

**NORTH WALES DEAF ASSOCIATION**

**CYMDEITHAS BYDDAR GOGLEDD CYMRU**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Status**

North Wales Deaf Association (Cymdeithas Byddar Gogledd Cymru) (hereinafter called "the Association").

The Association was incorporated on the 17<sup>th</sup> August, 1994 as a company limited by guarantee with a company registration number of 2959589 and has no share capital. The Association is registered with the Charity Commission. The registered charity number is 1048017.

The governing document of the Association is the Memorandum and Articles of Association, last amended at the Annual General Meeting held on the 2<sup>nd</sup> October, 1999.

**Board of Directors**

The Board of Directors shall consist of no less than THREE nor more than NINE members. The Board of Directors may from time to time appoint any member of the Association to fill a casual vacancy. Any member so appointed shall retain their office only until the next Annual General Meeting, but they shall then be eligible for re-election. Only people who are paid-up members of the Association shall be eligible to hold office as a Director.

At the Annual General Meeting of the Association, one third of the Directors shall retire from office. A retiring Director shall be eligible for re-election.

No Director shall be paid a salary or fees other than reasonable out-of-pocket expenses.



### **Elected Board of Directors**

<b>Tom Jones</b>	First elected at the Inaugural Meeting 1994 and subsequently re-elected at the Annual General Meeting on the 1 <sup>st</sup> November, 1996 and 2 <sup>nd</sup> October, 1999.
<b>David Duller</b>	First elected at the Inaugural Meeting 1994 and subsequently re-elected at the Annual General Meeting on the 1 <sup>st</sup> November, 1997, and 7 <sup>th</sup> October, 2000.
<b>Arthur Todd</b>	First elected at the Annual General Meeting 1995 and subsequently re-elected at the Annual General Meeting on the 28 <sup>th</sup> November, 1998.
<b>Val Owen</b>	Elected at the Annual General Meeting held on the 28 <sup>th</sup> November, 1998 and subsequently re-elected at the Annual General Meeting on the 6 <sup>th</sup> October, 2001.
<b>Kevin Goring</b>	Elected at the Annual General Meeting held on the 28 <sup>th</sup> November, 1998 and subsequently re-elected at the Annual General Meeting on the 6 <sup>th</sup> October, 2001.
<b>Susan Thomas</b>	Elected at the Annual General Meeting held on the 7 <sup>th</sup> October, 2000
<b>Peter Yeardley</b>	Elected at the Annual General Meeting held on the 6 <sup>th</sup> October 2001 and resigned on the 18 <sup>th</sup> December, 2001.
<b>David Hughes</b>	Joined the Board of Directors on 18 <sup>th</sup> December, 2001

### **Council Representatives**

Councillor John Smith  
Councillor Margaret Griffiths  
Councillor Phillip Williams  
Councillor David Barrett

Ynys Mon County Council died 23.7.2001  
Gwynedd County Council  
Denbighshire County Council  
Flintshire County Council

The Board of Directors meets once a month to discuss the business of the Association. At these meetings there shall be at least THREE Directors present for a quorum. Questions arising at the meetings shall be decided by a majority of votes. The Chairman shall have a second or casting vote.

A proper record shall be kept of all the Board Meetings and of all written resolutions (and of signatures).

### **The registered office of the Association is:**

@ Quinton Hazell  
Glan y Wern Road  
Mochdre  
Colwyn Bay  
LL28 5BS

### **Bankers**

National Westminster Bank  
247 High Street  
Bangor  
Gwynedd

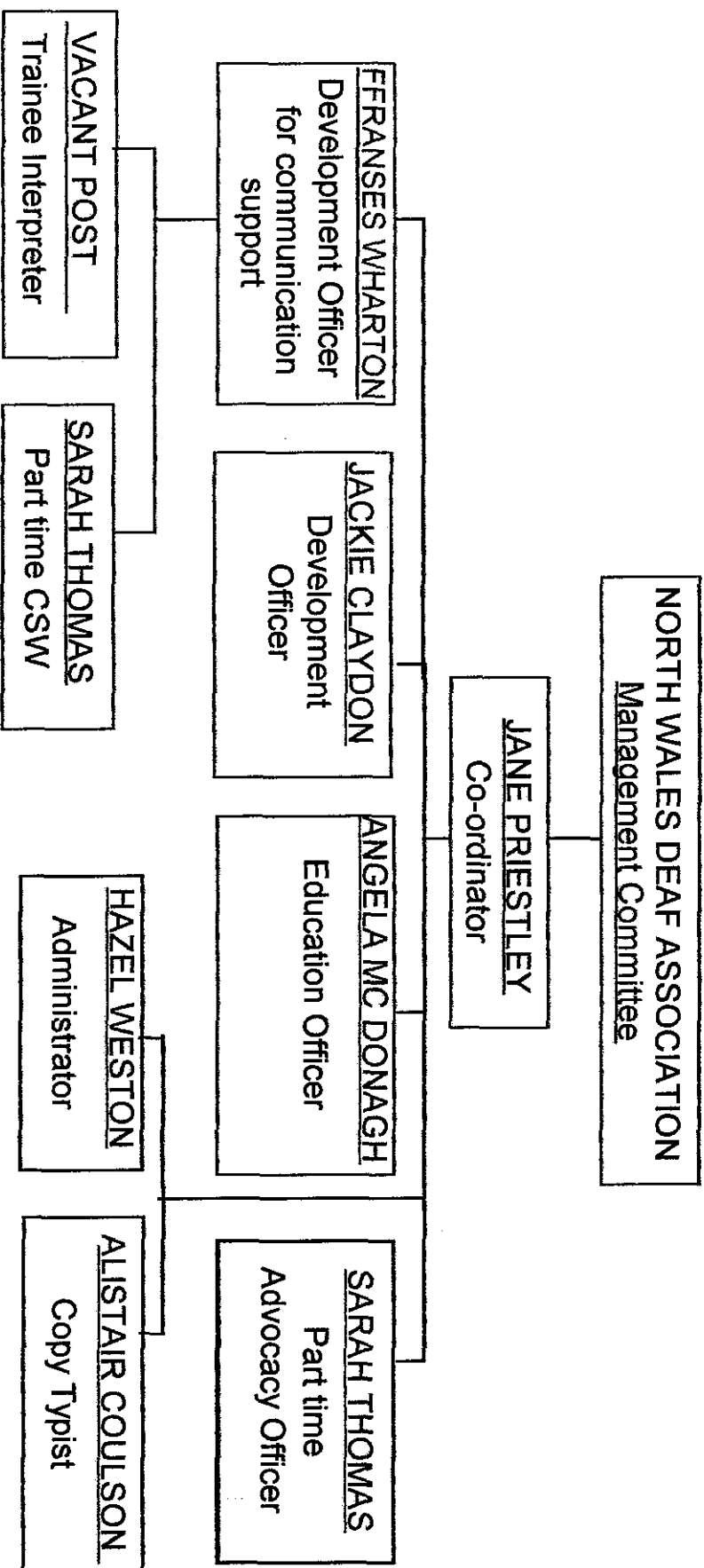
### **Reporting Accountants**

Aston, Hughes & Co  
Chartered Accountants  
Selby Towers  
29 Princes Drive  
Colwyn Bay  
LL29 8PE

### **Solicitors**

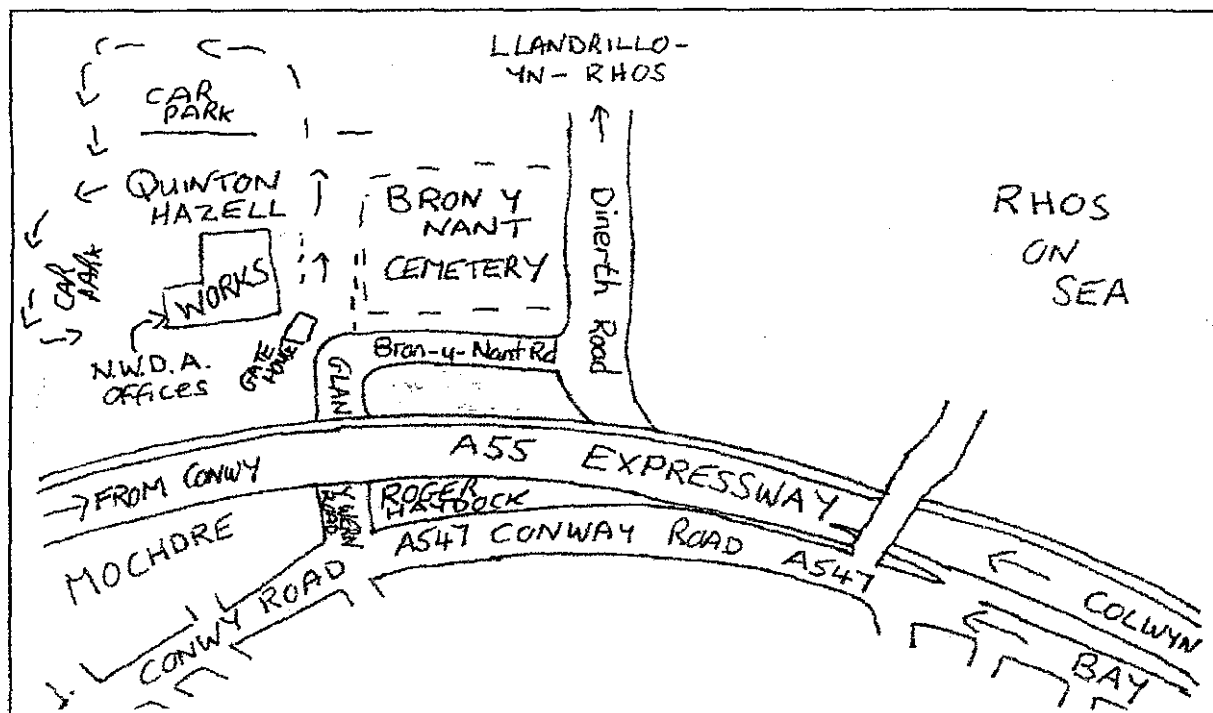
Elwyn Jones & Co.  
123 High Street  
Bangor  
Gwynedd

# ORGANISATION CHART



As at 31<sup>st</sup> March 2002

## WHERE TO FIND NORTH WALES DEAF ASSOCIATION



**NORTH WALES DEAF ASSOCIATION**  
**(CYMDEITHAS BYDDAR GOGLEDD CYMRU)**

**DIRECTORS' REPORT**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2002**

The directors submit their report and the financial statements for the year ended 31<sup>st</sup> March, 2002.

**PRINCIPAL ACTIVITY**

The objective and principal activity of the company is the relief of profoundly deaf, deafened, deafblind and hearing impaired people within North Wales by the promotion, development and the provision of appropriate facilities, services and resources.

The Association does this by providing:

- Advice and Information
- Deaf awareness training for businesses and service providers
- Educational Services
- Equipment demonstrations and advice for deaf people
- Lobbying for equal access to services and employment
- Communication support services
- Promoting the Welsh deaf identity
- Advocacy service

There have been no changes in policy since the last report.

## **GENERAL ACTIVITIES**

### **ADVICE AND INFORMATION**

North Wales Deaf Association's Advice and Information Services is available Monday to Friday from 9 am to 5 pm. It can be accessed by telephone, textphone, fax, videophone, e-mail or by calling in personally at the office. Visitors to our offices are always welcome although appointments would be greatly appreciated.

We have a comprehensive library containing books and videos about deafness and sign language. We also have copies of information provided by statutory bodies in Sign Language. The library is regularly updated and books and videos can be borrowed by members for up to three weeks at a time.

We have a range of periodicals, which can be read, at our premises and also a wide variety of information leaflets, which can be taken away or posted out to interested people.

Every quarter a newsletter is published and some 2,000 copies are distributed across North Wales. The newsletter contains information about activities of the Association, local events and other information that may be of interest to people with a hearing loss.

Information is also available on our website [www.nwda.info](http://www.nwda.info), which is regularly updated.

On the 6<sup>th</sup> and 7<sup>th</sup> April, 2001, North Wales Deaf Association held open days for professionals and the general public, where information was given about the range of services provided by the Association. Each event was well attended with 30 people attending the professional's day and 85 people attending the opening for the general public. The children were well catered for in the crèche as they were entertained by Angela the Education Officer, volunteers Kerry Scanlon and Sarah Bennett Evans and also the Llandudno Brownies and Guiders.

## DEAF AWARENESS TRAINING

Deaf awareness training is one of the Association's core activities. It continues to be a growth area for North Wales Deaf Association with a number of organisations and businesses using the training to ensure that they are complying with the Disability Discrimination Act. We have recently had an increase in minicom training for businesses who have recently installed textphones.

The trainers used during this financial year were Jackie Claydon and Margaret Cattell who both have a Manchester Metropolitan University Teacher's Certificate in Speech Reading.

A deaf awareness course includes an introduction to deafness, basic tips for improved communication techniques, finger spelling, awareness of sign language, basic survival signs and Deaf culture.

### **Deaf Awareness Training Sessions 1<sup>st</sup> April, 2001 to 31<sup>st</sup> March, 2002**

	Half day session	Full day session	Minicom Training	TOTALS
Number of sessions	28	15	2	45
Number of staff trained	315	220	22	557

#### A selection of comments from evaluation forms

*Very enjoyable and educational. An inspiration!*

*Very very good and informative. Should become part of the school curriculum and induction courses when starting a job.*

*I thoroughly enjoyed the course, found it extremely interesting and have learnt a lot. Jackie made the day interesting as well as fun.*

*I thoroughly enjoyed the course. I have learnt so much in just one day. Excellent!*



### CACDP Deaf Awareness Training Courses

NWDA has been registered with CACDP during this financial year and has held regular CACDP deaf awareness training courses across North Wales. This is an in depth course of 4 weeks x 2.5 hour sessions plus an examination lasting 30 minutes which consists of 20 multi choice and 8 short answer questions.

The course content includes:

Defining deafness, language and culture, deaf experience and discrimination, developing communication tactics, hearing aids and cochlear implants, technical aids to communication, and human aids to communication.

In order to be successful in the Deaf Awareness exam, students need to have an understanding of all the above subjects.

### **CACDP Deaf Awareness Training Courses from 1 April 2001 until 31 March 2002**

	Course 1
No. of students enrolled	3
No. of students taking exam	3
No. of students passing exam	3
No. of students failing exam	0
Tutors	Jackie Claydon
Venue	Mold

## LIP-READING CLASSES

Lip-reading classes provide a relaxed and friendly atmosphere in which to learn to lip-read with other deaf and hard of hearing people. Everybody learns at their own pace without pressure.

North Wales Deaf Association working in partnership with the Workers' Education Association has arranged regular 30-week courses at six venues in North Wales. There is a one off registration fee of £2 each year, renewable every September.

North Wales Deaf Association has held classes in Mold daytime and evening, Mochdre, Bodelwyddan, Rhyl, Pwllheli, Bangor and Holyhead. The tutors were Jackie Claydon, Margaret Cattell and Christopher Williams

Lipreading teaching student Alison Harwood has been regularly observing the lip-reading classes throughout the year and will hopefully start teaching classes in South Gwynedd next year.

Venue	Number of students	Venue	Number of students
Rhyl	2	Holyhead	12
Bangor	6	Bodelwyddan	6
Mochdre	18	Pwllheli	5
Mold (daytime)	12	Mold (evening)	8

## EDUCATION

The Education Officer, whose post is funded by BBC Children in Need, has been offering sign language classes to the peers of deaf children who are in mainstream education and deaf awareness training to teachers across North Wales throughout the year. Presentations are given to school assemblies and individual classes. After school clubs and lunch clubs have also been set up to teach sign language and proved very popular. Demand for visits to schools by the Education Officer has continued to increase considerably over the last year, particularly in the Conwy, Denbighshire, Flintshire and Wrexham area.

The Conwy Family Support Group has met on a monthly basis. A variety of events have been held including a Christmas Party, which was attended by 25 children from the area, all of who received a gift from Father Christmas. Other events this year have included 10 pin bowling, Charlie Chalks, Teddy Bears Picnic, Halloween Party and a trip to Blackpool to see the illuminations.

Regular contact has been maintained with the peripatetic teachers of deaf children in Gwynedd, Ynys Mon, Denbighshire, Wrexham and also with the Advisory Teacher for Sensory Impairment of Conwy.

### EQUIPMENT DEMONSTRATIONS AND TRY BEFORE YOU BUY SCHEME

The Disability Advisors of Conwy, Gwynedd and Ynys Mon Social Services have received support and advice about special equipment on a regular basis. Equipment Demonstrations have been given to individuals both in the NWDA resource room and also in their own homes. Some clients have purchased equipment themselves and others have been referred to Social Services for equipment on long-term loan. Other demonstrations have taken place to larger groups including a number of Hard of Hearing Clubs.

A try before you buy scheme has also been in operation this year and is available for people wishing to purchase their own equipment. They can try out various pieces of equipment, find out what suits them best before purchasing themselves. Short-term loan is also available for people whose equipment has been sent away for repair.

### LOBBYING FOR EQUAL ACCESS

The Association has lobbied for and supported individual members of the Association with their requests for environmental equipment, rights to communication support and rights to Disability Living Allowance.

Consultation meetings have been arranged on a quarterly basis between members of the Deaf Community of Gwynedd, Ynys Mon and Conwy and service providers. A consultation meeting has also been held with representatives from the Hard Of Hearing Clubs in Conwy and Conwy Social Services Department.

Jackie Claydon the Community Development Officer has attended quarterly North Wales Police consultation meetings at various venues throughout North Wales to lobby on a number of issues.

Lobbying on a national level has continued through UK Council on Deafness and the Deaf Broadcasting Council, both powerful umbrella groups of which NWDA is a member.

## COMMUNICATION SUPPORT SERVICES

This service continues to grow. Grants are received from the Social Service Departments, of Gwynedd, Ynys Mon and Conwy, the North Wales Health Authority and Flintshire County Council. The Association now provides communication services to 31 deaf people in their employment, either through support from the Employment Service or their employers. Communication support has been provided for four students at Llandrillo College and one student at Coleg Menai.

### **Communication Support Services for Health Care settings From 1<sup>st</sup> April, 2001 to 31<sup>st</sup> March, 2002**

Area	Conwy	Gwynedd	Ynys Mon
Number of Assignments	184	53	30

Total number of assignments for Health Care settings 265

### **Communication Support Services excluding Health Care settings From 1<sup>st</sup> April, 2001 to 31<sup>st</sup> March, 2002**

Area	Conwy Social Services	Gwynedd Social Services	Ynys Mon Social Services	Flintshire Chief Execs. Office	Other
Number of Assignments	33	24	9	32	653

Total number of interpreting Assignments carried out from 1<sup>st</sup> April, 2001 to 31<sup>st</sup> March, 2002 is 1016

Total number of assignments using freelance interpreters during the year 175  
Number of official complaints received about the service – One

#### Comments from satisfaction questionnaires.

*"Thoroughly professional services of a high standard."*

*"The interpreter's communication was easy to understand."*

## COMMUNITY ADVOCACY SERVICE

The service covers translation of daily correspondence, assistance with replies and making telephone calls on behalf of the client, informed independent advice, assisting clients to access appropriate statutory services and provide on going support when needed.

The need for this service has been recognised by the Social Service Departments in Conwy, Gwynedd and Ynys Mon. The Advocacy Officer has been providing services since July, 2000.

County	Telephone calls	Benefits checks	Translation	Other
Conwy	42	59	87	28
Gwynedd	11	36	31	10
Ynys Mon	3	7	17	1
TOTALS	56	102	135	39

Altogether the Advocacy Officer had a total of 332 appointments during the year.

In Conwy benefit increases for individuals came to £382.95 per week and £19,913.40 annually. Many awards were back dated and clients received various amounts in arrears ranging from £1142.70 to £1342.

In Gwynedd benefits increases for individuals came to £334.95 per week and £17,417.40 annually. Many awards were again back dated and clients received various amounts in arrears ranging from £440 to £3,758. In addition to benefit increases one client was also awarded £3,000 compensation following assistance from the Advocacy Officer.

On Ynys Mon benefit increases for individuals came to £106.95 per week and £5,561.40 annually. One award was back dated some 21 months and the client received arrears of £4,285.80.

These awards above do not include increases in benefits such as housing benefit or income support.

## PROMOTING THE WELSH DEAF IDENTITY

The Association has had information stands at the, Menai Bridge Fayre, Meirionydd County Show, and at some of the smaller shows in the North Wales area.

Talks have also been given by the Development Officer and Co-ordinator to various interested parties, these included Abergele Gentleman's Club, Rotary Club, Wrexham, Abercolwyn Hard of Hearing Club, Mon Crossroads, Conwy Youth and Community Group, Tywyn Hard of Hearing Club, Hope Women's Institute, St John's Ambulance, and many more

## VOLUNTEERS

The Association has enlisted the help of a number of volunteers for various tasks, but mainly to help with the large mailings that the Association has undertaken during this financial year.

## DONATIONS IN KIND

Flintshire Social Services provide the Association with a room at Ty'r Binwydden, Jasmine Crescent off Clayton Road, Mold as well as accommodation for teaching the lip-reading class twice per week.

Flintshire Social Services also loan the Association a Presence Videophone.

A room is loaned once per week free of charge at the following venues for lip-reading classes.

Jimmy O'Toole Centre, Holyhead  
Plas Mona Annex, Llanfair PG  
Canolfan Fron Deg, Pwllheli  
WEA Bangor  
Resource Centre, Ysbyty Glan Clwyd, Bodelwyddan

## REVIEW OF FINANCIAL POSITION

The increases in the various grants received by the Association have not reflected the increased demand on services being provided. There has been considerable increase in the use of our core services by individuals, notably the advice and information service and the interpreting service, which has seen an increase particularly in the health care settings service. This has put considerable pressure on the Association's finances.

During July and August we were paying three full-time interpreter salaries, before one member of staff left on maternity leave and another left to work freelance. We then became short of in-house interpreters and have been relying on freelance interpreters to cover some of our work. This has meant there has been a substantial increase in the number of freelance interpreters used during the period; this is very expensive and again has put further pressure on the Association's resources.

Income from trading activities has seen a good increase in deaf awareness training fees.

The increase in expenditure is mainly in respect of salaries due to the employment of a part-time advocacy officer and increased hours for administration staff. Also there has been a substantial increase in the number of freelance interpreters being used.

## FUTURE OF THE ASSOCIATION

Core funding has been secured for the years 2002/2004 with Gwynedd, Ynys Mon, and Flintshire Social Services; and for the year 2002/3 with Conwy and Denbighshire Social Services. The interpreting service is being funded for the years 2002/2004 by Gwynedd, Ynys Mon and the North Wales Health Authority and for the year 2002/3 by Conwy Social Services and Flintshire Chief Executives Office together with sale of service to other organisations, businesses and individuals.

The grant from Children in Need has been extended for a further twelve months and will continue to employ the Education Officer until March 2003.

An additional grant has been secured for the Conwy Family Support group and other fund raising efforts are being made by NWDA staff and volunteers. The Association is viable and will continue to provide services as outlined on page 2.1.

The lease of premises at Quinton Hazell completes its term in November, 2002 and an extension to the lease will be applied for.

## **DIRECTORS**

The directors who served on the board during the year were:

Tom Jones  
Arthur Todd  
David Hughes

David Duller  
Val Owen

Kevin Goring  
Susan Thomas

## **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the Financial Reporting Standards for Smaller Entities has been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act, 1985 relating to small companies.

In preparing these accounts the directors have sought to follow best practice in accounting by charities as laid down in the Statement of Recommendation Practice (SORP) "Accounting by Charities." Any departures and reasons for departures from the SORP are disclosed in the relevant notes to the accounts.

### **BY ORDER OF THE BOARD**



Mrs J Priestley (Secretary)  
Dated: 16<sup>th</sup> July 2002

**Registered Office**  
@ Quinton Hazell  
Glan y Wern Road  
Mochdre  
Conwy  
LL28 5BS



**ACCOUNTANTS' REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL  
STATEMENTS OF NORTH WALES DEAF ASSOCIATION  
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)  
FOR THE YEAR ENDED 31 MARCH 2002**

We report on the financial statements for the year ended 31 March 2002 set out on pages 4 to 9.

**Respective responsibilities of directors and reporting accountants**

As described on page 2.11, the company's directors are responsible for the preparation of the financial statements, and they consider that the company is exempt from audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

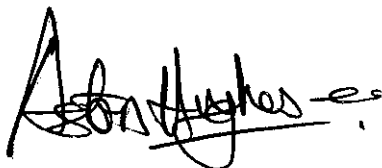
**Basis of opinion**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. The procedures provide only the assurances expressed in our opinion.

**Opinion**

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the company under section 221 of the Companies Act, 1985
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - (ii) the company satisfied the conditions for exemption from an audit of the financial statements for the year specified in section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).



Aston, Hughes & Co  
Reporting Accountants and  
Chartered Accountants

29 Princes Drive  
Colwyn Bay

Dated: 16<sup>th</sup> July 2002

**NORTH WALES DEAF ASSOCIATION**  
**(CYMDEITHAS BYDDAR GOGLEDD CYMRU)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2002**

	<u>Note</u>	<b>Unrestricted Funds</b>			<b>Total 2002 £</b>	<b>Total 2001 £</b>
		<b>General</b>	<b>Designated</b>	<b>Restricted</b>		
		<b>Fund</b>	<b>Building Fund</b>	<b>Fund</b>		
		£	£	£		
<b>Incoming Resources</b>						
Donations		3,557			3,557	6,493
Activities to further the charity's objects:						
Grants	2	97,163			97,163	117,721
Training and service provision	3	68,859			68,859	62,824
Activities to generate funds:						
Fundraising		1,351			1,351	2,390
Investment Income		1,570			1,570	2,020
<b>Total Incoming resources</b>		<b>172,500</b>	<b>0</b>	<b>0</b>	<b>172,500</b>	<b>191,448</b>
<b>Resources expended</b>						
Cost of generating funds:						
Fundraising costs		252			252	112
Charitable expenditure:						
Direct Charitable expenditure	4	150,707		25,197	175,904	156,121
Management and Administration	5	37,810			37,810	34,293
<b>Total Resources expended</b>		<b>188,769</b>	<b>0</b>	<b>25,197</b>	<b>213,966</b>	<b>190,526</b>
<b>Net Incoming/(Outgoing) Resources before Transfers</b>	6	-16,269	0	-25,197	-41,466	922
Transfer between Funds		-4,979	0	4,979	0	0
<b>Net Movement in Funds for the Year</b>		<b>-21,248</b>	<b>0</b>	<b>-20,218</b>	<b>-41,466</b>	<b>922</b>
Balances b/fwd at 1 April 2001		35,531	25,000	20,218	80,749	79,827
<b>Fund Balances c/fwd at March 31, 2002</b>		<b>14,283</b>	<b>25,000</b>	<b>0</b>	<b>39,283</b>	<b>80,749</b>

The notes on pages 6 to 9 form part of these accounts

**NORTH WALES DEAF ASSOCIATION**  
**(CYMDEITHAS BYDDAR GOGLEDD CYMRU)**  
**BALANCE SHEET**  
**AT 31 MARCH 2002**

	<u>Note</u>	<u>2002</u>	<u>2001</u>
		£	£
<b><u>FIXED ASSETS</u></b>			
Tangible Assets	8	14,295	16,013
<b><u>CURRENT ASSETS</u></b>			
Debtors		14,247	11,936
Cash at bank and in hand		<u>41,465</u>	<u>58,476</u>
	9	55,712	70,412
<b><u>CREDITORS</u></b>			
Due within one year	10	<u>-30,724</u>	<u>-5,676</u>
<b><u>NET CURRENT ASSETS</u></b>		24,988	64,736
<b><u>TOTAL ASSETS LESS</u></b>			
<b><u>CURRENT LIABILITIES</u></b>	11	<u>39,283</u>	<u>80,749</u>
<b><u>CAPITAL AND RESERVES</u></b>			
<b><u>Unrestricted Funds</u></b>			
General fund		14,283	35,531
Designated Building Fund		25,000	25,000
<b><u>Restricted Funds</u></b>			
Children in Need		0	20,218
		<u>39,283</u>	<u>80,749</u>

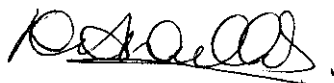
The exemption conferred by Section 249A(2) not to have these financial statements audited applies to the company and the directors confirm that no notice has been deposited under Section 249B(2) of the Companies Act 1985. The directors acknowledge their responsibilities for ensuring that:

- (i) the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and,
- (ii) the financial statements give a true and fair view of the state of affairs of the company as at 31 March 2001 and of its surplus for the year ended in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

**Signed on behalf of the board**

Director



Date:

16th July 2002

**NORTH WALES DEAF ASSOCIATION**  
**(CYMDEITHAS BYDDAR GOGLEDD CYMRU)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2002**

**1 ACCOUNTING POLICIES**

**a. Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice

**b. Depreciation**

Depreciation has been calculated at a rate suitable for writing off the assets of the company over their useful lives

The rate applied has been:

**Fixtures and fittings 15% reducing balance**

**c. Donations and legacies**

Monetary donations and legacies to the Association are credited in the accounts on a receipts basis.

**d. Grants**

Grants received by the Association are credited to the Income and Expenditure account in the period in which the expenditure to which they relate was incurred

**e. Operating leases**

Operating lease rentals are charged to the Income and Expenditure account as incurred.

**f. Basis of apportionment**

Where items of expenditure involved more than one cost category the basis of apportionment is as follows

	<b>Direct Charitable</b>	<b>Management &amp; Administration</b>
Salaries		
Co-ordinator	50%	50%
Administrator	50%	50%
Other costs	70%	30%

**g. Incoming Resources**

Incoming resources are attributable to the principal activity of the company, which is continuing and is wholly derived within the United Kingdom.

## 2 GRANTS

	2002 £	2001 £
<b>General Fund</b>		
Conwy County Council	23,512	23,000
Denbighshire County Council	2,697	2,637
Flintshire County Council	7,206	7,084
Gwynedd County Council	22,640	21,240
Ynys Mon County Council	13,751	12,366
North Wales Health Authority	24,157	23,340
Supported work placement	3,200	3,200
	<u>97,163</u>	<u>92,867</u>
<b>Restricted Funds</b>		
BBC Children in Need	0	24,854
<b>Total</b>	<u>97,163</u>	<u>117,721</u>

## 3 INCOME FROM TRAINING AND SERVICE PROVISION

	2002 £	2001 £
Interpreting	55,972	50,896
Deaf Awareness training	10,560	5,708
Training	1,149	809
Environmental equipment sales	1,178	4,135
Other income	0	1,276
<b>Total</b>	<u>68,859</u>	<u>62,824</u>

	Unrestricted Funds £	Restricted Funds £	Total 2002 £	Total 2001 £
<b>4 DIRECT CHARITABLE EXPENDITURE</b>				
Provision of services				
Salaries	96,910	19,192	116,102	107,560
Travel & Subsistence	9,362	4,495	13,857	13,738
Training & Deaf Awareness	1,008	255	1,263	1,659
Information Booklets/Library	196		196	463
Office expenditure	12,737	1,255	13,992	13,508
Environmental equipment	1,668		1,668	5,433
Freelance Interpreter costs	27,060		27,060	11,782
Depreciation	1,766		1,766	1,978
<b>Total</b>	<u>150,707</u>	<u>25,197</u>	<u>175,904</u>	<u>156,121</u>

## 5 MANAGEMENT AND ADMINISTRATION

Salaries	28,264		28,264	25,547
Premises and Office expenditure	8,348		8,348	7,475
Legal and Professional fees	441		441	423
Depreciation	757		757	848
	<u>37,810</u>	<u>0</u>	<u>37,810</u>	<u>34,293</u>

## 6 NET INCOMING (OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2002	2001
	£	£
Depreciation	2523	2826
Director's remuneration	0	0
Reporting Accountants remuneration	441	423

Travel costs amounting to £197 (2001 - £84) were reimbursed to 1 (2001 - 3) directors

## 7 STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2002	2001
	£	£
Salaries	99689	89334
Social Security costs	30871	34147
Pension costs	13172	9623
Miscellaneous	634	3
	144366	133107

No employee earned £40,000 or more

The average number of employees during the year was 8 (2001 - 8)

## 8 TANGIBLE FIXED ASSETS

	<u>Fixtures and Fittings</u>
	£
<u>COST</u>	
At 1 April 2001	28,177
Additions	805
At 31 March 2002	28,982
<u>DEPRECIATION</u>	
At 1 April 2001	12,164
Charge for the year	2,523
At 31 March 2002	14,687
<u>NET BOOK VALUE</u>	
At 31 March 2001	16,013
At 31 March 2002	14,295

The net book value at 31 March 2002 represents fixed assets used in the relief of profoundly deaf, deafblind and hearing impaired people within North Wales.

## 9 CURRENT ASSETS

	2002		2001	
	£	£	£	£
Trade debtors		14,247		11,936
Cash at bank and in hand				
Current Account	0		18,079	
Deposit account	12,349		2,577	
Trust Account	28,834		37,700	
Petty cash	282	41,465	120	58,476
		<u>55,712</u>		<u>70,412</u>

## 10 CREDITORS - due within one year

	2002	2001
	£	£
Bank overdraft	18,569	0
Trade creditors	12,155	5,676
	<u>30,724</u>	<u>5,676</u>

## 11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 March 2002 are represented by:

	Total 2002	General Fund	Designated Building Fund
	£	£	£
Fixed assets	14,295	14,295	
Current assets	55,712	30,712	25,000
Current liabilities	-30,724	-30,724	
	<u>39,283</u>	<u>14,283</u>	<u>25,000</u>

## 12 RESTRICTED FUNDS

The income of funds of the charity include restricted funds comprising the following unexpended balances of grants held on trust to be applied for specific purposes.

	Balance March 31 2000	Movement in Funds		Balance March 31 2001
	£	Incoming Resources	Expenditure	£
		£	£	
BBC Children in Need	20,218	0	25,197	
Transfer from General Fund		4,979		0

## 13 SHARE CAPITAL

The Association is a company limited by guarantee and has no share capital

## 14 CAPITAL COMMITMENTS

There were no capital commitments at 31 March 2002

This publication is available in large print  
on request from the address below

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**Registered Charity No. 1048017**

**Company Limited by Guarantee no. 2959589**