**FILE COPY** 



# CERTIFICATE OF INCORPURATION OF A PUBLIC LIMITED COMPANY

Company No. 2939038

The Registrar of Companies for England and Wales hereby certifies that DUSKWAY PLC

is this day incorporated under the Companies Act 1985 as a public company and that the company is limited.

Given at Companies House, Cardiff, the 15th June 1994



For the Registrar of Companies



COMPANIES HOUSE

HC008B



**COMPANIES FORM No. 12** 

# Statutory Declaration of compliance with requirements on application for registration of a company



Please do not write in this margin

Pursuant to section 12(3) of the Companies Act 1985

this margin							
Please complete legibly, preferably in black type, or bold block lattering	To the Registrar of Companies (Address overloaf)  Name of company		For official use	For official use			
	*	M. Appendiques describer, etc., a well-stated the second state					
* insert full name of Company	DUSKH	IAM PIC	<u> </u>	1.2.44			
_	, Lynda Spencer, s			-timited_			
	of Hallmark Secreta	ries Limited					
	120 East Road	- LU JALMIL CER					
	London N1 6AA						
† delete as	do solemnly and sincerely decla	ere that I am a (Callete v	W V Z V V V V				
appropriate	[person named as directory se	Cretary of the company	engageanik the zor	rpyhedatos oshkisomshismi			
	under section 10(2)]† and that a	If the requirements of the	in the statement d	elivered to the registrar			
	above company and of matters	above company and of matters precedent and incidental to it have been complied with,					
	And I make this solemn declarat	ina conscientiously bet-	to it have been co	omplied with,			
	provisions of the Statutory Decla	And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835					
	Declared at 40 Newcomba Park						
	Mill Hill			to sign below			
	London NW	7					
	the	day of June					
	One thousand nine hundred and						
	before me D. Kier						
	A Commissioner for Oaths or Notary Public or Justice of						
	the Peace or Solicitor having the powers conferred on a  Commissioner for Oaths.						
	To Dating		$\sim$ $/$ $/$	no w			
			(. ) <del>/</del>				
				1			
	Presentor's name address and						
i	reference (if any):	For official Use New Companies Section					
		The state of the s	Post	room			
			Constant				
		ļ					
			! <b>! ! ! ! !</b>				
		i	,	*KOLGZIWS*			



# COMPANIES HOUSE

# 10

# Statement of first directors and secretary and intended situation of registered office

This form should be completed in black.

		or registered onsee			
	[CN]		For official use		
Company name (in full)		THE STATE OF THE S			
,	DUS	KWAY PLC	LIMI <del>TED</del>		
legistered office of the company on accorporation.	RO				
	1	20 CAST RO	AD A		
•	Post town _	10000			
	County/Region _	LONDON			
	Postcode _	NI. GAA			
the memorandum is delivered by an gent for the subscribers of the nemorandum mark 'X' in the box pposite and give the agent's name address.	[X.]				
	Name _	Stanley Davis Gro	up Limited		
	RA	120 East Road	]		
*K0LH01W5* KLONRECEIPT DATE:07/06/94	J				
	Post town _	London			
	County/Region Postcode	· · · · · · · · · · · · · · · · · · ·			
umber of continuation sheets attached		ı			
1					
whom should Companies House rect any enquiries about the	<del></del>	Stanley Davis Gro	up Limited		
formation shown in this form?		120 East Road	***************************************		
,		London	Postcode N1 6AA		
age 1	Telephone	071 253 0800	Extension		
		J			

Company	y Secretary (See notes 1 - :	5)
Name	*Style/Title	cs
	Forenames	
	Surname	HALLMARK SECRETARIES LIMITED
	Previous forenames	
	Previous surname	
Address		AD. 120 East Road
In the case o	tial address must be given. of a corporation, give the principal office address.	Post town
		County/Pagion Landon
		Postcode N1 6AA Country
		I consent to act as secretary of the company named on page 1
•	Consent signature	Signed Secretaries Limited  Signed Date   - 1 JUN 1994
Directors	(See notes 1 - 5)	
Name	tors in alphabetical order. *Style/Title	CD
	Forenames	
	Surname	HALLMARK REGISTRARS LIMITED
	Previous forenāmes	
	Previoùs surname	
Address		AD 120 East Koad
In the case of	ial address must be given. f a corporation, give the principal office øddress.	Post town
	,	County/Region London
		Postcode N1 6AA Country
	Date of birth	DO Nationality NA
	Business occupation	oc.
	Other directorships	'OD.
* Voluntary d	etails	I consent to act as director of the company national on page 1
	Consent signature	p.p. Hallmark Registrars Limited Signed Date - 1 JUN 1994
Delete if the form	,	FF8Hg

subscribers.

Page 2

Signature of agent on behalf of ell subscribers Date - 1 JUN 1994

Directors (co	ontinued)			
Name	*Style/Titie	CB		
	Forenames		and the second s	The parties of the same of the
	Surname	Halli	nark Secreta	nos limited
	*Honours etc			
	Previous forenames			<u>ij</u>
	Previous surname			
Address		AD 12	0 forst Ro	ad 1
In the case of a	l address must be given. a corporation, give the rincipal office address.	Post town County/Region	LANCON VI DAA I Country	
	Date of birth	DO	Nationality	NA
	Business occupation	oc		
	Other directorships	αο		
* Voluntary de	tails	consent to act as	i-director of the company nar daft Secretar	on Cimited
(	Consent signature	Signed	Spe	Date 1.6-94
Çı			<b>/</b>	•
	C	R	Soe	
Delete if the form is signed by the subscribers.		Signature of agen	n behalf of all subscribers	Date 1.6.94
· ·	S.			
. 1		0:		Date
Delete if the form is signed by an		Signed		
agent on behalf o all the subscribers	f s.	Signed		Date
All the subscriber must sign either personally or by a	3	Signed		Date
person or person authorised to sign for them.		Signed	namental supplemental states and a supplemen	Date
	,	Signed		Date
· ·		OiBliga	rectors, marketes à language de la contracte d	
,	( <del>-</del> '	Signed	//	Date

Page 3

# MEMORANDUM OF ASSOCIATION



# OF

# DUSKWAY PLC

- 1. The name of the Company is DUSKWAY PLC
- 2. The Company is to be a public company.
- 3. The Registered Office of the Company will be situated in England and Wales.
- 4. The objects for which the Company is established are:-
- (A) To carry on business as a general commercial company.
- (B) To carry on any other business which in the opinion of the Company, may be capable of being conveniently or profitably carried on in connection with or subsidiary to any other business of the Company and is calculated to enhance the value of the Company's property.
- (C) To purchase or by any other means acquire freehold, leasehold or any other property for any estate or interest whatever, movable or immovable or any interest in such property, and to sell, lease, let on hire, develop such property, or otherwise turn the same to the advantage of the Company.
- (D) To apply for, register or by other means acquire any patents, patent rights, brevets d'invention, licences, trademarks, concessions and inventions and to use and turn to account the same or to develop, sell or assign the same or grant licences or privileges in respect thereof or otherwise turn the same to the advantage of the Company.
- (E) To build, reconstruct or generally maintain buildings and works of all kinds, whether or not these are situate on the property of the Company.
- (F) To invest and deal with the monies of the Company in such shares or upon such securities and in such manner as from time to time may be determined.
- (G) To enter into arrangements for joint workings in business or amalgamate with or enter into any partnership or arrangement for sharing profits, union of interests, reciprocal concession or co-operation with any company, firm or person carrying on or proposing to carry on any business within the objects of this Company or which is capable of being carried on so as directly or indirectly to benefit the Company.



\*KØLGX1W.\*

KLOTRECEIPT DATE:07/06/94

592247

- (H) To purchase or otherwise acquire, take over and undertake all or any part of the business, property, liabilities and transactions of any person, firm or company carrying on any business the carrying on of which is calculated to benefit this Company or to advance its interests, or possessed of property suitable for the purposes of the Company.
- (I) To sell, improve, manage, develop, turn to account, let on rent or royalty or share of profits or otherwise, grant licences or easements or other rights in or over, or in any other manner deal with or dispose of the undertaking and all of any of the property and assets for the time being of the Company for such consideration as the Company may think fit.
- (J) To subscribe for, take, purchase or otherwise acquire either for cash, shares or debentures in this Company or any other consideration any other company or business which, in the opinion of the Company, may be carried on so as directly or indirectly to benefit the Company.
- (K) To sell or otherwise dispose of the whole or any part of the business or property of the Company for any consideration, shares or debentures as the Company may think fit.
- (L) To lend and advance money or give credit on any terms and with or without security to any company, firm or person (including without prejudice to the generality of the foregoing any holding company, subsidiary or fellow subsidiary of, or any other company associated in any way with, the Company), to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan upon any terms, and to secure or guarantee in any manner and upon any terms the payment of any sum of money or the performance of any obligation by any company, firm or person (including without prejudice to the generality of the foregoing any such holding company, subsidiary, fellow subsidiary or associated company as aforesaid).
- (M) To borrow or raise money in any manner and to secure the repayment of any money borrowed raised, or owing by mortgage, charge, standard security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future), including its uncalled capital and wish by a similar mortgage, charge, standard security, lien or security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.
- (N) To draw, make, accept, endorse, discount, negotiate, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures and other negotiable or transferable instruments.
- (O) To apply for, promote, and obtain any Act of Parliament, order, or licence of the Department of Trade or other authority for enabling the Company to carry any of its objects into effect, or for effecting any modification of the Company's constitution, or for any other purpose which may seem calculated directly or indirectly to promote the Company's interests, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.
- (P) To support and subscribe to any funds and to subscribe to or assist in the promotion of any charitable, benevolent or public purpose or object for the benefit of the Company or its employees, directors or other officers past or present and to grant

pensions to such persons or their dependants.

- (Q) To distribute among the members of the Company in kind any property of the Company of whatever nature.
- (R) To pay all or any expenses in connection with the promotion, formation and incorporation of the Company, or to contract with any company, firm or person to pay the same, and to pay commission to brokers and others for underwriting, placing, selling, or guaranteeing the subscription of any shares or other securities of the Company.
- (S) To do all such other things as may be deemed incidental or conducive to the attainment of the Company's objects or any of them.

None of the objects set forth in any sub-clause of this Clause shall be restrictively construed but the widest interpretation shall be given to each such object, and none of such objects shall, except where the context expressly so requires, be in any way limited or restricted by reference to or inference from any other object or objects set forth in any such sub-clause or by reference to or inference from the terms of any other sub-clause of this Clause, or by reference to or inference from the name of the Company.

- 5. The liability of the Members is limited.
- 6. The share capital of the Company is £50,000 divided into 50,000 shares of £1 each.

We, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum; and we agree to take the number of Shares shown opposite our respective names.

NAMES AND ADDRESSES OF SUBSCRIBERS

Number of Shares taken by each Subscriber

Hallmark Secretaries Limited 120 East Road London N1 6AA

On

Hallmark Registrars Limited 120 East Road London N1 6AA JASHC,

One

Dated the 1st day of June 1994

Witness to the above signatories:-

David Ordish 120 East Road, London N1 6AA

# ARTICLES OF ASSOCIATION

OF

DUSKWAY PLC

#### **PRELIMINARY**

- 1. (a) Subject as hereinafter provided the Regulations contained in Table A in The Companies (Table A to F) Regulations 1985 ("Table A") shall apply to the Company.
  - (b) In these Articles the expression "the Act" means the Companies Act 1985, but so that any reference in these Articles to any provision of the Act shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

2. Regulations 3,8,20,41,64,73 to 80 inclusive and 94 to 97 inclusive of Table A shall not apply to the Company.

### **SHARES**

- 3. (a) All unissued shares which are comprised in the authorised share capital with which the Company is incorporated shall be under the control of the directors and for the purposes of Section 80 of the Act the directors are unconditionally authorised to exercise the power of the Company to allot shares grant options over or otherwise dispose of the same to such persons and on such terms as they think fit at any time or times during the period of five years from the date of incorporation and the directors may after that period allot any shares or grant any such rights under this authority in pursuance of an offer or agreement made by the Company within that period.
  - (b) The authority given above may be renewed revoked or varied by ordinary resolution of the Company in general meeting.
- 4. In accordance with Section 95 of the Act, subsection (1) of Section 89 of the Act shall be excluded from applying to the allotment of equity securities (as defined in Section 94 of the Act) pursuant to the authority contained in Article 3 above.



\*KOLGYIW \*
KLOJRECEIPT DATE:07/06/94

5. Subject to the provisions of Section 150 of the Act, the Company shall have a first and paramount lien on every share (not being a fully paid share) for all moneys (whether presently payable or not) payable at a fixed time or called in respect of that share. The directors may at any time declare any share to be wholly or in part exempt from the provisions of this regulation. 'The Company's lien on a share shall extend to any amount payable in respect of it.

### FORFEITURE OF SHARES

6. If a share is forfeited pursuant to Regulation 19 of Table A it may be sold, re-allotted or otherwise disposed of on such terms and in such manner as the directors determine either to the person who was before the forfeiture the holder or to any other person and at any time before sale, re-allotment or other disposition, the forfeiture may be cancelled on such terms as time directors think fit subject always to the provisions of Section 146 of the Act. Where for the purposes of its disposal a forfeited share is to be transferred to any person the directors may authorise some person to execute an instrument of transfer of the share to that person.

### **GENERAL MEETINGS**

- 7. Every notice convening a general meeting shall comply with the provisions of Section 372(3) of the Act as to giving information to members in regard to their right to appoint proxies; and notices of and other communications relating to any general meeting which any member is entitled to receive shall be sent to the directors and to the auditors for the time being of the Company.
- 8. Under Section 372(1) of the Act, a proxy appointed to attend and vote at the general meeting does not have the right to speak at the meeting.
- 9. (a) The words "at the time when the meeting proceeds to business" shall be inserted at the end of the first sentence of Regulation 40 of Table A.
  - (b) If a quorum is not present within half an hour from the time appointed for a general meeting the general meeting shall stand adjourned to the same day in the next week at the same time and place or to such other day and at such other time and place as the directors may determine; and if at the adjourned general meeting a quorum is not present within half an hour from the time appointed therefor such adjourned general meeting shall be dissolved.

### **VOTES OF MEMBERS**

10. If any member or other person appearing to be interested in any shares registered in the name of such member in any account in the register of members of the Company is in default in supplying within 28 days of the date of service of the notice from the Company requiring such member or other person to supply to the Company in writing all or any of such information as is referred to in Section 212 of the Act, such member shall, for such period as default of such member or other person shall continue, not be entitled, without the prior written consent of all the directors, to vote or to exercise any right conferred by membership in relation to the meetings of the Company in respect of all the shares for the time being registered in the account of the register of members of the Company in respect of which such notice was served. For the purpose of this

Article a person shall be treated as appearing to be interested in any shares if the member holding such shares has given to the Company a notification under the said Section 212 which falls to establish the identities of those interested in the shares and if (after taking into account the said notification and any other relevant Section 212 notification) the Company knows or has reasonable cause to believe that the person in question is or may be interested in the shares.

#### DIRECTORS

- 11. The first director or directors of the Company shall be the person or persons named in the statement delivered under Section 10 of the Act.
- 12. The maximum number and minimum number respectively of the directors may be determined from time to time by ordinary resolution in general meeting of the Company. Subject to and in default of any such determination there shall be no maximum number of directors and in accordance with Section 282 of the Act the minimum number of directors shall be two.
- 13. (a) No person shall be appointed a director at any general meeting unless eithers-
  - (i) he is recommended by the directors; or
  - (ii) not less than fourteen nor more than thirty-five clear days before the date appointed for the general meeting, notice executed by a member qualified to vote at the general meeting has been given to the Company of the intention to propose that person for appointment, together with notice executed by that person of his willingness to be appointed.
  - (b) Subject to the provisions of paragraph (a) above, the Company may by ordinary resolution in general meeting appoint any person who is willing to act to be a director, either to fill a vacancy or as an additional director.
  - (c) The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number determined in accordance with Article 12 as the maximum number of directors and for the time being in force.
- 14. The directors may exercise all the powers of the Company to borrow without limit as to amount and upon such terms and in such manner as they think fit and subject (in the case of any security convertible into shares) to Section 80 of the Act to grant any mortgage charge (\*\* standard security over its undertaking property and uncalled capital or any part thereof and to issue debentures debenture stock or any other securities whether cutright or as security for any debt liability or obligation of the Company or of any third party.
- 15. A director who is in any way either directly or indirectly interested in any contract transaction or arrangement (whether actual or proposed) with the Company or in which the Company is otherwise interested shall declare the nature of his interest at a meeting of the directors in accordance with Section 317 of the Act. Subject to such disclosure a director shall be entitled to vote in respect of any such contract transaction or arrangement (whether actual or proposed) in which he is interested and

whether or not he votes he shall be counted in reckoning whether a quorum is present or not.

## INDEMNITY

16. In addition to the indemnity conferred by Regulation 118 of Table A and subject to the provisions of the Act every such person as is mentioned in the said Regulation shall be entitled to be indemnified out of the assets of the Company against all expenses losses or liabilities incurred by him as agent of the Company or for the Company's benefit or intended benefit or in or about the discharge or intended discharge of his duties in relation to the Company.

# Names and Addresses of Subscribers

Hallmark Secretaries Limited 120 East Road London N1 6AA 2 Spe

Hallmark Registrars Limited 120 East Road London N1 6AA



Dated the 1st day of June 1994

Witness to the above signatories:-

David Ordish 120 East Road London N1 6AA







# CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

Company No. 2939038

The Registrar of Companies for England and Wales hereby certifies that DUSKWAY PLC

having by special resolution changed its name, is now incorporated under the name of FRAGRANCE OILS PLC

Given at Companies House, Cardiff, the 2nd November 1994



\*C02939038A\*

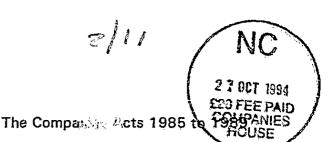
For the Registrar of Companies



COMPANIES HOUSE

HC0088

**COMPANY NO. 2939038** 



### SPECIAL RESOLUTION

OF

#### **DUSKWAY PLC**

At an Extraordinary General Meeting of the Company duly convened and held at the Registered Office of the Company the following Resolutions were duly passed as SPECIAL RESOLUTIONS, viz:

### **RESOLUTIONS**

Passed the 24th October 1994

1. THAT, subject to the consent of the Secretary of State for Trade and Industry, the name of the Company be changed to:-

### FRAGRANCE OILS PLC

2. THAT, Clause 1 of the Memorandum of Association of the Company be amended to show the new name of the Company.



Chairman

PLEASE FORWARD CERTIFICATE OF INCORPORATION VIA COMPANIES HOUSE FOR COLLECTION BY STANLEY DAVIS GROUP LIMITED.





COMPANIES FORM No. 117

# Application by a public company for certificate to commence business and statutory declaration in support



Please do not write in this margin

Pursuant to section 117 of the Companies Act 1985

this margin	,						
Please complete legibly, preferably	To the Registrar of Companies (Address overleaf)	,	For official use	Company number			
in black type, or bold block lettering	Name of company						
* Incart fell name of company	* FRAGRANCE OILS PLC						
5	· -	applies for a certificate that it is entitled to do business and exercise borrowing powers.					
· · · · ·	For that purpose I, JEFFREY ROBER						
	of 41 BKOADWAY, CHEADLE, CHESHIR	E, SK8 1LB					
delete as appropriate	【本説2000年記ます] [a director] T of the above sampany. do solemnly and sincerely declare that; the nominal value of the company's allotted share capital is not						
	less than the authorised mining  the amount paid up on the aile	,	fthe				
	company at the time of this a	•	, (1.0	£ 12,500,00			
ac v	3 - the [estimated] † amount of t		nsas				
crc ~	of the company is-	mo promining on po	,	2 381.72			
cra .v	<del>_</del>	ya.		3, 301.72			
# insert name of person(s) by whom expenses paid or payable	# and is payable by Fragrance Cils (International) Limited						
`				,			
			'				
			and the manifestation of production and the second				
4	Presentor's name address and	For official Use		· ·			
	reference (If any):	General Section	Pos	troom			
ò	Howard Kennedy Hzrcourt House 19 Cavendish Square LONDON W1A 2AW Ref: 04		(FOL	***************************************			

promoters of the company] †  th thкомжеских компексициях комунутиновом выстрану форму фор	write in this margin  Picase comp legibly: pret in black type bold black le
Promoter No. 1;	t delete as
The amount paid or intended to be paid to him £	appropris
Any benefit given or intended to be given to him	1
The consideration for such payment or benefit	1
	<del>-</del>
Promoter No. 2;	
The amount paid or intended to be paid to him £	<u>]</u> .
Any benefit given or intended to be given to him	_
The consideration for such payment or benefit	}
	-
Promoter No. 3;	
The amount paid or intended to be paid to him £	
Any benefit given or intended to be given to him	
The consideration for such payment or benefit	1
	.l.
Promoter No. 4;	
The amount paid or intended to be paid to him £	
Any benefit given or intended to be given to him	Note
The consideration for such payment or benefit	Piease conti
nd I make this solemn declaration conscientiously believing the same to be true and by virtue of the	on a separat sheet if necessary
rovisions of the Statutory Declarations Act 1835.	
eclared at 1 Stand Law Declarant to sign below	
raweigh.	
Mar Color	
Manfleter Day R.	
manfleter  day of November	
ne thousand nine hundred and Nutty Cour	
efore me	<del></del>
ne thousand nine hundred and Nutty Cour	<b>5</b>

# FILE COPY



# CERTIFICATE THAT A PUBLIC COMPANY IS ENTITLED TO DO BUSINESS AND BORROW

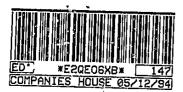
Company No. 2939038

I hereby certify that the provisions of section 117(1) of the Companies Act 1985 have been complied with in relation to

FRAGRANCE OILS PLC

and that the company is entitled to do business and borrow.

Given at Companies House, Cardiff, the 5th December 1994



For The Registrar Of Companies



COMPANIES HOUSE

No. of Company: 2939038

The Companies Act 1985
Company Limited by Shares

SPECIAL RESOLUTIONS
(Pursuant to S.378 (2) of the Companies Act 1985)

of

## FRAGRANCE OILS PLC

Passed 21st November 1994

AT an EXTRAORDINARY GENERAL MEETING of the above-named Company, duly convened, and held at Harcourt House, 19 Cavendish Square, London W1a 2AW on the 21st day of November 1994, the following SPECIAL RESOLUTIONS were duly passed, viz:-

### SPECIAL RESOLUTIONS

- 1. That the authorised share capital of the Company be increased from £50,000 to £1,050,000 by the creation of 95,000,000 ordinary shares of 1p each, such shares to rank pari passu in all respects and to have the rights and obligations as set out in the Articles of Association of the Company to be adopted pursuant to resolution 3 below, and 50,000 Redeemable Ordinary shares of £1 each in the capital of the Company having the rights and obligations as set out in the Articles of Association of the Company to be adopted pursuant to resolution 3 below.
- 2. That the Articles of Association contained in the document annexed hereto and for the purpose of identification marked annexure 1 be approved and adopted as the new Articles of Association of the Company in substitution for and to the exclusion of the existing Articles of Association
- 3. In accordance with section 95 of the Companies Act 1985 the directors be given power to allot equity securities for cash pursuant to the general authority conferred upon the directors in resolution 4 above as if subsection (1) of S.89 of the Companies Act 1985 did not apply to any such allotment PROVIDED THAT the power hereby granted shall be limited to the allotments of equity securities up to an aggregate nominal amount of £1,050,000 and shall expire on the fifth anniversary of the passing of this resolution

Signature,

Director

A04 \*A4FFY7FS\* 533

04-0053

No. of Company: 2939038

# INCORPORATED UNDER THE COMPANIES ACT 1985 PUBLIC COMPANY LIMITED BY SHARES

# ARTICLES OF ASSOCIATION

of

# FRAGRANCE OILS PLC

(Incorporated 15th June 1994)

(As adopted by Special Resolution passed 21st November 1994)



HOWARD KENNEDY 23 Harcourt House 19 Cavendish Square London W1A 2AW

071-636 1616

Ref: 8/85552

04-0011 05/12/94

ı

# INCORPORATED UNDER THE COMPANIES ACT 1985

# PUBLIC COMPANY LIMITED BY SHARES

# ARTICLES OF ASSOCIATION

(As adopted by a Special Resolution passed

# FRAGRANCE OILS PLC

# PART 1 - FRELIMINARY

In these Articles unless there be something in the subject or context inconsistent therewith:-

"Act"

means the Companies Act 1985; including any

statutory re-enactment or modification thereof;

"Article"

means one of these Articles;

"Articles"

means these Articles of Association including any amendments duly made from time to time by the

Company;

"Auditors"

means the auditors for the time being of the Company.

"Call"

means a call upon the Members in respect of any moneys unpaid on their shares (whether on account of the nominal value of such shares or by way of

"Company"

means Fragrance Oils plc;

"Control"

has the same meaning as in Section 840 of ICTA 1988

"Directors"

means, unless the context otherwise requires, the Board of Directors for the time being of the Company or the Directors present at a duly convened meeting of

Directors at which a quorum is present;

"dividend"

includes a distribution and bonus if not inconsistent

with the subject or context;

"Employee"

means any employee or director of the Company or any Group Company who is under 65 years of age

04-0011 05/12/94

"Group Company"

the Company or any subsidiary or holding company

thereof as defined in the Act

"holder"

(in relation to shares) means the Member whose name is entered in the Register as the holder of the Shares;

"Member"

means a member of the Company;

"month"

means calendar month.

"Office"

means the registered office for the time being of the

Company.

"paid-up"

means paid up or credited as paid up in respect of the

nominal amount of a Share;

"Register"

means the register of members to be kept pursuant to

Section 352 of the Act.

"Seal"

means the Common Seal of the Company or any

official seal that the Company may be permitted to

have under the Statutes;

"Secretary"

means the Secretary for the time being of the Company, or any person appointed by the Board to

perform any of the duties of the secretary;

"Share"

includes stock;

"Shareholder"

includes stockholder;

"Statutes"

means the Act and every other statute from time to time in force in the United Kingdom concerning companies insofar as the same applies to the Company; or re-enactment thereof for the time being

in force.

"Stock Exchange

nominee"

has the meaning ascribed thereto by Section 185 of the Act and includes a recognised clearing house or nominee of a recognised clearing house or a recognised investment exchanged as defined by the

Financial Services Act 1986;

"Trustee"

means the trustee of the Fragrance Oils PLC

Employee Share Ownership Plan

"United Kingdom"

means Great Britain and Northern Ireland;

"written" and "in writing"

includes printing, typewriting, lithography, photograph, and other modes of representing and reproducing

words in a legible form.

1. 2 In these Articles: -

- 1.2.1 Words importing the singular number only include the plural number and vice versa.
- 1.2.2 Words importing the masculine gender only include the feminine gender and vice versa.
- 1.2.3 Words importing persons include partnerships, firms, trusts and corporations.
- 1.2.4 Words and expressions defined in the Statutes shall, unless the context otherwise requires, have the same meanings in these Articles.
- 1.2.5 References to Articles are to those of these Articles
- 1.2.6 Where for any purpose an Ordinary Resolution of the Company is required, a Special or Extraordinary resolution shall also be effective, and where an Extraordinary Resolution of the Company is required a Special Resolution shall also be effective.
- 1.2.7 The headings are for convenience only and shall not affect the construction of these Articles.
- 2. No regulations set out in any schedule to any statute or in any regulations concerning companies shall apply as regulations or articles of the Company, and the following shall be the Articles of Association of the Company.

### PART II - SHARE CAPITAL

- 3.1 The Capital of the Company as at the date of adoption of this Article is £1,050,000 divided into 100,000,000 ordinary shares of 1p each and 50,000 Redeemable Ordinary Shares of £1 each
- 3.2 Subject to the provisions of the Act, the Redeemable Ordinary Shares shall be redeemed at par at any time in whole or in part at the option of the company or the registered holder of such Shares, but in any event not later than twelve months from 31 December 1994
- 3.3 On any date selected for or fixed for redemption each registered Shareholder of the Redeemable Ordinary Shares shall be bound (on receipt of 14 days prior written notice) to surrender to the Company the Certificate for the Shares which are to be redeemed in order that the same may be cancelled and upon such surrender the Company shall pay to the holder the amount payable in respect of such redemption.
- 4.1 Subject to the Statutes and to the authority of the Company in General Meeting required by the Statutes, the Directors shall have unconditional authority to allot, grant options over offer or otherwise deal with or dispose of any shares of the Company to such persons, at such times and generally on such terms and conditions as the Directors may determine, provided that no such shares shall be issued at a discount.

- 4.2 The provisions of Sections 89 (1) and 90 (1) to (6) inclusive of the Act shall apply to the Company.
- 4.3 The general authority conferred by this Article 4 shall extend to all shares of the Company from time to time unissued during the currency of such authority. The said general authority shall expire on the fifth anniversary of the adoption of these Articles unless varied or revoked or renewed by the Company in general meeting.
- 4.4 The Directors shall be entitled under the general authority conferred by this Article 4 to make at any time before the expiry of such authority any offer or agreement which will or may require shares to be allotted after the expiry of such authority.
- 5. The Directors may make arrangements on the issue of shares for a difference between the holders of such shares in the amount of Calls to be paid and the time of payments of such Calls.
- 6. If by the conditions of allotment of any share the whole or part of the amount or issue price thereof shall be payable by instalments, every such instalment shall, when due, be paid to the Company by the person who for the time being shall be the registered holder of the share.
- 7. The joint holder of a share shall be severally as well as jointly liable for payment of all instalments and Calls in respect of such share, and any one of such persons may give effectual receipts for any return of Capital or receipts for any dividends or other monies. The Company shall not be bound to register more than four persons as joint holders of any shares payable in respect of such shares.
- 8. In addition to all other powers of paying commissions, the Company may exercise the powers conferred, by the Statutes of paying commissions to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, for any shares in the Company or procuring or agreeing to procure subscriptions, whether absolute or conditional, for any shares in the Company. Subject to the provisions of the Statutes, such commission may be satisfied by payment of cash or (with the san' in of an ordinary resolution of the Company) the allotment of fully or partly paid shares or partly in one way and partly in the other. The Company may also on any issue of shares pay such brokerage as may be lawful.

THE PARTY OF THE PROPERTY OF T

9. Save as herein otherwise provided or as by the Statutes otherwise required the Company shall be entitled to treat the registered holder of any share as the absolute owner thereof, and accordingly shall not (except as ordered by a Court of competent jurisdiction or by law required) be bound to recognise any equitable, contingent, future, partial or other claim to or interest in any share on the part of any other person.

## CERTIFICATES

10. The certificates of title to shares shall be issued under the Common Seal of the Company or under the Official Seal kept by the Company by virtue of Section 2 of the Stock Exchange (Completion of Bargains) Act 1976.

- 11. Every Member (except a Stock Exchange nominee in respect of whom the Company is not required by law to complete and have ready a certificate) shall be entitled without payment to one certificate for all the shares registered in his name, or in the case of shares of more inan one class being registered in his name, to a separate certificate for each class of shares so registered, and where a Member transfers part of the shares of any class registered in his name he shall be entitled without payment to one certificate for the balance of shares retained by him and registered in his name. Every such certificate of shares shall specify the number and class and the distinguishing numbers (if any) of the shares in respect of which it is issued and the amount paid up thereon. If any Member shall require additional certificates he shall pay for each additional certificate such reasonable out of pocket expenses as the Directors shall determine. A Member shall be entitled to a certificate in the case of issue within two months (or such longer period as the terms of issue shall provide) after allotment or in the case of transfer allotment or within two month? after lodgement of transfer.
- 12. If any conficate be worn out or defaced then upon delivery thereof to the Directors they may order the same to be cancelled, and may issue free of charge a new certificate in lieu thereof, and if any certificate be lost or destroyed, then upon proof thereof to the satisfaction of the Directors and on such indemnity with or without security as the Directors deem adequate being given, a new certificate in lieu thereof shall be given free of charge to the party entitled to such lost or destroyed certificate.
- 13. Every certificate issued under the last preceding Article shall be issued without payment, but there shall be paid to the Company a sum equal to any exceptional out-of-pocket expenses incurred by the Company.
- 14. The Company shall not be bound to issue more than one certificate in respect of shares registered in the names of two or more persons and such certificate shall be delivered to the person first named on the Register in respect of such shares and delivery of such certificate as aforesaid shall be sufficient delivery to all.

### **CALLS ON SHARES**

- 15. The Directors may, subject to the terms of allotment thereof, from time to time make such Calls as they think fit provided that fourteen days notice at least be given of each Call and each Member shall pay the amount of each Call so made on him to the person and at the time and place specified by the Directors in the said notice.
- 16. A Call may be made payable by instalments and may, at any time before receipt by the Company of a sum due thereunder, be either revoked or postponed in whole or in part.
- 17. A Call shall be deemed to have been made at the time when the resolution of the Directors authorising such Call was passed.
- 18. If by the terms of any prospectus or by the conditions of allotment any amount is payable in respect of any shares by instalments, every such instalment

shall be payable as if it were a Call duly made by the Directors of which due notice had been given.

- 19. If the sum payable in respect of any Call or instalment be not paid on or before the day appointed for payment thereof, the holder for the time being of the share in respect of which the Call shall have been made, or the instalment shall be due, shall pay interest for the same at such rate as may be fixed by the terms of allotment of the share or, if no rate is fixed, at the appropriate rate (as defined by the Act) from the time appointed for payment thereof until the actual payment thereof, and shall not receive any dividend in respect of the amount unpaid, but the Directors may, if they shall think fit, waive the payment of such interest or any part thereof. No member shall be entitled to receive any dividend or to be present and vote at any General Meeting either personally or (save as proxy for another member) by proxy, or be reckoned in a quorum, or to exercise any other privilege as a member unless and wall he shall have paid all Calls for the time being due and payable on every share. All by him, whether alone or jointly with any other person, together with interest and expenses (if any).
- 20. The Directors may, if they think fit, receive from any Member willing to advance the same all or any part of the money unpaid upon the shares held by him beyond the sums actually called up and upon the money paid in advance, or so much thereof as from time to time exceeds in amount of the Calls then made upon the shares in respect of which such advance shall have been made, the Company may pay interest at such rate (not exceeding, without the sanction of the Company given by Ordinary Resolution, the appropriate rate as aforesaid) as the Member paying such sum in advance and the Directors agree upon.

Any sum which by or pursuant to the terms of allotment of a share becomes payable on allotment or at any fixed date, whether on account of the nominal value of the share or by way of premium, shall for the purposes of these Articles be doesned to be a Call duly made and payable on the date on which by or pursuant to the terms of allotment the same becomes payable and in case of non-payment all the relevant provisions of these Articles as to payment of interest and expenses, forfeiture or otherwise shall apply as if such sum had become payable by virtue of a Call duly made and notified. If any uncalled capiter of the Company is included in or charged by any mortgage or other security, the Soard may delegate to the person in whose favour such mortgage or security is executed, or to any other person in trust for him, the power to make Calis on the members in respect of such uncalled capital, and to sue in the name of the Company or otherwise for the recovery of monies becoming due in respect of Calls so made and to give valid receipts for such monies, and the power to delegate shall subsist during the continuance of the mortgage or security, notwithstanding any change of Directors and shall be assignable if expressed so to be.

# FORFEITURE AND LIEN

22. If any Member fails to pay any Call or instalment on or before the day appointed for the payment of the same, the Directors may at any time thereafter during such time as the Call or instalment or any part thereof remains unpaid, serve a notice on such Member requiring him to pay the same, together with any interest that may have accrued thereon and all expenses incurred by the Company by reason of such non-payment.

- 23. The notice shall name a day (not being less than seven days from the date of the notice) and a place on and at which such Call or instalment and such interest and expenses as aforesaid are to be paid. The notice shall also state that in the event of non-payment at or before the time and at the place appointed, the shares in respect of which the Call was made or instalment is payable will be liable to be forfeited.
- 24. If the requirements of any such notice as aforesaid be not complied with, any shares in respect of which such notice shall have been given may at any time thereafter, and before payment of all Calls or instalments, interest and expenses due in respect thereof, be forfeited by a resolution of the Directors to that effect. Such forfeiture shall include all dividends payable in respect of the forfeited shares and not actually paid before the forfeiture. The Directors may accept the surrender of any share liable to be forfeited hereunder and in such case references in these Articles to forfeiture shall include surrender.
- When any share has been forfeited notice of the forfeiture shall be served upon the person who was before forfeiture the holder of the share; but no forfeiture shall be in any manner invalidated by any omission or neglect to give notice as aforesaid. Subject to the provisions of the Statutes any share so forfeited shall be deemed to be the property of the Company, no voting rights shall be exercised in respect thereof and the Directors may within three years of such forfeiture sell, reallot, or otherwise dispose of the same in such manner as they think fit either to the person who was before the forfeiture the holder thereof, or to any other person, and either with or without any past or accruing dividends, and in the case of reallotment, with or without any money thereon by the former holder being credited as paid thereon. Any share not disposed of in accordance with the foregoing within a period of three years from the date of its forfeiture shall thereupon be cancelled in accordance with the provisions of the Statutes. The forfeiture or surrender of a share shall involve the extinction at the time of forfeiture or surrender of all interest in and all claims and demands against the Company in respect of the share and all other rights and liabilities incidental to the share as between the shareholder whose share is forfeited or surrendered and the Company, except only such of those rights and liabilities as are by these Articles expressly saved, or as are by the Statutes given or imposed in the case of past members.
- 26. The Directors may at any time, before any share so forfeited shall have been cancelled or sold, re-allotted or otherwise disposed of, annul the forfeiture upon such conditions as they think fit.
- 27. A statutory declaration in writing that the declarant is a Director or the Secretary of the Company and that a share has been duly forfeited or surrendered or sold to satisfy a lien of the Company on a date stated in the disclaration shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share. Such declaration and the receipt by the Company of the consideration (if any) given for the share on the sale, re-allotment or disposal thereof together with the share certificate delivered to a purchaser or allottee thereof shall (subject to the execution of a transfer if the same be required) constitute a good title to the share and the person to whom the share is sold, reallotted or disposed of shall be registered as the holder of the share and shall not be bound to see to the application of the purchase money (if any) nor shall his title

to the share be affected by any irregularity or invalidity in the proceedings in connection with the forfeiture, surrender, sale, re-allotment or disposal of the share.

- 28. Any Member whose shares have been forfeited shall thereupon cease to be a member in respect of such shares but shall notwithstanding be liable to pay, and shall forthwith pay to the Company all Calls, instalments, interest, and expenses owing upon or in respect of such shares at the time of forfeiture, together with interest thereon, from the time of forfeiture until payment, at such rate as may be fixed by the terms of aliotment of the shares or, if no rate is so fixed, at the appropriate rate aforesaid, and the Directors may enforce payment thereof if they think fit.
- 29. The Company shall have a first and paramount lien upon all shares registered in the name of each Member (whether solely or jointly with other persons) for any amount payable in respect of such shares or other monies owing from time to time to the Company by the holder thereof, whether the period for payment thereof shall have actually arrived or not and such lien shall apply to all dividends from time to time declared or other moneys payable in respect of such shares. Unless otherwise agreed, the registration of a transfer of a share shall operate as a waiver of the Company's lien, if any, on such share.
- 30. For the purpose of enforcing such lien, the Directors may sell the shares subject thereto, in such manner as they think fit, but no such sale shall be made until the period as aforesaid shall have arrived and until notice in writing stating, and demanding payment of, the sum payable and giving notice of the intention to sell in default of such payment shall have been served on such Member and default shall have been made by him in the payment of such amounts for seven days after such notice.
- 31. The net proceeds of any such sale, after payment of the costs thereof, shall be applied in or towards satisfaction of such part of the amount on respect which the lien exists as is presently payable. The residue, if any, shall (subject to a like lien for sume not presently payable as existed upon the shares before the sale) be paid to the member or the person (if any) entitled by transmission to the shares.
- 32. Upon the sale or re-allotment after forfeiture or upon any sale enforcing any lien in purported exercise of the powers hereinbefore given, the Directors may in the case of a sale nominate some person to execute a transfer of the shares sold in the name and on behalf of the registered holder or his executors or administrators and may in any case cause the name of the purchaser or allottee to be entered in the Register in respect of the shares sold or re-allotted, and the purchaser or allottee shall not be bound to see to the regularity of the proceedings or to the application of the purchase or subscription money, and after his name has been entered in the Register in respect of such shares the validity of the sale or forfeiture shall not be impeached by any person and the remedy of any person aggrieved by the sale or forfeiture shall be in damages only and against the Company exclusively.

### TRANSFER OF SHARES

33.1 Before transferring any share a person or persons other than the Trustee or the trustee of the Fragrance Oils 1994 Employee Profit Sharing Scheme or the Fragrance Oils Qualifying Employee Share Ownership Trust proposing to

transfer the same ("the Transferor") shall give notice in writing (a "Transfer Notice") to the Trustee that he desires to transfer some or all of his shares held on the date of the Transfer Notice. A Transfer Notice shall specify the total number of shares the Transferor desires to transfer ("the Shares"). A Transfer Notice given by a Transferor shall constitute an offer to sell the Shares (together with all rights attached thereto at the date of receipt of the Transfer Notice) to the Trustee at the Transfer Price (hereinafter defined) and according to the provisions hereinafter set out in this Article. A Transfer Notice shall be irrevocable.

- 33.2 If in relation to a Transfer Notice given by a Transferor before or not more than fourteen days after the date on which the Transfer Notice was received the Transferor and the Trustee have agreed a price per Share as representing the fair value thereof then such price shall when multiplied by the number of shares referred to in a Transfer Notice shall be the Transfer Price for the purposes of this regulation. In the absence of any such agreement as aforesaid the Trustee shall immediately on expiry of a period of fourteen days after receipt of the Transfer Notice request the auditors of the Company for the time being to determine as soon as practicable and cartify as at the date of the Transfer Notice the fair price per Share as representing the fair value thereof and this price when multiplied by the number of Shares referred to in the Transfer Notice shall be the Transfer Price in respect thereof and shall be determined by the Auditors taking into account the following:-
- valuing the net assets of the Company and its subsidiary companies including goodwill and all other assets as on a sale between a willing vendor and a willing purchaser and
- valuing the continuing business as a going concern of the Company and its subsidiary companies with their respective assets valued accordingly as appropriate and
- including provision and adjustments for bad and doubtfut debts and otherwise as the Auditors may (on the same bases as those customarily applied in the previous audited accounts of the Company and its subsidiary companies) consider appropriate and
- applying in all respects the principles and practices consistent with those customarily applied in the previous audited accounts of the Company and its subsidiary companies (unless contrary to the then accepted accounting principles and practices and applicable legislation) and
- allowing such discount as the Auditors consider appropriate to reflect the fact that the Shares may be a minority shareholding and
- assuming that the Shares are being sold by a willing seller to a willing buyer
- 33.3 When prepared the Auditors' certificate shall forthwith be sent to the Transferor and the Trustee and the Transfer Price as shown in such certificate shall be accepted by and binding on all parties

- 33.4 In acting as aforesaid the auditors shall be deemed to act as experts and not as arbitrators. Their written certificate shall be final and binding on the parties and their fees for so acting shall be borne and paid by the Transferor and the Trustee in equal shares
- 33.5 Except in the case of a Deemed Transfer (referred to in Article 34.3) and unless otherwise agreed with the Trustee in writing at any time by the Transferor in the event that the Transfer Price determined in manner aforesaid in relation to any Transfer Notice given by the Transferor shall not be acceptable to the Transferor he shall be entitled to withdraw such Transfer Notice by giving a further Notice in writing to the Trustee within fourteen days of the service upon it of the said certified copy of the auditors' certificate, stating that he thereby withdraws his Transfer Notice ("the Withdrawal Period")
- 33.6 The Trustee may within 42 days of receipt of an offer give notice ("an Acceptance Notice") to the Transferor that it wishes to buy the Shares at the Transfer Price whereupon the provisions of Article 33.7 shall apply
- 33.7 On receipt of an Acceptance Notice the Transferor shall be bound upon payment of the Transfer Price to transfer such Shares to the respective purchasers not less than three days nor more than ten days after the date of such notice
- 33.8 If the Trustee does not serve an Acceptance Notice the Transferor shall be entitled to transfer the shares referred to in the Transfer Notice to any person within a period of 30 days from the end of the period specified with which the Offer is to be accepted
- 34.1 A person entitled to shares in consequence of the bankruptcy of a member shall give a Transfer Notice in respect of such shares within forty-two days of such bankruptcy
- 34.2 If:-
- 34.2.1 an Employee who is a shareholder ceases for any reason to be an Employee; or
- a shareholder is allotted shares pursuant to a right acquired as an Employee but at the time of such allotment he is no longer for any reason an Employee

he shall in the case of Article 34.2.1 upon so ceasing to be an Employee and in the case of Article 34.2.2 at the time of such allotment be deemed to desire to transfer all of his shares in the Company and he will be required to serve a Transfer Notice in respect of all of his shares in accordance with this Article 33 and such an event shall be referred to as a "Deemed Transfer"

34.3 For the purpose of ensuring that a particular transfer of shares is permitted under the provisions of these Articles or that no circumstances have arisen whereby a Transfer Notice is required to be given the Directors of the Company may from time to time require any member or the legal personal

representatives of any deceased member or any person named as transferee in any transfer lodged for registration to furnish the Company with such information and evidence as the Directors may think necessary or relevant. Failing such information or evidence being furnished to the satisfaction of the Directors of the Company with a reasonable time the Directors shall be entitled to refuse to register the transfer in question or (where not executed transfer of shares is in question) to require by notice in writing that a Transfer Notice be given in respect of the shares concerned. If such information or evidence discloses that a Transfer Notice ought to have been given in respect of any shares the Directors may by notice in writing require that a Transfer Notice be given in respect of the shares concerned

- In any case where the Directors of the Company have duly required a Transfer Notice to be given in respect of any shares and such Transfer Notice is not duly given within a period of thirty days or such longer period as the Directors of the Company may allow for this purpose the relevant Transfer Notice shall be deemed to be served the Directors shall forthwith notify the Trustee accordingly and the provisions of these Articles relating to Transfer Notices shall take effect accordingly
- In any of the following events in relation to any member of the Company being a company:-
- 35.1 such company making any arrangement or composition with its creditors; or
- a receiver being appointed over the undertaking or any of the assets of such company; or
- 35.3 an order to wind up such company being made by the court; or
- a resolution for winding up (other than in respect of a voluntary liquidation for the purposes of amalgamation or reconstruction) being passed
  - such member shall be deemed immediately prior to the happening of such event to have given a Transfer Notice in relation to all of its shares in the Company and the provisions of this Article relating to Transfer Notices shall take effect accordingly.
- 36. The instrument of transfer of any share in the Company shall be in usual form or in such other form as shall be approved by the Directors, and shall be signed by or on behalf of the transferor (and in the case of a transfer of a partly paid share by the transferee) and the transferor shall be deemed to remain the holder of such share until the name of the transferee is entered in the Register in respect thereof, and when registered the instrument of transfer shall be retained by the Company.
- 37. The Directors may, in their absolute discretion and without assigning any further reason therefor, refuse to register any share transfer unless:-
- 37.1 it is in respect of a fully paid share;
- it is in respect of a share on which the Company does not have a lien;

- 37.3 it is in respect of only one class of shares:
- it is in favour of not more than four joint holders as transferees; and
- 37.5 the conditions referred to in Articles 33 and 34 and the next succeeding Article have been satisfied in respect thereof.

If the Directors refuse to register a transfer they shall within two months after the date on which the transfer was lodged with the Company send to the transferee notice of the refusal and return to him the instrument of transfer.

- 38. Every instrument of transfer must be left at the Office, or at such other place as the Directors may from time to time determine, to be registered, accompanied by the certificate of the shares comprised therein, and such evidence as the Directors may reasonably require to prove the title of the transferor, and the due execution by him of the transfer and thereupon the Directors, subject to the power vested in them by the last preceding Article, shall register the transferee as the holder.
- 39. No fee shall be payable for registering any transfer, probate, letters of administration, certificates of marriage or death, power of attorney, or other document relating to or affecting the title to any shares or the right to transfer the same.
- 40. The registration of transfers may be suspended at such times and for such period as the Directors may from time to time determine and either generally or in respect of any class of shares: Provided that the Register shall not be closed for more than thirty days in any year.
- 41. All instruments of transfer which are registered shall, subject to Article 165.% be retained by the Company, but any instrument of transfer which the Directors may refuse to register shall (except in the case of fraud) be returned to the person depositing the same.

## TRANSMISSION OF SHARES

- 42. The executors or administrators of a deceased Member (not being one of two or more joint holders) shall be the only persons recognised by the Company as having any title to shares held by him alone; but in the case of shares held by more than one person, the survivor or survivors only shall be recognised by the Company as being entitled to such shares.
- 43. Any person becoming entitled to a share in consequence of the death or bankruptcy of any Member may, upon such evidence being produced as my be required by the Directors, elect in writing either to be registered as a Member (in respect of which registration no fee shall be payable) by giving notice in writing to that effect or, without using so registered, execute a transfer to some other person who shall be registered as a transferee of such share and the execution of such transfer shall signify his election as aforesaid; but the Directors shall in either case have the like power of declining or refusing to register such transfer as is provided with respect to an ordinary transfer. The Directors may at any time give notice requiring any such person to elect as aforesaid and if such notice is not complied

with within sixty days the Directors may thereafter withhold payment of all dividends and other monies payable in respect of such share until compliance therewith.

44. Any person becoming entitled to a share in consequence of the death or bankruptcy of and Member shall be entitled if he were the registered holder of the share, except that he shall not, unless and until he is registered as a Member in respect of the share, be entitled in respect of it to receive notices of or to exercise any rights conferred by Membership in relation to meetings of the Company.

# **CONSOLIDATION AND SUB-DIVISION OF SHARES**

- 45. The Company may by Ordinary Resolution consolidate its shares, or any of them, into shares of a larger amount.
- 46. The Company may by Ordinary Resolution sub-divide its shares, or any of them, into shares of a smaller amount, and may by such resolution determine that, as between the holders of the shares resulting from such sub-division, one or more such shares shall have some preferred or other advantage as regards dividend, capital, voting or otherwise are or shall have deferred rights or be subject to such restrictions as compared w. If the other or others as the Company has power to attach to shares upon the allotment thereof.
- 47. Subject to any direction by the Company in General Meeting, whenever as the result of any consolidation or sub-division and consolidation of shares Members of the Company are entitled to any issued shares of the Company in fractions the Directors may deal with such fractions as they shall determine and in particular may sell the shares to which Members are so entitled in fractions for the best prices reasonably obtainable and pay and distribute to or amongst the Members entitled to such shares in due proportions the net proceeds of the sale thereof. For the purpose of giving effect to any such sale the Directors may nominate some person to execute a transfer of the shares sold on behalf of the members so entitled to the purchaser thereof and may cause the name of the purchaser to be entered in the Register as the holder of the shares comprised in any such transfer and he shall not be bound to see to the application of the purchase money nor shall his title to the shares be affected by any irregularity or invalidity in the proceedings in reference to the sale.

# **CONVERSION OF SHARES INTO STOCK**

- 48. The Company may by Ordinary Resolution convert any fully paid up shares into stock of the same class as the shares which shall be so converted, and reconvert such stock into fully paid up shares of the same class and of any denomination.
- 49. When any shares have been converted into stock, the several holders of such stock may thenceforth transfer their respective interests thereon, or any part of such interests, in the same manner and subject to the same regulations as and subject to which any shares in the capital of the Company may be transferred, or as near thereto as circumstances permit, but the Directors may from time to time fix the minimum amount of stock transferable (which minimum shall not exceed the nominal amount of the shares from which the stock arose), and direct with power at their discretion to waive such rules in any particular case.

- 50. The several holders of such stock shall be entitled to participate in the dividends and profits of the Company according to the class of stock and the amount of their respective interests in such stock, and such interests shall, in proportion to the amount thereof, confer on the holders thereof respectively the privileges and advantages, for the purpose of voting at meetings of the Company and for other purposes as would have been conferred by shares of the same class of equal amount in the capital of the Company, but so that none of such privileges or advantages, except the participation in the dividends and profits of the Company and in the assets of the Company on a winding up shall be conferred by any such amounts of stock as would not, if existing in the shares, have conferred such privileges or advantages.
- 51. All such provisions of these Articles relating to shares as are applicable to fully paid-up shares shall apply to stock, and in all such provisions the words "share" and "shareholder" shall include "stock" and "stockholder". No such conversion shall affect or projudice any preference or other special privilege.

### **INCREASE OR REDUCTION OF CAPITAL**

- 52. The Company may, from time to time, by Ordinary Resolution, increase the capital by the creation of new shares, such increase to be of such aggregate amount and to be divided into shares of such respective amounts as the resolution may prescribe. Subject to such privileges, priorities, or conditions as are or may be attached thereto, all new shares shall be subject to the same provisions in all respects as if they had been part of the original capital.
- 53. Subject to the provisions of the Statutes any new shares in the capital of the Company may be allotted with such preferential right to dividend and such priority in the distribution of assets, or subject to such postponement of dividends or in the distribution of assets, and with or subject to such preferential or limited or qualified right of voting at General Meetings as the Company may from time to time by Ordinary Resolution determine, or, if no such determination be made, as the Directors shall determine, but so that the rights attached to any issued shares as a class shall not be varied except with the consent of the holders thereof duly given under the provisions of these Articles. Subject as aforesaid any shares in the capital of the Company may be issued on the terms that they are, or, at the option of the Company, are to be liable to be redeemed.
- 54.1 The Company may from time to time by Special Resolution reduce its share capital, any capital redemption reserve fund and any share premium account in any manner authorised by law. The Company may also by Ordinary Resolution cancel any shares not taken or agreed to be taken by any person and diminish the amount of its share capital by the nominal value of the shares so cancelled.
- Subject to the provisions of the Statutes, the Company may enter into any contract for the purchase of any of its own shares (including any redeemable shares) and any contract under which it may, subject to any conditions, become entitled or obliged to purchase any such shares. Without prejudice to the generality of the foregoing, the Company may (subject to the provisions of this Article and to any

directions which may be given by the company in general meeting) make a market purchase (within the meaning of Section 163 of the Act) of any of its own shares. Subject to the provisions of the Statutes the company may agree to the variation of any contract entered into in pursuance of this Article and to release any of its rights or obligations under any such contract.

- Every contract entered into in pursuance of this Article shall be authorised by such resolution of the Company as may be required by the Statutes, and in any event whenever the Company's issued share capital includes any class of convertible shares, the Company shall not purchase any of its own shares without the sanction of an extraordinary resolution of a separate meeting of the holders of that class. The provisions of Articles 63 and 84 shall apply to any such separate meeting as they apply to a meeting convened for the purposes mentioned in those articles.
- Subject to Article 54.2.1 the Directors shall have full power to determine the terms of any contract referred to in therein, and neither the Company nor the Directors shall be required to select the shares in question rateably or in any other particular manner as between the holders of shares of the same class of a between them and the holders of shares of any other class or in accordance with the rights as to dividends or capital conferred by any class of shares.
- The rights privileges or conditions conferred upon the holders of or attaching to any share or class of shares shall be deemed not to be varied by reason only of anything done by the Company in pursuance of any resolution passed under the powers conferred by this Article.

### **PART III - GENERAL MEETINGS**

- 55. Annual General Meetings shall be held at such time and place as may be determined by the Directors and not more than fifteen months shall elapse between the date of one Annual General Meeting and that of the next.
- 56. All General Meetings of the Company other than Annual General Meetings shall be called Extraordinary General Meetings.
- 57. The Directors may, whenever they think fit, convene an Extraordinary General Meeting of the Company, and Extraordinary General Meetings shall also be convened on such requisition or in default may be convened by such requisitionists as are provided by the Statutes. Any meeting convened under this Article by requisitionists shall be convened in the same manner as nearly as possible as that in which meetings are to be convened by the Directors.
- 58. An Annual General Meeting and an Extraordinary General Meeting called for the passing of a Special Resolution shall be called by not less than twenty-one days notice in writing, and all other Extraordinary General Meetings of the Company shall be called by not less-than fourteen days notice in writing. The notice shall be exclusive of the day on which it is given and of the day of the meeting and shall

specify the place, the day and hour of meeting, and in case of special business the general nature of such business. The notice shall be given to the Members, other than such as, under the provisions of these Articles or the terms of issue of the shares they hold, are not entitled to receive notice from the Company, to the Directors and to the Auditors. A notice calling an Annual General Meeting shall specify the meeting as such and the notice convening a meeting to pass a Special Resolution or an Extraordinary Resolution as the case may be shall specify the intention to propose the Resolution as such.

- 59. A General Meeting shall, notwithstanding that it is called by shorter notice than that specified in the immediately preceding Article, be deemed to have been duly called if it is so agreed by such Members as are prescribed in that behalf by the Statutes.
- 60. In every notice calling a meeting of the Company or any class of the Members of the Company there shall appear with reasonable prominence a statement that a Member entitled to attend and vote is entitled to appoint one or more proxies to attend and, on a poll, vote instead of him, and that a proxy need not also be a Member.
- 61. The accidental omission to send a notice to or the non-receipt of any notice by any Member or any Director or the Auditors shall not invalidate the proceedings at any General Meeting.
- 62. The business of an Annual General Meeting shall be to receive and consider the profit and loss account, the balance sheet and reports of the Directors and of the Auditors, and the documents required by law to be annexed to the Balance Sheet, to elect Directors and Officers in the place of those retiring by rotation or otherwise or ceasing to hold office pursuant to Article 92 and to fix their remuneration if required, to declare dividends, to appoint the Auditors (when Special Notice of the Resolution for such appointment is not required by the Statutes) and to fix, or determine the manner of the fixing of, their remuneration. All other business transacted at an Annual General Meeting and all business transacted at an Extraordinary General Meeting shall be deemed special.
- 63. Where by any provision contained in the Statutes special notice is required of a resolution, the resolution shall not be effective unless notice of the intention to move it has been given to the Company not less than twenty-eight days (or such shorter period as the Statutes permit) before the meeting at which it is moved, and the Company shall give to its Members, subject as in these Articles provided, notice of any such resolution as provided by the Statutes.
- 64. Subject to the provisions of Article 66 in respect of adjourned meetings, for all purposes the quorum for a General Meeting shall not be less than two Members present in person or by proxy (or in the case of a corporation, by its duly authorised representative).
- 65. No business shall be transacted at any General Meeting unless the quorum requisite shall be present when the meeting proceeds to business. The appointment of a Chairman in accordance with the provisions of these Articles shall not be treated as part of the business of the meeting.

- of the meeting a quorum be not present, the meeting, it convened by or upon the requisition of Members, shall be dissolved. In any other case it shall stand adjourned to such time (being not less than fourteen days and not more than twenty-eight days thence) and place as the Chairman shall appoint. At any such adjourned meeting the Member or Members present in person or by proxy and entitled to vote shall have power to decide upon all matters which could properly have been disposed of at the meeting from which the adjournment took place. The Company shall give not less than seven clear days notice of any meeting adjourned for the want of a quorum and the notice shall state that the Member or Members present as aforesaid shall form a quorum.
- 67. The Chairman (if any) of the Board of Directors shall preside as Chairman at every General Meeting of the Company. If there be no such Chairman, or if at any meeting he not be present within fifteen minutes after the time appointed for holding the meeting, or be unwilling to act, the Directors present shall select one of their number to be Chairman, and that failing, the Members present and entitled to vote shall choose some one of their number to be Chairman.
- 68. The Chairman may, with the consent of the meeting (and shall, if so directed by the meeting) adjourn any meeting from time to time and from place to place. No business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- of the meeting (hereinafter called "the Specified Place") is inadequate to accommodate all members entitled to attend who wish to do so, then provided that the following requirements are satisfied the meeting shall be duly constituted and its proceedings valid. These requirements are that the Chairman of the meeting is satisfied that adequate facilities are available to ensure that any Member who is unable to be accommodated in the Specified Place is nonetheless able to participate in the business for which the meeting has been convened, to hear all persons present who speak thereat (whether personally or by microphones or loudspeakers or otherwise) whether in the Specified Place itself or elsewhere, and to be in like manner heard himself by all other members present.
- if the Specified Place is inadequate to accommodate all Members entitled to attend and who wish to do so then the Chairman may, in his absolute discretion, adjourn the meeting and the Chairman of the Meeting shall have power to specify some other place for holding the meeting, notwithstanding that by reason of such adjournment some members may be unable to be present at such adjourned meeting. Any such person may nevertheless execute a form of proxy for the adjourned meeting and if he shall do so and shall deliver the same to the Chairman of the meeting or to the secretary of the Company or to a member of the Company's auditors, such proxy shall be valid notwithstanding that it is given at less notice than would otherwise be required under these Articles.

70. Whenever a meeting is adjourned for twenty-eight days or more, seven clear days notice in writing at the least specifying the place, the day and hour of the adjourned meeting shall be given to the Members subject as and in manner herein

mentioned, to the Directors and to the Auditors, but it shall not be necessary to specify in such notice the nature of the business to be transacted at the adjourned meeting. Subject to Article 66 and save as aforesaid it shall not be necessary to give any notice of an adjournment.

- 71. At any General Meeting, a resolution put to the vote of the meeting shall be decided by a show of hands unless (before, or upon the declaration of the result of the show of hands) a poll be duly demanded, in accordance with the provisions of these Articles, and unless a poll be so demanded a declaration by the Chairman that the resolution has been carried, or carried by a particular majority, or lost or not carried by a particular majority, and an entry to that effect in the book containing the minutes of proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.
- 72. In the case of an equality of votes the Chairman shall, both on a show of hands and at a poll, have a casting vote in addition to the votes to which he may be entitled as a Member.
- 73. A poil may be demanded upon any question by the Chairman or by not less than five Members present in person or by proxy and entitled to vote or by a Member or Members present in person or by proxy representing not less than one-tenth of the total voting rights of all the Members having the right to vote at the meeting or by a Member or Members holding shares conferring a right to vote at the meeting, being shares on which an aggregate sum has been paid equal to not less than one-tenth of the total sum paid up on all the shares conferring that right.
- 74. A valid instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll, and for the purposes of the immediately preceding Article, a demand by a proxy for a Member or other person entitled to vote shall be deemed to be a demand by that Member or other person.
- 75. Subject to the provisions of the next succeeding Article hereof, if a poll is demanded as aforesaid it shall be taken in such manner and at such time and place as the Chairman of the meeting directs, and either at once, or after an interval or adjournment (but not more than thirty days after the date of the meeting or adjourned meeting at which the poll was demanded), and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The demand of the poll may be withdrawn. No notice need be given of a poll not taken immediately.
- 76. Any poll duly demanded on the election of a Chairman of a meeting or on any question of adjournment shall be taken at the meeting and without adjournment.
- 77. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

#### **VOTING**

- 78. Subject to any special terms as to voting upon which any shares may have been issued, or may for the time being be held, every Member present in person shall upon a show of hands have one vote and every Member present in person or made by any Court of competent jurisdiction on the ground of mental disorder for the detention of or for the appointment of a guardian or receiver or other person to vote, whether on a show of hands or on a poll, by his receiver or curator bonis and such receiver or curator bonis may, on a poll, vote by proxy.
- 79. If two or more persons are jointly entitled to shares for the time being conferring a right to vote, any one of such persons may vote at any meeting, either personally or by proxy, in respect thereof as if he were solely entitled thereto, and if more than one of such joint holders be present at any meeting, either personally or by proxy, the Member whose name stands first on the Register as one of the same.

  80. No Member shall a
- 80. No Member shall, unless the Directors otherwise determine, be entitled to be present or to vote, either in person or by proxy, at any General Meeting or upon any Company in respect of any shares held by him if either:
- any Calls or other moneys due and payable in respect of those shares remain unpaid; or
- a Direction Notice as defined in Article 80.2 shall have been served and not withdrawn or deemed to have been withdrawn.
- If any member, or any other person appearing to be interested in shares held by such member, has been duly served with a notice period ii supplying to the Company the information thereby, required, thereafter serve a notice (a "Direction Notice") upon such member a
- a Direction Notice may direct that, in respect of the shares in relation to which the default occurred (the "Default Shares") (which expression shall include any further shares which are issued in respect of such shares), the member shall not be entitled to be present or to vote at any General Meeting either conferred by membership in relation to meetings of the
- where the Default Shares represent at least 0.25% of the Share Capital of the Company, then the Direction Notice may
- in respect of the Default Shares, any dividend or other money which would otherwise be payable on such shares shall be retained by the Company without any liability to pay interest

thereon when such money is finally paid to the member; and/or

81.1.4 no transfer of any of the Default Shares held by such member shall be registered unless:-

the member is not himself in default as regards supplying the information required; and

the transfer is of part only of the member's holdings and when presented for registration is accompanied by certificate by the member in a for satisfactory to the Directors to that effect that after due and careful enquiry the member is satisfied that no person in default as regards supplying such information is interested in any of the shares the subject of the transfer

The Company shall send to each other person appearing to be interested in the shares the subject of any Direction Notice a copy of the Notice, but the failure or omission by the Company to do so shall not invalidate such Direction Notice. Neither the Company nor the Directors shall in any event be liable to any person as a result of the Directors having imposed any restrictions pursuant to this paragraph if the Directors have acted in good faith.

Any Direction Notice shall have effect in accordance with its terms for so long as the default in respect of which it was issued continues. Any Direction Notice shall cease to have effect in relation to any shares which are transferred by such member by means of an Approved Transfer. The Directors may at any time give notice carcelling a Direction Notice, in whole or in part, or suspending, in whole or part, the imposition of any restrictions contained in the Direction Notice for a given period.

81.3 For the purposes of this Article:-

a person shall be treated as appearing to be interested in any shares if the member holding such shares has given to the Company a notification under the said Section 212 which either (a) names such person as being so interested or (b) fails to establish the identities or (b) fails to establish the identities of those interested in the shares and (after taking into account the said notification and any other relevant Section 212 notification) the Company knows or has reasonable cause to believe that the person in question is or may be interest in the shares;

the prescribed period in respect of any particular member is 42 days from the date of service of the said Notice under Section 212 except where the Default Shares represent at

61.5.1

81.3.3

81.1.4.1

81.1.4.2

least 0.25% of the share capital of the company in which case such period shall be reduced to 28 days; and

- 81.3.4 a transfer of shares is an approved transfer if, but only if,:
- 81.3.4.1 it is a transfer of shares to an offeror by way or in pursuant of acceptance of a take over offer for a company (as defined in Section 14 of the Companies securities (Insider Dealing ) Act 1985); or
- the Directors are satisfied that the transfer is made pursuant to a bona fide sale of the whole of the beneficial ownership of the shares to a party unconnected with a member and any other persons appearing to be interested in such shares and the transfer results from a sale made through a recognised investment exchange (as defined in the Financial Services Act 1986) or any stock exchange outside the United Kingdom on which the Company's shares are normally traded (apart from any sale resulting from matching bargains) through the relevant market.
- Nothing contained in this Article shall limit the power of the Directors under Section 216 of the Companies Act 1985.
- 81.5 Reference to a person being in default in supplying to the Company the information required by a notice under the said Section 212 includes:-
- 81.5.1 reference to his having failed or referred to give all or any part of it and
- reference to his having given information which he knows to be false in a material particular or having recklessly giver information which is false in a material particular.
- 82. On a poll votes may be given personally or by proxy and a Member entitled to more than one v. 'e need not, if he votes, use all his votes or cast all the votes he uses the same way. The instrument appointing a proxy shall be in writing in the usual form, or such other form as shall be approved by the Directors, under the hand of the appointor or his duly constituted attorney; or if such appointor is a corporation, under its Common Seal or signed on its behalf by an attorney or a duly authorised officer of the corporation. A proxy need not be a Member of the Company. A Member may appoint more than one proxy to attend on the same occasion. Deposit of an instrument of proxy shall not preclude a Member from attending and voting in person at the Meeting thereof or any adjournment thereof.
- 83. The instrument appointing a proxy, together with the power of attorney (if any) under which it is signed, or a notarially certified copy thereof, shall be deposited at the Office or at such other place within the United Kingdom as is specified (\* that purpose in any instrument of proxy sent by the Company in relation to the meeting, not less than forty-eight hours before the time for holding

the meeting or adjourned meeting at which the person named in such instrument proposes to vote and in default such instrument shall not be treated as valid.

- 84. An instrument appointing a proxy shall, unless the contrary is stated thereon, be valid as well for any adjournment of the meeting to which it relates and shall be deemed to confer authority to demand or join in demanding a poll but shall not confer any further right to speak at the meeting except with the permission of the Chairman. No instrument of proxy shall be valid after the expiry of twelve months from the date of its execution except at a adjourned meeting or on a poll demanded at a meeting or adjourned meeting in cases where the meeting was originally held within 12 months from such date. The instrument appointing a proxy shall be in usual form or such other form as may be approved by the Directors from time to time and shall be in writing under the hand of the appointor, or of his attorney duly authorised in writing, or if such appointor be a corporation either under its common seal or under the hand of an officer or attorney so authorised. A Member may appoint two or more persons as proxies in the alternative, but if he does so, only one of such proxies may attend as such and vote instead of such Member on any one occasion.
- 85. A vote in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or incapacity of the principal or revocation of the instrument of proxy or the authority under which it was executed or transfer of the share in respect of which the vote was given, provided no intimation in writing of the death, or incapacity, revocation or transfer shall have been received at the Office or such other place as is specified for depositing the instrument of proxy before the time for holding the meeting or the holding of a poll subsequently thereto at which such vote is given.

#### **VARIATION OF RIGHTS**

- 86. Subject to the provisions of the Statutes, if at any time the capital is divided into different classes of shares all or any of the rights or privileges attached to any class may be varied or abrogated (a) in such manner (if any) as may be provided by such rights, or (b) in the absence of any such provision either with the consent in writing of the holders of at least three-fourths of the nominal amount of the issued shares of that class or with the sanction of an Extraordinary Resolution passed at a separate meeting of the holders of the issued shares of that class, but not otherwise. The creation or issue of shares ranking pari passu with or subsequent to the shares of any class shall not (unless otherwise expressly provided by these Articles or the rights attached to such last mentioned shares as a class) be deemed to be a variation of the rights of such shares.
- 87. Any meeting for the purpose of the last preceding Article shall be convened and conducted in all respects as nearly as possible in the same way as an Extraordinary General Meeting of the Company; provided that (a) no Member, not being a Director, shall be entitled to notice thereof or to attend thereat unless he be a holder of shares of the class the rights or privileges attached to which are intended to be varied or abrogated by the resolution, (b) no vote shall be given except in respect of a share of that class; (c) the quorum at any such meeting shall be at least two persons present holding o representing by proxy at least one-third in nominal value of the issued shares of the class, and at an adjourned meeting one person holding shares of the class in question or his proxy; and (d) a poll may be

demanded in writing by any Member present in person or by proxy and entitled to vote at the meeting.

#### PART IV - DIRECTORS AND OTHER OFFICERS

- 88. Unless and until otherwise determined by the Company in General Meeting pursuant to Article 120 the number of Directors shall not be less than two nor more than ten. The continuing Directors may act notwithstanding any vacancy in their body, provided that if the number of the Directors be less than the prescribed minimum the remaining Director or Directors shall forthwith appoint an addition Director or additional Directors to make up such minimum shall or convene a General meeting of the Company for the purpose of making such appointment. If there be no Director or Directors able or willing to act then any two Shareholders may summon a General Meeting for the purpose of appointing Directors. Any additional Director so appointed shall (subject to the provisions of the Statutes and these Articles) hold office only until the dissolution of the Annual General Meeting of the Company next following such appointment unless he is re-elected during such meeting and he shall not retire by rotation at such meeting or be taken into account in determining the rotation of retirement of Directors at such meeting.
- 89. The Directors shall be paid out of the funds of the Company by way of fees for their services an aggregate sum not exceeding £50,000 per annum. The Directors shall also receive by way of additional fees such further sums (if any) as the Company in General Meeting may from time to time determine. Such fees and additional fees shall be divided among the Directors in such proportion and manner as they may determine and in default of determination equally. The provisions of this Article shall not apply to the remuneration of any Managing Director or Executive Director which shall be determined pursuant to the provisions of Article 97 hereof.
- 90. The Directors shall be entitled to be repaid all reasonable travelling, hotel and other expenses incurred by them respectively in or about the performance or their duties as Directors including any expenses incurred in attending Meetings of the Board or of Committees of the Board or General Meetings and if in the opinion of the Directors it is desirable that any of their number should make any special journeys or perform any special services on behalf of the Company or its business, such Director or Directors may be paid reasonable additional remuneration and expenses as the Directors may from time to time determine.
- 91. A Director shall not require a share qualification. A Director shall be entitled to receive notice of and attend and speak at all General Meetings of the Company and at all Separate General Meetings of the holders of any class of shares in the capital of the Company.
- 92. Without prejudice to the power of the Company pursuant to these Articles the Directors shall have power at any time to appoint any person either to fill a casual vacancy or as an addition to the Board, but so that the total number of Directors shall not exceed any maximum number fixed in accordance with these Articles. Subject to the provisions of the Statutes and of these Articles, any Director so appointed shall hold office only until the dissolution of the Annual General Meeting of the Company next following such appointment unless he is re-elected

during such meeting, and he shall not retire by rotation at such meeting or be taken into account in determining the rotation of retirement of Directors at such meeting.

#### **ALTERNATE DIRECTORS**

- Any Director may in writing under his hand appoint (i) any other Director, or (ii) any other person who is approved by the Board of Directors as hereinafter provided to be his alternate; and every such alternate shall (subject to his giving to the Company an address within the United Kingdom at which notices may be served on him) be entitled to receive notices of all meetings of the Directors and, in the absence from the Board of the Director appointing him, to attend and vote at meetings of the Directors, and to exercise all the powers, rights, duties and authorities of the Director appointing him: Provided always that no appointment of a person other than a Director shall be operative unless and until the approval of the Board of Directors by a majority consisting of two-thirds of the whole Bo., I shall have been given. A Director may at any time revoke the appointment of an alternate appointed by him, and subject to such approval as aforesaid where requisite appoint another person in his place, and if a Director shall die or cease to hold the office of Director the appointment of his alternate shall thereupon cease and determine, provided always that if any Director retires but is re-elected at the meeting at which such retirement took effect, any appointment made by him pursuant to this Article which was in force immediately prior to his retirement shall continue to operate after his re-election as if he had not so retired. appointment of an alternate Director shall cease and determine on the happening of any event which, if he was a Director, would render him legally disqualified from acting as a Director or if he has a bankruptcy order made against him or if he compounds with his creditors generally or if he becomes of unsound mind. An alternate Director need not hold a share qualification and shall not be counted in reckoning this maximum number of Directors allowed by the Articles of Association for the time being. A Director acting as alternate shall have an additional vote at meetings of Directors for each Director for whom he acts as alternate but he shall count as only one for the purpose of determining whether a quorum be present.
- 94. Every person acting as an alternate Director shall be an officer of the Company, and shall alone be responsible to the Company for his own acts and defaults, and he shall not be deemed to be the agent of or for the Director appointing him. The remuneration of any such alternate Director shall be payable out of the remuneration payable to the Director appointing him, and shall consist of such portion of the last mentioned remuneration as shall be agreed between the alternate and the Director appointing him. An alternate Director shall otherwise be subject to the provisions of these Articles with respect to Directors.

#### MANAGING AND EXECUTIVE DIRECTORS

95. Subject to the provisions of the Statutes the Directors may from time to time appoint one or more of their body to be Managing Director or Joint Managing Directors of the Company or to hold such other Executive Office in relation to the management of the business of the Company as they may decide either for a fixed term or without any limitation as to the period for which he or they is or are to hold such office, and may, from time to time (subject to the provisions of any service contract between him and the Company and without prejudice to any claim for

damages he may have for breach of any such service contract), remove or dismiss him or them from such office and appoint another or others in his or their place ur places.

- 96. A Managing Director or such Executive Director shall not, while he continues to hold that office, be subject to retirement by rotation and he shall not be taken into account in determining the rotation by retirement of Directors, but he shall (subject to the provisions of Article 113.1 and without prejudice to any claim for damages any such Managing Director or Executive Director may have for breach of any service contract between him and the Company) be subject to the same provisions as to removal and as to vacation of office as the other Directors of the Company, and if he ceases to hold the office of Director from any cause he shall ipso facto immediately (but without prejudice as afcresaid) cease to be a Managing Director or such Executive Director.
- 97. The salary or remuneration of any managing Director or such Executive Director of the Company shall, subject as provided in any contract, be such as the Directors may from time to time determine, and may either be a fixed sum of money, or may altogether or in part be governed by a business done or profits made, or may include the making of provisions for the payment to him, his widow or other dependants, of a pension on retirement from the office or employment to which he is appointed and for the participation in persion and life assurance benefits, or may be upon such other terms as the Directors determine.
- 98. The Directors may from time to time entrust to and confer upon a Managing Director or such Executive Director for the time being of the power exercisable under these Articles by the Directors, other than power to make calls or forfeit shares, as they may think fit, and may confer such powers for such time, and to be exercised for such objects and purposes, and upon such terms and conditions, and with such restrictions as they may think expedient; and they may confer such powers either collaterally with or to the exclusion of and in substitution for all or any of the powers of the Directors in that behalf and may from time to time revoke, withdraw, alter or vary all or any of such powers.

# POWERS AND DUTIES OF DIRECTORS

- 99. The business of the Company shall be managed by the Directors who in addition to the powers and authorities by these Articles or otherwise expressly conferred upon them may exercise all such powers, and do all such acts and things as may be exercised or done by the Company, and as are not by the Statutes or by these Articles required to be exercised or done by the Company in General Meeting, subject nevertheless to such directions (being not inconsistent with any regulations of these Articles or the provisions of the Statutes) as may be given by the Company in General Meeting. Provided that no direction given by the Company in General Meeting shall invalidate any prior act of the Directors, which would have been valid if such direction had not been given, and the provisions contained in these Articles as to any specific power of the Directors shall not be deemed to abridge the general powers hereby given.
- 100.1 The Directors may establish and maintain or procure the establishment and maintenance of or the participation of the Company in any non contributory or contributory pension or superannuation or death, disablement, sickness or other

benefit funds or schemes for the benefit of, and give or procure the giving of donations, gratuities, pensions, allowances or other benefits to any persons who are or were at any time Directors of or in the employment or service of the Company or of any company comprised in the Group, or of any company which is or was a predecessor in business of, or the whole or any part of the undertaking of which has become mediately or immediately vested in, the company or any such other company as aforesaid, or of any company allied or associated with the Company or any company within the Group, and to the wives, husbands, widows, widowers, children and other relatives and dependants of any such person, and may make payments for or towards the insurance of any such persons as aforesaid, and may establish maintain, support, subscribe to and contribute to all kinds of Schemes, Trusts and Funds for the benefit of or calculated to be for the benefit of or to advance the interests and well-being of any company comprised within the Group, or of any such person as aforesaid and do any of the matters aforesaid, either alone or in conjunction with any company comprised in the Group. Any Director holding or who has held such employment or officer shall be entitled to participate in and retain for his own benefit any such donation, gratuity, allowance or benefit (whether under any such fund, scheme, insurance or otherwise)> A Director or former Director shall not be accountable to the Company or the members for any benefit of any kind conferred under or pursuant to this Article and the receipt of such benefit shall not disqualify any person from being or becoming a director of the Company. For the purposes of this Article "the Group" means the Company, its subsidiaries, any holding company of the Company, any subsidiary of any such holding company and any other company in which the company is for the time being directly or indirectly interested.

100.2 The Directors may establish, maintain, support a subscribe to and contribute to all kinds of trusts, funds and schemes including but without prejudice to the generality of the foregoing share option, profit sharing and share incentive schemes and enter into any other arrangement permitted by law for the benefit of such persons referred to in Article 100.1 hereof or any of them or any class of them and so that any Director shall be entitled to receive and retain any benefit under any such trust, fund, scheme, or arrangement.

101.1

A Director may hold any other office or place of profit under the Company except that of Auditor in conjunction with the office of Director and may act by himself or through his firm in a professional capacity to the Company, and in any such case on such terms as to remuneration and otherwise as the Directors may arrange. Any such remuneration shall be in addition to any remuneration provided for by any other Article. No Director shall be disqualified by his office from entering into any contract, arrangement, transaction or proposal with the Company either in regard to such other office or place of profit or as vendor, purchaser or otherwise. Subject to the provisions of the Statutes and save as therein provided no such contract, arrangement, transaction or proposal entered into by or on behalf of the Company in which any Director or person connected with him is in any way interested, whether directly or indirectly, shall be avoided. nor shall any Director who enters into any such contract, nent, transaction or proposal or who is so interested be liable account to the company for any profit realised by any such contract, arrangement, transaction or proposal by reason of such Director holding that office or of the fiduciary relation thereby established but the nature of his intere; 'shall be disclosed by him in accordance with the provisions of the Statutes.

- Save as herein provided, a Director shall not vote in respect of any contract, arrangement, transaction or any other proposal whatsoever in which he has any material interest otherwise than by virtue of his interests in shares or debentures or other securities of or otherwise in or through the Company. A Director shall not be counted in the quorum at a meeting in relation to any resolution on which he is debarred from voting.
- A Director shall (in the absence of some other material interest than is indicated below) be entitled to vote (and be counted in the quorum) in respect of any resolution concerning any of the following matters, namely:-
- the giving of any security or indemnity to him in respect of money lent or obligations incurred by him at the request of or for the benefit of the Company or any of its subsidiaries;
- the giving of any security or indemnity to a third party in respect of a debt or obligation of the Company or any of its subsidiaries for which he himself has assumed responsibility in whole or in part under a guarantee or indemnity or by the giving of security;
- any proposal concerning an offer of shares or debentures or other securities of or by the Company or any of its subsidiaries for subscription or purchase in which offer he is or is to be interested as a participant in the underwriting or sub-underwriting thereof;
- any contract, arrangement, transaction or other proposal concerning any other company in which he is interested, directly or indirectly and whether as an officer or shareholder or otherwise howsoever provided that he is not the holder of or beneficially interested in one per cent or more of any class of the equity share capital of such company (or of a third company through which his interest is derived) or of the voting rights available to members of the relevant company (any such interest being deemed for the purpose of this Article to be a material interest in all circumstances);
- any contract, arrangement, transaction or other proposal concerning the adoption, modification or operation of a superannuation fund or retirement benefits scheme under which he may benefit and which either relates to both employees and Directors of the Company or has been approved by or is subject to and conditional upon approval by the Board of Inland Revenue for taxation purposes and
- 101.3.6 any contract, arrangement, transaction or proposal concerning the adoption modification or operation of any

scheme for enabling employees including full time Executive Directors of the Company and/or any subsidiary to acquire shares of the Company or any arrangement for the benefit of employees of the Company or any of its subsidiaries under which the Director benefits in a similar manner to employees and which does not accord to any Director as such any privilege not accorded to the employees to whom the scheme relates.

101.3.7

any arrangement for purchasing or maintaining for any officer or auditor of the Company or any of its subsidiaries insurance against any liability which by virtue of any rule of law would otherwise attach to him in respect of any negligence, breach of duty or breach of trust for which he may be guilty in relation to the Company or any of its subsidiaries of which he is a director officer or auditor.

- A Director shall not vote or be counted in the quorum on any resolution concerning his own appointment as the holder of any office or place of profit with the Company or any Company in which the Company is interested including fixing or varying the terms of his appointment or the termination thereof.
- 101.5 Where proposals are under consideration concerning the appointment (including fixing or varying the terms of appointment) of two or more Directors to offices or employments with the Company or any company in which the Company is interested, such proposals shall be divided and considered in relation to each Director separately and in such cases each of the Directors concerned (if not debarred from voting under Article 101.3.5) shall be entitled to vote (and be counted in the quorum) in respect of each resolution except that concerning his own appointment.
- If any question shall arise at any meeting as to the materiality of a Director's interest or as to the entitlement of any Director to vote and such question is not resolved by his voluntarily agreeing to abstain from voting, such question shall be referred to the Chairman of the meeting and his ruling in relation to any other Director shall be final and conclusive except in a case where the nature or extent of the interests of the Director concerned have not been fully disclosed.
- 101.7 Subject to the provisions of the Statutes the Company may by Ordinary Resolution suspend or relax the provisions of this Article to any extent or ratify any transaction not duly authorised by reason of a contravention of this Article.
- 102. The Directors may exercise the voting power conferred by the shares in any other company held or owned by the Company or exercisable by them as directors of such other company in such manner in all respects as they think fit (including the exercise thereof in favour of any resolution appointing themselves or any of them directors or other officers or servants of such company or voting or providing for the payment of remuneration to such officers or servants).

- 103. A Director of the Company may continue or become a Director or other officer, servant or member of any company promoted by the Company or in which it may be interested as a vendor, shareholder, or otherwise, and no such Director shall be accountable for any remuneration or other benefits derived as director or other officer, servant or member of such company.
- 104. The Directors may exercise the powers conferred upon the Company by Section 362 of the Act with regard to the keeping of a Overseas Branch Register, and the Directors may (subject to the provisions of those Sections) make and vary such regulations as they may think fit respecting the keeping of any such register,
- 105. The Directors may at any time require any corporate Member to furnish any information, supported (if the Directors so require) by a statutory declaration, which they may consider necessary for the purpose of determining whether or not such Member is one to which Sections 423 to 430 (both inclusive) of and Schedule 19 to the Income and Corporation Taxes Act 1988 (or any statutory modification or reenactment thereof for the time being in force) applies.

#### **PRESIDENT**

106. The Directors may from time to time appoint a President of the Company (who need not be a Director of the Company) and may determine his duties and remuneration and the period for which he is to hold office.

#### LOCAL MANAGEMENT

- 107. The Directors may from time to time provide for the management and transaction of the affairs of the Company in any specified locality, whether at home or abroad, in such manner as they think fit, and the provisions contained in the three next following sub-clauses shall be without prejudice to the general power conferred by this Article:-
- The Directors from time to time, and at any time, may establish any Local Board or agencies for managing any of the affairs of the Company in any such specified locality, and may appoint any persons to be Members of such Local Board, or any managers or agents, and may fix their remuneration. And the Directors from time to time, and at any time may delegate to any person so appointed any of the powers, authorities, and discretions for the time being vested in the Directors, other than the power of making Calls, and may authorise the Members for the time being of any such Local Board, or any of them, to fill up the vacancies therein, and to act notwithstanding vacancies; and any such appointment or delegation may be made on such terms and subject to such conditions as the Directors may think fit, and the Directors may at any time remove any person so appointed, and may annul or vary any such delegation.
- 107.2 The Directors may at any time and from time to time by power of attorney under the seal of the Company, appoint any person or persons to be the attorney or attorneys of the Company for such purposes and with such powers, authorities an discretions (not

exceeding those vested in or exercisable by the Directors under these presents), and for such period and subject to such conditions as the Directors may from time to time think fit; and any such power of attorney may contain such provisions for the protection or convenience of persons dealing with such attorney or attorneys as the Directors may think fit.

Any such delegates or attorneys as aforesaid may be authorised by the Directors to sub-delegate all or any of the powers, authorities and discretions for the time being vested in them.

#### **BORROWING POWERS**

The Directors may exercise all the powers of the Company to borrow money and to mortgage or charge its undertaking, property and uncalled capital, or any part thereof, and to issue debentures and other securities. The Directors shall restrict the borrowings of the Company and exercise all voting and other rights or powers of control exercisable by the Company in relation to its subsidiaries so as to secure (as regards subsidiaries so far as by such exercise they can secure) that the aggregate amount at any one time owing by the Group (being the Company and all its subsidiaries), in respect of moneys borrowed exclusive of moneys borrowed by the Company or any of its subsidiaries from any other of such companies, shall not at any time, without the previous sanction of the Company in General Meeting exceed a sum equal to the greater of £20,000,000 or 20 (twenty) times the aggregate of:-

the nominal capital of the Company for the time being issued and paid up; and

the amounts standing to the credit of the consolidated reserves of the Company and its subsidiaries whether distributable or undistributable and including (without limitation) share premium account, capital redemption reserve and profit and loss account

all as shown in a consolidation of the then latest audited Balance Sheets of the Company and each of its subsidiary companies but after:-

making such adjustments as may be appropriate in respect of any variation in the issued and paid up share capital the share premium account and the capital redemption reserve fund of the Company since the date of its latest audited balance sheet;

108.1.2.2 excluding therefrom (i) any sums set aside for future taxation; (ii) amounts attributable to outside Shareholders in subsidiaries;

108.1.2.3 deducting therefrom () an amount equal to any distribution by the Company out of profits earned prior

to the date of its latest audited balance sheet and which have been declared, recommended or made since that date except so far as provided for in such balance sheet; (ii) goodwill and other intangible assets and (iii) any debit balances on profit and loss account.

- For the purpose of this Article "moneys borrowed" shall be deemed to include the following except in so far as otherwise taken into account:-
- the nominal amount of any Issued share capital and the principal amount of any debentures or borrowed moneys, the beneficial interest whereof is not for the time being owned by any of the Company and its subsidiaries, of any body whether corporate or unincorporate and the payment or repayment whereof is the subject of a guarantee or indemnity by any of the Company and its subsidiaries;
- the outstanding amount raised by acceptances by any bank or accepting house under any acceptance credit opened on behalf of and in favour of any of the Company and its subsidiaries;
- the principal amount of any debenture (whether secured or unsecured) of any of the Company and its subsidiaries owned otherwise than by any of the Company and its subsidiaries;
- the principal amount of any preference share capital of any subsidiary owned otherwise than by any of the company and its subsidiaries; and
- any fixed or minimum premium payable on final repayment of any borrowing or deemed borrowing;

but shall be deemed not to include:-

- borrowings for the purposes of repaying the whole or any part of borrowings by any of the Company and its subsidiaries for the time being outstanding and so to be applied within six months of being so borrowed, pending their application for such purpose within such period; and
- borrowings for the purpose of financing any contract in respect of which any part of the price receivable by any of the Company and its subsidiaries is guaranteed or insured by the Export Credits Guarantee Department of the Department of Trade or by any other Governmental department fulfilling a similar function, to an amount not exceeding that part of the price receivable thereunder which is so guaranteed or insured.
- A Report by the Auditors as to the aggregate amount which may at any one time in accordance with the provisions of Article 108.1 be

owing by the Company and its subablishes without such sanction as aforesaid shall be conclusive in favour of the Company and all persons dealing with the Company.

- When the aggregate amount of bocomings required to be taken into account for the purposes of this Article on any particular day is being currency other than sterling shall be converted for the purpose of 108.4.1
- at the rate of exchange prevailing on that day in London provided that all but not some only of such moneys shall be converted at the rate of exchange prevailing in London six would be less (and so that for this purpose the rate of close of business); or
- where the repayment of such moneys is expressly covered by a forward purchase contract) at the rate of exchange specified therein.
- No debt incurred or security given in respect of moneys borrowed in except in the case of express notice at the time when the debt was exceeded.

  No debt incurred or security given in respect of moneys borrowed in except in the case of express notice at the time when the debt was exceeded.
- 109. The Directors may exercise all the powers of the Company to borrow or raise money upon or by the issue or sale of any bonds, debentures, or securities, and upon such terms as to time of repayment, rate of interest, price of issue or sale, payment of premium or bonus upon redemption or repayment or otherwise as they may think proper, including a right for the holders of bonds, debentures, or securities, to exchange the same for shares in the Company of any class authorised to be issued.
- any moneys to be borrowed or raised by a mortgage of or charge upon all or any part of the undertaking or property of the Company, both present and future, and upon any capital remaining unpaid upon the shares of the Company whether called up or not, or by any other security, and the Directors may confer upon any powers as they think necessary or expedient; and they may vested, such rights and Company in trustees for the purpose of securing any moneys so borrowed or raised, and confer upon the trustees or any receiver to be appointed by them or by or expedient in relation to the undertaking or property of the Company or the Calls upon the Members in respect of unpaid capital, and otherwise, and may make trustees may be remunerated.

- 111. The Directors may give security for the payment of any moneys payable by the Company in like manner as for the payment of moneys borrowed or raised, but in such case the amount shall for the purpose of the above limitation be reckoned as part of the money borrowed.
- 12. The Directors shall keep a Register of Charges in accordance with the statutes and the fee to be paid by any person other than a creditor or Member of the Company for each inspection of the Register of Charges to be kept under the Apt shall be the sum of 5p.

#### DISQUALIFICATION OF DIRECTORS

- 113. The office of a Director shall be vacated:-
- 113.1 If not being a Managing Director or Executive Director holding office as such for a fixed period he delivers to the Board or to the Secretary a notice in writing of his resignation of his office of Director;
- 113.2 If he ceases to be a Director by virtue of any provision of the Statutes or becomes prohibited by law from being a Director;
- 113.3 If he becomes bankrupt, or compounds with his creditors generally;
- 113.4 If an Order is made by any Court of competent jurisdiction on the ground of mental disorder for his detention or for the appointment of a guardian or receiver or other person to exercise powers with respect to his affairs; or
- 113.5 If not having leave of absence from the Directors he or his alternate (if any) fall to attend the meetings of the Directors for six successive months unless prevented by illness, unavoidable accident or other cause which may seem to the Directors to be sufficient and the Directors resolve that his office be vacated.

#### RETIREMENT, ELECTION AND APPOINTMENT OF DIRECTORS

114. Subject to the provisions of Article 96 in respect of a Managing Director or Executive Director at each Annual General Meeting, one-third of the Directors who are subject to retirement by rotation, or if their number is not three or a multiple of three, then the number nearest to but not exceeding one-third shall retire from office. A Director retiring at a meeting shall retain office until the dissolution of such meeting. The Directors may from time to time appoint any person to be a Director either to fill a casual vacancy or as an additional Director. A Director so appointed shall hold office until the next following Annual General Meeting, but such Director shall be eligible for election. Such Director shall not be taken into account in determining the Directors who are subject to retirement by rotation at that meeting and, if not appointed at the next following Annual General Meeting, shall vacate office at the conclusion of that meeting.

第一名は、10mmのでは

115. The Directors to retire at each Annual General Meeting shall be the one-third or other nearest number who have been longest in office and who are subject to

retirement by rotation. As between two or more who have been in office an equal length of time, the Director to retire shall in default of agreement between them be determined by lot. The length of time a Director has been in office shall be computed from his last election or appointment when he has previously vacated office. A retiring Director shall be eligible for re-election.

- 116. The Company at any General Meeting at which any Directors retire in manner aforesaid, may subject to any resolution reducing the number of Directors, fill up the vacated offices by electing a like number of persons to be Directors and may fill up any other vacancies.
- 117. If at any General Meeting at which an election of Directors ought to take place the places of the retiring Directors are not filled up, then, subject to any resolution reducing the number of Directors, the retiring Directors, or such of them as have not had their places filled up shall, if willing, continue in office until the dissolution of the Annual General Meeting in the next year, unless, as regards any particular Director, a resolution for his re-election shall have been put to the meeting and lost.
- 118. A resolution for the appointment of two or more persons as Directors by a single resolution shall be void unless a resolution that it shall be so proposed has first been agreed to by the meeting without any vote being given against it.

- 119. No person except a retiring Director shall be elected a Director (unless recommended by the Directors for election) unless notice in writing shall be sent to the Secretary not more than twenty-eight days and not less than seven days before the day of the meeting at which the election is to take place, signed by a Member duly qualified to attend and vote at each meeting stating the name and address of the person who offers himself or is proposed as a candidate, together with a notice in writing signed by such person of his willingness to be elected.
- 120. The Company in General Meeting may from time to time as special business increase or reduce the number of Directors and may also determine in what rotation such increased or reduced number is to go out of office and without prejudice to the provisions of these Articles, may in General Meeting appoint any person to be a Director either to fill a casual vacancy or as an additional Diagram
- 121. Without prejudice to the provisions of the Statutes, the Company may by Ordinary Resolution remove any Director before the expiration of his term of office.
- 122. The Company may by Ordinary Resolution appoint another person in place of the Director removed pursuant to the provisions of the Statutes or by Extraordinary Resolution, and the person so appointed shall hold office during such time only as the Director in whose place he is appointed would have held the same if he had not been removed, but this provision shall not prevent him from being eligible for re-election.
- 123. 'Each Director shall retire from office pursuant to Section 293 of the Act at the conclusion or adjournment of the Annual General Meeting of the Company commencing next after he attains the age of seventy years and, subject to the provisions of Section 293(5) of the Act, shall be eligible for re-appointment.

124. No person shall be or become incapable of being appointed a Director by reason of his having attained the age of seventy years or any other age, nor shall any special notice be required in connection with the appointment or the approval of the appointment of such person and no Director shall vacate his office at any time by reason of the fact that he has attained the age of seventy or any other page

#### PROCEEDINGS OF DIRECTORS AND COMMITTEES

- 125. The Directors may meet together in person or by telephone (provided that all parties to the meeting can hear each other) for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary for the transaction of business. Until otherwise determined two Directors shall constitute a quorum. Questions arising at any meeting shall be determined by a majority of votes. In case of any equality of votes the Chairman shall have a second or casting vote. One Director may, and the Secretary shall at the request of a Director, at any time summon a meeting of the Directors. It shall not be necessary to give notice of a meeting of the Directors to a Director who is not within the United Kingdom.
- 126. Notice of Board Meetings shall be deemed to be duly given to a Director if it is given to him personally or by word of mouth or sent in writing to him at his last known address or any other address given by him to the Company for this purpose. A Director absent or intending to be absent from the United Kingdom may request the Board that notices of Board Meetings shall during his absence be sent in writing to him at his last known address or any other address given by him to the Company for this purpose, whether or not out of the United Kingdom.
- 127. The Directors may elect a Chairman or Joint Chairman and one or more Deputy Chairmen of their meetings (which may also be an Executive Office in relation to the management or the business of the Company) and determine the period for which he is or they are to hold office, but if no such Chairman or Deputy Chairman is elected, or if at any meeting neither the Chairman nor a Deputy Chairman is present at the time appointed for holding the same, the Directors present shall choose some one of their number to be Chairman of such meeting.
- 128. A duly convened meeting of the Directors for the time being at which a quorum is present shall be competent to exercise all or any of the authorities, powers, and discretions by or under these Articles for the time being vested in or exercisable by the Directors generally.
- 129. A resolution in writing signed by all the Directors for the time being entitled to receive notice of a meeting of the Directors shall be as effective for all purposes as a resolution of those Directors passed at a meeting duly convened and held, and may consist of several documents in the like form each signed by one or more of the Directors. Provided that such a resolution need not be signed by an alternate Director if it is signed by the Director who appointed him.
- 130. The Directors may delegate any of their powers to Committees consisting of such Member or Members of their body as they think fit.
- 131. All Committees shall in the exercise of the powers delegated to them and in the transaction of business, conform to any mode of proceedings and regulations

which may be prescribed by the Directors, and subject thereto may regulate their proceedings in the same manner as the Directors may do.

- 132. The Directors shall cause minutes to be made of the following matters, namely:-
- of all appointments of officers, and Committees made by the Directors, and of their salary or remuneration;
- of the names of Directors present at every meeting of the Board or of Committees of Directors, and all business transacted at such meetings; and
- of all orders, resolutions and proceedings of all meetings of the Company of the holders of any class of shares in the Company and of the Directors and Committees of the Directors.

Any such minute as aforesaid, if purporting to be signed by the Chairman of the meeting at which the proceedings were held or by the Chairman of the next succeeding meeting shall be receivable as prima facie evidence of the matters stated in such minutes without any further proof.

133. All acts done by a meeting of the Directors, or of a Committee, or by any person acting as a Director, shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of any person or persons acting as aforesaid, or that they or any of them were or was disqualified from holding office or not entitled to vote, or had in any way vacated their or his office be as valid as if every such person had been duly appointed, and were duly qualified and had continued to be a Director.

#### ASSOCIATE DIRECTOR

- The Directors may from time to time appoint any person who is for the time being a manager or other officer or employee of the Company or of any subsidiary of the Company to be an "Associate Director" of the Company upon the terms of this Article.
- An Associate Director shall not be required to hold any share qualification and save as otherwise agreed between him and the Company his appointment as an Associate Director shall not affect the terms and conditions of his employment by or service with the Company or any subsidiary of the Company in any other capacity, whether as regards duties, remuneration or otherwise; and, save as aforesaid, his office as Associate Director shall be vacated:-
- 134.2.1 if he becomes of unsound mind or bankrupt or compounds with his creditors; or
- 134.2.2 if he resigns his office; or
- 134.2.3 if he ceases to be in the employment or service of the Company or a subsidiary of the Company; or

134.2.4	if he is removed from office by a resolution of the Directors.
134.3	The appointment, continuance in office, removal, powers, duties, and remuneration of any Associate Director shall be determined by the Directors who shall have full power to make such arrangements, not being inconsistent with the provisions of this Article, as they may think fit.
134.4	An Associate Director shall not except with the approval of the Directors and to the extent of any such approval:-
134.4.1	have any right of access to the books of the Company.
134.4,2	be entitled to receive notice of or to attend at meetings of the Directors or of any Committee of the Directors.
134.4.3	be entitled to participate in any other respect in the exercise of the collective powers or duties of the Directors or to exercise any of the powers or rights of a Director individually under these Articles.
134.5	An Associate Cirector shall in no circumstances be entitled to vote at any meeting of the Directors or any Committee of Directors.

#### **SECRETARY**

135. Subject to the provisions of the Statutes, the Secretary shall be appointed by the Directors for such term and at such remuneration and upon such conditions as they may think fit. Any Secretary so appointed may at any time be removed from office by the Directors but without prejudice to any claim for damages for breach of contract of service between him and the Company. If thought fit, two or more persons may be appointed as Joint Secretaries and the Directors may also appoint from time to time, on such terms as they think fit one or more assistant or deputy secretaries.

#### **AUTHENTICATION OF DOCUMENTS**

136.1 Any Director or the Secretary or any person appointed by the Directors for the purpose shall have power to authenticate any documents affecting the constitution of the Company and any resolutions passed by the Company or the Directors and any books, records, documents and accounts relating to the business of the Company, and to certify copies thereof or extracts therefrom as true copies or extracts; and where any books, records, documents or accounts are elsewhere than at the Office, the Local Manager or other officer of the Company having the custody thereof shall be deemed to be a person appointed by the Directors as aforesaid.

136.2 A document purporting to be a copy of a resolution of the Directors which is certified as such shall be conclusive evidence in favour of all persons dealing with the Company upon the faith thereof that such resolution has been duly passed or, as the case may be, that such extract is a true and accurate record of a duly constituted meeting of the Directors.

# RESERVES, DIVIDENDS AND MISCELLANEOUS RESERVES

Subject to the Statutes the Directors may before recommending any dividends whether preferential or otherwise carry to reserve out of the profits of the Company such sums as they think proper. All sums standing to reserve may be applied from time to time in the discretion of the Directors for meeting degreciation or contingencies or for special dividends or bonuses or for equalising dividends or for repairing, improving or maintaining any of the property of the Company or for such other purposes as the Directors may think conducive to the objects of the Company or any of them and pending such application may at the like discretion either be employed in the business of the Company or be invested in such investments as the Directors think fit. The Directors may divide the reserve into such special funds as they think fit, and may consolidate into one fund any special funds or any parts of any special funds into which the reserve may have been divided as they think fit. Any sum which the Directors may carry to reserve out of the unrealised profits of the Company shall not be mixed with any reserve to which profits available for distribution have been carried. The Directors may also without placing the same to reserve carry forward any profits which they may think it not prudent to divide.

#### **DIVIDENDS AND OTHER PAYMENTS**

- 138. Subject as hereinafter provided the Company in General Meeting may declare a dividend to be paid to the Members according to their respective rights and interests in the profits, but to larger dividend shall be declared than is recommended by the Directors.
- 139. No dividend or other moneys payable by the Company shall bear interest as against the Company.
- 140. Subject to the rights of persons, if any, entitled to shares with special rights as to dividend, all dividends shall be declared and paid according to the amounts paid up on the shares in respect whereof the dividend is paid, but no amount paid up on a share in advance of Calls shall be treated for the purpose of this Article as paid up on the share. Subject as aforesaid all dividends shall be apportioned and paid proportionately to the amounts paid up on the shares during any portion or portions of the period in respect of which the dividend is paid; but if any share carries any particular rights as to dividends such share shall rank for dividend accordingly.
- 141. In case several persons are registered as joint holders of any share any one of such persons may give effectual receipts for all dividends and payments on account of dividends in respect of such share.
- 142. The Directors may from time to time declare and pay an interim dividend to the Members.
- 143. No dividend or interim dividend shall be payable except in accordance with the provisions of the Statutes.
- 144. All dividends, interest or other sums payable unclaimed for one year after having been declared may be invested or otherwise made use of by the Directors for the benefit of the Company until claimed. Subject to resolution by the Board all dividends unclaimed for a period of twelve years after having been declared shall

be forfeited and shall revert to the Company. The payment of any unclaimed dividend, interest or other sum payable by the Company on or in respect of any share into a separate account shall not constitute the Company a trustee thereof.

- 145. Every dividend shall belong and be paid (subject to the Company's lien) to those Members who shall be on the Register at the date fixed by the Directors for the purpose of determining the persons entitled to such dividend (whether the date of payment or some other date) notwithstanding any subsequent transfer or transmission of shares.
- 146. The Directors may deduct from any dividend or other moneys payable to any Member on or in respect of a share all such sums as may be due from him to the Company on account of Calls or otherwise in relation to shares of the Company.
- 147. The Company may pay any dividend interest or other sum payable in cash or by direct debit, bank transfer, cheque, dividend warrant, or money order and may render the same by post to the Members or persons entitled thereto, and in case of joint holders to the Member whose name stands first in the Register, or to such person and address as the holder or joint holders may direct, and the Company shall not be responsible for any loss of any such cheque, warrant, or order. Every such cheque, warrant, or order shall be made payable to the order of the person to whom it is sent, or to such person as the holder or joint holders may in writing direct, and the payment of the cheques, warrant or order shall be a good discharge to the Company.
- 148. Any General Meeting declaring a dividend may direct payment of such dividend wholly or in part by the distribution of specific assets and in particular of paid-up shares or debentures of any other company, and the Directors shall give effect to any such direction provided that so such distribution shall be made unless recommended by the Directors. Where any difficulty arises with regard to the distribution, the Directors may settle the same as they think expedient, and in particular may issue fractional certificates, and may fix the value for distribution of such specific assets or any part thereof, and may determine that cash payments may be made to any Members upon the footing of the value so fixed, in order to adjust the rights of all parties, and may vest any such assets in trustees upon trust for the persons entitled to the dividend as may seem expedient to the Directors.

#### CAPITALISATION OF PROFITS

- 149. The Directors may with the authority of an Ordinary Resolution of the Company:-
- subject as hereinafter provided, resolve to capitalise any undivided profits of the Company (whether or not the same are available for distribution and including profits standing to any reserve) or, any sum standing to the credit of the Company's share premium account or capital redemption reserve funds;
- appropriate the profits or sum resolved to be capitalised to the Members in proportion to the nominal amount of ordinary Shares (whether or not fully paid) held by them respectively, and apply such profits or sum on their behalf, either in or towards paying up the amounts, if any, for the time being unpaid on any shares held by

such Members respectively, or in paying up in full unissued shares or debentures of the Company of a nominal amount equal to such profits or sum, and allot and distribute such shares or debentures credited as fully paid up, to and amongst such Members, or as they may direct, in the proportion aforesaid, or partly in one way and partly in the other: provided that the share premium account and the capital redemption reserve fund and any such profits which are not available for distribution may, for the purpose of this Article, only be applied in the paying up of unissued shares to be issued to Members credited as fully paid; and provided that in the case where any sum is applied in paying amounts for the time being unpaid on any shares of the Company or in paying up in full debentures of the Company the amount of the net assets of the Company at that time is not less than the aggregate of the called up share capital of the Company and its undistributable reserves and would not be reduced below that aggregate by the payment thereof as shown in the latest audited accounts of the Company or such other accounts as may be relevant;

- resolve that any shares allotted under this Article to any Member in respect of a holding by him of any partly paid ordinary Shares shall, so long as such Ordinary Shares remain partly paid rank for dividends only to the extent that such partly paid Ordinary Shares rank for dividend;
- make such provisions by the issue of fractional certificates or by payment in cash or otherwise as the Directors think fit in the case of shares or debentures becoming distributable under this Article in fractions;
- authorise any person to enter on behalf of all the Members concerned into an agreement with the Company providing for the allotment to them respectively, credited as fully paid up, of any shares or debentures to which they may be entitled upon such capitalisation (any agreement made under such authority being thereupon effective and binding on all such Members); and
- generally do all acts and things required to give effect to such resolution as aforesaid.

#### **RECORD DATES**

150. Notwithstanding any other provision of these Articles the Company or the Board may fix any date as the record date for any dividend, distribution, allotment or issue and such record date may be on or at any time before any date on which such dividend, distribution, allotment or issue is paid or made and on or at any time before or after any date on which such dividend, distribution, allotment or issue is declared.

#### **ACCOUNTS**

- 151. The Directors shall from time to time determine whether and to what extent and at what time and places, and under what conditions or regulations the accounting records of the Company, or any of them, shall be open to the inspection of the Members, and no Member shall have any right of inspecting any accounting record or other document of the Company except as conferred by statute or authorised by the Directors or by the Company in General Meeting. The Register shall be open for inspection by any Member or other person entitled to inspect the same, and any person other than a Member inspecting the same shall pay a fee of 5p.
- 152. A printed copy of every profit and loss account and balance sheet, including all documents required by law to be annexed to the balance sheet which is to be laid before the Company in General Meeting, together with copies Of the Director's and of the Auditors, reports shall (in accordance with and subject as provided by the Statutes) not less than twenty-one clear days before the date of the meeting be sent to every Member (whether he is or is not entitled to receive notices of General Meetings of the Company) and every holder of debentures of the Company (whether he is or is not entitled and the Auditors and all other persons, being persons so entitled, and the requisite number of copies of these documents shall at the same time be forwarded to the appropriate department of The London Stock Exchange PROVIDED that the Company shall not be required to send copies of the documents as aforesaid in any case where the Company is entitled to and does [ ] serve a summary financial statement in accordance with S251 of the Act.

#### **SEALS**

- 153.1 Subject to Article 153.2 the Directors shall provide a Common Seal for the Company and shall have power from time to time to destroy the same and to substitute a new seal in lieu thereof.
- The Directors may resolve (if such be lawful) that the Company shall not have a Common Seal
- 154. The Directors may exercise the powers conferred on the Company by the Act or any statutory modification or re-enactment thereof with regard to having an official Seal solely for sealing documents creating or evidencing securities of the Company. Any such documents to which such Official Seal is affixed need not be signed by any person.
- The Directors shall provide for the safe custody of every seal (if any) of the Company. The Common Seal (if any) shall never be affixed to any document except by the authority of a resolution of the Directors which authority may be of a general nature and need not apply only to specific documents or transactions. Subject as in this article provided two Directors or one Director and the Secretary or some other person authorised by a resolution of the Directors shall sign autographically every instrument to which the Common Seal shall be affixed and in favour of any purchaser or person bona fide dealing with the Company, such signatures shall be conclusive evidence of the fact that the Common Seal has been properly affixed. As regards certificates for shares, stock or debenture or loan stock (except where the Trust Deed constituting any debenture stock or loans stock provides to the contrary) or representing any other form

of security of the Company to which an official seal of the Company is required to be affixed. The directors may by resolution determine that such signatures or either of them shall be dispensed with or affixed by some method or system as a mechanical or electronical signature.

Where the Act permits, any instrument signed by a Director and the Secretary or by two directors and expressed (in whatever form of words) to be executed by the Company as a deed shall have the same effect as if executed under the Seal.

156. The Company may exercise the powers conferred by section 39 of the Act with regard to having an official seal for use abroad, and such powers shall be vested in the Directors.

#### BILLS, NOTES, CHEQUES AND RECEIPTS

157. The Directors may draw, make, accept, or endorse, or authorise any other person or persons to draw, make, accept, or endorse any cheques, bills of exchange, promissory notes or other negotiable instrument which shall be signed by such persons or person as the Directors may appoint for the purpose.

#### **NOTICES**

- 158. A notice may be served by the Company upon any Member, either personally or by sending it through the post in a prepaid letter addressed to such Member at his registered address, or any other address in the United Kingdom which the Member shall have in writing given to the Company as his address for service.
- 159. Members whose registered address shall not be in the United Kingdom, and who shall not have given to the Company an address for service of notices in the United Kingdom, shall not be entitled to receive any notices whatsoever, but the Directors may, if they think proper, serve any notice upon such Member in manner above mentioned.
- 160. A notice or other document addressed to a Member at his registered address or address for service in the United Kingdom shall, if served by post be deemed to have been served at the latest within twenty-four hours if prepaid as first class and within forty-eight hours if prepaid as second class, after the same shall have been posted, and in proving such service it shall be sufficient to prove that the notice or document was properly addressed and duly posted.
- 161.1 If at any time by reason of the suspension ox curtailment of postal services within the United Kingdom the Company is unable effectively to convene a general meeting of the company by notices sent through the post such general meeting may be convened by notice advertisement which shall be inserted once in at least one leading national daily newspaper.

- 161.2 Any notice given by advertisement shall be deemed to have been served immediately before noon on the day on which the advertisement (or if more than one, the later or latest) appears.
- 162. All notices directed to be given to the Members shall with respect to any share to which persons are jointly entitled, be given to whichever of such persons is named first in the Register, and notice so given shall be sufficient to all the holders of such share.
- 163. Service of a notice & the registered address or the address for service in the United Kingdom of any person whose name remains registered as the holder or joint holder of any share, shall notwithstanding the death of such person and whether or not the Company have notice of his decease be deemed to be sufficient notice to his executors or administrators, and to the survivor or survivors of the joint holders, and to all other persons entitled to such share.

#### **UNTRACED SHAREHOLDERS**

- 164. The Company shall be entitled to sell at the best price reasonably obtainable any share or stock of a Member or any share or stock to which a person is entitled by transmission if and provided that:-
- for a period of twelve years (during which time at least three dividends shall have become payable in respect of such share or stock) no cheque or warrant sent by the Company through the post in a prepaid letter addressed to the Member or to the person entitled by transmission to the share or stock at his address on the Register or other the last known address given by the Member or the person entitled by transmission to which cheques and warrants are to be sent has been cashed and no communication has been received by the Company from a Member or the person entitled by transmission; and
- the Company has at the expiration of the said period of twelve years by advertisement in both a leading London daily newspaper and in a newspaper circulating on the area in which the address referred to in Article 164.1 is located given notice of its intention to sell such share or stock; and
- the Company has not during the further period of three months after the date of the advertisement and prior to the exercise of the power of sale received any communication from the Member or person entitled by transmission; and
- the Company has first given notice in writing to the Quotations
  Department of the London Stock Exchange in London of its intention
  to sell such shares or stock.

To give effect to any such sale the Company may appoint any person to execute as transferor an instrument of transfer of such share or stock and such instrument of transfer shall be as effective as if it had been executed by the registered holder of or person entitled by the transmission to such share or stock. The Company shall

account to the Member or other person entitled to such share or stock for the net proceeds of such sale be carrying all monies in respect thereof to a separate account which shall be a permanent debt of the Company and the Company shall be deemed to be a debtor and not a trustee in respect thereof for such Member or other person. Monies carried to such separate account may either be employed in the business of the Company or invested in such investments (other than shares of the Company or its holding company if any) as the Directors may from time to time think fit.

#### **DESTRUCTION OF DOCUMENTS**

- 165. The Company may destroy:-
- any share certificate which has been cancelled at any time after the expiry of one year from the date of such cancellation;
- any dividend mandate or any variation or cancellation thereof or any notification of change of name or address at any time after the expiry of two years from the date of such mandate variation cancellation or notification was recorded by the Company;
- any instrument of transfer of shares which has been registered at any time after the expiry of six years from the date of registration; and
- any other document on the basis of which any entry in the Register is made at any time after the expiry of six years from the date an entry in the Register was first made in respect of it;

and it shall conclusively be presumed in favour of the Company that every share certificate so destroyed was a valid certificate duly and properly sealed and that every instructions, that every instructions are considered and that every other document in accordance with the recorded particulars thereof in the books or records of the company Provided always that:-

- the foregoing provisions of this Article shall apply only to the destruction of a document in good faith and without express notice to the Company that the preservation of such document was relevant to a claim;
- nothing contained in this Article shall be construed as imposing upon the Company any liability in respect of the destruction of any such document earlier than as aforesaid or in any case where the conditions of proviso (a) above are not fulfilled; and
- references in this Article to the destruction of any document include references to its disposal in any manner.

#### DIVISION OF ASSETS IN SPECIE

166. The Liquidator on any winding-up of the Company (whether voluntary or under supervision or compulsory) may with the authority of an Extraordinary Resolution, divide among the Members in kind the whole or any part of the assets of the Company and whether or not the assets shall consist of property of one kind, or shall consist of properties of different kinds, and for such purpose may set such value as he deemed fair upon any one or more class or classes of property, and may determine how much division shall be carried out as between Members or classes of Members but so that if any such division shall be otherwise than in accordance with the existing rights of the Members, every member shall have the same right of dissent and other ancillary rights as if such resolution were a Special Resolution passed in accordance with section 582 of the Act.

#### **PROVISION FOR EMPLOYEES**

167. The Company shall exercise the power conferred upon it by Section 719 (1) of the Act only with the prior sanction of a Special Resolution. If at any time the capital of the Company is divided into different classes of shares, the exercise of such power as aforesaid shall be deemed to be a variation of the rights attached to each class of shares and shall accordingly require the prior consent in writing of the holders of three-fourths in nominal value of the issued shares of each class or the prior sanction of an Extraordinary Resolution passed at a separate meeting of the holders of the shares of each class convened and held in accordance with the provisions of Article 86.

#### INDEMNITY

168. Subject to the provisions of the Statutos, every Director or other Officer or Auditor for the time being of the Company shall be indemnified out of the assets of the Company against all costs, charges, expenses, losses and liabilities which he may sustain or incur in or about the execution of his office or otherwise in relation thereto.

# INDEX

PART 1 - PRELIMINARY	
***************************************	.PARTille
CERTIFICATES	
CALLS ON SHARES	
FORFEITURE AND LIEN	,7
TRANSFER OF SHARES	, 9
TRANSMISSION OF SHARES	. 12
CONSOLIDATION AND SUB-DIVISION OF SHARES	, 12
CONVERSION OF SHARES INTO STOCK	, 13
INCREASE OR REDUCTION OF CAPITAL	. 13
PART III - GENERAL MEETINGS	, 15
VOTING	18
VARIATION OF RIGHTS	.22
PART IV - DIRECTORS AND OTHER OFFICERS	.22
ALTERNATE DIRECTORS	.23
MANAGING AND EXECUTIVE DIRECTORS	.24
POWERS AND DUTIES OF DIRECTORS	
PRESIDENT	. 28
LOCAL MANAGEMENT	.28
BORROWING POWERS	.29
DISQUALIFICATION OF DIRECTORS	.32
RETIREMENT, ELECTION AND APPOINTMENT OF DIRECTORS	. 33
PROCEEDINGS OF DIRECTORS AND COMMITTEES	.34
ASSOCIATE DIRECTOR	.36
SECRETARY	. 37
AUTHENTICATION OF DOCUMENTS	. 37
RESERVES, DIVIDENDS AND MISCELLANEOUS RESERVES	. 37
DIVIDENDS AND OTHER PAYMENTS	
CAPITALISATION OF PROFITS	. 39
RECORD DATES	.40
ACCOUNTS	40
SEALS	41
BILLS, NOTES, CHEQUES AND RECEIPTS	.42
NOTICES	42
UNTRACED SHAREHOLDERS	
DESTRUCTION OF DOCUMENTS	
DIVISION OF ASSETS IN SPECIE	.44
PROVISION FOR EMPLOYEES	.44
INDERMITY	



COMPANIES FORM No. 123

# Notice of increase in nominal capital



Please do not write in

Pursuant to section 123 of the Companies Act 1985

this margin				
Please complete legibly, praferably in black type, or bold block lettering	To the Registrar of Companies (Address overleaf) Name of company	For official use	Company number 2939038	
* insert full name of company	* FRAGRANCE OILS PLC			
# the copy must be printed or in some other form approved by the registrar	gives notice in accordance with section 123 of the above Act that by resolution of the company dated 21.11.94 the nominal capital of the company has been increased by £ 1,000,000.00 beyond the registered capital of £ 50,000.00 .  A copy of the resolution authorising the increase is attached. #  The conditions (eg. voting rights, dividend rights, winding-up rights etc.) subject to which the new shares have been or are to be issued are as follows:  To rank pari passu in all respects with the existing shares and to have the rights and obligations as set out in the Articles of Association of the Company adopted on 21st November 1994			
† insert Director, Secretary, Administrator, Administrative			Please tick here if continued overleaf	
Receiver or	Signed Designation	nt DIRECTOR	Date 21/11/94	

Receiver (Scotland) as appropriate

> Presentor's name address and reference (if any):

HOWARD KENNEDY HARCOURT HOUSE 19 CAVENDISH SQUARE **LONDON W1A 2AW** 

REF: 8/855524

For official Use

**General Section** 





COMPANIES FORM No. 122

# Notice of consolidation, division, sub-division, redemption or cancellation of shares, or conversion, re-conversion of stock into shares



Please do not write in this margin

Pursuant to section 122 of the Companies Act 1985

Please complete logibly, preferably in black type, or bold block lattering

insert full name of company

To the Registrar of Companies	For official use	Company number
(Address overleaf)	[	2939038
Name of company		
* FRAGRANCE OILS PLC		

gives notice that:

BY RESOLUTION DATED 21st NOVEMBER 1994 EACH OF THE TWO ISSUED ORDINARY SHARES OF £1 EACH AND EACH OF THE 49,998 AUTHORISED BUT UNISSUED ORDINARY SHARES OF £1 EACH IN THE CAPITAL OF THE COMPANY WERE SUBDIVIDED INTO 100 ORDINARY SHARES OF 1D EACH HAVING THE RIGHTS AND OBLIGATIONS AS SET OUT IN THE ARTICLES OF ASSOCIATION ADOPTED ON 21st NOVEMBER 1994

Insert
Director,
Secretary,
Administrator,
Administrative
Receiver or
Receiver (Scotland) as
appropriate



Designation † DIRECTOR

Date 21/11/94

Presentor a name address and reference (if any):

Howard Kennedy Harcourt House 19 Cavendish Square LONDON W1A 2AW Ref:04 For official Use General Section





COMPANIES FORM No. 224

# Notice of accounting reference date (to be delivered within 9 months of incorporation)



Please do not write in this margin Pursuant to section 224 of the Companies Act 1985 as inserted by section 3 of the Companies Act 1989

Please complete legibly, preferably in black type, or bold block lettering

(Address overleaf)
Name of company

To the Registrar of Companies

Company number

2939038

insert full name of company \* FRAGRANCE OILS PLC

gives notice that the date on which the company's accounting reference period is to be treated as coming to an end in each successive year is shown below:

Important
The accounting
reference date to
be entered alongside should be
completed as in the
following examples:

5 April Day Month

0 5 0 4

30 June Day Month

3 0 0 6

31 December Day Month

3 1 1 1 2

Day Month

2 8 0 2

Insert
Director,
Secretary,
Administrator,
Administrative
Escriver or
Receiving
(Scotlanch) as:

Signed

Designation † DIRECTOR

Date 12 ganuary 19

(Scotland) as appropriate

Presentor's name address telephone number and reference (if any):

Howard Kennedy Harcourt House 19 Cavendish Square LONDON W1A 2AW For official Use

D.E.B.

Post room



OMPANIES HOUSE E 478175

16-03-95

ANNEXURE 1

No. of Company: 2939038

The second second is the second meaning to receive a relative to the second second second second second second

INCORPORATED UNDER THE COMPANIES ACT 1985

PUBLIC COMPANY LIMITED BY SHARES



# ARTICLES OF ASSOCIATION

of

# FRAGRANCE OILS PLC

(Incorporated 15th June 1994)

(As adopted by Special Resolution passed 23rd February 1995)

HOWARD KENNEDY 23 Harcourt House 19 Cavendish Square London W1A 2AW

071-636 1616

Ref: 8/85552

### **INDEX**

PART 1 - PRELIMINARY	2
PART II - SHARE CAPITAL	. د م
OCN TIPICATES	_
CALLS ON SHARES.	, ວ
FORFEITURE AND LIEN	0
TRANSFER OF SHARES	. (
TRANSINISSION OF SHARES	
CONSOLIDATION AND SUB-DIVISION OF SHARES	4.4
CONVERSION OF SHARES INTO STOCK	14
MONEYOF OF REDUCTION OF CAPITAL	40
PART III - GENERAL MEETINGS	10
VARIATION CIE RIGHTS	
PART IV - DIRECTORS AND OTHER OFFICERS	23
ALTERNATE DIRECTOR	
WANAGING AND EXECUTIVE DIRECTORS	20
POWERS AND DUTIES OF DIRECTORS	20
rnesideigi	
LOCAL MANAGEMENT	3U
DOMING FOWERS	~ -
DISQUALIFICATION OF DIRECTORS	04
THE TINGMENT, ELECTION AND APPOINTMENT OF DIRECTORS	2 4
PROCEEDINGS OF DIRECTORS AND COMMITTEES	26
ASSOCIATE DIRECTOR	30 37
OEGINE IART	
AUTHENTICATION OF DOCHMENTS	~~
VESCUACS DIVIDENDS WIND MISCELL ANEOUS RESERVES	20
DIVIDENDS AND OTHER PAYMENTS	20
CAPITALISATION OF PROFITS	40
KECORD DATES	44
AGCOON 13	42
OLMLO	
DICES, NOTES, CARCITES AND RECIDITS	
NOTICES	
DIVIDION OF AGGETS IN SPECIFI	
NOVIGION FOR EMPLOTEES	10 16
NDEMN!TY	10

# 16-03-95

# INCORPORATED UNDER THE COMPANIES ACT 1985

# PUBLIC COMPANY LIMITED BY SHARES

#### **ARTICLES OF ASSOCIATION**

(As adopted by a Special Resolution passed

· 我们就是一个一个,我们的人,我们也不是一个人,我们是一个是一个是一个的人,我们就是一个一个人的人,我们就是一个人的人,我们就是一个人的人,我们就是一个人的人 第一个人,我们就是一个人的人,我们就是一个人的人,我们就是一个人的人的人,我们就是一个人的人的人,我们就是一个人的人的人,我们就是一个人的人的人,我们就是一个人

<u>OF</u>

## FRAGRANCE OILS PLC

## **PART 1 - PRELIMINARY**

1. In these Articles unless there be something in the subject or context inconsistent therewith:-

"Act"

means the Companies Act 1985; including any

)

statutory re-enactment or modification thereof;

"Article"

means one of these Articles:

"Articles"

means these Articles of Association including any

amendments duly made from time to time by the

Company;

"Auditors"

means the auditors for the time being of the Company.

"Call"

means a call upon the Members in respect of any moneys unpaid on their shares (whether on account of the nominal value of such shares or by way of

premium),

"Company"

means Fragrance Oils plc;

"Control"

has the same meaning as in Section 840 of ICTA 1988

"Directors"

means, unless the context otherwise requires, the Board of Directors for the time being of the Company or the Directors present at a duly convened meeting of

Directors at which a quorum is present;

"dividend"

includes a distribution and bonus if not inconsistent

with the subject or context;

"Employee"

means any employee or director of the Company or

any Group Company

"Group Company" the Company or any subsidiary or holding company

thereof as defined in the Act

"holder" (in relation to shares) means the Member whose name

is entered in the Register as the holder of the Shares,

"ICTA" means the Income and Corporation Taxes Act 1988

"Member" means a member of the Company;

"month" means calendar month.

A complete to subject of the state of the state of the subsequent to be a subsequent to the state of the subsequent to t

"Office" means the registered office for the time being of the

Company.

"paid-up" means paid up or credited as paid up in respect of the

nominal amount of a Share;

"Register" means the register of members to be kept pursuant to

Section 352 of the Act.

"Seal" means the Common Seal of the Company or any

official seal that the Company may be permitted to

have under the Statutes:

"Secretary" means the Secretary for the time being of the

Company, or any person appointed by the Board to

perform any of the duties of the secretary;

"Share" includes stock;

"Shareholder" includes stockholder;

"Statutes" means the Act and every other statute from time to

time in force in the United Kingdom concerning companies insofar as the same applies to the Company; or re-enactment thereof for the time being

in force.

"Stock Exchange

nominee"

has the meaning ascribed thereto by Section 185 of the Act and includes a recognised clearing house or

nominee of a recognised clearing house or a recognised investment exchanged as defined by the

Financial Services Act 1986;

"Trustee" means the trustee of the Fragrance Oils PLC

Employee Share Ownership Plan

"United Kingdom" means Great Britain and Northern Ireland;

"written" and includes printing, typewriting, lithography, photograph, "in writing" and other modes of representing and reproducing

words in a legible form,

			Q	
F4. 15 19 1			The state of the s	

- 1. 2 In these Articles: -
- 1.2.1 Words importing the singular number only include the plural number and vice versa.

THE RELEASE OF THE PROPERTY OF

- 1.2.2 Words importing the masculine gender only include the feminine gender and vice versa.
- 1.2.3 Words importing persons include partnerships, firms, trusts and corporations.
- 1.2.4 Words and expressions defined in the Statutes shall, unless the context otherwise requires, have the same meanings in these Articles.
- 1.2.5 References to Articles are to those of these Articles
- 1.2.6 Where for any purpose an Ordinary Resolution of the Company is required, a Special or Extraordinary resolution shall also be effective, and where an Extraordinary Resolution of the Company is required a Special Resolution shall also be effective.
- 1.2.7 The headings are for convenience only and shall not affect the construction of these Articles.
- 2. No regulations set out in any schedule to any statute or in any regulations concerning companies shall apply as regulations or articles of the Company, and the following shall be the Articles of Association of the Company.

## PART II - SHARE CAPITAL

- 3.1 The Capital of the Company as at the date of adoption of this Article is £1,050,000 divided into 100,000,000 ordinary shares of 1p each and 50,000 Redeemable Ordinary Shares of £1 each
- 3.2 Subject to the provisions of the Act, the Redeemable Ordinary Shares shall be redeemed at par at any time in whole or in part at the option of the company or the registered holder of such Shares, but in any event not later than twelve months from 31 December 1994
- 3.3 On any date selected for or fixed for redemption each registered Shareholder of the Redeemable Ordinary Shares shall be bound (on receipt of 14 days prior written notice) to surrender to the Company the Certificate for the Shares which are to be redeemed in order that the same may be cancelled and upon such surrender the Company shall pay to the holder the amount payable in respect of such redemption.
- 4.1 Subject to the Statutes and to the authority of the Company in General Meeting required by the Statutes, the Directors shall have unconditional authority to allot, grant options over offer or otherwise deal with or dispose of any shares of the Company to such persons, at such times and generally on

- such terms and conditions as the Directors may determine, provided that no such shares shall be issued at a discount.
- 4.2 The provisions of Sections 89 (1) and 90 (1) to (6) inclusive of the Act shall apply to the Company.

the control of the co

- 4.3 The general authority conferred by this Article 4 shall extend to all shares of the Company from time to time unissued during the currency of such authority. The said general authority shall expire on the fifth anniversary of the adoption of these Articles unless varied or revoked or renewed by the Company in general meeting.
- 4.4 The Directors shall be entitled under the general authority conferred by this Article 4 to make at any time before the expiry of such authority any offer or agreement which will or may require shares to be allotted after the expiry of such authority.
- 5. The Directors may make arrangements on the issue of shares for a difference between the holders of such shares in the amount of Calls to be paid and the time of payments of such Calls.
- 6. If by the conditions of allotment of any share the whole or part of the amount or issue price thereof shall be payable by instalments, every such instalment shall, when due, be paid to the Company by the person who for the time being shall be the registered holder of the share.
- 7. The joint holder of a share shall be severally as well as jointly liable for payment of all instalments and Calls in respect of such share, and any one of such persons may give effectual receipts for any return of Capital or receipts for any dividends or other monies. The Company shall not be bound to register more than four persons as joint holders of any shares payable in respect of such shares.
- 8. In addition to all other powers of paying commissions, the Company may exercise the powers conferred, by the Statutes of paying commissions to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, for any shares in the Company or procuring or agreeing to procure subscriptions, whether absolute or conditional, for any shares in the Company. Subject to the provisions of the Statutes, such commission may be satisfied by payment of cash or (with the sanction of an ordinary resolution of the Company) the allotment of fully or partly paid shares or partly in one way and partly in the other. The Company may also on any issue of shares pay such brokerage as may be lawful.
- 9. Save as herein otherwise provided or as by the Statutes otherwise required the Company shall be entitled to treat the registered holder of any share as the absolute owner thereof, and accordingly shall not (except as ordered by a Court of competent jurisdiction or by law required) be bound to recognise any equitable, contingent, future, partial or other claim to or interest in any share on the part of any other person.

#### **CERTIFICATES**

10. The certificates of title to shares shall be issued under the Common Seal of the Company or under the Official Seal kept by the Company by virtue of Section 2 of the Stock Exchange (Completion of Bargains) Act 1976.

Control of the second of the second of the second of the second s

- 11. Every Member (except a Stock Exchange nominee in respect of whom the Company is not required by law to complete and have ready a certificate) shall be entitled without payment to one certificate for mile the shares registered in his name, or in the case of shares of more than one class being registered in his name, to a separate certificate for each class of shares so registered, and where a Member transfers part of the shares of any class registered in his name he shall be entitled without payment to one certificate for the balance of shares retained by him and registered in his name. Every such certificate of shares shall specify the number and class and the distinguishing numbers (if any) of the shares in respect of which it is issued and the amount paid up thereon. If any Member shall require additional certificates he shall pay for each additional certificate such reasonable out of pocket expenses as the Directors shall determine. A Member shall be entitled to a certificate in the case of issue within two months (or such longer period as the terms of issue shall provide) after allotment or in the case of transfer allotment or within two months after lodgement of transfer.
- 12. If any certificate be worn out or defaced then upon delivery thereof to the Directors they may order the same to be cancelled, and may issue free of charge a new certificate in lieu thereof, and if any certificate be lost or destroyed, then upon proof thereof to the satisfaction of the Directors and on such indemnity with or without security as the Directors deem adequate being given, a new certificate in lieu thereof shall be given free of charge to the party entitled to such lost or destroyed certificate.
- 13. Every certificate issued under the last preceding Article shall be issued without payment, but there shall be paid to the Company a sum equal to any exceptional out-of-pocket expenses incurred by the Company.
- 14. The Company shall not be bound to issue more than one certificate in respect of shares registered in the names of two or more persons and such certificate shall be delivered to the person first named on the Register in respect of such shares and delivery of such certificate as aforesaid shall be sufficient delivery to all.

#### CALLS ON SHARES

- 15. The Directors may, subject to the terms of allotment thereof, from time to time make such Calls as they think fit provided that fourteen days notice at least be given of each Call and each Member shall pay the amount of each Call so made on him to the person and at the time and place specified by the Directors in the said notice.
- 16. A Call may be made payable by instalments and may, at any time before receipt by the Company of a sum due thereunder, be either revoked or postponed in whole or in part.
- 17. A Call shall be deemed to have been made at the time when the resolution of the Directors authorising such Call was passed.

18. If by the terms of any prospectus or by the conditions of allotment any amount is payable in respect of any shares by instalments, every such instalment shall be payable as if it were a Call duly made by the Directors of which due notice had been given.

The same of the sa

- 19. If the sum payable in respect of any Call or instalment be not paid on or before the day appointed for payment thereof, the holder for the time being of the share in respect of which the Call shall have been made, or the instalment shall be due, shall pay interest for the same at such rate as may be fixed by the terms of allotment of the share or, if no rate is fixed, at the appropriate rate (as defined by the Act) from the time appointed for payment thereof until the actual payment thereof, and shall not receive any dividend in respect of the amount unpaid, but the Directors may, if they shall think fit, waive the payment of such interest or any part thereof. No member shall be entitled to receive any dividend or to be present and vote at any General Meeting either personally or (save as proxy for another member) by proxy, or be reckoned in a quorum, or to exercise any other privilege as a member unless and until he shall have paid all Calls for the time being due and payable on every share held by him, whether alone or jointly with any other person, together with interest and expenses (if any).
- 20. The Directors may, if they think fit, receive from any Member willing to advance the same all or any part of the money unpaid upon the shares held by him beyond the sums actually cailed up and upon the money paid in advance, or so much thereof as from time to time exceeds the amount of the Calls then made upon the shares in respect of which such advance shall have been made, the Company may pay interest at such rate (not exceeding, without the sanction of the Company given by Ordinary Resolution, the appropriate rate as aforesaid) as the Member paying such sum in advance and the Directors agree upon.
- Any sum which by or pursuant to the terms of allotment of a share becomes payable on allotment or at any fixed date, whether on account of the nominal value of the share or by way of premium, shall for the purposes of these Articles be deemed to be a Call duly made and payable on the date on which by or pursuant to the terms of allotment the same becomes payable and in case of non-payment all the relevant provisions of these Articles as to payment of interest and expenses, forfeiture or otherwise shall apply as if such sum had become payable by virtue of a Call duly made and notified. If any uncalled capital of the Company is included in or charged by any mortgage or other security, the Board may delegate to the person in whose favour such mortgage or security is executed, or to any other person in trust for him, the power to make Calls on the members in respect of such uncalled capital, and to sue in the name of the Company or otherwise for the recovery of monies becoming due in respect of Calls so made and to give valid receipts for such monies, and the power to delegate shall subsist during the continuance of the mortgage or security, notwithstanding any change of Directors and shall to assignable if expressed so to be.

#### **FORFEITURE AND LIEN**

22. If any Member fails to pay any Call or instalment on or before the day appointed for the payment of the same, the Directors may at any time thereafter during such time as the Call or instalment or any part thereof remains unpaid, serve

a notice on such Member requiring him to pay the same, together with any interest that may have accrued thereon and all expenses incurred by the Company by reason of such non-payment.

- 23. The notice shall name a day (not being less than seven days from the date of the notice) and a place on and at which such Call or instalment and such interest and expenses as aforesaid are to be paid. The notice shall also state that in the event of non-payment at or before the time and at the place appointed, the shares in respect of which the Call was made or instalment is payable will be liable to be forfeited.
- 24. If the requirements of any such notice as aforesaid be not complied with, any shares in respect of which such notice shall have been given may at any time thereafter, and before payment of all Calls or instalments, interest and expenses due in respect thereof, be forfeited by a resolution of the Directors to that effect. Such forfeiture shall include all dividends payable in respect of the forfeited shares and not actually paid before the forfeiture. The Directors may accept the surrender of any share liable to be forfeited hereunder and in such case references in these Articles to forfeiture shall include surrender.
- When any share has been forfeited notice of the forfeiture shall be served upon the person who was before forfeiture the holder of the share; but no forfeiture shall be in any manner invalidated by any omission or neglect to give notice as aforesaid. Subject to the provisions of the Statutes any share so forfeited shall be deemed to be the property of the Company, no voting rights shall be exercised in respect thereof and the Directors may within three years of such forfeiture sell, reallot, or otherwise dispose of the same in such manner as they think fit either to the person who was before the forfeiture the holder thereof, or to any other person, and either with or without any past or accruing dividends, and in the case of reallotment, with or without any money thereon by the former holder being credited as paid thereon. Any share not disposed of in accordance with the foregoing within a period of three years from the date or its forfeiture shall thereupon be cancelled in accordance with the provisions of the Statutes. The forfeiture or surrender of a share shall involve the extinction at the time of forfeiture or surrender of all interest in and all claims and demands against the Company in respect of the share and all other rights and liabilities incidental to the share as between the shareholder whose share is forfeited or surrendered and the Company, except only such of those rights and liabilities as are by these Articles expressly saved, or as are by the Statutes given or imposed in the case of past members.
- 26. The Directors may at any time, before any share so forfeited shall have been cancelled or sold, re-allotted or otherwise disposed of, annul the forfeiture upon such conditions as they think fit.
- 27. A statutory declaration in writing that the declarant is a Director or the Secretary of the Company and that a share has been duly forfeited or surrendered or sold to satisfy a lien of the Company on a date stated in the declaration shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share. Such declaration and the receipt by the Company of the consideration (if any) given for the share on the sale, re-allotment or disposal thereof together with the share certificate delivered to a purchaser or allottee thereof shall (subject to the execution of a transfer if the same be required) constitute a good title to the share and the person to whom the share is sold, re-

lotted or disposed of shall be registered as the holder of the share and shall not be bound to see to the application of the purchase money (if any) nor shall his title to the share be affected by any irregularity or invalidity in the proceedings in stomeotion with the forfeiture, surrender, sale, re-allotment or disposal of the share.

The second section of the section

Sec. 2

- 28. Any Member whose shares have been forfeited shall thereupon cease to be a member in respect of such shares but shall notwiths anding be liable to pay, and shall forthwith pay to the Company all Calls, instalments, interest, and expenses owing upon or in respect of such shares at the time of forfeiture, together with interest thereon, from the time of forfeiture until payment, at such rate as may be fixed by the terms of allotment of the shares or, if no rate is so fixed, at the appropriate rate afcresaid, and the Directors may enforce payment thereof if they think fit.
- 29. The Company shall have a first and paramount lien upon all shares registered in the name of each Member (whether solely or jointly with other persons) for any amount payable in respect of such shares or other monies owing from time to time to the Company by the holder thereof, whether the period for payment thereof shall have actually arrived or not and such lien shall apply to all dividends from time to time declared or other moneys payable in respect of such shares. Unless otherwise agreed, the registration of a transfer of a share shall operate as a waiver of the Company's lien, if any, on such share.
- 30. For the purpose of enforcing such lien, the Directors may sell the shares subject thereto, in such manner as they think fit, but no such sale shall be made until the period as aforesaid shall have arrived and until notice in writing stating, and demanding payment of, the sum payable and giving notice of the intention to sell in default of such payment shall have been served on such Member and default shall have been made by him in the payment of such amounts for seven days after such notice,
- 31. The net proceeds of any such sale, after payment of the costs thereof, shall be applied in or towards satisfaction of such part of the amount on respect which the lien exists as is presently payable. The residue, if any, shall (subject to a like lien for sums not presently payable as existed upon the shares before the sale) be paid to the member or the person (if any) entitled by transmission to the shares.
- 32. Upon the sale or re-allotment after forfeiture or upon any sale enforcing any lien in purported exercise of the powers hereinbefore given, the Directors may in the case of a sale nominate some person to execute a transfer of the shares sold in the name and on behalf of the registered holder or his executors or administrators and may in any case cause the name of the purchaser or allottee to be entered in the Register in respect of the shares sold or re-allotted, and the purchaser or allottee shall not be bound to see to the regularity of the proceedings or to the application of the purchase or subscription money, and after his name has been entered in the Register in respect of such shares the validity of the sale or forfeiture shall not be impeached by any person and the remedy of any person aggrieved by the sale or forfeiture shall be in damages only and against the Company exclusively.

## TRANSFER OF SHARES

Before transferring any share a person or persons other than the Trustee or the trustee of the Fragrance Oils 1995 Employee Profit Sharing Scheme or the Fragrance Oils Qualifying Employee Share Ownership Trust proposing to transfer the same ("the Transferor") shall give notice in writing (a "Transfer Notice") to the Trustee that he desires to transfer some or all of his shares held on the date of the Transfer Notice. A Transfer Notice shall specify the total number of shares the Transferor desires to transfer ("the Shares"). A Transfer Notice given by a Transferor shall constitute an offer to sell the Shares (together with all rights attached thereto at the date of receipt of the Transfer Notice) to the Trustee at the Transfer Price (hereinafter defined) and according to the provisions hereinafter set out in this Article. A Transfer Notice shall be irrevocable.

Description of the second seco

- If in relation to a Transfer Notice given by a Transferor before or not more than fourteen days after the date on which the Transfer Notice was received the Transferor and the Trustee have agreed a price per Share as representing the fair value thereof then such price shall when multiplied by the number of shares referred to in a Transfer Notice shall be the Transfer Price for the purposes of this regulation. In the absence of any such agreement as aforesaid the Trustee shall immediately on expiry of a period of fourteen days after receipt of the Transfer Notice request the auditors of the Company for the time being to determine as soon as practicable and certify as at the date of the Transfer Notice the fair price per Share as representing the fair value thereof and this price when multiplied by the number of Shares referred to in the Transfer Notice shall be the Transfer Price in respect thereof and shall be determined by the Auditors taking into account the following:
- valuing the net assets of the Company and its subsidiary companies including goodwill and all other assets as on a sale between a willing vendor and a willing purchaser and
- valuing the continuing business as a going concern of the Company and its subsidiary companies with their respective assets valued accordingly as appropriate and
- including provision and adjustments for bad and doubtful debts and otherwise as the Auditors may (on the same bases as those customarily applied in the previous audited accounts of the Company and its subsidiary companies) consider appropriate and
- applying in all respects the principles and practices consistent with those customarily applied in the previous audited accounts of the Company and its subsidiary companies (unless contrary to the then accepted accounting principles and practices and applicable legislation) and
- 33.2.5 allowing such discount as the Auditors consider appropriate to reflect the fact that the Shares may be a minority shareholding and
- assuming that the Shares are being sold by a willing seller to a willing buyer



When prepared the Auditors' certificate shall forthwith be sent to the Transferor and the Trustee and the Transfer Price as shown in such certificate shall be accepted by and binding on all parties

- 33.4 In acting as aforesaid the auditors shall be deemed to act as experts and not as arbitrators. Their written certificate shall be final and binding on the parties and their fees for so acting shall be borne and paid by the Transferor and the Trustee in equal shares
- 33.5 Except in the case of a Deemed Transfer (referred to in Article 34.3) and unless otherwise agreed with the Trustee in writing at any time by the Transferor in the event that the Transfer Price determined in manner aforesaid in relation to any Transfer Notice given by the Transferor shall not be acceptable to the Transferor he shall be entitled to withdraw such Transfer Notice by giving a further Notice in writing to the Trustee within fourteen days of the service upon it of the said certified copy of the auditors' certificate, stating that he thereby withdraws his Transfer Notice ("the Withdrawal Period")
- 33.6 The Trustee may within 42 days of receipt of an offer give notice ("an Acceptance Notice") to the Transferor that it wishes to buy the Shares at the Transfer Price whereupon the provisions of Article 33.7 shall apply
- 33.7 On receipt of an Acceptance Notice the Transferor shall be bound upon payment of the Transfer Price to transfer such Shares to the respective purchasers not less than three days nor more than ten days after the date of such notice
- 33.8 If the Trustee does not serve an Acceptance Notice the Transferor shall be entitled to transfer the shares referred to in the Transfer Notice to any person within a period of 30 days from the end of the period specified with which the Offer is to be accepted
- 34.1 A person entitled to shares in consequence of the bankruptcy of a member shall give a Transfer Notice in respect of such shares within forty-two days of such bankruptcy
- 34.2 If:-
- 34.2.1 any Shareholder who is an Employee ceases for any reason to be an Employee; or
- a shareholder (or his personal reperesentatives) acquires shares pursuant to a right acquired as an Employee but at the time of becoming the holder of such Shares he is no longer for any reason an Employee

he shall in the case of Article 34.2.1 upon so ceasing to be an Employee and in the case of Article 34.2.2 at the time of becoming the holder of such Shares be deemed to desire to transfer all of his shares in the Company and he will be required to serve a Transfer Notice in respect of all of his shares in accordance with this Article 33 and such an event shall be referred to as a "Deemed Transfer"

For the purpose of ensuring that a particular transfer of shares is permitted under the provisions of these Articles or that no circumstances have arisen whereby a Transfer Notice is required to be given the Directors of the Company may from time to time require any member or the legal personal representatives of any deceased member or any person named as transferee in any transfer lodged for registration to furnish the Company with such information and evidence as the Directors may think necessary or relevant. Failing such information are evidence being furnished to the satisfaction of the Directors of the Company with a reasonable time the Directors shall be entitled to refuse to register the transfer in question or (where not executed transfer of shares is in question) to require by notice in writing that a Transfer Notice be given in respect of the shares concerned. If such information or evidence discloses that a Transfer Notice ought to have been given in respect of any shares the Directors may by notice in writing require that a Transfer Notice be given in respect of the shares concerned

1307 4 6501

- 34.4 In any case where the Directors of the Company have duly required a Transfer Notice to be given in respect of any shares and such Transfer Notice is not duly given within a period of thirty days or such longer period as the Directors of the Company may allow for this purpose the relevant Transfer Notice shall be deemed to be served the Directors shall forthwith notify the Trustee accordingly and the provisions of these Articles relating to Transfer Notices shall take effect accordingly
- 34.5 This Article shall not apply so as to require (or be deemed to require) a person who holds or is entitled to hold Shares under a Profit Sharing Scheme established in accordance with the provisions of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of which the provision of Schedule 9 of ICTA to dispose of his beneficial interest in Shares the ownership of the ICTA to dispose of his beneficial interest in Shares the ownership of the ICTA to dispose of his beneficial interest in Shares the ownership of the ICTA to dispose of his beneficial interest in Shares the ownership of the ICTA to dispose of his beneficial interest in Shares the ICTA to dispose of his beneficial interest in Shares the ICTA to dispose of his beneficial interest in Shares the ICTA to dispose of his beneficial interest in Shares the ICTA to dispose of his beneficial interest in Shares the ICTA to dispose of his beneficial i
- 35. In any of the following events in relation to any member of the Company being a company:-
- 35.1 such company making any arrangement or composition with its creditors; or
- 35.2 a receiver being appointed over the undertaking or any of the assets of such company; or
- 35.3 an order to wind up such company being made by the court; or
- a resolution for winding up (other than in respect of a voluntary liquidation for the purposes of amalgamation or reconstruction) being passed
  - such member shall be deemed immediately prior to the happening of such event to have given a Transfer Notice in relation to all of its shares in the Company and the provisions of this Article relating to Transfer Notices shall take effect accordingly.
- 36. The instrument of transfer of any share in the Company shall be in usual form or in such other form as shall be approved by the Directors, and shall be signed by or on behalf of the transferor (and in the case of a transfer of a partly paid share by the transferee) and the transferor shall be deemed to remain the holder of

Charles Constitution of the Constitution of th



such share until the name of the transferee is entered in the Register in respect thereof, and when registered the instrument of transfer shall be retained by the Company.

- 37. The Directors may, in their absolute discretion and without assigning any further reason therefor, refuse to register any share transfer unless;
- 37.1 it is in respect of a fully paid share;
- it is in respect of a share on which the Company does not have a lien;
- 37.3 it is in respect of only one class of shares;
- 37.4 it is in favour of not more than four joint holders as transferees; and
- 37.5 the conditions referred to in Articles 33 and 34 and the next succeeding Article have been satisfied in respect thereof

It the Directors refuse to register a transfer they shall within two months after the date on which the transfer was lodged with the Company send to the transferee notice of the refusal and return to him the instrument of transfer.

- 38. Every instrument of transfer must be left at the Office, or at such other place as the Directors may from time to time determine, to be registered, accompanied by the certificate of the shares comprised therein, and such evidence as the Directors may reasonably require to prove the title of the transferor, and the due execution by him of the transfer and thereupon the Directors, subject to the power vested in them by the last preceding Article, shall register the transferee as the holder.
- 39. No fee shall be payable for registering any transfer, probate, letters of administration, certificates of marriage or death, power of attorney or other document relating to or affecting the title to any shares or the right to transfer the same.
- 40. The registration of transfers may be suspended at such times and for such period as the Directors may from time to time determine and either generally or in respect of any class of shares: Provided that the Register shall not be closed for more than thirty days in any year.
- 41. All instruments of transfer which are registered shall, subject to Article 165.3, be retained by the Company, but any instrument of transfer which the Directors may refuse to register shall (except in the case of fraud) be returned to the person depositing the same.

#### TRANSMISSION OF SHARES

42. The executors or administrators of a deceased Member (not being one of two or more joint holders) shall be the only persons recognised by the Company as having any title to shares held by him alone; but in the case of shares held by more than one person, the survivor or survivors only shall be recognised by the Company as being entitled to such shares.



- 43. Any person becoming entitled to a share in consequence of the death or bankruptcy of any Member may, upon such evidence being produced as my be required by the Directors, elect in writing either to be registered as a Member (in respect of which registration no fee shall be payable) by giving notice in writing to that effect or, without being so registered, execute a transfer to some other person who shall be registered as a transferee of such share and the execution of such transfer shall signify his election as aforesaid; but the Directors shall in either case have the like power of declining or refusing to register such transfer as is provided with respect to an ordinary transfer. The Directors may at any time give notice requiring any such person to elect as aforesaid and if such notice is not complied with within sixty days the Directors may thereafter withhold payment of all dividends and other monies payable in respect of such share until compliance therewith.
- 44. Any person becoming entitled to a share in consequence of the death or bankruptcy of and Member shall be entitled if he were the registered holder of the share, except that he shall not, unless and until he is registered as a Member in respect of the share, be entitled in respect of it to receive notices of or to exercise any rights conferred by Membership in relation to meetings of the Company.

## **CONSOLIDATION AND SUB-DIVISION OF SHARES**

- 45. The Company may by Ordinary Resolution consolidate its shares, or any of them, into shares of a larger amount.
- 46. The Company may by Ordinary Resolution sub-divide its shares, or any of them, into shares of a smaller amount, and may by such resolution determine that, as between the holders of the shares resulting from such sub-division, one or more such shares shall have some preferred or other advantage as regards dividend, capital, voting or otherwise over or shall have deferred rights or be subject to such restrictions as compared with the other or others as the Company has power to attach to shares upon the allotment thereof.
- 47. Subject to any direction by the Company in General Meeting, whenever as the result of any consolidation or sub-division and consolidation of shares Members of the Company are entitled to any issued shares of the Company in fractions the Directors may deal with such fractions as they shall determine and in particular may sell the shares to which Members are so entitled in fractions for the best prices reasonably obtainable and pay and distribute to or amongst the Members entitled to such shares in due proportions the net proceeds of the sale thereof. For the purpose of giving effect to any such sale the Directors may nominate some person to execute a transfer of the shares sold on behalf of the members so entitled to the purchaser thereof and may cause the name of the purchaser to be entered in the Register as the holder of the shares comprised in any such transfer and he shall not be bound to see to the application of the purchase money nor shall his title to the shares be affected by any irregularity or invalidity in the proceedings in reference to the sale.

## **CONVERSION OF SHARES INTO STOCK**

48. The Company may by Ordinary Resolution convert any fully paid to shares into stock of the same class as the shares which shall be so converted, and

16-03-95

reconvert such stock into fully paid up shares of the same class and of any denomination.

- 49. When any shares have been converted into stock, the several holders of such stock may thenceforth transfer their respective interests thereon, or any part of such interests, in the same manner and subject to the same regulations as and subject to which any shares in the capital of the Company may be transferred, or as near thereto as circumstances permit, but the Directors may from time to time fix the minimum amount of stock transferable (which minimum shall not exceed the nominal amount of the shares from which the stock arose), and direct with power at their discretion to waive such rules in any particular case.
- 50. The several holders of such stock shall be entitled to participate in the dividends and profits of the Company according to the class of stock and the amount of their respective interests in such stock, and such interests shall, in proportion to the amount thereof, confer on the holders thereof respectively the privileges and advantages, for the purpose of voting at meetings of the Company and for other purposes as would have been conferred by shares of the same class of equal amount in the capital of the Company, but so that none of such privileges or advantages, except the participation in the dividends and profits of the Company and in the assets of the Company on a winding up shall be conferred by any such amounts of stock as would not, if existing in the shares, have conferred such privileges or advantages.
- 51. All such provisions of these Articles relating to shares as are applicable to fully paid-up shares shall apply to stock, and in all such provisions the words "share" and "shareholder" shall include "stock" and "stockholder". No such conversion shall affect or prejudice any preference or other special privilege.

## **INCREASE OR REDUCTION OF CAPITAL**

- 52. The Company may, from time to time, by Ordinary Resolution, increase the capital by the creation of new shares, such increase to be of such aggregate amount and to be divided into shares of such respective amounts as the resolution may prescribe. Subject to such privileges, priorities, or conditions as are or may be attached thereto, all new shares shall be subject to the same provisions in all respects as if they had been part of the original capital.
- 53. Subject to the provisions of the Statutes any new shares in the capital of the Company may be allotted with such preferential right to dividend and such priority in the distribution of assets, or subject to such postponement of dividends or in the distribution of assets, and with or subject to such preferential or limited or qualified right of voting at General Meetings as the Company may from time to time by Ordinary Resolution determine, or, if no such determination be made, as the Directors shall determine, but so that the rights attached to any issued shares as a class shall not be varied except with the consent of the holders thereof duly given under the provisions of these Articles. Subject as aforesaid any shares in the capital of the Company may be issued on the terms that they are, or, at the option of the Company, are to be liable to be redeemed.
- 54.1 The Company may from time to time by Special Resolution reduce its share capital, any capital redemption reserve fund and any share premium account



in any manner authorised by law. The Company may also by Ordinary Resolution cancel any shares not taken or agreed to be taken by any person and diminish the amount of its share capital by the nominal value of the shares so cancelled.

- Subject to the provisions of the Statutes, the Company may enter into any contract for the purchase of any of its own shares (including any redeemable shares) and any contract under which it may, subject to any conditions, become entitled or obliged to purchase any such shares. Without prejudice to the generality of the foregoing, the Company may (subject to the provisions of this Article and to any directions which may be given by the company in general meeting) make a market purchase (within the meaning of Section 163 of the Act) of any of its own shares. Subject to the provisions of the Statutes the company may agree to the variation of any contract entered into in pursuance of this Article and to release any of its rights or obligations under any such contract.
- Every contract entered into in pursuance of this Article shall be authorised by such resolution of the Company as may be required by the Statutes, and in any event whenever the Company's issued share capital includes any class of convertible shares, the Company shall not purchase any of its own shares without the sanction of an extraordinary resolution of a separate meeting of the holders of that class. The provisions of Articles 83 and 84 shall apply to any such separate meeting as they apply to a meeting convened for the purposes mentioned in those articles.
- Subject to Article 54.2.1 the Directors shall have full power to determine the terms of any contract referred to in therein, and neither the Company nor the Directors shall be required to select the shares in question rateably or in any other particular manner as between the holders of shares of the same class or as between them and the holders of shares of any other class or in accordance with the rights as to dividends or capital conferred by any class of shares.
- The rights privileges or conditions conferred upon the holders of or attaching to any share or class of shares shall be deemed not to be varied by reason only of anything done by the Company in pursuance of any resolution passed under the powers conferred by this Article,

## **PART III - GENERAL MEETINGS**

- 55. Annual General Meetings shall be held at such time and place as may be determined by the Directors and not more than fifteen months shall elapse between the date of one Annual General Meeting and that of the next.
- 56. All General Meetings of the Company other than Annual General Meetings shall be called Extraordinary General Meetings.

57. The Directors may, whenever they think fit, convene an Extraordinary General Meeting of the Company, and Extraordinary General Meetings shall also be convened on such requisition or in default may be convened by such requisitionists as are provided by the Statutes. Any meeting convened under this Article by requisitionists shall be convened in the same manner as nearly as possible as that in which meetings are to be convened by the Directors.

THE STATE OF THE CONTROL OF THE PROPERTY AND ASSESSMENT OF THE PROPERTY OF THE

- 58. An Annual General Meeting and an Extraordinary General Meeting called for the passing of a Special Resolution shall be called by not less than twenty-one days notice in writing, and all other Extraordinary General Meetings of the Company shall be called by not less-than fourteen days notice in writing. The notice shall be exclusive of the day on which it is given and of the day of the meeting and shall specify the place, the day and hour of meeting, and in case of special business the general nature of such business. The notice shall be given to the Members, other than such as, under the provisions of these Articles or the terms of issue of the shares they hold, are not entitled to receive notice from the Company, to the Directors and to the Auditors. A notice calling an Annual General Meeting shall specify the meeting as such and the notice convening a meeting to pass a Special Resolution or an Extraordinary Resolution as the case may be shall specify the intention to propose the Resolution as such.
- 59. A General Meeting shall, notwithstanding that it is called by shorter notice than that specified in the immediately preceding Article, be deemed to have been duly called if it is so agreed by such Members as are prescribed in that behalf by the Statutes.
- 60. In every notice calling a meeting of the Company or any class of the Members of the Company there shall appear with reasonable prominence a statement that a Member entitled to attend and vote is entitled to appoint one or more proxies to attend and, on a poll, vote instead of him, and that a proxy need not also be a Member.
- 61. The accidental omission to send a notice to or the non-receipt of any notice by any Member or any Director or the Auditors shall not invalidate the proceedings at any General Meeting.
- 62. The business of an Annual General Meeting shall be to receive and consider the profit and loss account, the balance sheet and reports of the Directors and of the Auditors, and the documents required by law to be annexed to the Balance Sheet, to elect Directors and Officers in the place of those retiring by rotation or otherwise or ceasing to hold office pursuant to Article 92 and to fix their remuneration if required, to declare dividends, to appoint the Auditors (when Special Notice of the Resolution for such appointment is not required by the Statutes) and to fix, or determine the manner of the fixing of, their remuneration. All other business transacted at an Annual General Meeting and all business transacted at an Extraordinary General Meeting shall be deemed special.
- 63. Where by any provision contained in the Statutes special notice is required of a resolution, the resolution shall not be effective unless notice of the intention to move it has been given to the Company not less than twenty-eight days (or such shorter period as the Statutes permit) before the meeting at which it is moved, and the Company shall give to its Members, subject as in these Articles provided, notice of any such resolution as provided by the Statutes.

64. Subject to the provisions of Article 66 in respect of adjourned meetings, for all purposes the quorum for a General Meeting shall not be less than two Members present in person or by proxy (or in the case of a corporation, by its duly authorised representative).

THE PARTY OF THE P

- 65. No business shall be transacted at any General Meeting unless the quorum requisite shall be present when the meeting proceeds to business. The appointment of a Chairman in accordance with the provisions of these Articles shall not be treated as part of the business of the meeting.
- 66. If within half an hour from the time appointed for the meeting a quorum be not present, the meeting, if convened by or upon the requisition of Members, shall be dissolved. In any other case it shall stand adjourned to such time (being not less than fourteen days and not more than twenty-eight days thence) and place as the Chairman shall appoint. At any such adjourned meeting the Member or Members present in person or by proxy and entitled to vote shall have power to decide upon all matters which could properly have been disposed of at the meeting from which the adjournment took place. The Company shall give not less than seven clear days notice of any meeting adjourned for the want of a quorum and the notice shall state that the Member or Members present as aforesaid shall form a quorum.
- 67. The Chairman (if any) of the Board of Directors shall preside as Chairman at every General Meeting of the Company. If there be no such Chairman, or if at any meeting he not be present within fifteen minutes after the time appointed for holding the meeting, or be unwilling to act, the Directors present shall select one of their number to be Chairman, and that failing, the Members present and entitled to vote shall choose some one of their number to be Chairman.
- 68. The Chairman may, with the consent of the meeting (and shall, if so directed by the meeting) adjourn any meeting from time to time and from place to place. No business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- If the place specified in the notice convening a meeting as the place of the meeting (hereinafter called "the Specified Place") is inadequate to accommodate all members entitled to attend who wish to do so, then provided that the following requirements are satisfied the meeting shall be duly constituted and its proceedings valid. These requirements are that the Chairman of the meeting is satisfied that adequate facilities are available to ensure that any Member who is unable to be accommodated in the Specified Place is nonetholess able to participate in the business for which the meeting has been convened, to hear all persons present who speak thereat (whether personally or by microphones or loudspeakers or otherwise) whether in the Specified Place itself or elsewhere, and to be in like manner heard himself by all other members present.
  - 69.2 If the Specified Place is inadequate to accommodate all Members entitled to attend and who wish to do so then the Chairman may, in his absolute discretion, adjourn the meeting and the Chairman of the Meeting shall have power to specify some other place for holding the meeting, notwithstanding that by reason of such adjournment some

CONTRACTOR OF THE PARTY OF THE

members may be unable to be present at such adjourned meeting. Any such person may nevertheless execute a form of proxy for the adjourned meeting and if he shall do so and shall deliver the same to the Chairman of the meeting or to the secretary of the Company or to a member of the Company's auditors, such proxy shall be valid notwithstanding that it is given at less notice than would otherwise be required under these Articles.

- 70. Whenever a meeting is adjourned for twenty-eight days or more, seven clear days notice in writing at the least specifying the place, the day and hour of the adjourned meeting shall be given to the Members subject as and in manner herein mentioned, to the Directors and to the Auditors, but it shall not be necessary to specify in such notice the nature of the business to be transacted at the adjourned meeting. Subject to Article 66 and save as aforesaid it shall not be necessary to give any notice of an adjournment.
- 71. At any General Meeting, a resolution put to the vote of the meeting shall be decided by a show of hands unless (before, or upon the declaration of the result of the show of hands) a poll be duly demanded, in accordance with the provisions of these Articles, and unless a poll be so demanded a declaration by the Chairman that the resolution has been carried, or carried by a particular majority, or lost or not carried by a particular majority, and an entry to that effect in the book containing the minutes of proceedings of the Company shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.
- 72. In the case of an equality of votes the Chairman shall, both on a show of hands and at a poll, have a casting vote in addition to the votes to which he may be entitled as a Member.
- 73. A poll may be demanded upon any question by the Chairman or by not less than five Members present in person or by proxy and entitled to vote or by a Member or Members present in person or by proxy representing not less than one-tenth of the total voting rights of all the Members having the right to vote at the meeting or by a Member or Members holding shares conferring a right to vote at the meeting, being shares on which an aggregate sum has been paid equal to not less than one-tenth of the total sum paid up on all the shares conferring that right.
- 74. A valid instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll, and for the purposes of the immediately preceding Article, a demand by a proxy for a Member or other person entitled to vote shall be deemed to be a demand by that Member or other person.
- 75. Subject to the provisions of the next succeeding Article hereof, if a poll is demanded as aforesaid it shall be taken in such manner and at such time and place as the Chairman of the meeting directs, and either at once, or after an interval or adjournment (but not more than thirty days after the date of the meeting or adjourned meeting at which the poll was demanded), and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The demand of the poll may be withdrawn. No notice need be given of a poll not taken immediately.

76. Any poll duly demanded on the election of a Chairman of a meeting or on any question of adjournment shall be taken at the meeting and without adjournment.

45.2%

77. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

#### VOTING

- 78. Subject to any special terms as to voting upon which any shares may have been issued, or may for the time being be held, every Member present in person shall upon a show of hands have one vote and every Member present in person or by proxy shall upon a poll have one vote for every share held by him. If an order is made by any Court of competent jurisdiction on the ground of mental disorder for the detention of or for the appointment of a guardian or receiver or other person to exercise powers with respect to the affairs of a member then such member may vote, whether on a show of hands or on a poll, by his receiver or curator bonis and such receiver or curator bonis may, on a poll, vote by proxy.
- 79. If two or more persons are jointly entitled to shares for the time being conferring a right to vote, any one of such persons may vote at any meeting, either personally or by proxy, in respect thereof as if he were solely entitled thereto, and if more than one of such joint holders be present at any meeting, either personally or by proxy, the Member whose name stands first on the Register as one of the holders of such shares, and no other, shall be entitled to vote in respect of the same.
- 80. No Member shall, unless the Directors otherwise determine, be entitled to be present or to vote, either in person or by proxy, at any General Meeting or upon any poll, or to exercise any privilege as a Member in relation to Meetings of the Company in respect of any shares held by him if either:-
- 80.1 any Calls or other moneys due and payable in respect of those shares remain unpaid; or
- a Direction Notice as defined in Article 80.2 shall have been served and not withdrawn or deemed to have been withdrawn.
- If any member, or any other person appearing to be interested in shares held by such member, has been duly served with a notice under Section 212 of the Act and is in default for the prescribed period ii supplying to the Company the information thereby, required, then the Directors may in their absolute discretion at any time thereafter serve a notice (a "Direction Notice") upon such member a follows:-
- a Direction Notice may direct that, in réspect of the shares in relation to which the default occurred (the "Default Shares") (which expression shall include any further shares which are issued in respect of such shares), the member shall not be entitled to be present or to vote at any General Meeting either

	personally or by proxy or to excreise any other rights conferred by membership in relation to meetings of the Company; and
81.1.2	where the Default Shares represent at least 0.25% of the Share Capital of the Company, then the Direction Notice may additionally direct that:-
81,1,3	in respect of the Default Shares, any dividend or other money which would otherwise be payable on such shares shall be retained by the Company without any liability to pay interest thereon when such money is finally paid to the member; and/or
81.1.4	no transfer of any of the Default Shares held by such member shall be registered unless:-
81.1.4.1	the member is not himself in default as regards supplying the information required; and
81.1.4.2	the transfer is of part only of the member's holdings and when presented for registration is accompanied by certificate by the member in a for satisfactory to the Directors to that effect that after due and careful enquiry the member is satisfied that no person in default as regards supplying such information is interested in any of the shares the subject of the transfer
	The Company shall send to each other person appearing to be interested in the shares the subject of any Direction Notice a copy of the Notice, but the failure or omission by the Company to do so shall not invalidate such Direction Notice. Neither the Company nor the Directors shall in any event be liable to any person as a result of the Directors having imposed any restrictions pursuant to this paragraph if the Directors have acted in good faith.
81.2	Any Direction Notice shall have effect in accordance with its terms for so long as the default in respect of which it was issued continues. Any Direction Notice shall cease to have effect in relation to any shares which are transferred by such member by means of an Approved Transfer. The Directors may at any time give notice cancelling a Direction Notice, in whole or in part, or suspending, in whole or part, the imposition of any restrictions contained in the Direction Notice for a given period.
81.3	For the purposes of this Article:-
81.3.1	a person shall be treated as appearing to be interested in any shares if the member holding such shares has given to the Company a notification under the said Section 212 which either (a) names such person as being so interested or (b)

fails to establish the identities or (b) fails to establish identities of those interested in the shares and (after the into account the said notification and any other relevant section 212 notification) the Company knows or reasonable cause to believe that the person in question may be interest in the shares;	akîng evant has
the prescribed period in respect of any particular member 42 days from the date of service of the said Notice of Section 212 except where the Default Shares represented to 0.25% of the share capital of the company in which such period shall be reduced to 28 days; and	nder nt at

81.3,4

81.3.3

- a transfer of shares is an approved transfer if, but only if,:
- 81.3.4.1

it is a transfer of shares to an offeror by way or in pursuant of acceptance of a take over offer for a company (as defined in Section 14 of the Companies securities (Insider Dealing ) Act 1985); or

81.3.4.2

the Directors are satisfied that the transfer is made pursuant to a bona fide sale of the whole of the beneficial ownership of the shares to a party unconnected with a member and any other persons appearing to be interested in such strares and the transfer results from a sale made through a recognised investment exchange (as defined in the Financial Services Act 1986) or any stock exchange outside the United Kingdom on which the Company's shares are normally traded (apart from any sale resulting from matching bargains) through the relevant market.

- Nothing contained in this Article shall limit the power of the Directors under Section 216 of the Companies Act 1985.
- Reference to a person being in default in supplying to the Company the information required by a notice under the said Section 212 includes:-
- 81.5.1 reference to his having failed or referred to give all or any part of it and
- 81.5.2 reference to his having given information which he knows to be false in a material particular or having recklessly giver information which is false in a material particular.
- 82. On a poll votes may be given personally or by proxy and a Member entitled to more than one vote need not, if he votes, use all his votes or cast all the votes he uses the same way. The instrument appointing a proxy shall be in writing in the usual form, or such other form as shall be approved by the Directors, under the hand of the appointor or his duly constituted attorney; or if such appointor is a corporation, under its Common Seal or signed on its behalf by an attorney or a duly

authorised officer of the corporation. A proxy need not be a Member of the Company. A Momber may appoint more than one proxy to attend on the same occasion. Deposit of an instrument of proxy shall not preclude a Member from attending and voting in person at the Meeting thereof or any adjournment thereof.

and the second particles and a supersymmetry of the second

- 83. The instrument appointing a proxy, together with the power of attorney (if any) under which it is signed, or a notarially certified copy thereof, shall be deposited at the Office or at such other place within the United Kingdom as is specified for that purpose in any instrument of proxy sent by the Company in relation to the meeting, not less than forty-eight hours before the time for holding the meeting or adjourned meeting at which the person named in such instrument proposes to vote and in default such instrument shall not be treated as valid,
- An instrument appointing a proxy shall, unless the contrary is stated thereon, 84. be valid as well for any adjournment of the meeting to which it relates and shall be deemed to confer authority to demand or join in demanding a poll but shall not confer any further right to speak at the meeting except with the permission of the Chairman. No instrument of proxy shall be valid after the expiry of twelve months from the date of its execution except at a adjourned meeting or on a poll demanded at a meeting or adjourned meeting in cases where the meeting was originally held within 12 months from such date. The instrument appointing a proxy shall be in usual form or such other form as may be approved by the Directors from time to time and shall be in writing under the hand of the appointor, or of his attorney duly authorised in writing, or if such appointor be a corporation either under its common seal or under the hand of an officer or attorney so authorised. A Member may appoint two or more persons as proxies in the alternative, but if he does so, only one of such proxies may attend as such and vote instead of such Member on any one occasion.
- 85. A vote in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or incapacity of the principal or revocation of the instrument of proxy or the authority under which it was executed or transfer of the share in respect of which the vote was given, provided no intimation in writing of the death, or incapacity, revocation or transfer shall have been received at the Office or such other place as is specified for depositing the instrument of proxy before the time for holding the meeting or the holding of a poll subsequently thereto at which such vote is given.

#### **VARIATION OF RIGHTS**

with the Maintaine are alleged as

86. Subject to the provisions of the Statutes, if at any time the capital is divided into different classes of shares all or any of the rights or privileges attached to any class may be varied or abrogated (a) in such manner (if any) as may be provided by such rights, or (b) in the absence of any such provision either with the consent in writing of the holders of at least three-fourths of the nominal amount of the issued shares of that class or with the sanction of an Extraordinary Resolution passed at a separate meeting of the holders of the issued shares of that class, but not otherwise. The creation or issue of shares ranking pari passu with or subsequent to the shares of any class shall not (unless otherwise expressly provided by these Articles or the rights attached to such last mentioned shares as a class) be deemed to be a variation of the rights of such shares.

87. Any meeting for the purpose of the last preceding Article shall be convened and conducted in all respects as nearly as possible in the same way as an Extraordinary General Meeting of the Company; provided that (a) no Member, not being a Director, shall be entitled to notice thereof or to attend thereat unless he be a holder of shares of the class the rights or privileges attached to which are intended to be varied or abrogated by the resolution, (b) no vote shall be given except in respect of a share of that class; (c) the quorum at any such meeting shall be at least two persons present holding o representing by proxy at least one-third in nominal value of the issued shares of the class, and at an adjourned meeting one person holding shares of the class in question or his proxy; and (d) a poll may be demanded in writing by any Member present in person or by proxy and entitled to vote at the meeting.

# PART IV - DIRECTORS AND OTHER OFFICERS

- 88. Unless and until otherwise determined by the Company in General Meeting pursuant to Article 120 the number of Directors shall not be less than two nor more than ten. The continuing Directors may act notwithstanding any vacancy in their body, provided that if the number of the Directors be less than the prescribed minimum the remaining Director or Directors shall forthwith appoint an addition Director or additional Directors to make up such minimum shall or convene a General meeting of the Company for the purpose of making such appointment. If there be no Director or Directors able or willing to act then any two Shareholders may summon a General Meeting for the purpose of appointing Directors. Any additional Director so appointed shall (subject to the previsions of the Statutes and these Articles) hold office only until the dissolution of the Annual General Meeting of the Company next following such appointment unless he is re-elected during such meeting and he shall not retire by rotation at such meeting or be taken into account in determining the rotation of retirement of Directors at such meeting.
- 89. The Directors shall be paid out of the funds of the Company by way of fees for their services an aggregate sum not exceeding £50,000 per annum. The Directors shall also receive by way of additional fees such further sums (if any) as the Company in General Meeting may from time to time determine. Such fees and additional fees shall be divided among the Directors in such proportion and manner as they may determine and in default of determination equally. The provisions of this Article shall not apply to the remuneration of any Managing Director or Executive Director which shall be determined pursuant to the provisions of Article 97 hereof.
- 90. The Directors shall be entitled to be repaid all reasonable travelling, hotel and other expenses incurred by them respectively in or about the performance or their duties as Directors including any expenses incurred in attending Meetings of the Board or of Committees of the Board or General Meetings and if in the opinion of the Directors it is desirable that any of their number should make any special journeys or perform any special services on behalf of the Company or its business, such Director or Directors may be paid reasonable additional remuneration and expenses as the Directors may from time to time determine.
- 91. A Director shall not require a share qualification. A Director shall be entitled to receive notice of and attend and speak at all General Meetings of the Company

and at all Separate General Meetings of the holders of any class of shares in the capital of the Company.

the second section of the second section is the second section of the second section in the second section is

92. Without prejudice to the power of the Company pursuant to these Articles the Directors shall have power at any time to appoint any person either to fill a casual vacancy or as an addition to the Board, but so that the total number of Directors shall not exceed any maximum number fixed in accordance with these Articles. Subject to the provisions of the Statutes and of these Articles, any Director so appointed shall hold office only until the dissolution of the Annual General Meeting of the Company next following such appointment unless he is re-elected during such meeting, and he shall not retire by rotation at such meeting or be taken into account in determining the rotation of retirement of Directors at such meeting.

## **ALTERNATE DIRECTORS**

- Any Director may in writing under his hand appoint (i) any other Director, or (ii) any other person who is approved by the Board of Directors as hereinafter provided to be his alternate; and every such alternate shall (subject to his giving to the Company an address within the United Kingdom at which notices may be served on him) be entitled to receive notices of all meetings of the Directors and, in the absence from the Board of the Director appointing him, to attend and vote at meetings of the Directors, and to exercise all the powers, rights, duties and authorities of the Director appointing him: Provided always that no appointment of a person other than a Director shall be operative unless and until the approval of the Board of Directors by a majority consisting of two-thirds of the whole Board shall have been given. A Director may at any time revoke the appointment of an alternate appointed by him, and subject to such approval as aforesaid where requisite appoint another person in his place, and if a Director shall die or cease to hold the office of Director the appointment of his alternate shall thereupon cease and determine, provided always that if any Director retires but is re-elected at the meeting at which such retirement took effect, any appointment made by him pursuant to this Article which was in force immediately prior to his retirement shall continue to operate after his re-election as if he had not so retired. appointment of an alternate Director shall cease and determine on the happening of any event which, if he was a Director, would render him legally disqualified from acting as a Director or if he has a bankruptcy order made against him or if he compounds with his creditors generally or if he becomes of unsound mind. An alternate Director need not hold a share qualification and shall not be counted in reckoning this maximum number of Directors allowed by the Articles of Association for the time being. A Director acting as alternate shall have an additional vote at meetings of Directors for each Director for whom he acts as alternate but he shall count as only one for the purpose of determining whether a quorum be present.
- 94. Every person acting as an alternate Director shall be an officer of the Company, and shall alone be responsible to the Company for his own acts and defaults, and he shall not be deemed to be the agent of or for the Director appointing him. The remuner ion of any such alternate Director shall be payable out of the remuneration payable to the Director appointing him, and shall consist of such portion of the last mentioned remuneration as shall be agreed between the alternate and the Director appointing him. An alternate Director shall otherwise be subject to the provisions of these Articles with respect to Directors.

# MANAGING AND EXECUTIVE DIRECTORS

Mark that the second of the second of the second of the

11.64

- 95. Subject to the provisions of the Statutes the Directors may from time to time appoint one or more of their body to be Managing Director or Joint Managing Directors of the Company or to hold such other Executive Office in relation to the management of the business of the Company as they may decide either for a fixed term or without any limitation as to the period for which he or they is or are to hold such office, and may, from time to time (subject to the provisions of any service contract between him and the Company and without prejudice to any claim for damages he may have for breach of any such service contract), remove or dismiss him or them from such office and appoint another or others in his or their place or places.
- 96. A Managing Director or such Executive Director shall not, while he continues to hold that office, be subject to retirement by rotation and he shall not be taken into account in determining the rotation by retirement of Directors, but he shall (subject to the provisions of Article 113.1 and without prejudice to any claim for damages any such Managing Director or Executive Director may have for breach of any service contract between him and the Company) be subject to the same provisions as to removal and as to vacation of office as the other Directors of the Company, and if he ceases to hold the office of Director from any cause he shall ipso facto immediately (but without prejudice as aforesaid) cease to be a Managing Director or such Executive Director.
- 97. The salary or remuneration of any managing Director or such Executive Director of the Company shall, subject as provided in any contract, be such as the Directors may from time to time determine, and may either be a fixed sum of money, or may altogether or in part be governed by the business done or profits made, or may include the making of provisions for the payment to him, his widow or other dependants, of a pension on retirement from the office or employment to which he is appointed and for the participation in pension and life assurance benefits, or may be upon such other terms as the Directors determine.
- 98. The Directors may from time to time entrust to and confer upon a Managing Director or such Executive Director for the time being of the power exercisable under these Articles by the Directors, other than power to make calls or forfeit shares, as they may think fit, and may confer such powers for such time, and to be exercised for such objects and purposes, and upon such terms and conditions, and with such restrictions as they may think expedient; and they may confer such powers either collaterally with or to the exclusion of and in substitution for all or any of the powers of the Directors in that behalf and may from time to time revoke, withdraw, alter or vary all or any of such powers.

#### POWERS AND DUTIES OF DIRECTORS

99. The business of the Company shall be managed by the Directors who in addition to the powers and authorities by these Articles or otherwise expressly conferred upon them may exercise all such powers, and do all such acts and things as may be exercised or done by the Company, and as are not by the Statutes or by these Articles required to be exercised or done by the Company in General Meeting, subject nevertheless to such directions (being not inconsistent with any regulations of these Articles or the provisions of the Statutes) as may be given by the Company

in General Meeting. Provided that no direction given by the Company in General Meeting shall invalidate any prior act of the Directors, which would have been valid if such direction had not been given, and the provisions contained in these Articles as to any specific power of the Directors shall not be deemed to abridge the general powers hereby given.

1137 00

100.1 The Directors may establish and maintain or procure the establishment and maintenance of or the participation of the Company in any non contributory or contributory pension or superannuation or ceath, disablement, sickness or other benefit funds or schemes for the benefit of, and give or procure the giving of donations, gratuities, pensions, allowances or other benefits to any persons who are or were at any time Directors of or in the employment or service of the Company or of any company comprised in the Group, or of any company which is or was a predecessor in business of, or the whole or any part of the undertaking of which has become mediately or immediately vested in, the company or any such other company as aforesaid, or of any company allied or associated with the Company or any company within the Group, and to the wives, husbands, widows, widowers, children and other relatives and dependants of any such person, and may make payments for or towards the insurance of any such persons as aforesaid, and may establish maintain, support, subscribe to and contribute to all kinds of Schemes, Trusts and Funds for the benefit of or calculated to be for the benefit of or to advance the interests and well-being of any company comprised within the Group, or of any such person as aforesaid and do any of the matters aforesaid, either alone or in conjunction with any company comprised in the Group. Any Director holding or who has held such employment or officer shall be entitled to participate in and retain for his own benefit any such donation, gratuity, allowance or benefit (whether under any such fund, scheme, insurance or otherwise)> A Director or former Director shall not be accountable to the Company or the members for any benefit of any kind conferred under or pursuant to this Article and the receipt of such benefit shall not disqualify any person from being or becoming a director of the Company. For the purposes of this Article "the Group" means the Company, its subsidiaries, any holding company of the Company, any subsidiary of any such holding company and any other company in which the company is for the time being directly or indirectly interested.

100.2 The Directors may establish, maintain, support a subscribe to and contribute to all kinds of trusts, funds and schemes including but without prejudice to the generality of the foregoing share option, profit sharing and share incentive schemes and enter into any other arrangement permitted by law for the benefit of such persons referred to in Article 100.1 hereof or any of them or any class of them and so that any Director shall be entitled to receive and retain any benefit under any such trust, fund, scheme, or arrangement.

A Director may hold any other office or place of profit under the Company except that of Auditor in conjunction with the office of Director and may act by himself or through his firm in a professional capacity to the Company, and in any such case on such terms as to remuneration and otherwise as the Directors may arrange. Any such remuneration shall be in addition to any remuneration provided for by any other Article. No Director shall be disqualified by his office from entering into any contract, arrangement, transaction or proposal with the Company either in regard to such other office or place of profit or as vendor, purchaser or otherwise. Subject to the provisions of the

04-0011 08/03/95

A Principle of the Paris of the

Statutes and save as therein provided no such contract, arrangement, transaction or proposal entered into by or on behalf of the Company in which any Director or person connected with him is in any way interested, whether directly or indirectly, shall be avoided, nor shall any Director who enters into any such contract, arrangement, transaction or proposal or who is so interested be liable to account to the company for any profit realised by any such contract, arrangement, transaction or proposal by reason of such Director holding that office or of the fiduciary relation thereby established but the nature of his interest shall be disclosed by him in accordance with the provisions of the Statutes.

- Save as herein provided, a Director shall not vote in respect of any contract, arrangement, transaction or any other proposal whatsoever in which he has any material interest otherwise than by vidue of his interests in shares or debentures or other securities of or otherwise in or through the Company. A Director shall not be counted in the quorum at a meeting in relation to any resolution on which he is debarred from voting.
- A Director shall (in the absence of some other material interest than is indicated below) be entitled to vote (and be counted in the quorum) in respect of any resolution concerning any of the following matters, namely:-
- the giving of any security or indemnity to him in respect of money lent or obligations incurred by him at the request of or for the benefit of the Company or any of its subsidiaries;
- the giving of any security or indemnity to a third party in respect of a debt or obligation of the Company or any of its subsidiaries for which he himself has assumed responsibility in whole or in part under a guarantee or indemnity or by the giving of security;
- any proposal concerning an offer of shares or debentures or other securities of or by the Company or any of its subsidiaries for subscription or purchase in which offer he is or is to be interested as a participant in the underwriting or sub-underwriting thereof;
- any contract, arrangement, transaction or other proposal concerning any other company in which he is interested, directly or indirectly and whether as an officer or shareholder or otherwise howsoever provided that he is not the holder of or beneficially interested in one per cent or more of any class of the equity share capital of such company (or of a third company through which his interest is derived) or of the voting rights available to members of the relevant company (any such interest being deemed for the purpose of this Article to be a material interest in all circumstances);

101.3.5

any contract, arrangement, transaction or other proposal concerning the adoption, modification or operation of a superannuation fund or retirement benefits scheme under which he may benefit and which either relates to both employees and Directors of the Company or has been approved by or is subject to and conditional upon approval by the Board of Inland Revenue for taxation purposes and

101,3.6

any contract, arrangement, transaction or proposal concerning the adoption medification or operation of any scheme for enabling employees including full time Executive Directors of the Company and/or any subsidiary to acquire shares of the Company or any arrangement for the benefit of employees of the Company or any of its subsidiaries under which the Director benefits in a similar manner to employees and which does not accord to any Director as such any privilege not accorded to the employees to whom the scheme relates.

101,3,7

any arrangement for purchasing or maintaining for any officer or auditor of the Company or any of its subsidiaries insurance against any liability which by virtue of any rule of law would otherwise attach to him in respect of any negligence, breach of duty or breach of trust for which he may be guilty in relation to the Company or any of its subsidiaries of which he is a director officer or auditor.

101.4

A Director shall not vote or be counted in the quorum on any resolution concerning his own appointment as the holder of any office or place of profit with the Company or any Company in which the Company is interested including fixing or varying the terms of his appointment or the termination thereof.

101.5

Where proposals are under consideration concerning the appointment (including fixing or varying the terms of appointment) of two or more Directors to offices or employments with the Company or any company in which the Company is interested, such proposals shall be divided and considered in relation to each Director separately and in such cases each of the Directors concerned (if not debarred from voting under Article 101.3.5) shall be entitled to vote (and be counted in the quorum) in respect of each resolution except that concerning his own appointment.

101.6

If any question shall arise at any meeting as to the materiality of a Director's interest or as to the entitlement of any Director to vote and such question is not resolved by his voluntarily agreeing to abstain from voting, such question shall be referred to the Chairman of the meeting and his ruling in relation to any other Director shall be final and conclusive except in a case where the nature or extent of the interests of the Director concerned have not been fully disclosed.

101.7

Subject to the provisions of the Statutes the Company may by Ordinary Resolution suspend or relax the provisions of this Article to



any extent or ratify any transaction not duly authorised by reason of a contravention of this Article.

- 102. The Directors may exercise the voting power conferred by the shares in any other company held or owned by the Company or exercisable by them as directors of such other company in such manner in all respects as they think fit (including the exercise thereof in favour of any resolution appointing themselves or any of them directors or other officers or servants of such company or voting or providing for the payment of remuneration to such officers or servants).
- 103. A Director of the Company may continue or become a Director or other officer, servant or member of any company promoted by the Company or in which it may be interested as a vendor, shareholder, or otherwise, and no such Director shall be accountable for any remuneration or other benefits derived as director or other officer, servant or member of such company.
- 104. The Directors may exercise the powers conferred upon the Company by Section 362 of the Act with regard to the keeping of a Overseas Branch Register, and the Directors may (subject to the provisions of those Sections) make and vary such regulations as they may think fit respecting the keeping of any such register.
- 105. The Directors may at any time require any corporate Member to furnish any information, supported (if the Directors so require) by a statutory declaration, which they may consider necessary for the purpose of determining whether or not such Member is one to which Sections 423 to 430 (both inclusive) of and Schedule 19 to the Income and Corporation Taxes Act 1988 (or any statutory modification or reenactment thereof for the time being in force) applies.

#### PRESIDENT

106. The Directors may from time to time appoint a President of the Company (who need not be a Director of the Company) and may determine his duties and remuneration and the period for which he is to hold office.

## **LOCAL MANAGEMENT**

- 107. The Directors may from time to time provide for the management and transaction of the affairs of the Company in any specified locality, whether at home or abroad, in such manner as they think fit, and the provisions contained in the three next following sub-clauses shall be without prejudice to the general powers conferred by this Article:-
- The Directors from time to time, and at any time, may establish any Local Board or agencies for managing any of the affairs of the Company in any such specified locality, and may appoint any persons to be Members of such Local Board, or any managers or agents, and may fix their remuneration. And the Directors from time to time, and at any time may delegate to any person so appointed any of the powers, authorities, and discretions for the time being vested in the Directors, other than the power of making Calls, and may authorise the Members for the time being of any such Local



Board, or any of them, to fill up the vacancies therein, and to act notwithstanding vacancies; and any such appointment or delegation may be made on such terms and subject to such conditions as the Directors may think fit, and the Directors may at any time remove any person so appointed, and may annul or vary any such delegation.

- The Directors may at any time and from time to time by power of attorney under the seal of the Company, appoint any person or persons to be the attorney or attorneys of the Company for such purposes and with such powers, authorities an discretions (not exceeding those vested in or exercisable by the Directors under these presents), and for such period and subject to such conditions as the Directors may from time to time think fit; and any such power of attorney may contain such provisions for the protection or convenience of persons dealing with such attorney or attorneys as the Directors may think fit.
- Any such delegates or attorneys as aforesaid may be authorised by the Directors to sub-delegate all or any of the powers, authorities and discretions for the time being vested in them.

#### **BORROWING POWERS**

- The Directors may exercise all the powers of the Company to borrow money and to mortgage or charge its undertaking, property and uncalled capital, or any part thereof, and to issue debentures and other securities. The Directors shall restrict the borrowings of the Company and exercise all voting and other rights or powers of control exercisable by the Company in relation to its subsidiaries so as to secure (as regards subsidiaries so far as by such exercise they can secure) that the aggregate amount at any one time owing by the Group (being the Company and all its subsidiaries), in respect of moneys borrowed exclusive of moneys borrowed by the Company or any of its subsidiaries from any other of such companies, shall not at any time, without the previous sanction of the Company in General Meeting exceed a sum equal to the greater of £20,000,000 or 20 (twenty) times the aggregate of:-
- the nominal capital of the Company for the time being issued and paid up; and
- the amounts standing to the credit of the consolidated reserves of the Company and its subsidiaries whether distributable or undistributable and including (without limitation) share premium account, capital redemption reserve and profit and loss account

all as shown in a consolidation of the then latest audited Balance Sheets of the Company and each of its subsidiary companies but after:-

108.1.2.1 making such adjustments as may be appropriate in respect of any variation in the issued and ; aid up

	share capital the share premium account and the capital redemption reserve fund of the Company since the tate of its latest audited balance sheet;			
108.1.2.2	excluding therefrom (i) any sums set aside for future taxation; (ii) a nounts attributable to outside Shareholders in subsidiaries;			
108.1,2,3	deducting therefrom (i) an amount equal to any distribution by the Company out of profits earned prior to the date of its latest audited balance sheet and which have been declared, recommended or made since that date except so far as provided for in such balance sheet; (ii) goodwill and other intangible assets and (iii) any debit balances on profit and loss account.			
108.2	For the purpose of this Article "moneys borrowed" shall be deemed to include the following except in so far as otherwise taken into account:-			
108.2.1	the nominal amount of any issued share capital and the principal amount of any debentures or borrowed moneys, the beneficial interest whereof is not for the time being owned by any of the Company and its subsidiaries, of any body whether corporate or unincorporate and the payment or repayment whereof is the subject of a guarantee or indemnity by any of the Company and its subsidiaries;			
108.2,2	the outstanding amount raised by acceptances by any bank or accepting house under any acceptance credit opened on behalf of and in favour of any of the Company and its subsidiaries;			
108.2.3	the principal amount of any debenture (whether secured or unsecured) of any of the Company and its subsidiaries owned otherwise than by any of the Company and its subsidiaries;			
108.2,4	the principal amount of any preference share capital of any subsidiary owned otherwise than by any of the company and its subsidiaries; and			
108.2.5	any fixed or minimum premium payable on final repayment of any borrowing or deemed borrowing;			
but shall be deemed not to include;-				
108.2.6	borrowings for the purposes of repaying the whole or any part of borrowings by any of the Company and its subsidiaries for the time being outstanding and so to be applied within six months of being so borrowed, pending their application for such purpose within such period; and			



108,2.7

the description of the world is not in the control of the property of the property of the control of the contro

borrowings for the purpose of financing any contract in respect of which any part of the price receivable by any of the Company and its subsidiaries is guaranteed or insured by the Export Credits Guarantee Department of the Department of Trade or by any other Governmental department fulfilling a similar function, to an amount not exceeding that part of the price receivable thereunder which is so guaranteed or insured.

108.3

A Report by the Auditors as to the aggregate amount which may at any one time in accordance with the provisions of Article 108.1 be owing by the Company and its subsidiaries without such sanction as aforesaid shall be conclusive in favour of the Company and ail persons dealing with the Company.

108.4

When the aggregate amount of borrowings required to be taken into account for the purposes of this Article on any particular day is being ascertained, any of such moneys denominated or repayable in a currency other than sterling shall be converted for the purpose of calculating the sterling equivalent either:-

108,4,1

at the rate of exchange prevailing on that day in London provided that all but not some only of such moneys shall be converted at the rate of exchange prevailing in London six months before such day if thereby such aggregate amount would be less (and so that for this purpose the rate of exchange shall be taken as the middle market rate as at the close of business); or

108,4,2

where the repayment of such moneys is expressly covered by a forward purchase contract) at the rate of exchange specified therein.

108.5

No debt incurred or security given in respect of moneys borrowed in excess of the limit hereby imposed shall be invalid or ineffectual except in the case of express notice at the time when the debt was incurred or security given that the limit hereby imposed has been exceeded.

- 109. The Directors may exercise all the powers of the Company to borrow or raise money upon or by the issue or sale of any bonds, debentures, or securities, and upon such terms as to time of repayment, rate of interest, price of issue or sale, payment of premium or bonus upon redemption or repayment or otherwise as they may think proper, including a right for the holders of bonds, debentures, or securities, to exchange the same for shares in the Company of any class authorised to be issued.
- 110. Subject as aforesaid the Directors may secure or provide for the payment of any moneys to be borrowed or raised by a mortgage of or charge upon all or any part of the undertaking or property of the Company, both present and future, and upon any capital remaining unpaid upon the shares of the Company whether called up or not, or by any other security, and the Directors may confer upon any mortgagees or person in whom any debenture or security is vested, such rights and



powers as they think necessary or expedient; and they may vest any property of the Company in thistees for the purpose of securing any moneys so borrowed or raised, and confer upon the trustees or any receiver to be appointed by them or by any debenture-holder such rights and powers as the Directors may think necessary or expedient in relation to the undertaking or property of the Company or the management or the realisation thereof or the making, receiving, or enforcing of Calls upon the Members in respect of unpaid capital, and otherwise, and may make and issue debentures to trustees for the purpose of further security, and any such trustees may be remunerated.

- 111. The Directors may give security for the payment of any moneys payable by the Company in like manner as for the payment of moneys borrowed or raised, but in such case the amount shall for the purpose of the above limitation be reckoned as part of the money borrowed.
- 112. The Directors shall keep a Rogister of Charges in accordance with the Statutes and the fee to be paid by any person other than a creditor or Member of the Company for each inspection of the Register of Charges to be kept under the Act shall be the sum of 5p.

#### **DISQUALIFICATION OF DIRECTORS**

- 113. The office of a Director shall be vacated;-
- 113.1 If not being a Managing Director or Executive Director holding office as such for a fixed period he delivers to the Board or to the Secretary a notice in writing of his resignation of his office of Director;
- If he ceases to be a Director by virtue of any provision of the Statutes or becomes prohibited by law from being a Director;
- 113.3 If he becomes bankrupt, or compounds with his creditors generally;
- If an Order is made by any Court of competent jurisdiction on the ground of mental disorder for his detention or for the appointment of a guardian or receiver or other person to exercise powers with respect to his affairs; or
- If not having leave of absence from the Directors he or his alternate (if any) fail to attend the meetings of the Directors for six successive months unless prevented by illness, unavoidable accident or other cause which may seem to the Directors to be sufficient and the Directors resolve that his office be vacated.

## RETIREMENT, ELECTION AND APPOINTMENT OF DIRECTORS

114. Subject to the provisions of Article 96 in respect of a Managing Director or Executive Director at each Annual General Meeting, one-third of the Directors who are subject to retirement by rotation, or if their number is not three or a multiple of three, then the number nearest to but not exceeding one-third shall retire from office. A Director retiring at a substing shall retain office until the dissolution of such



meeting. The Directors may from time to time appoint any person to be a Director either to fill a casual vacancy or as an additional Director. A Director so appointed small hold office until the next following Annual General Meeting, but such Director shall be eligible for election. Such Director shall not be taken into account in determining the Directors who are subject to retirement by rotation at that meeting and, if not appointed at the next following Annual General Meeting, shall vacate office at the conclusion of that meeting.

- 115. The Directors to retire at each Annual General Meeting shall be the one-third or other nearest number who have been longest in office and who are subject to retirement by rotation. As between two or more who have been in office an equal length of time, the Director to retire shall in default of agreement between them be determined by lot. The length of time a Director has been in office shall be computed from his last election or appointment when he has previously vacated office. A retiring Director shall be eligible for re-election.
- 116. The Company at any General Meeting at which any Directors retire in manner aforesaid, may subject to any resolution reducing the number of Directors, fill up the vacated offices by electing a like number of persons to be Directors and may fill up any other vacancies.
- 117. If at any General Meeting at which an election of Directors ought to take place the places of the retiring Directors are not filled up, then, subject to any resolution reducing the number of Directors, the retiring Directors, or such of them as have not had their places filled up shall, if willing, continue in office until the dissolution of the Annual General Meeting in the next year, unless, as regards any particular Director, a resolution for his re-election shall have been put to the meeting and lost.
- 118. A resolution for the appointment of two or more persons as Directors by a single resolution shall be void unless a resolution that it shall be so proposed has first been agreed to by the meeting without any vote being given against it.
- 119. No person except a retiring Director shall be elected a Director (unless recommended by the Directors for election) unless notice in writing shall be sent to the Secretary not more than twenty-eight days and not less than seven days before the day of the meeting at which the election is to take place, signed by a Member duly qualified to attend and vote at each meeting stating the name and address of the person who offers himself or is proposed as a candidate, together with a notice in writing signed by such person of his willingness to be elected.
- 120. The Company in General Meeting may from time to time as special business increase or reduce the number of Directors and may also determine in what rotation such increased or reduced number is to go out of office and without prejudice to the provisions of these Articles, may in General Meeting appoint any person to be a Director either to fill a casual vacancy or as an additional Director.
- 121. Without prejudice to the provisions of the Statutes, the Company may by Ordinary Resolution remove any Director before the expiration of his term of office.
- 122. The Company may by Ordinary Resolution appoint another person in place of the Director removed pursuant to the provisions of the Statutes or by Extraordinary Resolution, and the person so appointed shall hold office during such

16-03-95

time only as the Director in whose place he is appointed would have held the same if he had not been removed, but this provision shall not prevent him from being eligible for re-election.

- 123. 'Each Director shall retire from office pursuant to Section 293 of the Act at the conclusion or adjournment of the Annual General Meeting of the Company commencing next after he attains the age of seventy years and, subject to the provisions of Section 293(5) of the Act, shall be eligible for re-appointment.
- 124. No person shall be or become incapable of being appointed a Director by reason of his having attained the age of seventy years or any other age, not shall any special notice be required in connection with the appointment or the approval of the appointment of such person and no Director shall vacate his office at any time by reason of the fact that he has attained the age of seventy or any other page

# PROCEEDINGS OF DIRECTORS AND COMMITTEES

- 125. The Directors may meet together in person or by telephone (provided that all parties to the meeting can hear each other) for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary for the transaction of business. Until otherwise determined two Directors shall constitute a quorum. Questions arising at any meeting shall be determined by a majority of votes. In case of any equality of votes the Chairman shall have a second or casting vote. One Director may, and the Secretary shall at the request of a Director, at any time summon a meeting of the Directors. It shall not be necessary to give notice of a meeting of the Directors to a Director who is not within the United Kingdom.
- 126. Notice of Board Meetings shall be deemed to be duly given to a Director if it is given to him personally or by word of mouth or sent in writing to him at his last known address or any other address given by him to the Company for this purpose. A Director absent or intending to be absent from the United Kingdom may request the Board that notices of Board Meetings shall during his absence be sent in writing to him at his last known address or any other address given by him to the Company for this purpose, whether or not out of the United Kingdom.
- 127. The Directors may elect a Chairman or Joint Chairman and one or more Deputy Chairmen of their meetings (which may also be an Executive Office in relation to the management or the business of the Company) and determine the period for which he is or they are to hold office, but if no such Chairman or Deputy Chairman is elected, or if at any meeting neither the Chairman nor a Deputy Chairman is present at the time appointed for holding the same, the Directors present shall choose some one of their number to be Chairman of such meeting.
- 128. A duly convened meeting of the Directors for the time being at which a quorum is present shall be competent to exercise all or any of the authorities, powers, and discretions by or under these Articles for the time being vested in or exercisable by the Directors generally.
- 129. A resolution in writing signed by all the Directors for the time being entitled to receive notice of a meeting of the Directors shall be as effective for all purposes as a resolution of those Directors passed at a meeting duly convened and held, and

may consist of several documents in the like form each signed by one or more of the Directors. Provided that such a resolution need not be signed by an alternate Director if it is signed by the Director who appointed him.

- 130. The Directors may delogate any of their powers to Committees consisting of such Member or Members of their body as they think fit.
- 131. All Committees shall in the exercise of the powers delegated to them and in the transaction of business, conform to any mode of proceedings and regulations which may be prescribed by the Directors, and subject thereto may regulate their proceedings in the same manner as the Directors may do.
- 132. The Directors shall cause minutes to be made of the following matters, namely:-
- of all appointments of officers, and Committees made by the Directors, and of their salary or remuneration;
- of the names of Directors present at every meeting of the Board or of Committees of Directors, and all business transacted at such meetings; and
- of all orders, resolutions and proceedings of all meetings of the Company of the holders of any class of shares in the Company and of the Directors and Committees of the Directors.

Any such minute as aforesaid, if purporting to be signed by the Chairman of the meeting at which the proceedings were held or by the Chairman of the next succeeding meeting shall be receivable as prima facile evidence of the matters stated in such minutes without any further proof.

133. All acts done by a meeting of the Directors, or of a Committee, or by any person acting as a Director, shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of any person or persons acting as aforesaid, or that they or any of them were or was disqualified from holding office or not entitled to vote, or had in any way vacated their or his office be as valid as if every such person had been duly appointed, and were duly qualified and had continued to be a Director.

#### **ASSOCIATE DIRECTOR**

- The Directors may from time to time appoint any person who is for the time being a manager or other officer or employee of the Company or of any subsidiary of the Company to be an "Associate Director" of the Company upon the terms of this Article.
- An Associate Director shall not be required to hold any share qualification and save as otherwise agreed between him and the Company his appointment as an Associate Director shall not affect the terms and conditions of his employment by or service with the Company or any subsidiary of the Company in any other capacity, whether as regards dutles, remuneration or otherwise; and, save as aforesaid, his office as Associate Director shall be vacated:-

	6		0		1842 es	9	5
--	---	--	---	--	---------	---	---

134.2.1	if he becomes of unsound mind or bankrupt or compounds with his creditors; or		
134.2.2	if he resigns his office; or		
134.2.3	if he ceases to be in the employment or service of the Company or a subsidiary of the Company; or		
134.2.4	if he is removed from office by a resolution of the Directors.		
134.3	The appointment, continuance in office, removal, powers, duties, and remuneration of any Associate Director shall be determined by the Directors who shall have full power to make such arrangements, not being inconsistent with the provisions of this Article, as they may think fit.		
134.4	An Associate Director shall not except with the approval of the Directors and to the extent of any such approval:-		
134.4.1	have any right of access to the books of the Company.		
134.4.2	be entitled to receive notice of or to attend at meetings of the Directors or of any Committee of the Directors.		
134.4.3	be entitled to participate in any other respect in the exercise of the collective powers or duties of the Directors or to exercise any of the powers or rights of a Director individually under these Articles.		
134.5	An Associate Director shall in no circumstances be entitled to vote at any meeting of the Directors or any Committee of Directors.		

#### SECRETARY

135. Subject to the provisions of the Statutes, the Secretary shall be appointed by the Directors for such term and at such remuneration and upon such conditions as they may think fit. Any Secretary so appointed may at any time be removed from office by the Directors but without prejudice to any claim for damages for breach of contract of service between him and the Company. If thought fit, two or more persons may be appointed as Joint Secretaries and the Directors may also appoint from time to time, on such terms as they think fit one or more assistant or deputy secretaries.

### **AUTHENTICATION OF DOCUMENTS**

136.1 Any Director or the Secretary or any person appointed by the Directors for the purpose shall have power to authenticate any documents affecting the constitution of the Company and any resolutions passed by the Company or the Directors and any books, records, documents and accounts relating to the business of the Company, and to certify copies thereof or extracts therefrom as true copies or extracts; and where any books, records, documents or accounts are elsewhere than

at the Office, the Local Manager or other officer of the Company having the custody thereof shall be deemed to be a person appointed by the Directors as aforesaid.

136.2 A document purporting to be a copy of a resolution of the Directors which is certified as such shall be conclusive evidence in favour of all persons dealing with the Company upon the faith thereof that such resolution has been duly passed or, as the case may be, that such extract is a true and accurate record of a duly constituted meeting of the Directors.

# RESERVES, DIVIDENDS AND MISCELLANEOUS RESERVES

Subject to the Statutes the Directors may before recommending any 137, dividends whether preferential or otherwise carry to reserve out of the profits of the Company such sums as they think proper. All sums standing to reserve may be applied from time to time in the discretion of the Directors for meeting depreciation or contingencies or for special dividends or bonuses or for equalising dividends or for repairing, improving or maintaining any of the property of the Company or for such other purposes as the Directors may think conducive to the objects of the Company or any of them and pending such application may at the like discretion either be employed in the business of the Company or be invested in such investments as the Directors think fit. The Directors may divide the reserve into such special funds as they think fit, and may consolidate into one fund any special funds or any parts of any special funds into which the reserve may have been divided as they think fit. Any sum which the Directors may carry to reserve out of the unrealised profits of the Company shall not be mixed with any reserve to which profits available for distribution have been carried. The Directors may also without placing the same to reserve carry forward any profits which they may think it not prudent to divide.

### DIVIDENDS AND OTHE SAMENTS

- 138. Subject as hereinafter provided the Company in General Meeting may declare a dividence to be paid to the Members according to their respective rights and interests in the profits, but no larger dividend shall be declared than is recommended by the Directors.
- 139. No dividend or other moneys payable by the Company shall bear interest as against the Company.
- 140. Subject to the rights of persons, if any, entitled to shares with special rights as to dividend, all dividends shall be declared and paid according to the amounts paid up on the shares in respect whereof the dividend is paid, but no amount paid up on a share in advance of Calls shall be treated for the purpose of this Article as paid up on the share. Subject as aforesaid all dividends shall be apportioned and paid proportionately to the amounts paid up on the shares during any portion or portions of the period in respect of which the dividend is paid; but if any share carries any particular rights as to dividends such share shall rank for dividend accordingly.
- 141. In case several persons are registered as joint holders of any share any one of such persons may give effectual receipts for all dividends and payments on account of dividends in respect of such share.

142. The Directors may from time to time declare and pay an interim dividend to the Members.

4545

- 143. No dividend or interim dividend shall be payable except in accordance with the provisions of the Statutes.
- 144. All dividends, interest or other sums payable unclaimed for one year after having been declared may be invested or otherwise made use of by the Directors for the benefit of the Company until claimed. Subject to resolution by the Board all dividends unclaimed for a period of twelve years after having been declared shall be forfeited and shall revert to the Company. The payment of any unclaimed dividend, interest or other sum payable by the Company on or in respect of any share into a separate account shall not constitute the Company a trustee thereof.
- 145. Every dividend shall belong and be paid (subject to the Company's lien) to those Members who shall be on the Register at the date fixed by the Directors for the purpose of c'etermining the persons entitled to such dividend (whether the date of payment or some other date) notwithstanding any subsequent transfer or transmission of shares.
- 146. The Directors may deduct from any dividend or other moneys payable to any Member on or in respect of a share all such sums as may be due from him to the Company on account of Calls c: otherwise in relation to shares of the Company.
- 147. The Company may pay any dividend interest or other sum payable in cash or by direct debit, bank transfer, cheque, dividend warrant, or money order and may render the same by post to the Members or persons entitled thereto, and in case of joint holders to the Member whose name stands first in the Register, or to such person and address as the holder or joint holders may direct, and the Company shall not be responsible for any loss of any such cheque, warrant, or order. Every such cheque, warrant, or order shall be made payable to the order of the person to whom it is sent, or to such person as the holder or joint holders may in writing direct, and the payment of the cheques, warrant or order shall be a good discharge to the Company.
- 148. Any General Meeting declaring a dividend may direct payment of such dividend wholly or in part by the distribution of specific assets and in particular of paid-up shares or debentures of any other company, and the Directors shall give effect to any such direction provided that no such distribution shall be made unless recommended by the Directors. Where any difficulty arises with regard to the distribution, the Directors may settle the same as they think expedient, and in particular may issue fractional certificates, and may fix the value for distribution of such specific assets or any part thereof, and may determine that cash payments may be made to any Members upon the footing of the value so fixed, in order to adjust the rights of all parties, and may vest any such assets in trustees upon trust for the persons entitled to the dividend as may seem expedient to the Directors.

## CAPITALISATION OF PROFITS

149. The Directors may with the authority of an Ordinary Resolution of the Company:-

- subject as hereinafter provided, resolve to capitalise any undivided profits of the Company (whether or not the same are available for distribution and including profits standing to any reserve) or, any sum standing to the credit of the Company's share premium account or capital redemption reserve funds:
- 149,2 appropriate the profits or sum resolved to be capitalised to the Members in proportion to the nominal amount of ordinary Shares (whether or not fully paid) held by them respectively, and apply such profits or sum on their behalf, either in or towards paying up the amounts, if any, for the time being unpaid on any shares held by such Members respectively, or in paying up in full unissued shares or debentures of the Company of a nominal amount equal to such profits or sum, and allot and distribute such shares or debentures credited as fully paid up, to and amongst such Members, or as they may direct, in the proportion aforesaid, or partly in one way and partly in the other; provided that the share premium account and the capital redemption reserve fund and any such profits which are not available for distribution may, for the purpose of this Article, only be applied in the paying up of unissued shares to be issued to Members credited as fully paid; and provided that in the case where any sum is applied in paying amounts for the time being unpaid on any shares of the Company or in paying up in full debentures of the Company the amount of the net assets of the Company at that time is not less than the aggregate of the called up share capital of the Company and its undistributable reserves and would not be reduced below that aggregate by the payment thereof as shown in the latest audited accounts of the Company or such other accounts as may be relevant;
- resolve that any shares allotted under this Article to any Member in respect of a holding by him of any partly paid ordinary Shares shall, so long as such Ordinary Shares remain partly paid rank for dividends only to the extent that such partly paid Ordinary Shares rank for dividend;
- make such provisions by the issue of fractional certificates or by payment in cash or otherwise as the Directors think fit in the case of shares or debentures becoming distributable under this Article in fractions;
- authorise any person to enter on behalf of all the Members concerned into an agreement with the Company providing for the allotment to them respectively, credited as fully paid up, of any shares or debentures to which they may be entitled upon such capitalisation (any agreement made under such authority being thereupon effective and binding on all such Members); and
- generally do all acts and things required to give effect to such resolution as aforesaid.

#### RECORD DATES

150. Notwithstanding any other provision of these Articles the Company or the Board may fix any date as the record date for any dividend, distribution, allotment or issue and such record date may be on or at any time before any date on which such dividend, distribution, allotment or issue is paid or made and on or at any time before or after any date on which such dividend, distribution, allotment or issue is declared.

### **ACCOUNTS**

- 151. The Directors shall from time to time determine whether and to what extent and at what time and places, and under what conditions or regulations the accounting records of the Company, or any of them, shall be open to the inspection of the Members, and no Member shall have any right of inspecting any accounting record or other document of the Company except as conferred by statute or authorised by the Directors or by the Company in General Meeting. The Register shall be open for inspection by any Member or other person entitled to inspect the same, and any person other than a Member inspecting the same shall pay a fee of 5p.
- 152. A printed copy of every profit and loss account and balance sheet, including all documents required by law to be annexed to the balance sheet which is to be laid before the Company in General Meeting, together with copies Of the Director's and of the Auditors, reports shall (in accordance with and subject as provided by the Statutes) not less than twenty-one clear days before the date of the meeting be sent to every Member (whether he is or is not entitled to receive notices of General Meetings of the Company) and every holder of debentures of the Company (whether he is or is not entitled and the Auditors and all other persons, being persons so entitled, and the requisite number of copies of these documents shall at the same time be forwarded to the appropriate department of The London Stock Exchange PROVIDED that the Company shall not be required to send copies of the documents as aforesaid in any case where the Company is entitled to and does [ ] serve a summary financial statement in accordance with S251 of the Act.

## **SEALS**

- 153.1 Subject to Article 153.2 the Directors shall provide a Common Seal for the Company and shall have power from time to time to destroy the same and to substitute a new seal in lieu thereof.
- The Directors may resolve (if such be lawful) that the Company shall not have a Common Seal
- 154. The Directors may exercise the powers conferred on the Company by the Act or any statutory modification or re-enactment thereof with regard to having an official Seal solely for sealing documents creating or evidencing securities of the Company. Any such documents to which such Official Seal is affixed need not be signed by any person.
- The Directors shall provide for the safe custody of every seal (if any) of the Company. The Common Seal (if any) shall never be affixed to any document except by the authority of a resolution of the Directors which authority may be of a general nature and need not apply only

to specific documents or transactions. Subject as in this article provided two Directors or one Director and the Secretary or some other person authorised by a resolution of the Directors shall sign autographically every instrument to which the Common Seal shall be affixed and in favour of any purchaser or person bona fide dealing with the Company, such signatures shall be conclusive evidence of the fact that the Common Seal has been properly affixed. As regards certificates for shares, stock or debenture or loan stock (except where the Trust Deed constituting any debenture stock or loans stock provides to the contrary) or representing any other form of security of the Company to which an official seal of the Company is required to be affixed. The directors may by resolution determine that such signatures or either of them shall be dispensed with or affixed by some method or system as a mechanical or electronical signature.

Where the Act permits, any instrument signed by a Director and the Secretary or by two directors and expressed (in whatever form of words) to be executed by the Company as a deed shall have the same effect as if executed under the Seal.

1 2 2 1 5

156. The Company may exercise the powers conferred by section 39 of the Act with regard to having an official seal for use abroad, and such powers shall be vested in the Directors.

## BILLS, NOTES, CHEQUES AND RECEIPTS

157. The Directors may draw, make, accept, or endorse, or authorise any other person or persons to draw, make, accept, or endorse any cheques, bills of exchange, promissory notes or other negotiable instrument which shall be signed by such persons or person as the Directors may appoint for the purpose.

#### NOTICES

- 158. A notice may be served by the Company upon any Member, either personally or by sending it through the post in a prepaid letter addressed to such Member at his registered address, or any other address in the United Kingdom which the Member shall have in writing given to the Company as his address for service.
- 159. Members whose registered address shall not be in the United Kingdom, and who shall not have given to the Company an address for service of notices in the United Kingdom, shall not be entitled to receive any notices whatsoever, but the Directors may, if they think proper, serve any notice upon such Member in manner above mentioned.
- 160. A notice or other document addressed to a Member at his registered address or address for service in the United Kingdom shall, if served by post be deerned to have been served at the latest within twenty-four hours if prepaid as first class and within forty-eight hours if prepaid as second class, after the same shall

16-03-95

have been posted, and in proving such service it shall be sufficient to prove that the notice or document was properly addressed and duly posted.

- 161.1 If at any time by reason of the suspension ox curtailment of postal services within the United Kingdom the Company is unable effectively to convene a general meeting of the company by notices sent through the post such general meeting may be convened by notice advertisement which shall be inserted once in at least one leading national daily newspaper.
- 161.2 Any notice given by advertisement shall be deemed to have been served immediately before noon on the day on which the advertisement (or 3 more than one, the later or latest) appears.
- 162. All notices directed to be given to the Members shall with respect to any share to which persons are jointly entitled, be given to whichever of such persons is named first in the Register, and notice so given shall be sufficient to all the holders of such share.
- 163. Service of a notice at the registered address or the address for service in the United Kingdom of any person whose name remains registered as the holder or joint holder of any share, shall notwithstanding the death of such person and whether or not the Company have notice of his decease be deemed to be sufficient notice to his executors or administrators, and to the survivor or survivors of the joint holders, and to all other persons entitled to such share.

## **UNTRACED SHAREHOLDERS**

- 164. The Company shall be entitled to sell at the best price reasonably obtainable any share or stock of a Member or any share or stock to which a person is entitled by transmission if and provided that:-
- for a period of twelve years (during which time at least three dividends shall have become payable in respect of such share or stock) no cheque or warrant sent by the Company through the post in a prepaid letter addressed to the Member or to the person entitled by transmission to the share or stock at his address on the Register or other the last known address given by the Member or the person entitled by transmission to which cheques and warrants are to be sent has been cashed and no communication has been received by the Company from a Member or the person entitled by transmission; and
- the Company has at the expiration of the said period of twelve years by advertisement in both a leading London daily newspaper and in a newspaper circulating on the area in which the address referred to in Article 164.1 is located given notice of its intention to sell such share or stock; and
- the Company has not during the further period of three months after the date of the advertisement and prior to the exercise of the power of sale received any communication from the Member or person entitled by transmission; and

the Company has first given notice in writing to the Quotations
Department of the London Stock Exchange in London of its intention to sell such shares or stock.

To give effect to any such sale the Company may appoint any person to execute as transferor an instrument of transfer of such share or stock and such instrument of transfer shall be as effective as if it had been executed by the registered holder of or person entitled by the transmission to such share or stock. The Company shall account to the Member or other person entitled to such share or stock for the net proceeds of such sale be carrying all monies in respect thereof to a separate account which shall be a permanent debt of the Company and the Company shall be deemed to be a debtor and not a trustee in respect thereof for such Member or other person. Monies carried to such separate account may either be employed in the business of the Company or invested in such investments (other than shares of the Company or its holding company if any) as the Directors may from time to time think fit.

### **DESTRUCTION OF DOCUMENTS**

- 165. The Company may destroy:-
- any share certificate which has been cancelled at any time after the expiry of one year from the date of such cancellation;
- any dividend mandate or any variation or cancellation thereof or any notification of change of name or address at any time after the expiry of two years from the date of such mandate variation cancellation or notification was recorded by the Company;
- any instrument of transfer of shares which has been registered at any time after the expiry of six years from the date of registration; and
- any other document on the basis of which any entry in the Register is made at any time after the expiry of six years from the date an entry in the Register was first made in respect of it;

and it shall conclusively be presumed in favour of the Company that every share certificate so destroyed was a vead certificate duly and properly sealed and that every instrument of transfer so destroyed was a valid and effective instrument duly and properly registered and that every other document in accordance with the recorded particulars thereof in the books or records of the company Provided always that:-

- the foregoing provisions of this Article shall apply only to the destruction of a document in good faith and without express notice to the Company that the preservation of such document was relevant to a claim.
- nothing contained in this Article shall be construed as imposing upon the Company any liability in respect of the destruction of any such

document earlier than as aforesaid or in any case where the conditions of proviso (a) above are not fulfilled; and

references in this Article to the destruction of any document include references to its disposal in any manner.

### **DIVISION OF ASSETS IN SPECIE**

165.3

166. The Liquidator on any winding-up of the Company (whether voluntary or under supervision or compulsory) may with the authority of an Extraordinary Resolution, divide among the Members in kind the whole or any part of the assets of the Company and whether or not the assets shall consist of property of one kind, or shall consist of properties of different kinds, and for such purpose may set such value as he deemed fair upon any one or more class or classes of property, and may determine how much division shall be carried out as between Members or classes of Members but so that if any such division shall be otherwise than in accordance with the existing rights of the Members, every member shall have the same right of dissent and other ancillary rights as if such resolution were a Special Resolution passed in accordance with section 582 of the Act.

## **PROVISION FOR EMPLOYEES**

167. The Company shall exercise the power conferred upon it by Section 719 (1) of the Act only with the prior sanction of a Special Resolution. If at any time the capital of the Company is divided into different classes of shares, the exercise of such power as aforesaid shall be deemed to be a variation of the rights attached to each class of shares and shall accordingly require the prior consent in writing of the holders of three-fourths in nominal value of the issued shares of each class or the prior sanction of an Extraordinary Resolution passed at a separate meeting of the holders of the shares of each class convened and held in accordance with the provisions of Article 86.

#### INDEMNITY

168. Subject to the provisions of the Statutes, every Director or other Officer or Auditor for the time being of the Company shall be indemnified out of the assets of the Company against all costs, charges, expenses, losses and liabilities which he may sustain or incur in or about the execution of his office or otherwise in relation thereto.

2939038

### FRAGRANCE OILS PLC

#### MEMBERS' RESOLUTION

It was resolved that the Memorandum of Association of the Company be amended so that sub-paragraph (F) of paragraph 4 of the Memorandum be deleted and replaced with the following:

"(F) To invest and deaf with the monies of the Company in such shares or upon such securities and in such manner as from time to time may be determined and to set up establish, support and maintain any profit sharing, share purchase, share option and/or employee share ownership schemes for the benefit of all or any of the employees or former employees (including directors) of the Company or any subsidiary, holding or fellow subsidiary company, to lend or give money to any such employees or to trustees on their behalf and/or to guarantee any obligations of such employees or trustees to enable such scheme or schemes to be maintained."

Dated this 23 day of February 1995

FD CARTER



04-0041

17/02 '95 11:38

**2071 636 1816** 

Ø002

29 39 038

COMPANY NUMBER 2939038

### THE COMPANIES ACT 1985

FRAGRANCE OILS PLC

#### MEMBER'S RESOLUTION

There was produced a copy of a Share Sale and Purchase Agreement between the Company and Frank Denis Carter in which the Company agrees to purchase from Mr Carter the entire issued share capital of Fragrance Oils (International) Limited. Pursuant to Regulation 53 of Table A in the Companies (Tables A-F) Regulations 1985 (as amended) I the undersigned being the holder of all the issued and allotted shares in Fragrance Oils PLC HEREBY RESOLVE that the the said Share Sale and Purchase Agreement be approved pursuant to section 320 Companies Act 1985.

FRANK DENIS CARTER

Dated: 2187 February

1995

04-00146



17-FEB-95 FRI 19:22

071 636 1616

P. 2

2939038

### FRAGRANCE OILS PLC

#### MEMBERS' RESOLUTION

It was resolved that the establishment of the Fragrance Oils plc 1995 Approved Executive Share Option Scheme and the Fragrance Oils plc 1995 Employee Profit Sharing Scheme, as defined in the draft scheme rules and related documentation, be approved and adopted by the Company.

Dated this 23 day of Feb. 1995

FD CARTER



04-0039

p. 2

9191 989 140

33-FEB-95 THU 0:11

2939038

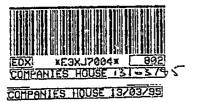
## FRAGRANCE OILS PLC

### MEMBERS' RESOLUTION

It was resolved that the Articles of Association of the Company contained in the document annexed hereto and for the purpose of identification marked annexure 1 be approved and adopted and the new Articles of Association of the Company in substitution for and to the exclusion of the existing Articles of Association.

Dated this 23 day of February 1995

FRANK DENIS CARTER



04-00083