

**TOPLINK ENVELOPES LIMITED**  
**UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**TOPLINK ENVELOPES LIMITED**  
**UNAUDITED ACCOUNTS**  
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**TOPLINK ENVELOPES LIMITED**  
**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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<b>Directors</b>	John Michael Kettel Mark Peter Copus
<b>Secretary</b>	Mrs M E C Kettel
<b>Company Number</b>	02957044 (England and Wales)
<b>Registered Office</b>	Trident Works Marsh Lane, Temple Cloud Bristol BS39 5AZ
<b>Accountants</b>	Parker Drew Ltd Trident Works, Marsh Lane Temple Cloud Bristol BS39 5AZ

**TOPLINK ENVELOPES LIMITED**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 SEPTEMBER 2020**

	Notes	2020 £	2019 £
<b>Fixed assets</b>			
Intangible assets	4	5,975	8,225
Tangible assets	5	59,080	71,436
		<u>65,055</u>	<u>79,661</u>
<b>Current assets</b>			
Inventories		20,249	24,771
Debtors	6	90,433	85,701
Cash at bank and in hand		60,175	3,012
		<u>170,857</u>	<u>113,484</u>
<b>Creditors: amounts falling due within one year</b>	7	(135,149)	(119,451)
<b>Net current assets/(liabilities)</b>		<u>35,708</u>	<u>(5,967)</u>
<b>Total assets less current liabilities</b>		100,763	73,694
<b>Provisions for liabilities</b>			
Deferred tax		(9,599)	(13,573)
<b>Net assets</b>		<u>91,164</u>	<u>60,121</u>
<b>Capital and reserves</b>			
Called up share capital		1,000	1,000
Profit and loss account		90,164	59,121
<b>Shareholders' funds</b>		<u>91,164</u>	<u>60,121</u>

For the year ending 30 September 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities. The profit and loss account has not been delivered to the Registrar of Companies.

The financial statements were approved by the Board of Directors and authorised for issue on 29 June 2021 and were signed on its behalf by

John Michael Kettel  
Director

Company Registration No. 02957044

**TOPLINK ENVELOPES LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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**1 Statutory information**

Toplink Envelopes Limited is a private company, limited by shares, registered in England and Wales, registration number 02957044. The registered office is Trident Works, Marsh Lane, Temple Cloud, Bristol, BS39 5AZ.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

***Tangible fixed assets and depreciation***

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Land & buildings	20% on cost
Plant & machinery	20% Reducing balance
Motor vehicles	25% Reducing balance
Fixtures & fittings	20% Reducing balance
Computer equipment	20% Reducing balance

***Intangible fixed assets***

Intangible fixed assets (including purchased goodwill and patents) are included at cost less accumulated amortisation.

***Deferred taxation***

Deferred tax arises as a result of including items of income and expenditure in taxation computations in periods different from those in which they are included in the company's accounts. Deferred tax is provided in full on timing differences which result in an obligation to pay more (or less) tax at a future date, at the average tax rates that are expected to apply when the timing differences reverse, based on current tax rates and laws.

Deferred tax assets and liabilities are not discounted.

**TOPLINK ENVELOPES LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**4 Intangible fixed assets**

	<b>Goodwill £</b>
<b>Cost</b>	
At 1 October 2019	45,000
At 30 September 2020	45,000
<b>Amortisation</b>	
At 1 October 2019	36,775
Charge for the year	2,250
At 30 September 2020	39,025
<b>Net book value</b>	
At 30 September 2020	5,975
At 30 September 2019	8,225

**5 Tangible fixed assets**

	<b>Land &amp; buildings £</b>	<b>Plant &amp; machinery £</b>	<b>Motor vehicles £</b>	<b>Fixtures &amp; fittings £</b>	<b>Computer equipment £</b>	<b>Total £</b>
<b>Cost or valuation</b>	At cost	At cost	At cost	At cost	At cost	
At 1 October 2019	7,016	349,487	10,090	24,255	65,686	456,534
Additions	-	2,500	-	-	-	2,500
At 30 September 2020	7,016	351,987	10,090	24,255	65,686	459,034
<b>Depreciation</b>						
At 1 October 2019	7,016	285,361	8,686	23,548	60,487	385,098
Charge for the year	-	13,325	351	141	1,039	14,856
At 30 September 2020	7,016	298,686	9,037	23,689	61,526	399,954
<b>Net book value</b>						
At 30 September 2020	-	53,301	1,053	566	4,160	59,080
At 30 September 2019	-	64,126	1,404	707	5,199	71,436

**6 Debtors: amounts falling due within one year**

	<b>2020 £</b>	<b>2019 £</b>
Trade debtors	89,083	84,382
Accrued income and prepayments	1,350	1,319
	90,433	85,701

**7 Creditors: amounts falling due within one year**

	<b>2020 £</b>	<b>2019 £</b>
Obligations under finance leases and hire purchase contracts	-	2,540
Trade creditors	47,391	50,744
Taxes and social security	31,540	12,331
Other creditors	11,069	3,457
Loans from directors	30,092	50,092
Accruals	15,057	287
	135,149	119,451

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**8 Average number of employees**

During the year the average number of employees was 7 (2019: 7).

