## ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

**FOR** 

**CLEAN AIR LTD** 



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## COMPANY INFORMATION FOR THE YEAR ENDED 31ST DECEMBER 2003

**DIRECTORS:** 

W K Collier

D Norris

I J Heatherington

**SECRETARY:** 

W K Collier

**REGISTERED OFFICE:** 

The Britannia Suite St James' Buildings

79 Oxford Street Manchester M1 6FR

**REGISTERED NUMBER:** 

2952082 (England and Wales)

**AUDITORS:** 

Ryans

Chartered Accountants and Registered Auditors 67 Chorley Old Road

Bolton BL1 3AJ

**BANKERS:** 

Barclays Bank PLC

The Wellsprings Victoria Square

Bolton BL1 1FH

**SOLICITORS:** 

Wacks Caller

Steam Packet House 76 Cross Street Manchester M2 4JU

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST DECEMBER 2003

The directors present their report with the accounts of the company for the year ended 31st December 2003.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the manufacture and assembly of type tested fume cupboards and associated extraction and filtration systems.

#### **REVIEW OF BUSINESS**

The results for the year and financial position of the company are as shown in the annexed accounts.

#### **DIVIDENDS**

Interim dividends totalling £400,009 have been paid in the year. The directors recommend that no final dividend be paid.

#### DIRECTORS

The directors during the year under review were:

W K Collier

D Norris

I J Heatherington

The beneficial interests of the directors holding office on 31st December 2003 in the issued share capital of the company were as follows:

	31.12.03	1.1.03
Ordinary £1 shares		
W K Collier	51	51
D Norris	49	49
L.I. Heatherington	-	_

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

### REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31ST DECEMBER 2003

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

11/1/11

W K Collier - Secretary

2nd July 2004

### REPORT OF THE INDEPENDENT AUDITORS TO CLEAN AIR LTD UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages five to eighteen, together with the full financial statements of the company for the year ended 31st December 2003 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with Section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages five to eighteen are properly prepared in accordance with that provision.

Rvans

Chartered Accountants and Registered Auditors 67 Chorley Old Road Bolton

BL1 3AJ

2nd July 2004

## ABBREVIATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2003

		2003	2002
	Notes	£	£
GROSS PROFIT		1,440,736	1,029,837
Administrative expenses		1,132,748	756,171
OPERATING PROFIT	3	307,988	273,666
Interest receivable and similar income		2,510	10,284
		310,498	283,950
Interest payable and similar charges	4	5,040	5,395
PROFIT ON ORDINARY AC BEFORE TAXATION	CTIVITIES	305,458	278,555
Tax on profit on ordinary activities	5	58,787	57,723
PROFIT FOR THE FINANC AFTER TAXATION	IAL YEAR	246,671	220,832
Dividends	6	400,099	546,938
		(153,428)	(326,106)
Retained profit brought forward	1	530,918	857,024
RETAINED PROFIT CARR	IED FORWARD	£377,490	£530,918

## **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current and previous years.

## TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

## ABBREVIATED BALANCE SHEET 31ST DECEMBER 2003

		20	03	20	02
	Notes	£	£	£	£
FIXED ASSETS:	7		901		0/2
Intangible assets Tangible assets	7 8		801 161,341		963 80,624
Tangrote assets	O		101,5 11		00,02 1
			162,142		81,587
CURRENT ASSETS:					
Stocks	9	180,886		109,600	
Debtors	10	924,978		573,245	
Cash at bank and in hand		540,388		512,390	
		1,646,252		1,195,235	
CREDITORS: Amounts falling					
due within one year	11	<u>1,429,017</u>		721,061	
NET CURRENT ASSETS:			217,235		474,174
TOTAL ASSETS LESS CURRENT LIABILITIES:			379,377		555,761
<b>CREDITORS:</b> Amounts falling due after more than one year	12		-		(24,743)
PROVISIONS FOR LIABILITIES AND CHARGES:	14		(1,787)		
			£377,590		£531,018
CAPITAL AND RESERVES:					
Called up share capital Profit and loss account	15		100 <u>377,490</u>		100 530,918
SHAREHOLDERS' FUNDS:	17		£377,590		£531,018

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

## ON BEHALF OF THE BOARD:

W K Collier - Director

Approved by the Board on 2nd July 2004

20100

The notes form part of these abbreviated accounts

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2003

	-	200	3	200	2
	Notes	£	£	£	£
Net cash inflow from operating activities	1		506,205		406,746
Returns on investments and servicing of finance	2		(2,530)		4,889
Taxation			(57,723)		(80,738)
Capital expenditure	2		(116,506)		(9,259)
Equity dividends paid			(400,099)		(546,938)
			(70,653)		(225,300)
Financing	2		98,651		56,930
Increase/(Decrease) in cash in th	e period		£27,99 <u>8</u>		£(168,370)
Reconciliation of net cash flow to movement in net funds	3				
Increase/(Decrease) in cash in the period Cash outflow		27,998		(168,370)	
from decrease in debt and lease financing		36,521		11,777	
Change in net funds resulting from cash flows			64,519		(156,593)
Movement in net funds in the pe Net funds at 1st January	riod		64,519 475,869		(156,593) <u>632,462</u>
Net funds at 31st December			£540,388		£475,869

## NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2003

# 1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2003 £	2002 £
Operating profit	307,988	273,666
Depreciation charges	46,020	38,236
Loss on sale of fixed assets	40,020	2,078
Profit on sale of fixed assets	(10,067)	(91)
(Increase)/Decrease in stocks	(71,286)	14,418
Increase in debtors	(351,733)	(124,999)
Increase in creditors	585,283	203,438
Net cash inflow		
from operating activities	506,205	406,746
ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED STATEMENT	IN THE CASH FLO	w
	2003	2002
	£	£
Returns on investments and		
servicing of finance		
Interest received	2,510	10,284
Interest paid	(62)	(1,800)
Interest element of hire purchase		
payments	<u>(4,978</u> )	_(3,595)
Net cash (outflow)/inflow		
for returns on investments and servicing of finance	(2,530)	4,889
Capital expenditure		
Purchase of tangible fixed assets	(189,821)	(9,813)
Sale of tangible fixed assets	73,315	554
Net cash outflow		
for capital expenditure	<u>(116,506</u> )	<u>(9,259)</u>
Financina		
Financing Capital element of hire		
purchase payments	(36,523)	(11,778)
Amount introduced by directors	135,174	68,708
- minder Mindered of Mindered	100,177	
Net cash inflow		
from financing	_98,651	56,930

2.

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER 2003

## 3. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/03 £	Cash flow £	At 31/12/03
Net cash:			
Cash at bank and in hand	512,390	27,998	540,388
	512,390	27,998	540,388
Debt:			
Hire purchase	(36,521)	<u>36,521</u>	
	(36,521)	36,521	
Total	475,869	64,519	540,388
Analysed in Balance Sheet			
Cash at bank and in hand	512,390		540,388
Hire purchase	(11 770)		
within one year	(11,778)		-
after one year	(24,743)		
	475,869		540,388

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

#### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention.

#### **Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

### Intangible fixed assets

Trade marks and designs were acquired during the year ended 31st December 2001 and will be amortised over periods of 10 years and 5 years respectively.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

**Buildings** 

- over the lease period

Plant and machinery

- 20% on cost

Fixtures and fittings
Motor vehicles

- 20% on cost - 25% on cost

Office equipment

- 20% and 25% on cost

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

#### **Pensions**

The company operates a defined contribution pension scheme. Contributions payable for the year are charged in the profit and loss account.

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

2.	STAFF	COSTS
<del></del>		

3.

STAFF COSTS		
	2003	2002
	£	£
Wassa sud salawisa		
Wages and salaries	1,325,395	894,280
Social security costs	150,590	98,424
Other pension costs	28,836	_ 28,034
	<del></del> .	
	1,504,821	1,020,738
	= 1,00 1,00 1	
779 .1.1 1 0 1 1 1 1 0 1		
The average monthly number of employees during the year was as follows:		
	2003	2002
Management	4	4
Administration	4	4
Technical	4	4
Production	<u>22</u>	<u>16</u>
	<u>34</u>	<u>28</u>
	<del></del>	<del></del>
OPERATING PROFIT		
OI LIMITA TO TROTT		
The analyting mustite is stated after abouting/(analyting).		
The operating profit is stated after charging/(crediting):		
	2002	2002
	2003	2002
	£	£
Hire of plant and machinery	9,258	6,676
Vehicle leasing	5,592	_
Depreciation - owned assets	45,858	14,932
Depreciation - assets on hire purchase contracts	15,050	23,067
	(10.067)	
(Profit)/Loss on disposal of fixed assets	(10,067)	1,987
Trade marks and designs written off	162	162
Trading name written off	-	75
Auditors' remuneration	3,000	2,390
	=====	<del></del>
Discrete and according to the	720 600	176 (11
Directors' emoluments	<u>739,688</u>	476,644
The number of directors to whom retirement benefits were accruing wa	s as follows:	
•		
Money purchase schemes	3	3
Money perchase seriomes	_3	<u> </u>
Information regarding the highest paid director is as follows:		
	2003	2002
	£	£
Emoluments etc	352,415	217,315
Pension contributions to money purchase schemes	6,000	6,000
1 ension continuations to money parenase schemes	0,000	

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

### 4. INTEREST PAYABLE AND SIMILAR CHARGES

	2003 £	2002 £
Inland revenue interest HMCE interest	62	1,800
Hire purchase interest	<u>4,978</u>	3,595
	5,040	5,395

## 5. TAXATION

## Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows:

	2003 £	2002 £
Current tax: UK corporation tax	57,000	57,723
Deferred taxation	1,787	
Tax on profit on ordinary activities	<u>58,787</u>	<u>57,723</u>

UK corporation tax has been charged at 19% (2002 - 19.25%).

## Factors affecting the tax charge

The tax assessed for the year is lower than the standard rate of corporation tax in the UK. The difference is explained below:

Profit on ordinary activities before tax	2003 £ 305,458	2002 £ 278,555
Profit on ordinary activities multiplied by the standard rate of corporation tax in the UK of 19% (2002 - 19.250%)	58,037	53,622
Effects of: Disallowed expenses Accelerated capital allowances Other timing differences	1,355 (2,439) <u>47</u>	996 2,930 175
Current tax charge	<u>57,000</u>	57,723

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

6.	DIVIDENDS		
		2003	2002
	Equity shares:	£	£
	Interim - ordinary	400,099	546,938
7.	INTANGIBLE FIXED ASSETS		
			Trade marks and designs
			£
	COST:		
	At 1st January 2003		
	and 31st December 2003		1,260
	AMORTISATION:		
	At 1st January 2003		297
	Charge for year		<u>162</u>
	At 31st December 2003		<u>459</u>
	NET BOOK VALUE:		
	At 31st December 2003		<u>801</u>
	At 31st December 2002		<u>963</u>

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

## 8. TANGIBLE FIXED ASSETS

	Buildings	Plant and machinery	Fixtures and fittings
	£	£	£
COST: At 1st January 2003	547	16,407	20,384
Additions Disposals	52,282	14,625 (2,186)	3,407 (1,500)
At 31st December 2003	_52,829	28,846	22,291
DEPRECIATION:		0.440	
At 1st January 2003	7.000	8,649	11,376
Charge for year Eliminated on disposals	7,088	4,259 _(1,718)	3,505 ( <u>975</u> )
At 31st December 2003	7,088	11,190	13,906
NET BOOK VALUE:			
At 31st December 2003	<u>45,741</u>	17,656	8,385
At 31st December 2002	547	7,757	9,008
	Motor vehicles	Office equipment	Totals
	<del></del>		
COST:	£	£	£
At 1st January 2003	107,030	15,629	159,997
Additions	111,077	8,430	189,821
Disposals	(128,430)		(132,116)
At 31st December 2003	89,677	24,059	217,702
DEPRECIATION:			
At 1st January 2003	50,623	8,723	79,371
Charge for year	26,950	4,056	45,858
Eliminated on disposals	(66,175)	<del></del>	(68,868)
At 31st December 2003	11,398	12,779	56,361
NET BOOK VALUE:			
At 31st December 2003	78,279	11,280	161,341
At 31st December 2002	<u>56,406</u>	6,906	80,624

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

## 8. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

			Motor vehicles
	COST.		£
	COST: At 1st January 2003 Disposals		85,198 (85,198)
	At 31st December 2003		
	DEPRECIATION: At 1st January 2003 Eliminated on disposals		39,476 (39,476)
	At 31st December 2003		
	NET BOOK VALUE: At 31st December 2003		
	At 31st December 2002		45,721
9.	STOCKS	2003	2002
	Stock & work in progress	£ 180,886	£ 109,600
10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2002
		2003 £	2002 £
	Trade debtors Prepayments Other debtors	900,258 24,720	556,509 15,707 1,029
		924,978	<u>573,245</u>

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

11.	CREDITORS: AMOUNTS FALLING				
	DUE WITHIN ONE YEAR	2002	2002		
		2003 £	2002 £		
	Uira murahaga contracts	L	L		
	Hire purchase contracts (see note 13)		11,778		
	Trade creditors	357,279	205,441		
	Directors' current accounts	203,882	68,708		
	V.A.T.	122,354	67,580		
	Social security & other taxes	32,577	27,367		
	Taxation	57,000	57,723		
	Accrued expenses	655,925	282,464		
	Accided expenses		202,404		
		1,429,017	721,061		
		<del> </del>			
12.	CREDITORS: AMOUNTS FALLING				
	DUE AFTER MORE THAN ONE YEAR				
		2003	2002		
		£	£		
	Hire purchase contracts				
	(see note 13)	-	24,743		
13.	OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS AND LEASES				
		Hir			
		purch			
		contra 2003	2002		
		2003 £	£		
	Gross obligations repayable:	£	£		
	Within one year	_	15,373		
	Between one and five years	_	25,927		
	Detwoon one and nive years	<del></del>			
		-	41,300		
		<del></del>			
	Finance charges repayable:				
	Within one year	-	3,595		
	Between one and five years	<del></del>	<u>1,184</u>		
			4 770		
		<del></del>	4,779		
	Net obligations repayable:				
	Within one year	~	11,778		
	Between one and five years	-	24,743		
	•	<del></del>			

36,521

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

### 13. OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS AND LEASES - continued

The following payments are committed to be paid within one year:

Operating leases

			Land and buildings		Other	
			2003 £	2002 £	2003 £	2002 £
	Expiring: Within one yes Between one	ear and five years	47,855	11,183	46,703	5,768 8,683
			47,855	11,183	46,703	14,451
14.	PROVISIONS FOR LIABILITIES AND CHARGES			2003	2002	
	Deferred taxa	tion			£ 1,787	£ 
					Deferred tax £	
	Accelerated c	apital allowances			1,787	
	Balance at 31	st December 2003			1,787	
15.	CALLED UF	SHARE CAPITAL				
	Authorised, al Number:	llotted, issued and fully paid: Class:		Nominal	2003	2002
	100	Ordinary		value: £1	£ 100	£ 100

### 16. PENSION COMMITMENTS

The company operates a defined contribution scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £28,836 (2002 - £28,034).

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2003

## 17. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2003 £	2002 £
Profit for the financial year Dividends	246,671 (400,099)	220,832 (546,938)
Net reduction of shareholders' funds Opening shareholders' funds	(153,428) _531,018	(326,106) 857,124
Closing shareholders' funds	<u>377,590</u>	531,018
Equity interests	377,590	531,018