REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

FOR

THE ABBEY ROAD CENTRE



Williams Denton Cyf
Chartered Certified Accountants
Glaslyn
Ffordd Y Parc
Parc Menai
Bangor

Bangor Gwynedd LL57 4FE



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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To improve the mental health of those experiencing problems. This could include depression, anxiety, drug and alcohol abuse and other social problems.

To improve and modify the public's attitude to such problems, thus enabling supportive approaches to assist the service users to engage.

We work with other agencies, both directly and indirectly, who are involved and active in the field.

The planning and monitoring of current and future services is sensitive to input from service users as well as carers and the voluntary sector.

Plans for the future will be in accordance with the guidelines of the Charity Commission.

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities - How our activities deliver public benefit

The Centre has continued to work towards raising and maintaining our mental health and well being, reducing stigma and displaying good practice throughout its work. The service continues to raise awareness of mental health issues through partnership work with the Statutory and 3rd Sector Agencies. The Drop In continues to support the mental health and well being of it's community, welcoming new members and initiating new projects.

FINANCIAL REVIEW

Financial position

Overall there was a surplus this year of £17,332 compared with £52,882, leaving total reserves at 31 March 2021 of £85,448 (£70,625 unrestricted and £14,823 restricted). Additional grants were received this year but due to the Covid 19 situation income from user groups was significantly down.

Reserves policy and going concern

The level of the Reserves will be reviewed by the Board and that unless otherwise agreed, the organisation will strive, in line with good practice, to maintain a minimum reserve equivalent to the current three months running costs of the organisation, and endeavour to make good and maintain the equivalent of six months running costs at some time in the future.

The charitable company's survival is largely dependent on funding from local authorities, local health boards and government agencies.

Through careful management and additional grant income in the year, the unrestricted reserves have increased and therefore the trustees consider it appropriate to prepare the financial statements on a going concern basis.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document & Charity constitution

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 27 April 1994 and amended on 12 March 2003 and 5 January 2006. It is registered with the Charity Commission.

There are two categories of membership; full membership and individual membership. Those eligible for membership are:-

- Organisations involved in the field of mental health in the county of Gwynedd can apply for full membership
- Individuals aged over 18 years, with an interest in mental health issues in Gwynedd or with experience or expert knowledge which would be of benefit to the Company; and which are in agreement with the Objects of the Company; and that such membership does not hold more than 50% of the total voting rights of the Company

No organisation or person can be admitted as a member of the Company until they are approved by the Board of Trustees.

Recruitment and appointment of new trustees

The business of the charity is managed by a board of trustees.

The number of trustees is determined by the Company in General Meeting, but unless and until so fixed there is no maximum number. The minimum number of trustees is five.

Membership of the board of trustees will accurately as possible reflect the membership and objects of the Company as is current at the time. Subject to this and unless and until otherwise determined will comprise of:

- One nominated representative from each office based organisational member of the Company appointed at the Annual General Meeting.
- At least one, but not more than five, organisational members elected at the Annual General Meeting, who will hold office from the conclusion of meeting.
- At least one, but not more than five, individual members elected at the Annual General Meeting.

One third of trustees stand down every year but are eligible for re-election

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number

02929424 (England and Wales)

Registered Charity number 1047314

Registered office

5/9 Abbey Road Bangor Gwynedd LL57 2EA

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Ms G V Martin
Mr M C Sadler (resigned 12.8.20)
Mr J M Martin
Mr L J Jones
Dr M C Jackson
Mr J W Jones
Dr L Miles
Cllr C E Wager

Company Secretary

Cllr P J Rowlinson

Ms F W Owens

Independent Examiner

Williams Denton Cyf Chartered Certified Accountants Glaslyn Ffordd Y Parc Parc Menai Bangor Gwynedd LL57 4FE

Senior Management

Ms F W Owens - Chief Officer

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Cllr C E Wager - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ABBEY ROAD CENTRE

Independent examiner's report to the trustees of The Abbey Road Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or 2.
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Bell **FCCA**

Williams Denton Cyf

Chartered Certified Accountants

Glaslyn Ffordd Y Parc Parc Menai

Bangor Gwynedd **LL57 4FE**

16/09/2021 Date:

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

INCOME AND ENDOWMENTS EDOM	Notes	Unrestricted funds	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	2,296	- ,	2,296	4,167
Charitable activities	5				
Mental Health Support Services	J	151,902	3,000	154,902	136,913
Other trading activities	3	15,562	-	15,562	40,288
Investment income	4	17	<u> </u>	17	18
Total	·	169,777	3,000	172,777	181,386
EXPENDITURE ON					
Charitable activities	6				
Mental Health Support Services		155,445	-	155,445	128,504
NET INCOME		14,332	3,000	17,332	52,882
RECONCILIATION OF FUNDS	J				
Total funds brought forward	· 27·	56,293	11,823	68,116	15,234
TOTAL FUNDS CARRIED FORWARD		70,625	14,823	<u>85,448</u>	68,116

The notes form part of these financial statements

BALANCE SHEET 31 MARCH 2021

	Notes	Unrestricted funds	Restricted funds	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					• •
Tangible assets	13	3,497	-	3,497	270
CURRENT ASSETS					
Stocks	14	175	-	175	175
Debtors	15	2,600	-	2,600	4,220
Cash at bank and in hand		76,631	14,823	91,454	67,690
		79,406	14,823	94,229	72,085
CREDITORS					
Amounts falling due within one year	16	(12,278)	-	(12,278)	(4,239)
NET CURRENT ASSETS	••	67,128	14,823	81,951	67,846
TOTAL ASSETS LESS CURRENT LIABILITIES		70,625	14,823	85,448	68,116
NET ASSETS		70,625	14,823	85,448	68,116
FUNDS	18				
Unrestricted funds Restricted funds				70,625 14,823	56,293 11,823
TOTAL FUNDS				85,448	68,116

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

BALANCE SHEET - continued 31 MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

Cllr C E Wager - Trustee

Dr L Miles - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Government grants

Grants which relate to revenue are recognised as income in the period the related costs for which the grant is intended to compensate are incurred.

Allocation and apportionment of costs

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Fixed assets

Tangible fixed assets for use by the charity are stated at cost or valuation or in cases where fixed assets have been donated at valuation at the time of acquisition, less depreciation. The cost of minor additions or those costing less than £500 are not capitalised.

Depreciation has been provided at the following rates in order to write down the cost or valuation less estimated residual value, of all tangible fixed assets by equal annual instalments over their expected useful lives: -

Freehold Buildings Plant & Machinery Computer Equipment written off in year of acquisition 25% per annum straight line 25% per annum straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds

These are for the objects of the charity without further specified purpose and are available as general funds.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Fund accounting

Designated Funds

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds

These are to be used for specific purposes as laid down by the provider / donor.

Leasing commitments

Operating leases and payments made under them are included in the Statement of Financial Activities on a straight line basis over the lease term.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions payable for the year are charged in the Statement of Financial Activities.

Going concern

The charitable company's survival is largely dependent on funding from local authorities, local health boards and government agencies.

The trustees consider it appropriate to prepare the financial statements on a going concern basis.

2. DONATIONS AND LEGACIES

	Donations	31.3.21 £ <u>2,296</u>	31.3.20 £ 4,167
3.	OTHER TRADING ACTIVITIES	31.3.21 £	31.3.20 £
	Contributions from user groups	15,562	40,288
4.	INVESTMENT INCOME	31.3.21 £	31.3.20 £
	Deposit account interest	<u>17</u>	18

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

5.	INCOME FROM CHARITABLE ACTIV	VITIES			
		Unrestricte d	Restricted	31.3.21	31.3.20
		£	£	£	£
	Other Income	135	-	135	-
	Coronavirus Job Retention Scheme	11,589	-	11,589	-
	Gwynedd County Council -Core	33,885	-	33,885	33,885
	Local Health Authority	92,381	3,000	95,381	95,381
	Tyfu Iechyd - Lottery Community Fund	-	-	-	7,647
	Eryri Awyr Iach - Lottery Community Fund	9,912	•	9,912	-
	Steve Morgan Foundation	4,000		4,000	
	Total	151,902	3,000	154,902	136,913
 7. 	Mental Health Support Services SUPPORT COSTS Mental Health Support Services		Direct Costs £ 131,466 Other £ 15,567	Support costs (see note 7) £ 23,979 Governance costs £ 8,412	Totals £ 155,445 Totals £ 23,979
8.	NET INCOME/(EXPENDITURE)				
	Net income/(expenditure) is stated after char	rging/(crediting):			
	Independent examination of the accounts Depreciation - owned assets Other operating leases			31.3.21 £ 2,880 1,256 3,038	31.3.20 £ 2,760 268 <u>4,498</u>

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

10. STAFF COSTS

The average monthly number of employees during the year was as follows:

C1 : C O C7	31.3.21	31.3.20
Chief Officer	· I	1
Direct Charitable	5	5
Administration and Support	1	1
	7	7

No employees received emoluments in excess of £60,000.

The charity considers its key management personnel comprise of the Chief Officer. Total emoluments, including employer pension contributions, of the key management personnel were £32,003 (2020 - £24,187).

The charity operates a defined contribution pension scheme for 6 staff (2020 - 6 staff) under auto-enrolment regulations.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4,167	•	4,167
Charitable activities	,		
Mental Health Support Services	133,913	3,000	136,913
Other trading activities	40,288	-	40,288
Investment income	18		18
Total	178,386	3,000	181,386
EXPENDITURE ON	•		
Charitable activities			
Mental Health Support Services	128,331	173	128,504
NET INCOME	50,055	2,827	52,882

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	6,238	8,996	15,234
TOTAL FUNDS CARRIED FORWARD	56,293	11,823	68,116

12. TAXATION

As a charity, The Abbey Road Centre is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen this year.

13. TANGIBLE FIXED ASSETS

	Freehold property	Plant and machinery	Computer equipment	Totals
COST	£	£	£	£
At 1 April 2020	1	28,905	10,561	39,467
Additions			4,483	4,483
At 31 March 2021	1	28,905	15,044	43,950
DEPRECIATION	1			
At 1 April 2020	1	28,905	10,291	39,197
Charge for year		<u> </u>	1,256	1,256
At 31 March 2021	1	28,905	11,547	40,453
NET BOOK VALUE				
At 31 March 2021	-	-	<u>3,497</u>	3,497
At 31 March 2020			<u>270</u>	270

The freehold property 7-9 Abbey Road was transferred to the charitable company by the Local Health Authority for £1 in March 2013. There is a covenant on the property that it cannot be sold and that in the event of the charitable company be wound up it would be transferred back to the Local Health Authority.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

14.	STOCKS			
			31.3.21	31.3.20
			£	£
	Stocks	•	<u> 175</u>	<u> 175</u>
				:
15.	DEBTORS: AMOUNTS FALLING DUE WITHIN O	NE YEAR		
			31.3.21	31.3.20
			£	£
	Debtors		1,180	4,130
	Other debtors		1,074	-
	Prepayments		346	90
			2,600	4,220
				
16.	CREDITORS: AMOUNTS FALLING DUE WITHIN	ONE YEAR		
			31.3.21	31.3.20
			£	£
	Business charge credit card		79	736
	Accrued expenses	•	12,199	3,503
	•			
			12,278	4,239
				
	and the state of t	·		Page 1 1 1
17.	LEASING AGREEMENTS			
	Minimum lease payments under non-cancellable operating	g leases fall due as follo	ws:	
	•		31.3.21	31.3.20
			£	£
	Within one year		1,536	2,996
	Between one and five years		-	1,536
				
			1,536	4,532
			=====	
18.	MOVEMENT IN FUNDS			•
			Net	
			movement	At
		At 1.4.20	in funds	31.3.21
		£	£	£
	Unrestricted funds	•		
	General fund	56,293	14,332	70,625
		, ,	,	, .
	Restricted funds			
	Maintenance fund	11,823	3,000	14,823
		,	,	,
				
	TOTAL FUNDS	68,116	17,332	85,448
			=	

TOTAL FUNDS

18.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:	ows:		
	Incoming resources	Resources expended £	Movemen in funds
Unrestricted funds	~	~	~
General fund	169,777	(155,445)	14,332
Restricted funds			
Maintenance fund	3,000	-	3,000
TOTAL FUNDS	172,777	<u>(155,445</u>)	<u>17,332</u>
Comparatives for movement in funds			
		Net	
		movement	At
	At 1.4.19	in funds £	31.3.20
Unrestricted funds	£		£
General fund	6,238	50,055	56,293
Restricted funds			
Maintenance fund	8,996	2,827	11,823
	<u> </u>		

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	178,386	(128,331)	50,055
Restricted funds Maintenance fund	3,000	(173)	2,827
TOTAL FUNDS	181,386	(128,504)	52,882

15,234

52,882

68,116

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

•		Net		
	At 1.4.19 £	movement in funds £	At 31.3.21 £	
Unrestricted funds General fund	6,238	64,387	70,625	
Restricted funds Maintenance fund	8,996	5,827	14,823	
TOTAL FUNDS	15,234	70,214	85,448	

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund	348,163	(283,776)	64,387
Restricted funds Maintenance fund	6,000	(173)	5,827
TOTAL FUNDS	354,163	(283,949)	70,214

Purpose of restricted funds

Maintenance fund

This fund is derived from funding from the Local Health Authority and is to be set aside for significant future maintenance of the property.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.