

**NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS Y BYDDAR GOGLEDD CYMRU)**



**Annual Report and
Financial Statements**
for the year ended 31st March 2005



Company Limited by Guarantee No.2959589
Registered Charity No. 1048017



North Wales Deaf Association

NORTH WALES DEAF ASSOCIATION

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NORTH WALES DEAF ASSOCIATION

CHAIRMAN'S AND MANAGER'S INTRODUCTION

Welcome to our Annual Report for 2004/5. In the following pages you will read about the services that have been provided by North Wales Deaf Association during the last twelve months, details about the new service that has been introduced and our plans for the future. This year has seen a considerable increase in our workload with many achievements. Our thanks go to our staff for their hard work and commitment, which has enabled us to deliver quality services to the people we represent. We would also like to thank our many volunteers who give their time freely to support our clients and our staff.

We are now in our 11th Year as an organisation providing services for Deaf, deafened, deafblind and hard of hearing people. In June 2004 we started our BSL Awareness Training Programme. North Wales Deaf Association received funding from the government through a consortium bid with UK Council on Deafness to provide this training over a ten month period. Further information about this project can be found later on in the Annual Report. Since the year end we have also received a grant from Awards for All to develop a new website for North Wales Deaf Association, this will be coming live in a few months time and you will be able to find regularly up-dated information on our new website www.deafassociation.co.uk.

Our befriending scheme underwent some changes to ensure all our clients were receiving regular visits, so in September 2004 we employed a professional befriender as well as continuing to place volunteers where possible. All our other projects have continued to be successful in achieving their aims and objectives.

During this financial year North Wales Deaf Association under went a review. This was carried out by the Welsh Development Agency, we are pleased to say that the Association achieved a very high standard and praise for the way the organisation is run.

We would like to take this opportunity to thank our members for their support and look forward to providing first class services for people with a hearing loss in the future.

Jane Priestley
Manager

Tom Jones
Chairman



NORTH WALES DEAF ASSOCIATION

CYMDEITHAS BYDDAR GOGLEDD CYMRU

LEGAL AND ADMINISTRATIVE INFORMATION

Status

North Wales Deaf Association (Cymdeithas Byddar Gogledd Cymru) (hereinafter called "the Association").

The Association was incorporated on 17th August 1994 as a company limited by guarantee, with a company registration number of 2959589 and has no share capital. The liability of each member in the event of winding up is limited to £1. The Association is registered with the Charity Commission. The registered charity number is 1048017.

The governing document of the Association is the Memorandum and Articles of Association, last amended at the Annual General Meeting held on the 2nd October 1999.

Board of Directors

The Board of Directors shall consist of no less than THREE nor more than NINE members. The Board of Directors may from time to time appoint any member of the Association to fill a casual vacancy. Any member so appointed shall retain their office only until the next Annual General Meeting, but they shall then be eligible for re-election. Only people who are paid-up members of the Association shall be eligible to hold office as a Director.

At the Annual General Meeting of the Association, one third of the Directors shall retire from office. A retiring Director shall be eligible for re-election.

No Director shall be paid a salary or fees other than reasonable out-of-pocket expenses.



Elected Board of Directors

Tom Jones	Chairman First elected at the Inaugural Meeting 1994 and subsequently re-elected at the Annual General Meeting on the 1 st November 1996, 2 nd October 1999 and 5 th October 2002
David Duller	Treasurer First elected at the Inaugural Meeting 1994 and subsequently re-elected at the Annual General Meeting on the 1 st November 1997, 7 th October 2000 and 6 th October 2003. Retired 2 nd February 2005
Val Owen	Vice Chair First elected at the Annual General Meeting held on the 28 th November 1998 and subsequently re-elected at the Annual General Meeting on the 6 th October 2001. Retired 7 th July 2004
Bill Walker	Vice Chair Co-opted to the Board on the 25 th February 2003 and elected as full director at the Annual General Meeting on 6 th October 2003
Arthur Todd	First elected at the Annual General Meeting 1995 and subsequently re-elected at the Annual General Meeting on the 28 th November 1998 and 5 th October 2002
Andrew Malcolm	Joined the Board of Directors on 25 th February 2003 and elected at the Annual General Meeting on the 6 th October 2003. Retired 28 March 2005
Pat Walker	Joined the Board of Directors on 25 th February 2003 and elected at the Annual General Meeting on the 6 th October 2003
Gareth Foulkes	Joined the Board of Directors on 25 th February 2003 and elected at the Annual General Meeting on the 6 th October 2003. Retired 29 th September 2004

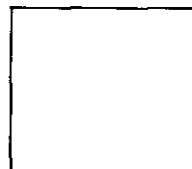


North Wales Deaf Association

Christine Jones Joined the Board of Directors on 21st
December 2004.



Anne West Joined the Board of Directors on 15th
February 2005



Council Representatives

Councillor Eurfryn Davies	Ynys Môn County Council
Councillor Margaret Griffiths	Gwynedd County Council
Councillor Phillip Williams	Denbighshire County Council retired May 2004
Councillor Lloyd Williams	Denbighshire County Council
Councillor David Barrett	Flintshire County Council

The Board of Directors meets once a month to discuss the business of the Association. At these meetings there shall be at least THREE Directors present for a quorum. Questions arising at the meetings shall be decided by a majority of votes. The Chairman shall have a second or casting vote.

A proper record shall be kept of all the Board Meetings and of all written resolutions (and of signatures).

The registered office of the Association is:

@ Quinton Hazell
Glan y Wern Road
Mochdre
Colwyn Bay
LL28 5BS

Bankers

National Westminster Bank
247 High Street
Bangor
Gwynedd

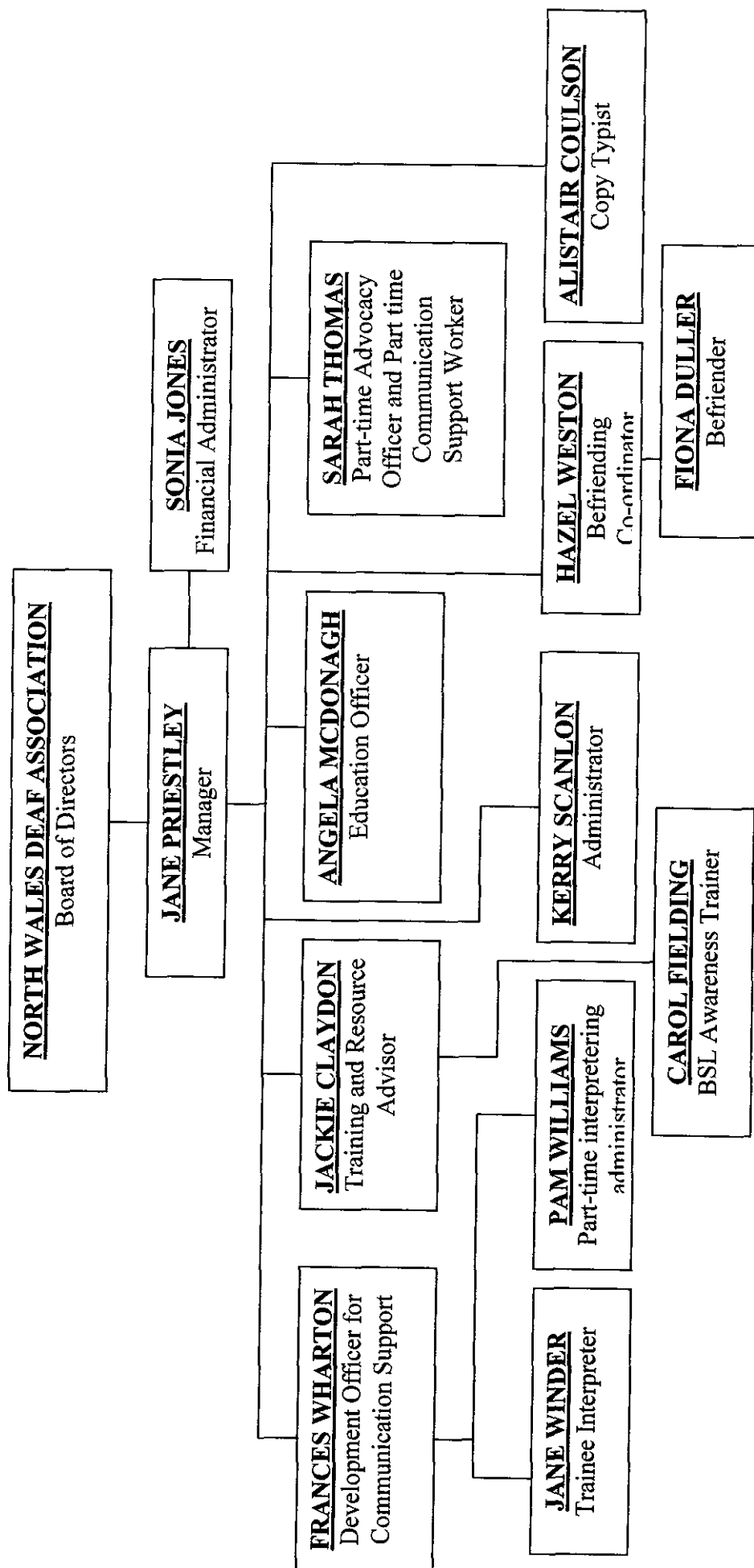
Solicitors

Elwyn Jones & Co.
123 High Street
Bangor
Gwynedd

Auditors

Aston, Hughes & Co
Registered Auditors
Selby Towers
29 Princes Drive
Colwyn Bay
LL29 8PE

ORGANISATION CHART



As at 31st March 2005



North Wales Deaf Association

WHERE TO FIND NORTH WALES DEAF ASSOCIATION



North Wales Deaf Association

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)

DIRECTORS' REPORT

FOR THE YEAR ENDING 31ST MARCH 2005

The directors submit their report and the financial statements for the year ending 31st March 2005.

PRINCIPAL ACTIVITY

The objective and principal activity of the company is the relief of profoundly deaf, deafened, deafblind and hearing impaired people within North Wales by the promotion, development and provision of appropriate facilities, services and resources.

The Association does this by providing:

- ☐ Advice and Information
- ☐ Deaf awareness, communication training and BSL Awareness training for businesses and service providers
- ☐ Educational Services
- ☐ Equipment demonstrations and advice for deaf people
- ☐ Lobbying for equal access to services and employment
- ☐ Communication support services
- ☐ Promoting the Welsh deaf identity
- ☐ Community Advice and Support Service (previously known as Advocacy)
- ☐ Befriending services

There have been no changes in policy since the last report.



North Wales Deaf Association

GENERAL ACTIVITIES

ADVICE AND INFORMATION

North Wales Deaf Association's Advice and Information Service is available Monday to Friday from 9am to 5pm. It can be accessed by telephone, textphone, fax, videophone, e-mail or by calling in personally at the office. Visitors to our offices are always welcome although appointments would be greatly appreciated.

We have a comprehensive library containing books and videos about deafness and sign language. We also have copies of information provided by statutory bodies in Sign Language. The library is regularly updated and books and videos can be borrowed by members for up to three weeks at a time.

We have a range of periodicals, which can be read on our premises and also a wide variety of information leaflets, which can be taken away or posted out to interested people.

Every quarter a newsletter is published and some 2,000 copies are distributed across North Wales. The newsletter contains information about activities of the Association, local events and other information that may be of interest to people with a hearing loss.



DEAF AWARENESS TRAINING

Deaf awareness training is one of the Association's core activities. It continues to be a growth area for North Wales Deaf Association with a number of organisations and businesses using the training to ensure that they are complying with the Disability Discrimination Act.

The trainer used during this financial year was Jackie Claydon who has a Manchester Metropolitan University Teacher's Certificate in Speech Reading.

A deaf awareness course includes an introduction to deafness, basic tips for improved communication techniques, finger spelling, awareness of sign language, basic survival signs and Deaf culture.

A new course introduced during 2003 was the CACDP Communication Tactics Certificate, this was followed by the introduction of Deaf History and Culture. During this year, NWDA has offered the two courses together with a double accreditation.

Deaf Awareness Training Sessions 1st April 2004 to 31st March 2005

	Half day session	Full day session	Minicom Training	Notetaker training	TOTALS
Number of sessions	12	16	4	1	33
Number of staff trained	160	214	16	12	402

A selection of comments from evaluation forms

Very positive and supportive even when we gave the wrong answers!

The course has given me the confidence to communicate when I would probably have avoided doing so before the training.

Extremely helpful, well delivered, entertaining and memorable

Only course I ever wished was twice as long!



CACDP Deaf Awareness Training Courses

NWDA has been registered with CACDP during this financial year and has held regular CACDP deaf awareness training courses across North Wales. This is an in depth course of 10 hours plus an examination lasting 30 minutes which consists of 20 multi choice and 8 short answer questions.

The course content includes:

Defining deafness, language and culture, deaf experience and discrimination, developing communication tactics, hearing aids and cochlear implants, technical aids to communication, and human aids to communication.

In order to be successful in the Deaf Awareness exam, students need to have an understanding of all the above subjects.

CACDP Deaf Awareness Training Courses from 1st April 2004 until 31st March 2005

	Course 1	Course 2	Course 3
No. of students enrolled	5	8	9
No. of students Taking exam	5	8	9
No. of students passing exam	3	6	7
No. of students Failing exam	2	2	2
Tutors	Jackie Claydon	Jackie Claydon	Jackie Claydon
Venue	Rhyl	Mochdre	Bangor

Selection of comments from the evaluation forms.

Tutor was very laid back with an excellent sense of humour and made the course enjoyable

Thoroughly enjoyed the whole experience, I am waiting to start BSL Course – only made me more determined to succeed



North Wales Deaf Association

CACDP Communication Tactics and Deaf History and Culture Course from 1 April 2004 to 31st March 2005

Communication Tactics	Course 1
No. of students enrolled	8
No. of students Taking exam	8
No. of students passing exam	8
No. of students Failing exam	0
Tutors	Jackie Claydon
Venue	NWDA

Deaf History and culture	Course 1
No of students enrolled	9
No of students taking exam	9
No of students passing exam	8
No of students failing exam	1
Tutor	Jackie Claydon
Venue	NWDA

BRITISH SIGN LANGUAGE AWARENESS TRAINING

During 2004 North Wales Deaf Association was invited by The United Kingdom Council on Deafness to join a consortium of National and Regional Deaf Organisations as part of the Governments initiative to promote the use of BSL and encourage more people to train as BSL Interpreters.

The aim of the project was to set up a programme of Training courses running for 1 or 2 hours to enable Private Businesses, Service Providers and Voluntary Organisations access to free BSL Awareness.

Included in each session were how to approach and initiate a conversation with a deaf person, finger spelling, basic signs relevant to each customer or client group, how to use an interpreter appropriately.



North Wales Deaf Association

By the end of each session the participants were able to communicate more confidently and efficiently with a Sign Language user and aware of how the DDA protected the rights of Deaf People.

As well as the Training Sessions, six regional Sign Fairs were held; one in each county enabling members of the public to drop in for a taster session and information gathering.

Number of Sessions	Numbers attending	Number of sign fairs	Numbers attending	Other public events	Numbers attending
27	287	3	230	5	616

LIP-READING CLASSES

Lip-reading classes provide a relaxed and friendly atmosphere in which to learn to lip-read with other deaf and hard of hearing people. Everybody learns at their own pace without pressure.

North Wales Deaf Association working in partnership with the Workers' Education Association has arranged regular 30-week courses at Mold. There is a one off registration fee of £4 each year, renewable every September. The class in Mold has been taught by Margaret Cattel.

Classes at Holyhead, Bangor and Mochdre have continued on a monthly basis. These classes have included lip-reading practice including reminiscence, finger spelling, number work as well as advice and support.

Venue	Number of students	Venue	Number of students
Bangor	4	Holyhead	12
Mochdre	8	Mold	12



North Wales Deaf Association

EDUCATION

The Education Officer's post is in its second year of funding from Community Fund now known as the Big Lottery. After School Clubs have seen a reduction in the numbers of classes being taught. Lunchtime Clubs have seen an increase as this is more convenient for the pupils and the schools.

Home visits to pre school children are on the increase this year before the children go on to Nursery. Children have received visits from the Education Officer during school time to let them know that they are not alone and that they have a role model available to help if required.

School assemblies have been attended on a regular basis and presentations about Deaf Awareness have been given to the pupils and Teachers.

Sign Language to school classes remains an important aspect of the role of the Education Officer. This is important for all the people involved.

For the last 2 years we have tried to get as many of the Deaf children in North Wales together for a social gathering. This year we went to the RSPB sanctuary in Llandudno. 28 children came along and had a great time.

**COMMUNITY
FUND**
LOTTERY FUNDED

**CRONFA
GYMUNEDOL**
ARIENNIR GAN Y LOTERI



North Wales Deaf Association

CONWY FAMILY SUPPORT GROUP

A variety of events have been held including a Christmas Party. The Christmas Party was held at Llandudno Theatre. We had food and saw Father Christmas, then we watched the Pantomime. This was a great event and many children came along. We had a signed performance at the Pantomime. This was a joint event with Cyswllt Deaf Children's Society, and RNID.

The Conwy Family Support Group have met each month and some of the events that we organised were, Easter Bonnet, Valentines Day, Family Fun Day, the Police visit to NWDA, Bowling, Halloween party as well as the Charity Walk and BBQ. We also went to the Pig Factory and painted pigs. We also went to the NDCS fun day at Deeside.

As before, regular contact has been maintained with the peripatetic teachers of the Deaf children in Gwynedd Ynys Mon, Denbighshire, Wrexham, Flintshire and also with the Advisory Teacher for Sensory Impairment of Conwy

The Conwy Family Support Group has been funded by Conwy Social Services since 1st April 2002.

EQUIPMENT DEMONSTRATIONS AND TRY BEFORE YOU BUY SCHEME



North Wales Deaf Association

EQUIPMENT DEMONSTRATIONS AND TRY BEFORE YOU BUY SCHEME

The Disability Advisors of Conwy, Gwynedd and Ynys Môn Social Services have received support and advice about special equipment on a regular basis. Equipment Demonstrations have been given to individuals both in the NWDA resource room and also in their own homes. Some clients have purchased equipment themselves and others have been referred to Social Services for equipment on long-term loan. Other demonstrations have taken place in larger groups including a number of Hard of Hearing Clubs, women's groups, Elderly People's Clubs as well as youth groups and young people's clubs.

A try before you buy scheme has also been in operation this year and is available for people wishing to purchase their own equipment. They can try out various pieces of equipment, find out what suits them best before purchasing themselves. Short-term loan is also available for people whose equipment has been sent away for repair.

NWDA and BT's Age and Disability Team have worked closely over the last twelve months to provide an excellent service for people with a hearing loss throughout North Wales. NWDA continues to receive new phones as they are developed by BT for demonstration purposes and short-term loan. NWDA receives regular up-dates from BT and receives new equipment for demonstration purposes as soon as it is available for general distribution.



LOBBYING FOR EQUAL ACCESS

The Association has lobbied for and supported individual members of the Association with their requests for environmental equipment, rights to communication support and rights to Disability Living Allowance.

Consultation meetings have been arranged on a regular basis between members of the Deaf Community of Gwynedd, Ynys Môn, and Flintshire and service providers.

Jackie Claydon, the Training and Resource Advisor, has attended quarterly North Wales Police consultation meetings at various venues throughout North Wales to lobby on a number of issues. Jane Priestley and Jackie Claydon have attended Police Diversity Meetings in the Central Division, North Wales. North Wales Deaf Association assisted their North Wales Police Central Control in organising a consultation day for people with disability including British Sign Language users, and deafened and hard of hearing people.

Lobbying on a national level has continued through UK Council on Deafness and the Deaf Broadcasting Council, both powerful umbrella groups of which NWDA is a member.

COMMUNICATION SUPPORT SERVICES

Grants are received from the Social Service Departments, of Gwynedd, Ynys Môn and Conwy, the North Wales Health Authority and Flintshire County Council. The Association now provides communication services to 29 deaf people in their employment, either through support from the Employment Service or their employers. Communication support has been provided for 13 students at various sites of Llandrillo College and also one student at Coleg Menai

Communication Support Services for Health Care settings From 1st April 2004 to 31st March 2005

Area	Conwy	Gwynedd	Ynys Môn
Number of Assignments	116	31	29

Total number of assignments for Health Care settings 176



**Communication Support Services excluding Health Care settings
From 1st April 2004 to 31st March 2005**

Area	Conwy Social Services	Gwynedd Social Services	Ynys Môn Social Services	Flintshire Chief Execs. Office	Other
Number of Assignments	66	15	13	39	482

Total number of interpreting Assignments carried out from 1st April 2004 to 31st March 2005 is 800

Total number of assignments using freelance interpreters during the year is 57.

Number of official complaints received about the service - One

Communication Support at Colleges and further education

Establishment	Number of Courses	Number of students	Notetaker Sessions	Interpreter Sessions (3 hour)	CSW sessions	Total number of sessions
Llandrillo College Rhos on Sea	5	6	39	6	80	125
Llandrillo College Rhyl	3	17	0	42	0	42
College Menai	1	1	10	0	0	10
Open Learning Centre, Mochdre	1	6	0	0	12	12
TOTALS	10	30	49	48	92	189

During the year North Wales Deaf Association Communication Support Service provided various communication support services for 10 courses with 30 students. All together 189 sessions of 3 hours or more were undertaken.

COMMUNITY SUPPORT AND ADVICE SERVICE

The service previously known as the Advocacy Service covers translation of daily correspondence, assistance with replies and making telephone calls on behalf of the client, informed independent advice, assisting clients to access appropriate statutory services and provide on-going support when needed.

The need for this service has been recognised by the Social Service Departments in Conwy, Gwynedd and Ynys Môn. The Community Advice and Support Officer has been providing services since July 2000.

County	Number of Clients	Phone calls	Meetings	Translation	Form completion	DWP work	TOTAL Appts.
Conwy	33	13	13	113	9	14	162
Gwynedd	24	8	3	24	7	19	61
Ynys Môn	16	9	4	28	8	11	60
Other	4	3	0	4	0	3	10
TOTALS	77	33	20	169	24	47	293

In addition to the above figures there have also been two crisis advocacy appointments in Ynys Môn bring the total number of appointments for the Community Support and Advice Officer to 295 during the year.

During the year the Community Support and Advice Officer has embarked on a BA (Hons) degree in Advice, successfully completing the first year and obtaining a certificate in Advice.

The figures show a slight decrease in the number of assignments for this year. This is due mainly to clients saving "jobs" to be dealt with at one appointment and thus cutting down the amount of travel that is required and enabling the Community Support and Advice Officer to spend more time solving issues and problems.



BEFRIENDING SCHEME

The scheme has been funded by the Community Fund for a period of three years and commenced in May 2003.

The aim of the scheme is to alleviate isolation and loneliness amongst deaf and hard of hearing people by matching 30 volunteers with 30 people with a hearing loss. Volunteers will help to improve the confidence of people with a hearing loss, to encourage them to meet other people, join in social activities and encourage greater independence, thus improving their quality of life. They will also ensure the deaf person is aware of the full range of services available to deaf and hard of hearing people in their area.

Clients will include people across the whole range of hearing loss from Hard of Hearing, Deafened, Profoundly Deaf Sign Language users and Deafblind - anyone who is feeling isolated as a result of their hearing loss. Clients will live in North Wales and can access the scheme by contacting North Wales Deaf Association or will be referred by Social Workers, Hearing Therapists or other professionals.

Volunteers will receive appropriate training in deaf awareness, communication tactics and deaf culture and issues. Out of pocket expenses will be paid and not all the volunteers will need to be Sign Language users. We are looking for people who would like to make a difference to the life of a person with a hearing loss and can spare a few hours to visit a deaf person on a regular basis.

1st year of scheme

We supported 31 clients during the year and over 260 visits were made during the year. Although several of these were successfully matched with volunteers it was agreed to recruit a part time befriender who would visit some of those clients for whom a volunteer was not available.

2nd year of scheme

Fiona Duller was employed from September 2004 and visited BSL users through out North Wales. Over 550 visits were made to clients and over 60 clients have benefited from the scheme. Activities enjoyed by the clients include shopping, visits to Deaf Club and home visits.

North Wales Deaf Association would like to thank those volunteers who have given their time to this scheme. Their support has greatly improved the quality life of the clients they have visited over the last 2 years.

**COMMUNITY
FUND**
LOTTERY FUNDED

**CRONFA
GYMUNEDOL**
ARIENNIR GAN Y LOTERI



North Wales Deaf Association

PROMOTING THE WELSH DEAF IDENTITY

The Association has had information stands at the International Women's Day in Rhyl, Health Service Promotion Event in Corwen and at some of the smaller shows in the North Wales area.

Talks have also been given by the Training and Resource Advisor and Manager to various interested parties; these included Ewloe Retirement Club, Blaenau Ffestiniog Hard of Hearing Club, Mold Lip-reading Class, Women's Institutes, Porthmadog Older People's Partnership, North Wales Society for the Blind Meet and Greet Day at the Conference Centre, Llandudno and many more.

VOLUNTEERS

The Association has enlisted the help of a number of volunteers for various tasks. These include volunteering with the befriending project, fund raising, being directors on the board and assisting with administrative duties that the Association has undertaken during this financial year.

WORK EXPERIENCE

Every year, North Wales Deaf Association provides work experience for pupils at the local secondary schools of John Brights and Eirias High School. The pupils usually have an interest in deafness and want to work in the field.

We also have a regular placement from Work Opportunities, who visits our office once per week for two hours to gain experience in working in an office environment.

DONATIONS IN KIND

Flintshire Social Services provide the Association accommodation for teaching the lip-reading class every week.

Flintshire Social Services also loan the Association a Presence Videophone.

A room is loaned once per month free of charge at the following venues for lip-reading classes:-

Jimmy O'Toole Centre, Holyhead
Workers Education Association, Bangor



REVIEW OF FINANCIAL POSITION

Grants received from County Councils show an inflationary increase. In addition to these grants NWDA has also received grants from Conwy Supporting People, two grants from the Community Fund for the Befriending project and the Education project..

There has been an increase in expenditure on salaries due to the employment of a befriender, BSL awareness trainer and also a financial administrator.

FUTURE OF THE ASSOCIATION

Core funding has been secured for the years 2005/2006 with Gwynedd, Ynys Môn, Flintshire, Conwy and Denbighshire Social Services. The interpreting service is being funded for the years 2005/2006 by Gwynedd, Ynys Môn, Conwy Social Services, Flintshire Chief Executive and Conwy, Gwynedd and Ynys Môn Local Health Boards, together with sale of service to other organisations, businesses and individuals.

The Association will receive its final quarter grant in July 2005 from the Government as part of a consortium agreement that is administered by UK Council on Deafness. The funding will last for 12 months.

A grant from Awards for All for the development of NWDA's new website has also been secured.

The Association is viable and will continue to provide services as outlined on page 9.

RESERVES POLICY

The Directors have reviewed its reserve policy and the unrestricted funds held by the charity should aim to be six months of income received. This provides sufficient funds for the charity to operate whilst waiting payment of grants and to respond to emergency applications for grants and fund raising initiatives which arise from time to time.

RISK MANAGEMENT

The Directors have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to less the risks.



DIRECTORS

The directors who served on the board during the year were:

Tom Jones	David Duller resigned 2 nd February 2005	Arthur Todd
Bill Walker	Val Owen retired 7 th July 2004	Christine Jones
Pat Walker	Gareth Foulkes retired 29 th September 2004	
Anne West	Andrew Malcolm retired October 2004	

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the Financial Reporting Standards for Smaller Entities has been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

A resolution to reappoint Aston Hughes & Co, as auditors will be put to the members at the Annual General Meeting

SMALL COMPANY SPECIAL PROVISIONS

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD

Mrs J Priestley (Secretary)
Dated: 20th September 2005

Registered Office
@ Quinton Hazell
Glan y Wern Road
Mochdre
Conwy
LL28 5BS



NORTH WALES DEAF ASSOCIATION

AUDITOR'S REPORT

Independent auditor's report to the members of NORTH WALES DEAF ASSOCIATION.

We have audited the accounts of North Wales Deaf Association for the year ended 31 March 2005 on pages 27 to 32. These accounts have been prepared under the historical cost convention and the accounting policies set out on page 29.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page 24, the company's directors are responsible for the preparation of the accounts in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Accounting Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the accounts, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit or if information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.



Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 March 2005 and of the incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Aston Hughes & Co
Registered Auditors
Colwyn Bay

A handwritten signature in black ink, appearing to read 'Aston Hughes', written over a horizontal line.

20 September 2005

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2005

	<u>Note</u>	Unrestricted Funds		Restricted Fund	Total 2005	Total 2004
		General Fund	Designated Building Fund			
		£	£	£	£	£
Incoming Resources						
Donations		27,590			27,590	3,664
Activities to further the charity's objects:						
Grants	2	127,313		96,675	223,988	205,918
Training and service provision	3	75,106			75,106	80,423
Activities to generate funds:						
Fundraising		5,181			5,181	3,991
Room & Equipment Hire		135			135	234
Sundry		810			810	0
Investment Income		1,677			1,677	710
Total Incoming resources		237,812	0	96,675	334,487	294,940
Resources expended						
Cost of generating funds:						
Fundraising costs		799			799	355
Charitable expenditure:						
Direct Charitable expenditure	4	170,584		92,990	263,574	219,162
Management and Administration	5	40,903			40,903	37,872
Total Resources expended		212,286	0	92,990	305,276	257,389
Movement in total funds for the year -						
Net income for the year	6	25,526	0	3,685	29,211	37,551
Balances b/fwd at 1 April 2004		46,210	25,000	15,652	86,862	49,311
Fund Balances c/fwd at						
31 March 2005		71,736	25,000	19,337	116,073	86,862

The notes on pages 29 to 32 form part of these accounts

All incoming resources and resources expended are derived from continuing activities

All gains and losses recognised in the year are included above

The surplus for Companies Act purposes is the net income for the year of £29,211 (2004:surplus £37,551)

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
BALANCE SHEET
AT 31 MARCH 2005

	<u>Note</u>	<u>2005</u>		<u>2004</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	8		17,350		13,572
<u>CURRENT ASSETS</u>					
Debtors	9	31,229		20,305	
Cash at bank and in hand		<u>80,793</u>		<u>69,859</u>	
		112,022		90,164	
<u>CREDITORS</u>					
Due within one year	10	<u>-13,299</u>		<u>-16,874</u>	
<u>NET CURRENT ASSETS</u>			98,723		73,290
<u>NET ASSETS</u>	11		<u><u>116,073</u></u>		<u><u>86,862</u></u>
<u>CAPITAL AND RESERVES</u>					
<u>Unrestricted Funds</u>					
General fund			71,736		46,210
Designated Building Fund			25,000		25,000
Restricted Funds	12		19,337		15,652
			<u><u>116,073</u></u>		<u><u>86,862</u></u>

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (June 2002).

Signed on behalf of the board


Tom Jones, Director

Date: 20th September 2005

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2005

1 ACCOUNTING POLICIES

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (June 2002), the Companies Act 1985 and follow the recommendations in Accounting and Reporting Charities: Statement of Recommended Practice issued in October 2000

b. Depreciation

Depreciation has been calculated at a rate suitable for writing off the assets of the company over their useful lives

The rate applied has been:

Fixtures, fittings and equipment	15%/33.33% reducing balance
Motor vehicles	25% straight line

c. Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

* When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

*When donors impose conditions that have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions are met.

*When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this is included in incoming resources of restricted funds when receivable.

d. Interest receivable

Interest is included when receivable by the charity

e. Operating leases

Operating lease rentals are charged to the Income and Expenditure account as incurred.

f. Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Certain expenditure is directly attributable to specific activities and has been included in those categories.

Where items of expenditure involved more than one cost category the basis of apportionment is as follows

	Direct Charitable	Management & Administration
Salaries		
Manager	50%	50%
Administrator	50%	50%
Other costs	70%	30%

g. Pension costs

The company operates a defined contribution pension scheme. Contributions payable to this scheme are charged to the income and expenditure account in the period to which they relate.

These contributions are invested separately from the company's assets.

h. Unrestricted Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purpose and are available as general funds.

i. Designated Funds.

Designated funds are unrestricted funds earmarked by the Directors for particular purposes.

j. Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor.

2 GRANTS

	2005 £	2004 £
General Fund		
Conwy County Borough Council	33,839	33,138
Denbighshire County Council	5,384	5,331
Flintshire County Council	8,625	8,462
Gwynedd County Council	24,040	23,655
Ynys Mon County Council	14,896	14,533
North Wales Health Authority	26,782	26,002
Conwy - Supporting People	8,160	8,160
Conwy - purchases	2,387	2,317
Supported work placement	3,200	3,200
	<u>127,313</u>	<u>124,798</u>
Restricted Funds		
Lottery - Community Fund Education	36,184	35,130
Lottery - Community Fund Befriending	43,816	43,990
Awards for All Wales	0	2,000
UKCod BSL Awareness	15675	0
CVSC	1,000	0
Total	<u>223,988</u>	<u>205,918</u>

3 INCOME FROM TRAINING AND SERVICE PROVISION

	2005 £	2004 £
Interpreting	59,586	67,781
Deaf Awareness training	11,136	8,629
Training	0	359
Environmental equipment sales	3,237	2,004
Advocacy Service	244	1,252
Video Sales	457	0
Assessment	446	398
Total	<u>75,106</u>	<u>80,423</u>

	Unrestricted Funds £	Restricted Funds £	Total 2005 £	Total 2004 £
4 DIRECT CHARITABLE EXPENDITURE				
Provision of services				
Salaries	122,677	68,014	190,691	156,017
Travel & Subsistence	5,105	11,730	16,835	15,644
Training & Deaf Awareness	3,548	3,039	6,587	5,305
Information Booklets/Library	124	0	124	174
Office expenditure	13,579	7,640	21,219	19,038
Equipment	0	2,567	2,567	0
Environmental equipment	6,596	0	6,596	3,680
Freelance Interpreter costs	15,300	0	15,300	17,064
Conwy Family Support Group	1,226	0	1,226	563
Depreciation	2,429	0	2,429	1,677
Total	<u>170,584</u>	<u>92,990</u>	<u>263,574</u>	<u>219,162</u>

5 MANAGEMENT AND ADMINISTRATION

Salaries	29,418	0	29,418	27,687
Premises and Office expenditure	8,409	0	8,409	7,117
Legal and Professional fees	2,034	0	2,034	2,350
Depreciation	1,042	0	1,042	718
Total	<u>40,903</u>	<u>0</u>	<u>40,903</u>	<u>37,872</u>

6 MOVEMENT IN TOTAL FUNDS FOR THE YEAR

This is stated after charging:

	2005	2004
	£	£
Depreciation	3,471	2,395
Auditors remuneration : audit	1,915	1,821
: accountancy	0	482

Travel costs amounting to £83 (2004 - £130) were reimbursed to 1 (2004 - 1) trustee

7 STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2005	2004
	£	£
Salaries	147,899	122,278
Social Security costs	55,259	46,073
Pension costs	16,418	14,957
Miscellaneous	533	396
	220,109	183,704

No employee earned £50,000 or more

The average number of employees during the year was 13 (2004 - 10)

PENSION COSTS

Defined contribution scheme

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £16,418 (2004: £14,957)

8 TANGIBLE FIXED ASSETS

	<u>Fixtures, Fittings and Equipment</u>	<u>Motor Vehicles</u>	<u>Total</u>
	£	£	£
<u>COST</u>			
At 1 April 2004	32,969	0	32,969
Additions	4,304	2,945	7,249
At 31 March 2005	37,273	2,945	40,218
<u>DEPRECIATION</u>			
At 1 April 2004	19,397	0	19,397
Charge for the year	3,471	0	3,471
At 31 March 2005	22,868	0	22,868
<u>NET BOOK VALUE</u>			
At 31 March 2004	13,572	0	13,572
At 31 March 2005	14,405	2,945	17,350

The net book value at 31 March 2005 represents fixed assets used in the relief of profoundly deaf, deafblind and hearing impaired people within North Wales.

9 DEBTORS

	2005	2004
	£	£
Trade debtors	25,849	20,305
Accrued income	5,380	0
	<u>31,229</u>	<u>20,305</u>

10 CREDITORS - due within one year

	2005	2004
	£	£
Bank overdraft	4,284	10,558
Trade creditors	2,910	2,910
Accruals	6,105	3,406
	<u>13,299</u>	<u>16,874</u>

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 March 2005 are represented by:

	Total 2005	General Fund	Designated Building Fund	Restricted Funds
	£	£	£	£
Fixed assets	17,350	17,350	0	0
Current assets	112,022	67,685	25,000	19,337
Current liabilities	-13,299	-13,299	0	0
	<u>116,073</u>	<u>71,736</u>	<u>25,000</u>	<u>19,337</u>

The Designated Building Fund represents funds set a side by the Directors to purchase premises in the future.

12 RESTRICTED FUNDS

The income of funds of the charity include restricted funds.

	Balance 1 April 2004	Movement in Funds		Balance 31 March 2005
	£	Incoming Resources	Expenditure	£
		£	£	
Lottery - Community Fund Education	1,720	36,184	37,313	591
Lottery - Community Fund Befriending	13,392	43,816	39,247	17,961
Awards for All Wales	540	0	540	0
UKCod BSL Awareness	0	15,675	14,890	785
CVSC	0	1,000	1,000	0
	<u>15,652</u>	<u>96,675</u>	<u>92,990</u>	<u>19,337</u>

Purpose of restricted funds: Community Fund Education is to provide the service of an education officer; Community Fund Befriending is to operate a befriending scheme for people with hearing loss. Awards for All Wales to cover communication support and printing costs for two open days. UKCod BSL Awareness is for BSL Awareness training and Sign Fairs. CVSC grant was to pay for two computers.



North Wales Deaf Association

This publication is available in large print
on request from the address below

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