# C F S INDEPENDENT LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2008

08/07/2008 COMPANIES HOUSE

# **COMPANY INFORMATION**

Directors A O Harwood

J Besso-Cowan (Appointed 12 May 2008)

Secretary G Harwood

Company number 2960433

Registered office 2 Fisher Street

London WC1R 4QA

Auditors Fisher, Sassoon & Marks

43-45 Dorset Street

London W1U 7NA

Business address 2 Fisher Street

London WC1R 4QA

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# **DIRECTORS' REPORT**

### FOR THE YEAR ENDED 31 MARCH 2008

The directors present their report and financial statements for the year ended 31 March 2008

#### Principal activities and review of the business

The principal activity of the company continued to be that of discretionary fund management and investment advisors

The results for the year and the financial position at the year end were considered satisfactory by the directors who expect continued growth in the foreseeable future

As a service provider the directors consider that the key financial risk exposures faced by the company relate to the need to maintain sufficient liquidy to satisfy regulatory capital requirements and working capital needs. The company does not invest in investments which expose it to material price risk nor does it have a material exposure to foreign exchange movements.

The company's financial risk management objectives are therefore to minimise the key financial risks through having clearly defined terms of business with clients, regular monitoring of cash flow and management accounts to ensure regulatory capital requirements are not breached and the company maintains adequate working capital

The principal non financial risks faced by the company relate to breach of laws and regulations within the Financial Services and Markets Act 2000 and Financial Services Authority Rule Book. These risks are minimised through having stringent internal controls.

The company has sufficient net assets to meet its working capital and regulatory capital requirements

Given the nature of the company's business administration expenses are in the main a fixed cost. Accordingly the operating results are dependent on fees generated from fund management. Accordingly the key performance indicator is turnover and is dependent on the ability of the company to increase funds under management each year and to provide investment returns to clients which are at least equal to returns offered by other service providers.

### Results and dividends

The results for the year are set out on page 6

#### Post balance sheet events

There are no matters to report

# **Future developments**

The company has been appointed as an investment adviser to the subfund of an authorised open ended investment company

#### **Directors**

The following directors have held office since 1 April 2007

A O Harwood

J Brown

(Resigned 12 May 2008)

J Besso-Cowan

(Appointed 12 May 2008)

# **Taxation status**

The company was a close company within the provisions of the Income and Corporation Taxes Act 1988 and this position has not changed since the end of the financial year

# **DIRECTORS' REPORT (CONTINUED)**

### FOR THE YEAR ENDED 31 MARCH 2008

#### Creditor payment policy

The company's current policy concerning the payment of trade creditors is to

- settle the terms of payment with suppliers when agreeing the terms of each transaction,
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts, and
- pay in accordance with the company's contractual and other legal obligations On average, trade creditors at the year end represented 1088795 (2007- 3485750) days' purchases

#### Introduction of the euro

The company has assessed the extent of the preparation that it needed to make for the introduction of the euro. It has identified that its systems needed to be amended to deal with the introduction of the euro. The costs of the changes have been charged in the current year to operating profit.

#### **Auditors**

Fisher, Sassoon & Marks were appointed auditors to the company and in accordance with section 385 of the Companies Act 1985, a resolution proposing that they be re-appointed will be put to the Annual General Meeting

# **DIRECTORS' REPORT (CONTINUED)**

### FOR THE YEAR ENDED 31 MARCH 2008

#### **Directors' responsibilities**

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Statement of disclosure to auditors

So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware. Additionally, the directors have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information

On behalf of the board

A O Harwood

Director

26 June 2008

# INDEPENDENT AUDITORS' REPORT

# TO THE SHAREHOLDERS OF C F S INDEPENDENT LIMITED

We have audited the financial statements of C F S Independent Limited for the year ended 31 March 2008 set out on pages 6 to 15. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of the directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the directors' report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE SHAREHOLDERS OF C F S INDEPENDENT LIMITED

### Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 March 2008 and of its profit for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and

- the information given in the directors' report is/consistent with the financial statements

Fisher, Sassoon & Marks

26 June 2008

Chartered Accountants
Registered Auditor

43-45 Dorset Street London W1U 7NA

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2008

		2008	2007
	Notes	£	£
Turnover	2	419,488	350,314
Administrative expenses		(390,949)	(343,474)
Operating profit	3	28,539	6,840
Other interest receivable and similar income	4	6,635	4,871
Profit on ordinary activities before taxation		35,174	11,711
Tax on profit on ordinary activities	5	(6,793)	(2,010)
Profit for the year	13	28,381	9,701

The profit and loss account has been prepared on the basis that all operations are continuing operations

There are no recognised gains and losses other than those passing through the profit and loss account

# **BALANCE SHEET**

# **AS AT 31 MARCH 2008**

		20	08	200	)7
	Notes	£	- £	£	£
Fixed assets					
Tangible assets	7		11,737		11,615
Current assets					
Debtors	8	66,828		136,854	
Investments	9	6,924		6,924	
Cash at bank and in hand		127,434		60,591	
		201,186		204,369	
Creditors amounts falling due within					
one year	10	(18,672)		(23,714)	
Net current assets			182,514		180,655
Total assets less current liabilities			194,251		192,270
Capital and reserves					
Called up share capital	12		186,000		186,000
Profit and loss account	13		8,251		6,270
Shareholders' funds	14		194,251		192,270

Approved by the Board and authorised for issue on 26 June 2008

A O Harwood

Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

<del></del> ;	2008		2007
£	2008 £	£	2007 £
	92,648		1,843
6,635		4,871	
		<del></del>	
	6,635		4,871
	(2,018)		(1,642)
(4,022)		(8,698)	
	(4,022)		(8,698)
	(26,400)		
	66,843		(3,626)
		(38,000)	
	-		(38,000)
	66,843		(41,626)
		92,648  6,635 (2,018)  (4,022) (26,400)  66,843	£ £ £ £ 92,648  6,635 (2,018)  (4,022) (4,022) (26,400) 66,843  - (38,000)

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

Part	1	Reconciliation of operating profit to net cash activities	inflow from o	perating	2008	2007
Depreciation of tangible assets   3,900   3,374		ustivinos			£	£
Depreciation of tangible assets   3,900   3,374		Operating profit			28,539	6,840
Decrease   Increase   In debtors   T0,026   (3,203)   Decrease in creditors within one year   (9,817)   (5,168)					3,900	3,374
Net cash inflow from operating activities   92,648   1,843		Decrease/(increase) in debtors			70,026	(3,203)
2 Analysis of net funds  1 April 2007 Cash flow Other non- 31 March 2008 cash changes  £ £ £ £ £  Net cash Cash at bank and in hand 60,591 66,843 - 127,434  Liquid resources Current asset investments 6,924 6,924 Bank deposits  Net funds 67,515 66,843 - 134,358  3 Reconciliation of net cash flow to movement in net funds £ £  Increase/(decrease) in cash in the year Cash (inflow)/outflow from (increase)/decrease in debt 66,843 (3,626) Movement in net funds in the year Opening net funds 67,515 71,141		Decrease in creditors within one year			(9,817)	(5,168)
Second   Cash changes   Feature   Feature		Net cash inflow from operating activities			92,648	1,843
Net cash   Cash at bank and in hand   60,591   66,843   - 127,434	2	Analysis of net funds	1 April 2007	Cash flow		31 March 2008
Cash at bank and in hand       60,591       66,843       -       127,434         Liquid resources       Current asset investments       6,924       -       -       6,924         Bank deposits       -       -       -       -       -         Net funds       67,515       66,843       -       134,358         3       Reconciliation of net cash flow to movement in net funds       2008       2007       £         Increase/(decrease) in cash in the year       66,843       (41,626)       (41,626)         Cash (inflow)/outflow from (increase)/decrease in debt       -       38,000         Movement in net funds in the year       66,843       (3,626)         Opening net funds       67,515       71,141			£	£	£	£
Liquid resources   Current asset investments   6,924   -   -   6,924		Net cash				
Current asset investments       6,924       -       -       6,924         Bank deposits       -       -       -       -         Net funds       67,515       66,843       -       134,358         3 Reconciliation of net cash flow to movement in net funds       2008       2007         £       £       £         Increase/(decrease) in cash in the year       66,843       (41,626)         Cash (inflow)/outflow from (increase)/decrease in debt       -       38,000         Movement in net funds in the year       66,843       (3,626)         Opening net funds       67,515       71,141		Cash at bank and in hand	60,591	66,843		127,434
Net funds   67,515   66,843   -   134,358		Liquid resources				
Net funds			6,924	-	-	6,924
Reconciliation of net cash flow to movement in net funds  £  Increase/(decrease) in cash in the year Cash (inflow)/outflow from (increase)/decrease in debt  Movement in net funds in the year Opening net funds  66,843 (3,626) 71,141		Bank deposits				
Reconciliation of net cash flow to movement in net funds £  Increase/(decrease) in cash in the year Cash (inflow)/outflow from (increase)/decrease in debt  Movement in net funds in the year Opening net funds  71,141		Net funds	67.515	66,843	-	134,358
Increase/(decrease) in cash in the year  Cash (inflow)/outflow from (increase)/decrease in debt  Movement in net funds in the year  Opening net funds  66,843  (3,626)  67,515  71,141			<u> </u>			
Increase/(decrease) in cash in the year  Cash (inflow)/outflow from (increase)/decrease in debt  Movement in net funds in the year  Opening net funds  (41,626)  38,000  (3,626)  66,843  (3,626)  71,141	3	Reconciliation of net cash flow to movement	ın net funds		2008	2007
Cash (inflow)/outflow from (increase)/decrease in debt  Movement in net funds in the year  Opening net funds  66,843  67,515  71,141					£	£
Movement in net funds in the year Opening net funds 66,843 67,515 71,141		Increase/(decrease) in cash in the year			66,843	(41,626)
Opening net funds 67,515 71,141		Cash (inflow)/outflow from (increase)/decrease in	n debt		-	38,000
		Movement in net funds in the year			66,843	(3,626)
Closing net funds 134,358 67,515		Opening net funds			67,515	71,141
		Closing net funds			134,358	67,515

# NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2008

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

#### 1.3 Turnover

Turnover represents amounts receivable for undertaking discretionary fund management and investment advice net of VAT and client rebates

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Fixtures, fittings & equipment

25 % - 33 % reducing balance

#### 15 Investments

Current asset investments are stated at the lower of cost and net realisable value

# 1.6 Revenue recognition

Fee income represents revenue earned under from contracts to provide investment services. Revenue is recognised as earned when, and to the extent that, the firm obtains the right to consideration in exchange for its performance under these contracts. It is measured at the fair value of the right to consideration, which represents amounts chargeable to clients, including expenses and disbursements but excluding value added tax.

Revenue is generally recognised as contract activity progresses so that for incomplete contracts it reflects the partial performance of the contractual obligations. For such contracts the amount of revenue reflects the accrual of the right to consideration by reference to the value of work performed. Revenue not billed to clients is included in debtors and payments on account in excess of the relevant amount of revenue are included in creditors.

Fee income that is contingent on events outside the control of the firm is recognised when the contingent event occurs

#### 1.7 Pensions

The company operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the profit and loss account in the year they are payable.

#### 1.8 Deferred taxation

The accounting policy in respect of deferred tax has been changed to reflect the requirements of FRS19 - Deferred tax. Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

# FOR THE YEAR ENDED 31 MARCH 2008

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom

3	Operating profit	2008 £	2007 £
	Operating profit is stated after charging Depreciation of tangible assets Auditors' remuneration	3,900 4,025	3,374 4,525
4	Investment income	2008 £	2007 £
	Bank interest	6,635	4,871
5	Taxation	2008 £	2007 £
	Domestic current year tax U K corporation tax Adjustment for prior years	6,793 -	2,018
	Current tax charge	6,793	2,010
6	Dividends	2008 £	2007 £
	Ordinary interim paid	26,400	

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2008

7	Tangible fixed assets		<b>5</b>
			Fixtures, fittings & equipment
	Cost		£
	At 1 April 2007		73,036
	Additions		4,022
	At 31 March 2008		77,058
	Depreciation		
	At 1 April 2007		61,421 3,900
	Charge for the year		
	At 31 March 2008		65,321
	Net book value		
	At 31 March 2008		11,737
	At 31 March 2007		11,615
8	Debtors	2008 £	2007 £
	Trade debtors	6,055	13,248
	Other debtors	57	7,574
	Prepayments and accrued income	60,716	116,032
		66,828	136,854
9	Current asset investments	2008 £	2007 £
	Listed investments	6,924	6,924
	Market valuation of listed investments	22,590	11,759

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2008

10	Creditors amounts falling due within one year	2008 £	2007 £
	Trade creditors	2,983	9,550
	Corporation tax	6,793	2,018
	Other taxes and social security costs	4,709	8,146
	Directors' current accounts	187	-
	Accruals and deferred income	4,000	4,000
		18,672 ———	23,714
11	Pension costs		
	Defined contribution		
		2008 £	2007 £
	Contributions payable by the company for the year	39,488	4,106
12	Share capital	2008	2007
		c	r
	Authorised	£	£
	Authorised 500,000 Ordinary shares of £1 each	£ 500,000	£ 500,000
	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid	500,000	500,000
	500,000 Ordinary shares of £1 each		
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid  186,000 Ordinary shares of £1 each	500,000	500,000
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid	500,000	500,000
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid  186,000 Ordinary shares of £1 each	500,000	186,000
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid  186,000 Ordinary shares of £1 each	500,000	186,000 Profit and
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid  186,000 Ordinary shares of £1 each	500,000	186,000  Profit and loss
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid  186,000 Ordinary shares of £1 each	500,000	186,000  Profit and loss account £
13	Allotted, called up and fully paid 186,000 Ordinary shares of £1 each  Statement of movements on profit and loss account	500,000	186,000  Profit and loss account
13	500,000 Ordinary shares of £1 each  Allotted, called up and fully paid 186,000 Ordinary shares of £1 each  Statement of movements on profit and loss account  Balance at 1 April 2007	500,000	Profit and loss account £

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2008

14	Reconciliation of movements in shareholders' funds	2008 £	2007 £
	Profit for the financial year Dividends	28,381 (26,400)	9,701
	Net addition to shareholders' funds Opening shareholders' funds	1,981 192,270	9,701 182,569
	Closing shareholders' funds	194,251	192,270
15	Directors' emoluments	2008	2007
		£	£
	Emoluments for qualifying services	41,004	41,000
	Company pension contributions to money purchase schemes	2,019	-
		43,023	41,000
		***************************************	
16	Employees  Number of employees  The average monthly number of employees (including directors) during the year was	2008 Number	2007 Numbe
16	Number of employees The average monthly number of employees (including directors) during the		
16	Number of employees The average monthly number of employees (including directors) during the year was	Number	Numbe
16	Number of employees The average monthly number of employees (including directors) during the year was  Financial services and management	Number 4	Number 3
16	Number of employees The average monthly number of employees (including directors) during the year was  Financial services and management	Number 4 3	Numbe
16	Number of employees The average monthly number of employees (including directors) during the year was  Financial services and management Administration  Employment costs	Number  4 3 7	Number 3 3 3 6 2007 4
16	Number of employees The average monthly number of employees (including directors) during the year was  Financial services and management Administration	Number  4 3 7 2008	Number 3 3 3 6 2007
16	Number of employees The average monthly number of employees (including directors) during the year was  Financial services and management Administration  Employment costs  Wages and salaries	Number  4 3 7 2008 £	Number 3 3 3 6 2007 £ 169,321

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2008

# 17 Control

Mr and Mrs A Harwood have a controlling interest in the company

# 18 Related party transactions

During the year the company paid A Harwood rent on its premises in the sum of £36,000 (2007 - £36,000)

At the end of the year A Harwood was owed £2,216 (2007 - £6,656 was receivable) to the company

### 19 Post balance sheet events

There are no matters to report