Total administrative expenses	51,136	53,988
Operating profit	81,478	89,792
Interest received	1,151	694
Payment to Bradfield College under deed of covenant	(93,000)	(100, 140)
Loss on ordinary activities before taxation Taxation	(10,371)	(9,654)
Loss result for the year	(10,371)	(9,654)
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