

COMPANY NUMBER: 2931640

CHARITY NUMBER: 1039397

**THE ROYAL BATH & WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2002**



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**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2002**

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**THE ROYAL BATH & WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Charity Number:** 1039397

**Company Number:** 2931640

**Directors:** J Vintcent – Chairman (FC)  
**(FC: Member of Finance Committee)** A R Davies – Vice Chairman (FC)  
R W Ash (FC)  
J J Burke (FC)  
R T Calver  
M H Dare  
R N F Drewett  
G A Pitt- Rivers (FC)  
P G Snell  
J R Speid-Soote  
T R N Walford  
E W White

**Chief Executive:** Dr J Guise

**Company Secretary:** D H C Batten

**Registered Office:** The Showground  
Shepton Mallet  
Somerset BA4 6QN

**Accountants:** Tenon Limited  
The Old Mill  
Park Road  
Shepton Mallet  
Somerset BA4 5BS

**Auditors:** Blueprint Audit Limited  
The Old Mill  
Park Road  
Shepton Mallet  
Somerset BA4 5BS

**Bankers:** National Westminster Bank plc  
25 High Street  
Shepton Mallet  
Somerset BA4 5AF

**Solicitors:** Battens  
Mansion House  
Princes Street  
Yeovil  
Somerset BA20 1EP

**Investment Managers:** Gerrard  
40/42 Queens Square  
Bristol BS1 4DU

**THE ROYAL BATH & WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 OCTOBER 2002**

The directors of the Company for the purposes of the Companies Act, submit their report and audited financial statements for the year ended 31 October 2002.

**ORGANISATION AND OBJECTIVES OF THE CHARITY**

The Company is a charitable Company Limited by Guarantee without share capital, the guarantors being the council members to the extent of £1 each. There were 144 (2001: 144) Council members at the balance sheet date.

The governing documents of the Company are the Memorandum and Articles of Association dated 23 May 1994 with subsequent amendments agreed on 18 November 1999. The accounts comply with these governing documents, current statutory legislation and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000). These documents are supported by the Byelaws of the Company which govern the operation of the Company in more detail.

The charitable objective and principal activity of the Company is the promotion of agriculture, manufacture, commerce and rural crafts.

The business of the Company is managed by the directors who may exercise all the powers of the Company.

At every annual general meeting one third of the directors shall retire by rotation. Directors retiring by rotation may be re-elected but not for a fifth consecutive term of office.

The directors meet six times a year. The directors are appointed by the Company in general meeting or by the directors although if appointed by the directors the director can only hold office until the next annual general meeting. The annual general meeting comprises of full council members and vice presidents. The membership have three representatives on the council of the Company and have an annual members meeting. The members representatives are governed by the Byelaws.

Nominations for council membership have to be approved by the directors. Council members are admitted at any general meeting. General meetings are held three times a year. The Company must hold one general meeting as an annual general meeting in each calendar year. General meetings other than the annual meeting are called extraordinary general meetings.

The Finance Committee is made up of directors.

The Company may invest surplus cash resources in any investments, securities or property as may be thought fit.

**RELATED PARTIES**

The Company owns 100% of the share capital of the Bath and West Trading Co Limited, the principal activity of which is the commercial organisation of events and the provision of catering services. The directors, Mr Burke, Mr Calver and Mr Pitt-Rivers are also directors of this company.

**REVIEW OF ACTIVITIES, FINANCES AND FUTURE DEVELOPMENTS**

The 2002 Royal Bath and West Show marked the beginning of a return to normality for the rural community. Despite tortuous arrangements for Bio Security, unkind weather, a change in half-term dates due to the Jubilee celebrations, and rapidly changing times, the showground team managed to stage an extremely creditable performance.

Net incoming resources for the year amounted to £152,195 (2001: Outgoing £646,546).

Although the Main Show failed to reach the budgeted surplus, good returns were achieved by the Dairy Show.

**THE ROYAL BATH & WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 31 OCTOBER 2002 (CONTINUED)**

**REVIEW OF ACTIVITIES, FINANCES AND FUTURE DEVELOPMENTS (continued)**

The Trading Company has, once again, made an important contribution to the finances of the Company of £399,029 (2001: £261,506) with the National Amateur Gardening Show exceeding its budgeted surplus.

Tight controls were still placed on administrative expenses.

Group net current liabilities on the balance sheet decreased from £301,908 in 2001 to £63,477 in 2002.

Fixed asset additions for charitable use during the year amounted to £122,764 (2001: £272,601).

The support of the Trading Company goes from strength to strength, and it is hoped that the facilities available for public entertainment events will be further improved during 2003.

The role of the Society in reconnecting consumers with their countryside is of growing importance. The Schools Jubilee trail which was such a success in 2002 will be repeated in a slightly different way in 2003, and marketed to families with saver tickets. Farming and countryside facts will be just as evident as shopping and fun fair rides, marking a return to the Society's educational roots, but to a different target audience. There are a range of technical events and conferences throughout the rest of the year to keep farmers abreast of technological developments, allowing them and their families to come to the Main Show for some much needed relaxation in these harsh economic times.

The directors wish to record their appreciation for the continued support of the dedicated staff and the many volunteers who take an active part in the organisation of events.

**RESERVES**

The reserves of the Company freely available to be spent in furtherance of its charitable objectives were as follows:

	2002 £	2001 £
Total Reserves	2,034,856	1,910,657
Less: Restricted Funds	(16,755)	(5,255)
Designated Funds	(43)	(3,253)
Fixed Assets used for Charitable Purposes	(2,028,275)	(2,111,311)
(Deficit) on Free Reserves	<u>(10,217)</u>	<u>(209,162)</u>

Free reserves for the year have improved from a deficit of £209,162 in 2001 to a deficit of £10,217 in 2002. The directors feel reserves should be in excess of £400,000. However it will take several years for this to be achieved.

**RISK REVIEW**

The work on identifying the major risks to which the Company is exposed, including controls and monitoring, is substantially complete. The final report is expected to be considered by the directors early in 2003.

**FIXED ASSETS**

Information relating to the changes in fixed assets is given in Notes 10 and 11 to the financial statements. The directors estimate that the current market value of the freehold land, based on its agricultural value, is in the region of £600,000.

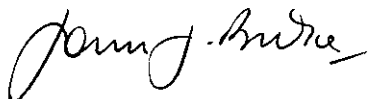
THE ROYAL BATH & WEST OF ENGLAND SOCIETY  
(Company Limited by Guarantee)

REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 OCTOBER 2002 (CONTINUED)

**AUDITORS**

A resolution to re-appoint Blueprint Audit Limited as auditors for the ensuing year will be proposed at the annual general meeting in accordance with Section 385 of the Companies Act 1985.

Signed on behalf of the directors



J J Burke  
Honorary Treasurer



J Vintcent  
Chairman

Date: 14 . 1 . 03

**THE ROYAL BATH & WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS  
FOR THE YEAR ENDED 31 OCTOBER 2002**

We have audited the financial statements on pages 3 to 11 which have been prepared under the historical cost convention (as modified by the revaluation of investments), and the accounting policies set out on pages 5 to 6.

**Respective Responsibilities of Directors and Auditors**

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on pages 5 to 6, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

It is our responsibility to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the Company has not kept proper accounting records and if we have not received all the information and explanations we require for our audit.

We are not required to consider whether the statement in the Report of the Directors concerning the major risks to which the Company is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the Company's risk management and control procedures.

We read the other information contained in the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of Opinion**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the financial statements give a true and fair view of the state of the Company's and Group's affairs as at 31 October 2002 and of the Group's incoming resources and application of those resources for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

The Old Mill  
Park Road  
Shepton Mallet  
Somerset  
BA4 5BS

*Blueprint Audit Limited*  
Blueprint Audit Limited  
Registered Auditor

Date: *15th January 2003*

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**  
(Incorporating an Income and Expenditure Account)  
FOR THE YEAR ENDED 31 OCTOBER 2002

	Note	Unrestricted Funds £	Restricted Funds £	Total 2002 £	Total 2001 £
<b>INCOMING RESOURCES</b>					
Donations		6,183	18,000	24,183	5,416
Activities in furtherance of the Company's objects:					
Main Show	2	1,370,323	-	1,370,323	12,093
Other Shows and Events	2	126,238	-	126,238	117,551
Grants received		-	-	-	1,200
Subscriptions		57,620	-	57,620	63,036
Other		163	-	163	78
Activities for generating funds:					
Rents		13,270	-	13,270	11,150
Income of the trading subsidiary	3	1,027,068	-	1,027,068	880,715
Investment income	4	3,947	-	3,947	6,768
Net gain on disposal of tangible fixed assets		2,775	-	2,775	-
<b>TOTAL INCOMING RESOURCES</b>		<b>2,607,587</b>	<b>18,000</b>	<b>2,625,587</b>	<b>1,098,007</b>
<b>RESOURCES EXPENDED</b>					
Cost of generating funds:					
Costs relating to					
Expenditure of trading subsidiary	3	548,039	-	548,039	559,209
Investment management fees		538	-	538	1,019
		<b>548,577</b>	<b>-</b>	<b>548,577</b>	<b>560,228</b>



**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
(Incorporating an Income and Expenditure Account)  
FOR THE YEAR ENDED 31 OCTOBER 2002

	Note	Unrestricted Funds £	Restricted Funds £	Total 2002 £	Total 2001 £
<b>CHARITABLE EXPENDITURE</b>					
Costs of activities in furtherance of the Company's objects:					
Main Show	2	813,368	-	813,368	50,310
Other Shows and Events	2	63,418	-	63,418	65,231
Grants awarded		3,210	-	3,210	27,471
Support costs	6	970,496	6,500	976,996	979,033
Management and administration costs	7	67,823	-	67,823	62,280
		<hr/>	<hr/>	<hr/>	<hr/>
		1,918,315	6,500	1,924,815	1,184,325
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL RESOURCES EXPENDED</b>	5	2,466,892	6,500	2,473,392	1,744,553
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		140,695	11,500	152,195	(646,546)
		<hr/>	<hr/>	<hr/>	<hr/>
Net loss on investment assets		(27,996)	-	(27,996)	(83,485)
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET MOVEMENT IN FUND BEFORE TRANSFERS</b>		112,699	11,500	124,199	(730,031)
<b>TRANSFERS</b>	14	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET MOVEMENT IN FUNDS</b>		112,699	11,500	124,199	(730,031)
Fund balances brought forward		1,905,402	5,255	1,910,657	2,640,688
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward	14	2,018,101	16,755	2,034,856	1,910,657
		<hr/>	<hr/>	<hr/>	<hr/>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above. The surplus for the year for Companies Act purposes comprises the net incoming resources for the year of £152,195 (2001: losses £646,546) less realised losses on investments of £6,013 (2001: losses £27,798).

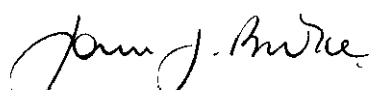
The notes on pages 5 to 11 form an integral part of these financial statements.

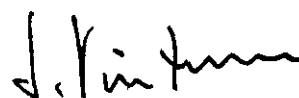
**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)

**CONSOLIDATED AND COMPANY BALANCE SHEETS**  
**AS AT 31 OCTOBER 2002**

	Note	Group 2002 £	Group 2001 £	Company 2002 £	Company 2001 £
<b>FIXED ASSETS</b>					
Tangible assets	10	2,028,275	2,111,311	2,028,275	2,111,311
Investments	11	83,265	111,408	83,267	111,410
		<u>2,111,540</u>	<u>2,222,719</u>	<u>2,111,542</u>	<u>2,222,721</u>
<b>CURRENT ASSETS</b>					
Stocks		45,125	37,688	41,716	34,398
Debtors	12	263,247	263,352	190,125	249,593
Cash at bank and in hand		95,699	158,390	-	-
		<u>404,071</u>	<u>459,430</u>	<u>231,841</u>	<u>283,991</u>
<b>Creditors: Amounts falling due within one year</b>					
Bank Overdraft		(102,689)	(177,048)	(102,689)	(177,048)
Other	13	(364,859)	(584,290)	(193,431)	(409,653)
		<u>(467,548)</u>	<u>(761,338)</u>	<u>(296,120)</u>	<u>(586,701)</u>
<b>NET CURRENT LIABILITIES</b>		<u>(63,477)</u>	<u>(301,908)</u>	<u>(64,279)</u>	<u>(302,710)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>2,048,063</u>	<u>1,920,811</u>	<u>2,047,263</u>	<u>1,920,011</u>
<b>Creditors: Amounts falling due after more than one year</b>					
Subscriptions		(13,207)	(10,154)	(13,207)	(10,154)
<b>NET ASSETS</b>		<u>2,034,856</u>	<u>1,910,657</u>	<u>2,034,056</u>	<u>1,909,857</u>
<b>Funds:</b>					
<b>Unrestricted Funds</b>					
General Funds	14	2,035,945	1,909,302	2,035,145	1,908,502
Revaluation Reserve	14	(17,887)	(7,153)	(17,887)	(7,153)
Designated Funds	14	43	3,253	43	3,253
		<u>2,018,101</u>	<u>1,905,402</u>	<u>2,017,301</u>	<u>1,904,602</u>
<b>Restricted Funds</b>	14	16,755	5,255	16,755	5,255
<b>TOTAL FUNDS</b>		<u>2,034,856</u>	<u>1,910,657</u>	<u>2,034,056</u>	<u>1,909,857</u>

The financial statements on pages 3 to 11 were approved by the directors on 14<sup>th</sup> JANUARY 2003 and signed on their behalf by:

  
J J Burke  
Honorary Treasurer

  
J Vintcent  
Chairman

The notes on pages 5 to 11 form an integral part of these financial statements.

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 OCTOBER 2002**

**1. ACCOUNTING POLICIES**

**a. Basis of Preparation**

These financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and applicable accounting standards. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in October 2000 and in accordance with the Companies Act 1985.

The statement of financial activities (SOFA) and balance sheet consolidate the financial statements of the company and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis. Adjustments are made to exclude the results of transactions between the Company and the subsidiary.

The Company has taken advantage of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the Company's activities. No separate SOFA has been presented for the Company alone as permitted by Section 230 of the Companies Act 1985 and paragraph 304 of the SORP

**b. Company Status**

The Company is a registered charity and a Company Limited by Guarantee, without share capital. The guarantors are the Council members to the extent of £1 each. There were 144 (2001: 144) members at the Balance Sheet date.

**c. Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the Company's objectives and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. The aim and use of each restricted fund is set out in the notes.

The revaluation reserve is required by the Companies Act 1985 and represents the amount by which investments exceed their historical cost.

**d. Incoming Resources**

All incoming resources are included in the SOFA when the Company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Life subscriptions are received and credited to the SOFA on a straight line basis over fifteen years.

All income is shown net of value added tax where applicable.

**e. Resources Expended**

All expenditure is recognised when there is a legal or constructive obligation to pay and has been classified under headings that aggregate all costs related to the category. Support costs are those costs incurred directly in support of expenditure on the objects of the Company. Management and administration costs are those incurred in connection with the administration of the Company and compliance with constitutional and statutory requirements.

Certain expenditure is apportioned to cost categories based on the estimated amount attributable to that activity in the year. These estimates are based on staff time or the floor area as appropriate.

**f. Tangible Fixed Assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost (including any incidental expenses of acquisition).

Depreciation, calculated on the straight line method, is provided to write off the cost less estimated residual value of the fixed assets over the course of their useful lives, except for freehold land which is not depreciated. The rates during the year were as follows:

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 OCTOBER 2002**

**f. Tangible Fixed Assets (continued)**

Showground Buildings	- Timber and Concrete	10%
	- Edmund Rack Pavilion	4%
	- Other buildings	2%
Improvements	- Over the remaining life of the building	
	- Other assets	10%
Plant and Implements		25%
Office Furniture and Fixtures		25%
Motor Vehicles		25%

The Company has various inalienable assets which have been donated over the years such as cups and trophies, paintings and a library. These assets have not been capitalised as the directors consider it impractical to obtain reasonable estimates of their original cost.

**g. Investments**

Investments are stated at their market value at the year end. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year. Investments in subsidiary undertakings are included at cost.

**h. Stock**

Stock consists of consumable items and goods for resale. Consumable stocks are valued at cost. Stocks of goods for resale are valued at the lower of cost and net realisable value.

**i. Operating Leases**

Charges under operating leases are charged to the SOFA on a straight line basis over the lease term.

**j. Pension Costs**

The Company contributes to a defined contribution pension scheme, the assets of which are held separately from those of the Company. The scheme is independently administered. Contributions are charged to the income and expenditure account as they fall due in accordance with the scheme rules.

**2. ANALYSIS OF COMPANY'S MAIN SHOW AND OTHER SHOWS & EVENTS**

	Income	Expenditure	Gross Margin
Main Show	<u>1,370,323</u>	<u>813,368</u>	<u>556,955</u>
Dairy Show	123,378	61,268	62,110
Conferences	2,860	2,150	710
	<u>126,238</u>	<u>63,418</u>	<u>62,820</u>

**3. TRADING SUBSIDIARY**

The Company holds 100% of the share capital in its trading subsidiary, The Bath and West Trading Co Limited, a company registered in England. The subsidiary is used for non primary charitable purpose trading activities namely the commercial organisation of events and provision of catering services.

	2002 £	2001 £
Trading Income	<u>1,027,068</u>	<u>880,715</u>
Cost of Sales	412,316	413,411
Administrative Expenses	135,723	145,798
Trading Expenses	548,039	559,209
Rent payable to Holding Company	80,000	60,000
	<u>628,039</u>	<u>619,209</u>
Surplus donated to Company by Gift Aid	<u>399,029</u>	<u>261,506</u>

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 OCTOBER 2002**

**3. TRADING SUBSIDIARY (continued)**

The rent payable to the Holding Company has been eliminated on consolidation in the SOFA on page 3.

	2002 £	2001 £
The aggregate of the assets, liabilities and funds were:		
Assets	191,262	261,971
Liabilities	(190,460)	(261,169)
Funds	<u>802</u>	<u>802</u>

Funds represent 2 ordinary shares of £1 each (2001: £2) and the balance on the profit and loss account of £800 (2001: £800).

**4. INVESTMENT INCOME**

	2002 £	2001 £
Interest Receivable	964	3,149
Dividends Receivable from UK Equity Shares	2,983	3,619
	<u>3,947</u>	<u>6,768</u>

**5. TOTAL RESOURCES EXPENDED**

	Staff Costs £	Other Direct Costs £	Depreciation £	Total 2002 £	Total 2001 £
Expenditure of Trading Subsidiary	114,025	434,014	-	548,039	559,209
Investment Management Fees	-	538	-	538	1,019
Main Show	20,273	793,095	-	813,368	50,310
Other Shows and Events	-	63,418	-	63,418	65,231
Grants Awarded	-	3,210	-	3,210	27,471
Support Costs	458,642	326,272	192,082	976,996	979,033
Management and Administration Costs	53,305	13,327	1,191	67,823	62,280
	<u>646,245</u>	<u>1,633,874</u>	<u>193,273</u>	<u>2,473,392</u>	<u>1,744,553</u>

**6. SUPPORT COSTS**

	2002 £	2001 £
Wages and Salaries	458,642	444,881
Rates, Insurance and Power	76,732	80,445
Repairs and Planned Maintenance	85,918	73,358
Postage, Printing and Stationery and Telephone	61,982	57,998
Travel and Transport	24,891	24,040
Training and Health and Safety	24,595	25,761
Depreciation	192,082	200,303
Operating Lease Rentals	17,031	17,807
Bank Interest	10,999	3,629
Miscellaneous	24,124	50,811
	<u>976,996</u>	<u>979,033</u>

**7. MANAGEMENT AND ADMINISTRATION COSTS**

	2002 £	2001 £
Wages and Salaries	53,305	49,421
Office Costs	3,116	3,024
Directors' Liability Insurance	3,402	2,835
Group Audit	8,000	7,000
	<u>67,823</u>	<u>62,280</u>

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 OCTOBER 2002**

8. STAFF COSTS	Group 2002 £	Group 2001 £	Company 2002 £	Company 2001 £
Wages and Salaries	566,197	544,745	459,847	427,945
Employer's National Insurance	49,919	46,451	42,244	39,593
Pension Costs	27,306	30,695	27,306	30,695
Pensions Paid to Former Employees	2,823	2,823	2,823	2,823
	<u>646,245</u>	<u>624,714</u>	<u>532,220</u>	<u>501,056</u>
Benefits in Kind	-	5,908	-	5,908
	<u>646,245</u>	<u>630,622</u>	<u>532,220</u>	<u>506,964</u>

The average number of employees, calculated on a full-time equivalent basis analysed by function was:

	Group 2002 £	Group 2001 £	Company 2002 £	Company 2001 £
Charitable Activities	22	24	22	24
Cost of Generating Funds	6	6	6	6
Management and Administration	5	5	-	-
	<u>33</u>	<u>35</u>	<u>28</u>	<u>30</u>

One member of staff had emoluments in the band £70,001 - £80,000. 29 members of staff accrued retirement benefits under a money purchase pension scheme (2001: 31)

No remuneration or expenses were paid to the directors (2001: nil).

There is directors' and officers' liability insurance totalling £2 million (2001: £2 million). The premium charged in the financial statements for this cover is £3,402 (2001: £2,835).

**9. TAXATION STATUS**

The Company is exempt from taxation due to its charitable status.

**10. TANGIBLE FIXED ASSETS**  
**COMPANY AND GROUP**

	Freehold Land £	Freehold Showground Buildings & Improvements £	Plant & Implements Office Furniture & Fixtures £	Motor Vehicles £	Total £
<b>COST</b>					
As at 1 November 2001	208,283	3,155,554	486,400	8,949	3,859,186
Additions	-	97,464	21,300	4,000	122,764
Disposals	-	-	(14,650)	-	(14,650)
As at 31 October 2002	<u>208,283</u>	<u>3,253,018</u>	<u>493,050</u>	<u>12,949</u>	<u>3,967,300</u>
<b>DEPRECIATION</b>					
As at 1 November 2001	-	1,393,250	347,053	7,574	1,747,877
Charge for the year	-	139,949	51,949	1,375	193,273
On Disposals	-	-	(2,125)	-	(2,125)
As at 31 October 2002	<u>-</u>	<u>1,533,199</u>	<u>396,877</u>	<u>8,949</u>	<u>1,939,025</u>
<b>NET BOOK VALUE</b>					
As at 31 October 2002	<u>208,283</u>	<u>1,719,819</u>	<u>96,173</u>	<u>4,000</u>	<u>2,028,275</u>
<b>NET BOOK VALUE</b>					
As at 31 October 2001	<u>208,283</u>	<u>1,762,306</u>	<u>139,347</u>	<u>1,375</u>	<u>2,111,311</u>

**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
(Company Limited by Guarantee)  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
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**10. TANGIBLE FIXED ASSETS (continued)**

The net book value at 31 October 2002 represents fixed assets used entirely for Charitable Purposes. The Company, over a considerable number of years, acquired assets by way of donations. The directors consider it impractical to obtain reasonable estimates of their original cost and so have not capitalised such items. The items involved are cups and trophies together with paintings and other articles of value which have a combined insurance valuation of £266,100 (2001: £266,100). The Company also has a specialist library which is held at Bath University and is valued in the region of £69,700 (2001: £64,800).

**11. FIXED ASSET INVESTMENT**

	2002 £	2001 £
<b>Group</b>		
Market Value as at 1 November 2001	105,633	270,212
Additions	9,920	9,862
Disposals at Market Value	(16,005)	(118,757)
Net Investment (Losses)/Gains	(21,983)	(55,684)
Market Value as at 31 October 2002	77,565	105,633
Cash held in Investment Portfolio	5,700	5,775
Market Value as at 31 October 2002	<u>83,265</u>	<u>111,408</u>
Historical cost as at 31 October 2002	<u>101,152</u>	<u>118,561</u>

£76,904 (2001: £101,774) of the market value of investments is represented by UK listed equities.

Share holdings which individually represent more than 5% of the Company's Investments are:-

No. of Shares	Investments	Market Value £
1,200	Unilever 0.14 Ordinary	7,578
950	Glaxo SmithKline 0.25 Ordinary	11,590
2,200	BP Amoco 0.25 Ordinary	9,020
5,040	Legal and General 0.025 Ordinary	5,594
1,475	Lloyds TSB Group 0.25 Ordinary	8,113
3,750	Centrica	6,825
7,500	City of Oxford	6,056
850	Great Universal Stores	4,909
825	Scottish & Newcastle	4,084

**Charity**

Investments held by the Company also include an additional £2 (2001: £2) investment in the subsidiary company at cost (see note 3).

**Subsidiary Company**

The Bath & West Trading Co Limited has a 100% subsidiary, Westex Events Limited. The Company is registered in England and its principal activity is the commercial organisation of events but has not traded since its incorporation. The Royal Bath and West of England Society has a 100% indirect interest in the company.

**12. DEBTORS**

	Group 2002 £	Group 2001 £	Company 2002 £	Company 2001 £
Trade Debtors	181,271	191,771	89,120	91,482
Other Debtors	8,527	14,584	8,527	14,584
Prepayments	73,449	56,997	73,449	56,997
Amounts due from Group Undertakings	-	-	19,029	86,530
	<u>263,247</u>	<u>263,352</u>	<u>190,125</u>	<u>249,593</u>

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**13. CREDITORS: Amounts falling due within one year**

	Group 2002	Group 2001	Company 2002	Company 2001
	£	£	£	£
Trade Creditors	199,375	210,410	83,019	82,834
Other Taxation and Social Security	87,828	70,176	35,756	25,112
Accruals	22,161	22,785	19,161	20,788
Deferred Income	55,495	280,919	55,495	280,919
	<u>364,859</u>	<u>584,290</u>	<u>193,431</u>	<u>409,653</u>

**14. STATEMENT OF FUNDS**

GROUP	As at 1 November 2001	Income	Expenditure	Transfers	Investment Losses	As at 31 October 2002
	£	£	£	£	£	£
General Funds	1,909,302	2,607,587	(2,463,682)	(11,249)	(6,013)	2,035,945
Revaluation Reserve	(7,153)	-	-	11,249	(21,983)	(17,887)
Designated Funds:						
Scholarship Fund	331	-	-	(331)	-	-
Bath & West Grants	2,922	-	(3,210)	331	-	43
Total Designated Funds	3,253	-	(3,210)	-	-	43
Total Unrestricted Funds	1,905,402	2,607,587	(2,466,892)	-	(27,996)	2,018,101
Restricted Funds:						
Feasibility Study	-	18,000	(6,500)	-	-	11,500
The Bishop Henderson Appeal Fund	5,255	-	-	-	-	5,255
Total Restricted Funds	5,255	18,000	(6,500)	-	-	16,755
Total Funds	<u>1,910,657</u>	<u>2,625,587</u>	<u>(2,473,392)</u>	<u>-</u>	<u>(27,996)</u>	<u>2,034,856</u>

**Designated Funds**

During the year the scholarships fund was amalgamated with the Bath and West Grants fund. No amounts were designated to these funds during the year (2001: £21,400). The combined fund is used to fund the scholars' travel costs to allow for the studying of agriculture and allied industries. The fund also covers the costs of administering the scholarship awards made by the Company. Awards are made to candidates selected from applications received.

The fund provides support for projects carried on by third parties which are identified as coming within the Company's charitable objectives.

**Feasibility Study**

The feasibility study of the showground is ongoing. It is anticipated that £25,000 will be spent on this work with the balance provided from unrestricted funds.

**The Bishop Henderson Appeal Fund**

The fund exists to assist a nominated school from the Diocese of Bath and Wells to visit the Main Show.

**COMPANY**

The net movement of funds for the Company is a surplus of £124,199 (2001: deficit £730,031). Total funds brought forward were £1,909,857 (2001: £2,639,888). Total funds carried forward were £2,034,056 (2001: £1,909,857).



**ROYAL BATH AND WEST OF ENGLAND SOCIETY**  
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**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 OCTOBER 2002**

**15. ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS**

	General Funds (including Revaluation Reserve) £	Designated Funds £	Restricted Funds £	Total £
Fund balances at 31 October 2002 are represented by:				
Tangible Fixed Assets	2,028,275	-	-	2,028,275
Investments	83,265	-	-	83,265
Other (Liabilities)/Assets	(93,482)	43	16,755	(76,684)
	<hr/>	<hr/>	<hr/>	<hr/>
Total Net Assets	2,018,058	43	16,755	2,034,856
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

There are sufficient resources available, held in an appropriate form to enable restricted and designated funds to be applied in accordance with restrictions imposed.

**16. FINANCIAL COMMITMENTS**

**Capital**

At 31 October 2002, the group had authorised and contracted capital commitments totalling £20,000 (2001: £32,500). The group had authorised but not contracted capital commitments of £180,000 (2001: £88,000). The projects relate to showground improvements.

**Obligations under Non-cancellable Leases**

At 31 October 2002, the group has annual commitments under non-cancellable leases for equipment as follows:

	2002	2001
Expiry date:		
Within one year	2,516	-
Two to five years	-	12,992
Over five years	17,635	5,336
	<hr/>	<hr/>
	20,151	18,328
	<hr/> <hr/>	<hr/> <hr/>