MINUTES OF AOC ARCHAEOLOGY LTD DIRECTORS MEETING 17 MARCH 1997 at 11.00AM at EDINBURGH OFFICE

PRESENT

J Barber (Chairman)

D Perring

ATTENDING

G Calder (secretary)

C Mills

T Gowans

J Paton (minutes)

APOLOGIES

J Maloney

J Moore

PREVIOUS MINUTES (31 January 1997)

GC stated that these had not been received from J Maloney

- 1. JB noted that at all Directors, Management and Finance meetings, honesty was a requirement, regardless of cost.
- 2. Proposal to increase share capital from £100 to £45,000 (with cash injection of £19985 from the Directors of AOC Archaeology Ltd) by increasing their cash input by £6661.67 each: this would give the London directors and equity input of some 15% each.



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Mr J Clark Bank of Scotland Almondvale Livingston EH54 6SN

21st March 1997

Dear Mr Clark,

Equity/Cash Injection

This is to confirm that at a meeting of the Board of Directors of AOC Archaeology Ltd held in Edinburgh on Monday 17th March 1997, it was agreed that:

We the undersigned would increase our share capital in the Company from £5 to £2,500 each and would also each give the Company a loan of £4,167, thus making a total cash injection of £19,986 (ie. £6662 each).

In addition AOC (Scotland) would increase its share capital from £85 to £25,000, at the same time AOC Archaeology Ltd would repay the original Inter Company loan to AOC (Scotland) Ltd of £24,000.

This would give AOC (Scotland) a 76.93% interest in AOC Archaeology Ltd, with each of the undersigned holding 7.69%. However in a separate agreement between ourselves and AOC (Scotland) Ltd we would be entitled to 15% each of any future dividends declared.

Yours sincerely

J Moore

D Perring

Company Number 2959912 • Directors: Derring BA; J Maloney BA MFA FSA FRSA (Consultancy Division); J Moore BSc MIFA (Contracting Division)

Part of the AQC Group • Head Office: The Schoolhouse • 4 Lochend Road • Leith • Edinburgh • EH6 8BR

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Financial Director P Macgill • Managing Director J Barber MA FSA (London) FSA (Scotland)