

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 1998
FOR
UNITED KINGDOM CALS INDUSTRY COUNCIL**

James Curtis & Co
Chartered Accountants
Registered Auditor
Victoria House
Desborough Street
High Wycombe
Bucks HP11 2NF



UNITED KINGDOM CALS INDUSTRY COUNCIL

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for the Year Ended 30 September 1998

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UNITED KINGDOM CALS INDUSTRY COUNCIL

COMPANY INFORMATION

DIRECTORS:

D Lidstone
W J Budzynski
Prof K G Hambleton
R A Leggeter
Dr G Atrill
M Palmer
Maj Gen A G Sharman
P S Woodford
C H Green
K Smith

SECRETARY:

J P H Bruell

REGISTERED OFFICE:

Victoria House
Desborough Street
High Wycombe
Buckinghamshire
HL11 2NF

REGISTERED NUMBER:

2971100

AUDITORS:

James Curtis & Co
Chartered Accountants
Registered Auditor
Victoria House
Desborough Street
High Wycombe
Bucks HP11 2NF

UNITED KINGDOM CALS INDUSTRY COUNCIL

**REPORT OF THE DIRECTORS
for the Year Ended 30 September 1998**

The directors present their report with the financial statements of the company for the year ended 30 September 1998.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of encouraging and promoting professional growth and educational advancement for the benefit of industry, commerce, the public, and those who are or who will be engaged in all aspects of computer aided acquisition and logistic support.

DIRECTORS

The directors during the year under review were:

R J Pierson	- resigned 20.4.98
S Gillibrand	
D Lidstone	
W J Budzynski	
B J Waldron	
Prof K G Hambleton	
R A Leggeter	
Dr G Atrill	
M Palmer	
Maj Gen A G Sharman	- appointed 20.11.97
P S Woodford	- appointed 20.11.97
C H Green	- appointed 21.4.98

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.


The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, James Curtis & Co, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALF OF THE BOARD:


.....
- DIRECTOR C H GREEN

Dated: 25 January 1999

UNITED KINGDOM CALS INDUSTRY COUNCIL

**REPORT OF THE AUDITORS TO THE MEMBERS OF
UNITED KINGDOM CALS INDUSTRY COUNCIL**

We have audited the financial statements on pages four to eight which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and the accounting policies set out on page six.

Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

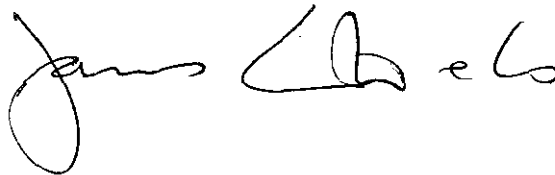
We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 September 1998 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

James Curtis & Co
Chartered Accountants
Registered Auditor
Victoria House
Desborough Street
High Wycombe
Bucks HP11 2NF



Dated: 28 January 1998

UNITED KINGDOM CALS INDUSTRY COUNCIL

**PROFIT AND LOSS ACCOUNT
for the Year Ended 30 September 1998**

		<u>1998</u>	<u>1997</u>
	Notes	£	£
TURNOVER	2	104,345	147,801
Cost of sales		<u>26,255</u>	<u>60,573</u>
GROSS PROFIT		78,090	87,228
Administrative expenses		<u>84,486</u>	<u>86,170</u>
OPERATING (LOSS)/PROFIT	3	(6,396)	1,058
Interest receivable and similar income	4	<u>708</u>	<u>918</u>
(LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(5,688)	1,976
Tax on (loss)/profit on ordinary activities	5	<u>(487)</u>	<u>487</u>
(LOSS)/PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		(5,201)	1,489
Retained profit brought forward		<u>6,231</u>	<u>4,742</u>
RETAINED PROFIT CARRIED FORWARD		<u><u>£1,030</u></u>	<u><u>£6,231</u></u>

The notes form part of these financial statements

UNITED KINGDOM CALS INDUSTRY COUNCIL

BALANCE SHEET
30 September 1998

	Notes	1998		1997	
		£	£	£	£
FIXED ASSETS:					
Tangible assets	7		242		445
CURRENT ASSETS:					
Debtors	8	35,963		32,559	
Cash at bank		15,716		10,043	
		<u>51,679</u>		<u>42,602</u>	
CREDITORS: Amounts falling due within one year	9	<u>50,891</u>		<u>36,816</u>	
NET CURRENT ASSETS:			<u>788</u>		<u>5,786</u>
TOTAL ASSETS LESS CURRENT LIABILITIES:			<u>£1,030</u>		<u>£6,231</u>
RESERVES:					
Profit and loss account			<u>1,030</u>		<u>6,231</u>
			<u>£1,030</u>		<u>£6,231</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

ON BEHALF OF THE BOARD:


.....
- DIRECTOR CH GREEN

Approved by the Board on ..25 January 1999

UNITED KINGDOM CALS INDUSTRY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 30 September 1998

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

Turnover

Turnover represents income from annual subscriptions, joining fees, courses and seminars, royalties, and Department of Trade and Industry grants, net of any applicable value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 50% on cost

Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

Government Grants

Government grants are taken to income in the period in which the related expenditure is charged in the Profit and Loss Account.

Stocks

The company produces technical guides, many of which are distributed free of charge and subject to technical obsolescence. In accordance with the requirement of prudent accounting, the costs are fully expensed in the year in which they are incurred.

2. TURNOVER

The turnover and loss (1997 - profit) before taxation are attributable to the one principal activity of the company.

3. OPERATING (LOSS)/PROFIT

The operating loss (1997 - operating profit) is stated after charging:

	1998	1997
	£	£
Depreciation - owned assets	687	769
Auditors' remuneration	750	750
	<u> </u>	<u> </u>
Directors' emoluments and other benefits etc	-	-
	<u> </u>	<u> </u>

4. INTEREST RECEIVABLE AND SIMILAR INCOME

	1998	1997
	£	£
Deposit account interest	708	918
	<u> </u>	<u> </u>

UNITED KINGDOM CALS INDUSTRY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 30 September 1998

5. TAXATION

The tax (credit)/charge on the loss on ordinary activities for the year was as follows:

	1998	1997
	£	£
UK Corporation Tax	(487)	487
	<u> </u>	<u> </u>

UK Corporation Tax has been charged at 0% (1997 - 22.50%).

Part of the loss for the year has been carried back and off-set against the profit of the preceding year.

6. GOVERNMENT GRANTS

Turnover includes income from grants received from the Department of Trade and Industry totalling £3,647 (1997 £53,530).

7. TANGIBLE FIXED ASSETS

	Plant and machinery etc
	£
COST:	
At 1 October 1997	3,217
Additions	484
Disposals	(399)
	<u> </u>
At 30 September 1998	3,302
	<u> </u>
DEPRECIATION:	
At 1 October 1997	2,772
Charge for year	687
Eliminated on disposals	(399)
	<u> </u>
At 30 September 1998	3,060
	<u> </u>
NET BOOK VALUE:	
At 30 September 1998	242
	<u> </u>
At 30 September 1997	445
	<u> </u>

**8. DEBTORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	1998	1997
	£	£
Trade debtors	33,465	31,192
Other debtors	448	220
Prepayments	1,563	1,147
Corporation Tax recoverable	487	-
	<u> </u>	<u> </u>
	35,963	32,559
	<u> </u>	<u> </u>

UNITED KINGDOM CALS INDUSTRY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 30 September 1998

**9. CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	1998	1997
	£	£
Trade creditors	1,171	8,067
V.A.T.	5,630	721
Deferred Income	39,563	21,633
Taxation	-	487
Accrued expenses	4,527	5,908
	<u>50,891</u>	<u>36,816</u>

10. SHARE CAPITAL

There is no authorised share capital as the company is limited by guarantee. In the event of the company being wound up and unable to pay its debts in full, the liability of each member to contribute to the funds of the company is limited to £1.