

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

AUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH 2017
REGISTERED CHARITY NO. 1067193
(REGISTERED NO. 2918492)

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VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

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VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

COMPANY INFORMATION

Company number: 2918492

Registered Charity number: 1067193

Members of the Board of Trustees:

The trustees in office were as follows:

Alan Thompson	Chair of Trustees
Robert Shaw	Treasurer
Sue Hawkings	(Resigned November 23 2017)
Helen Hazelhurst	

Fiona Innes	(Resigned November 23 2017)
Mike Starzec	
Heather Worsley	(Resigned June 26 2017)
Malcolm Philippe	(Resigned May 12 2016)
Will Burton	
Tina Sullivan	(Appointed June 30 2016)

Company secretary: G. Geddes

Key management personnel: Chief Executive – G. Geddes
Head of Home Support Services – C. Gregory
Head of Aspire Services – K. Shenton
Head of Transport Services – H. Gunn
Head of Readycall Macmillan Services – P. Yates
Head of Business Development – D. Hackett
Head of Finance – M. Wood
Head of Home Maintenance and Handy Van - A. Latham -Platt

Registered office and operational address: 16 Eagle Parade
Buxton
Derbyshire
SK17 6EQ

Statutory Auditors: Cobb Burgin
Chartered Accountants
129a Middleton Boulevard
Wollaton Park
Nottingham
NG8 1FW

Bankers: Santander UK plc
Bridle Road
Bootle
Merseyside
L30 4GB

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

Report of the trustees for the year ending 31 March 2017

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2017, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation is a charitable company limited by guarantee which re-registered as Voluntary and Community Services Peaks and Dales on 21st October 2013 having been previously registered as Volunteer Centre Buxton. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity has a Board of Trustees/Directors that is responsible for the governance of the Charity.

Recruitment and Appointment of Trustees

The Directors of the company are charity trustees for the purposes of charity law and under the Company's Articles are known as members of the Management Committee. The members of the Committee are elected for a period of three years after which they must be re-elected at the next AGM.

New trustees are appointed on the basis that they have appropriate skills and knowledge commensurate with the governance of a Charitable Company, and have knowledge and experience relating to the voluntary sector, our service provision, the area of benefit or communities of interest, or have other specific areas of knowledge or experience that have been identified by the Trustees as valuable to the governance of the Charity.

The Board of Trustees is periodically subject to a skills audit exercise to identify training needs, and gaps on the Board that can be filled through recruitment.

Trustee Induction and Training

All Trustees are familiar with the work of the organisation as many have been directly involved through their volunteering work and through quarterly project and service reports. Newly recruited Trustees meet the Chair of the organisation and attend a short training session with the Chief Executive and key staff. These sessions include:

- learning about the organisation and its aims and objectives, finding out about the various projects we run and meeting the staff involved in these projects.
- being given a Trustees task description and the last 2 years annual reports including finances, future plans and developments. This information is supported by the provision of a VCSPD Induction Pack with the relevant information provided and ongoing information from the Charity Commission etc.

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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

Management

The Trustees delegate a large amount of the day to day decisions involved in the running of the Charity to the paid staff, and in particular to the Chief Executive. The Chief Executive reports directly to the Board. Decisions that will have a significant financial or operational impact, or that will make significant changes to the way the Charity is governed and administered are referred to the Board.

Meetings

The Board meets quarterly, with sub-group specialist meetings scheduled between the Board meeting dates. These sub groups provide support to the Chief Executive, and make best use of the specialist skills our trustees bring to the organisation.

Members

The members of the Charity are the Trustees.

Risk Management

The Trustees recognise the importance of Risk Management within the framework of governance and internal control. The Trustees continue to review the major risks to which the charity is exposed and systems have been established to mitigate those risks. A risk management policy has been implemented comprising

- A regular review of the risks which the charity may face and updating of the risk register
- The establishment of systems and procedures to mitigate those risks identified in the review
- The implementation of procedures designed to minimise any potential impact on the charity should any of these risks materialise. These are found in the Business Continuity Plan.

OBJECTIVES AND ACTIVITIES OF THE CHARITY AND PUBLIC BENEFIT

The Objects of the Charity, as stated in its governing document, are as follows:

- (i) To broker, promote and support voluntary work in local organisations
- (ii) To offer direct services to assist vulnerable people
- (iii) To champion and promote volunteering in the wider community

The overall aim of VCSPD is to encourage voluntary activity to support stronger and more cohesive communities, and to provide services that enable vulnerable people to live more independent and fulfilled lives.

VCSPD engages in the following activities to meet these aims:

- Volunteer brokerage – supporting people to find a volunteering role
- Volunteering development – supporting voluntary organisations in the management and support of their volunteers
- Domiciliary care and support for older people
- Personal care and support in the community for children and adults with a disability and/or additional support needs
- Transport to medical and hospital appointments
- Befriending and practical help to reduce social isolation and support independent living

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017(CONTINUED)

- Home from Hospital service, social contact and practical help to assist people after a stay in hospital
- Wheelchair loans and hearing aid battery distribution
- Home maintenance, cleaning and gardening services
- Handy Van service
- Payroll services for small organisations

The Trustees of the Charity have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

ACHIEVEMENTS AND PERFORMANCE

Overview

The last 12 months have seen further growth of our established services and the development of our 'Sibling Support' and 'Home from Hospital' services. Following a successful tender for the delivery of Derbyshire County Council's Handy Van contract in North Derbyshire, from April 2016, we expanded our service delivery area to include North East Derbyshire and Chesterfield.

Throughout the year funding for our services continued to be a major concern, particularly funding support from statutory agencies, who themselves were facing significant cuts to their budgets. We are very grateful to the many service users, volunteers and staff who actively engaged with the voluntary sector funding consultations undertaken by the Clinical Commissioning Groups (CCGs) and Derbyshire County Council. Together, we were able to demonstrate the value of the services we provide to individuals in the community, as well as the contribution our services make towards the wider health and social care provision in Derbyshire. At the close of the financial year, we had received reassurance that our funding was confirmed through to the end of September 2017, with a further extension to the end of March 2018 looking increasingly likely.

VCSPD continues to work closely with the health and social care sector, by developing innovative and effective services that respond to the emerging and growing needs of an ageing population, and an increasingly under resourced social care system.

In addition, we have participated in service development and planning meetings at local and county level, and have helped to raise the profile of the voluntary sector as a key partner in the health and social care field.

With over 150 staff and 280 volunteers helping to deliver our services, VCSPD is now a major employer in the area. Our staff and volunteer teams are based in Buxton, Ashbourne, Bakewell, Chesterfield and Tameside and we provide services across the High Peak, North Derbyshire and the Derbyshire Dales.

**VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017 (CONTINUED)**

Ongoing performance evaluation of all of our services is key to ensuring that we continue to deliver services that are needed and valued. The views of our service users, funders and stakeholders help us refine and improve what we do and we value external endorsement of our services through peer review and formal quality accreditation. During the year VCSPD was proud to achieve the following:

- Home Support and Aspire Buxton – CQC Inspection rating of 'GOOD'.
- Readycall Macmillan (befriending and practical support service) - awarded the Macmillan Volunteering Quality Standard.

In late December 2016, we were awarded a further grant from the 'Big Potential' fund to help us explore opportunities for service development and investment. This funding has enabled us to work with consultancy firm, 'Fresh Management'. Their support and guidance will focus on building resilience in our service provision and exploring new initiatives that, in the longer term, will help strengthen our financial reserves.

Following successful tender submissions by our Aspire Disability Support Service, we were delighted to be accepted as a Derbyshire County Council 'approved provider' for a range of support services to children and young people with a disability – this arrangement is in place for the coming 3 years. We were also approved as a provider for specialist living support to enable adults with a disability to be able to live independently. This is a new venture for our service and we look forward to rising to the new challenges and opportunities this may bring.

Our Aspire Tameside service has continued to build on our relationships with the CCG and Social Care teams in Tameside, with a contract extension agreed through to Sept 2017. The service provides much needed respite and support to carers and families with a child with a disability.

VCSPD continues to be a dynamic organisation, seeking new opportunities that help us to better support our local communities. During the year, we have had good success in attracting new funding to the organisation. These include grants from Garfield Weston, Derbyshire County Council's Community Priorities Fund, the ScrewFix Foundation, Foundation Derbyshire, and a number of smaller grants from a range of charitable trusts. These new income streams will contribute towards the development of new services and activities in the coming year.

VCSPD has provided the following services throughout the year:

Volunteering Development

Throughout the year, our Volunteering Development Coordinators have played a key role in growing the number of people who volunteer in the Derbyshire Dales and High Peak, introducing 440 new people to volunteering. Working with over 200 organisations that need volunteers to support their activities, our Volunteering Development team have promoted hundreds of interesting and rewarding volunteering opportunities. We continue to work in partnership with Derbyshire County Council to provide accredited 'passport' training for both young and older volunteers for Derbyshire County Council.

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Aspire Services

Our Aspire Services currently provide one to one flexible support to disabled children and young people in Chesterfield, High Peak, the north Dales and Tameside. Much of this support is funded through block contracts with DCC and Tameside CCG, but we also direct one to one support through individual direct payments or personal budget arrangements with service users. The service also organises a number of group activities and trips that provide social interaction, fun activities and new experiences for service users. In 2016-17 we supported 115 service users and provided 42,000 care hours. This represents a 68% growth on the previous year.

Home Support Service

Our Home Support Service assists older people in the Buxton and surrounding area with all aspects of personal care through a range of support options. These include 'pop-in' calls, day time and night time sits, as well as 'out and about' sessions in the community. Working closely with Adult Care, the CCGs, local hospitals and GP practices, we help people to retain their independence and to reduce the likelihood of hospital admissions.

As a well-established service, our staff have built a strong reputation as a reliable, caring and personal service. In 2016-17 our Home Support care staff supported around 175 service users with over 11,600 care hours.

Transport

Our volunteer transport services provide pre-booked transport to medical appointments for older and disabled people in the Southern Derbyshire Dales and the Buxton and surrounding areas. In addition, the transport service in Buxton provides minibuses for groups and has its own small 'wheelchair accessible' vehicle for medical and hospital journeys. Our 'Out and About' lunch club for older people provides company and a lunch in various pubs around the Buxton area. In the Southern Derbyshire Dales the scheme has worked in partnership with our Readycall Macmillan service to provide subsidised transport for cancer patients.

In 2016-2017 our volunteer drivers carried out around 16,000 journeys, a 6% increase on the previous year.

Home Maintenance and Cleaning Service

These services were established as social enterprises that address local identified needs, and that will, over time, generate surplus income to support our 'non-charged for' services that help vulnerable people.

Our Home Maintenance team offer a home repair, general maintenance, decorating and gardening service to residents of the High Peak. 2016-2017 was a challenging year for the service, and the service has struggled to cover costs in an increasingly competitive environment.

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Our Cleaning Service offers domiciliary cleaning in the Buxton and High Peak area. This is also a 'charged for' service, with the majority of customers being older people who need assistance with the cleaning of their home. The service has seen a slight dip in service user numbers over the last 12 months, largely due to operational changes in the VSpa referral process, which is managed by High Peak CVS on behalf of the CCGs. Service users referred via this scheme previously qualified for a 'free' short-term period of support to enable them to cope after a period of hospitalisation or ill health.

Handyvan

This service, provided under contract with Derbyshire County Council, and in partnership with Derbyshire Fire and Rescue Service, offers a range of fire safety, security and telecare support to people aged 60 and over who live in the High Peak, North East Derbyshire, Chesterfield and the northern Derbyshire Dales. In our first year in delivering the new contract our Handy Van service provided support to 3960 service users.

Befriending (Buxton)

The service supports older, lonely and isolated people in Buxton and the surrounding area, by visiting people at home and offering practical help and support and, most importantly, company and conversation.

This year the service again worked in partnership with Buxton and Leek College, providing two weekly inter-generational 'coffee clubs' which take place in the beautiful Buxton Dome. Our volunteer befrienders supported 34 people during the year.

Readycall Macmillan (Befriending and practical help)

In partnership with Macmillan Cancer Support, this service provides support to people aged 60 and over who are, or have been affected by cancer or other life limiting conditions. The service also supports people caring for someone with cancer.

With the support of trained volunteers, we provide befriending, shopping, practical support and subsidised transport for cancer related medical appointments. The service underwent a full external evaluation during the year, and was recognised as providing exemplary support to its service users, as well as to its volunteers. With referrals increasing, the last 12 months have seen a 30% increase in service provision. Our dedicated team of 120 volunteers helped over 174 service users with 4330 hours of practical help and befriending contact. We are delighted that Macmillan Cancer Support have proved a further 12 month's funding to March 2018 for this service.

Home from Hospital Service

With funding support from South Derbyshire CCG, we launched this new service to provide practical help and social contact to older people on returning home after a stay in hospital. Working with the discharge teams from the local community and city hospitals, the service is helping patients to return home safely, reduces the likelihood of a readmission to hospital and helps reduce hospital bed blocking.

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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017 (CONTINUED)**

Sibling Support Project

The sibling support group offers children and young adults aged 5-17, with a disabled sibling the opportunity to meet in a group setting on a regular basis. The group provides a fun space where they can discuss and share their feelings and experiences, develop coping strategies, enhance their knowledge about different disabilities and most of all make new friends. Since the group first started we have had 12 children regularly attending the group.

Additional Services

Our Buxton and Ashbourne offices are based in the town centres and offer a range of developing services. These include a short-term wheelchair loan service, hearing aid battery exchange and a collection point for a community 'fruit and veg' bag scheme.

Staff, volunteers and trustees

We have seen a couple of changes in the membership of the Board over the past 12 months. Malcolm Philippe, decided to stand down due to ill health but we were fortunate to welcome Tina Sullivan to the Board.

Our staff numbers have increased significantly over the year, reflecting the growth in our personal care services in the High Peak, North Dales and Tameside. The majority of these staff are care support workers, providing invaluable personal care and assistance to disabled children, adults and older people. On a daily basis, our care staff help vulnerable people to lead more fulfilled, sociable and independent lives.

Our office based staff team has also grown, with new staff recruited to our Home from Hospital service, our Handy Van team and to our accounts department. The latter appointment is in readiness for the retirement in April 2017 of Margaret Wood, our long standing Accounts Manager.

As a Volunteer Centre, we recognise and value the fantastic contribution that volunteers make to our organisation and the community. We have over 280 volunteers actively supporting our services: these volunteers help deliver our Befriending Service in Buxton, our Readycall Macmillan and 'Home from Hospital' services in the Derbyshire Dales, our Transport Services in the High Peak and Derbyshire Dales, and provide office and reception support in our Buxton and Ashbourne offices. Our trustees, who also give their time voluntarily, provide governance and guidance to the organisation as a whole.

FINANCIAL REVIEW

The year saw an uplift in incoming funds and related expenditure. A surplus of £49,550 was made during the year of which £22,847 was from unrestricted funds.

This resulted in overall reserves at March 31, 2017 increasing to £329,513 of which £84,871 is allocated to restricted funds leaving £244,642 retained as unrestricted funds.

£160,882 of the unrestricted reserves has been designated for specific items of expenditure leaving available reserves at March 31, 2017 of £83,760.

RESERVES POLICY

Reserves are kept to ensure that VCSPD continue to meet its legal obligations to its staff, many of whom are long serving and also the members of the community to whom we provide services. It is agreed that VCSPD aims to have 3 months running costs kept in reserve to ensure the organisation is able to meet its obligations.

We have free reserves of £83,760 which equates to 4 months of support costs meeting the obligations of the current reserves policy.

**VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017(CONTINUED)**

FUTURE PLANS AND EXTERNAL FACTORS AFFECTING THE CHARITY

Over the coming 12 months we will be building on our partnership work with Buxton and Leek College, Macmillan Cancer Support, Tameside, and North and South Derbyshire CCGs and with colleagues across the voluntary sector.

Our new marketing and fundraising team will be working to raise VCSPD's profile within the local community, with our wider stakeholders and with potential donors and sponsors.

We will be working with Fresh Management consultants to strengthen our services and to identify new ventures to help achieve greater financial sustainability of the organisation as a whole. We have already identified a number of new service and project opportunities, some of which will require start up or match funding. We currently await the outcome of a number of funding applications relating to these new proposals.

We will invest staff time and resources in ensuring that our CQC regulated services continue to grow and improve. Further growth of these services is however, subject to the availability of more care staff, and this in line with the rest of the country, is becoming more challenging. As care needs in our society increase, we will work to raise public recognition of the essential contribution that care staff make to the local community.

We will look to grow the range of befriending and social activity and support we provide to the lonely and socially isolated across our geographical area.

As in previous years, funding remains a significant concern for the Charity and VCSPD is therefore proactive in identifying new opportunities to help limit the longer term impact of loss of funding. It should be noted however that new services take time to become established and sustainable, and it is rare to find quick 'long term fixes'.

The trustees therefore remain optimistic about maintaining the services we deliver.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK GAAP).

Company law requires the trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

**VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
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REPORT OF THE TRUSTEES (INCORPORATING THE DIRECTORS' REPORT)
YEAR ENDED 31ST MARCH 2017 (CONTINUED)**

The trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

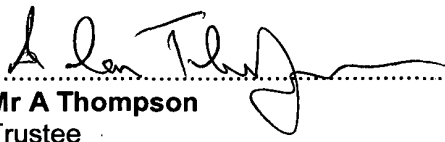
The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- There is no relevant information, being information needed by the auditor in connection with preparing their report, of which the company's auditors are unaware, and
- The trustees, having made enquiries of fellow directors and the auditor that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report is prepared in accordance with the Statement of Recommended Practice Accounting and reporting by Charities FRS102 (issued January 2015) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on 20th December 2017 and signed on its behalf by


.....
Mr A Thompson
Trustee

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES

We have audited the financial statements of Voluntary and Community Services Peaks & Dales for the year ended March 31, 2017 which comprise Statement of Financial Activities (including Income and Expenditure Account), the Balance Sheet, the cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements.

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at March 31, 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.


Opinion On Other Matter Prescribed By The Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters On Which We Are Required To Report By Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors take advantage of the small companies exemption from the requirement to prepare a strategic report.

 22/12/2017

NEIL BURGIN
SENIOR STATUTORY AUDITOR
COBB BURGIN
CHARTERED ACCOUNTANTS AND STATUTORY AUDITORS

129A MIDDLETON BOULEVARD
WOLLATON PARK
NOTTINGHAM
NG8 1FW

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE
ACCOUNT FOR THE YEAR ENDED MARCH 31 2017

	Notes	Unrestricted	Designated	Restricted	Total	2016
Income		£	£	£	£	£
Donations	2	44,433	-	60,350	104,783	18,622
Income from charitable activities						
Grants	3	169,426	-	92,964	262,390	189,631
Service delivery income	3	859,439	-	-	859,439	779,689
Other	3	309,337	-	-	309,337	216,481
Investment income						
Bank interest		974	-	-	974	1,530
Total income		1,383,609	-	153,314	1,536,923	1,205,953
Expenditure						
Expenditure on charitable activities	4	1,360,762	-	126,611	1,487,373	1,217,284
Total expenditure		1,360,762	-	126,611	1,487,373	1,217,284
Net incoming/(outgoing) resources	6	22,847	-	26,703	49,550	(11,331)
Transfer between funds	12	(84,213)	140,943	(56,730)	-	-
Net movement in funds in the year		(61,366)	140,943	(30,027)	49,550	(11,331)
Funds brought forward	11/12	145,126	19,939	114,898	279,963	291,294
Funds carried forward	11/12	83,760	160,882	84,871	329,513	279,963

The statement of activities includes all gains and losses in the year. All incoming resources and resources expended from continuing activities.

The notes on pages 16 to 24 form an integral part of these financial statements

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET AT 31ST MARCH 2017

	Note	2017 £	2016 £
FIXED ASSETS			
Tangible	8	20,102	9,048
CURRENT ASSETS			
Debtors	9	186,751	149,399
Cash at bank and in hand		<u>229,148</u>	<u>219,119</u>
		415,899	368,518
CREDITORS: amounts falling due within one year	10	<u>(106,488)</u>	<u>(97,603)</u>
NET CURRENT ASSETS		<u>309,411</u>	<u>270,915</u>
NET ASSETS		<u>329,513</u>	<u>279,963</u>
FUNDS			
Unrestricted funds	11	83,760	145,126
Designated funds	11	160,882	19,939
Restricted funds	11	<u>84,871</u>	<u>114,898</u>
	12	<u>329,513</u>	<u>279,963</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and with the Financial Reporting Standard 102.

Approved on behalf of the board of trustees on December 20, 2017 and signed on its behalf by:


Mr A. Thompson - Trustee


Mr R. Shaw - Trustee

COMPANY NO. 2918492

The notes on pages 16 to 24 form part of these financial statements

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	2017 £	2016 £
Cash provided by operating activities	1	27,005	(23,521)
Cash flows from investing activities			
Interest income		974	1,530
Capital expenditure			
Purchase of fixed assets		(17,950)	(12,114)
Increase/(decrease) in cash and cash equivalents		10,029	(34,105)
Cash and cash equivalents at April 1, 2016		<u>219,119</u>	<u>253,224</u>
Total cash and cash equivalents at March 31, 2017	2	<u><u>229,148</u></u>	<u><u>219,119</u></u>

The notes on pages 16 to 24 form part of these financial statements

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2017

1. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net income for the year before interest received and paid	48,576	(12,861)
Depreciation charges	6,896	4,362
(Increase) in debtors	(37,352)	(32,223)
(Decrease)/Increase in creditors	<u>8,885</u>	<u>17,201</u>
Net cash inflow from operating activities	<u>27,005</u>	<u>(23,521)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	April 1, 2016 £	Cash flow £	March 31, 2017 £
Net cash			
Cash at bank and in hand	<u>219,119</u>	<u>10,029</u>	<u>229,148</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH 2017

1. ACCOUNTING POLICIES

Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Voluntary and Community Services Peaks & Dales meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The trustees consider that there are no material uncertainties above the charities ability to continue as a going concern.

INCOME

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

DONATED GOODS

The charity has not received any material donated goods for its own use. Small items are not recognised in the Statement of Financial Activities.

The monetary value of volunteer services are not recognised in the Statement of Financial Activities.

FUND ACCOUNTING

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work.

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2017 (CONTINUED)

EXPENDITURE AND IRRECOVERABLE VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- expenditure on charitable activities includes the costs of its activities and services for beneficiaries it includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

All costs are allocated between the categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

GOVERNANCE COSTS

This includes those costs associated with meeting the constitutional and statutory requirements of the charity, and include professional fees and all costs linked with the strategic management of the charity.

HIRE PURCHASE AND LEASING COMMITMENTS

Rentals paid under operating leases are charged to the income and expenditure account on a straight line basis over the period of the lease.

FIXED ASSETS

Fixed assets are included in the balance sheet at cost less accumulated depreciation. Depreciation had been provided to write off the cost of fixed assets over their estimated useful lives at the following rates per annum:

Computer Equipment	-	33 1/3% on cost
Office Equipment	-	25% on cost
Motor Vehicles	-	25% on cost
Leasehold improvements	-	over the length of the lease
Individual assets costing less than £1,000 are not generally capitalised.		

DEBTORS

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

CASH AT BANK AND IN HAND

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

PENSIONS

The pension costs charged in the financial statements represent the contribution payable by the company during the year to a defined contribution scheme.

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

2. DONATIONS

	Other	Transport	Home	Home	Aspire	Car Scheme	Handy Van	Readycall	Total	2016
	£	Buxton £	Maintenance £	Support £	Service £	(Dales) £	£	£	£	£
Donations	6,561	258	51	351	812	1,654	-	1,740	11,427	18,622
Income in kind	-	13,000	-	-	-	-	-	-	13,000	-
Grant funding										
High Peak Borough Council	5,000	-	-	-	-	-	-	-	5,000	-
The Edith Murphy Foundation	4,000	-	-	-	-	-	-	-	4,000	-
Foundation Derbyshire	4,227	-	-	-	-	-	-	-	4,227	-
Garfield Weston	25,000	-	-	-	-	-	-	-	25,000	-
Big Lottery Fund	17,350	-	-	-	-	-	-	-	17,350	-
Derbys County Council	18,000	-	-	-	-	-	-	-	18,000	-
Various grants	6,779	-	-	-	-	-	-	-	6,779	-
TOTAL	86,917	13,258	51	351	812	1,654	-	1,740	104,783	18,622

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

3. INCOME FROM CHARITABLE ACTIVITIES

	Other	Transport	Home	Home	Aspire	Car Scheme	Handy Van	Readycall	Total	2016
	£	Buxton	Maintenance	Support	Service	(Dales)	£	£	£	£
Grants										
Tameside & Glossop CCG	-	-	-	-	80,810	-	-	-	80,810	-
Southern Derbyshire CCG	18,390	-	-	-	-	20,544	-	6,000	44,934	10,272
Children In Need	-	-	-	-	23,867	-	-	-	23,867	32,892
High Peak Borough Council	-	-	-	-	-	-	-	-	-	5,000
Bus operators grants	-	-	-	-	-	-	-	-	-	618
Derbyshire County Council	45,342	32,614	-	34,297	-	-	-	-	112,253	133,323
Other grants	-	-	-	-	-	526	-	-	526	7,526
	<u>63,732</u>	<u>32,614</u>	<u>-</u>	<u>34,297</u>	<u>104,677</u>	<u>21,070</u>	<u>-</u>	<u>6,000</u>	<u>262,390</u>	<u>189,631</u>
Service agreements										
North Derbyshire CCG	-	-	-	125,175	3,385	-	-	-	128,560	146,879
Derbyshire County Council	1,780	-	-	-	463,227	-	128,804	-	593,811	498,747
Macmillan Cancer Support	-	-	-	-	-	-	-	137,068	137,072	134,063
	<u>1,780</u>	<u>-</u>	<u>-</u>	<u>125,175</u>	<u>466,612</u>	<u>-</u>	<u>128,804</u>	<u>137,068</u>	<u>859,439</u>	<u>779,689</u>
Other										
Transport charges	6,922	48,642	-	1,064	25,051	17,119	-	-	98,798	72,607
Client contribution	-	17	67,614	34,402	31,836	-	22,573	-	156,442	95,046
Other income	46,412	247	413	2,814	-	-	4,171	40	54,097	48,828
	<u>53,334</u>	<u>48,906</u>	<u>68,027</u>	<u>38,280</u>	<u>56,887</u>	<u>17,119</u>	<u>26,744</u>	<u>40</u>	<u>309,337</u>	<u>216,481</u>
TOTAL	<u>118,846</u>	<u>81,520</u>	<u>68,027</u>	<u>197,752</u>	<u>628,176</u>	<u>38,189</u>	<u>155,548</u>	<u>143,108</u>	<u>1,431,166</u>	<u>1,85,801</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017

4. EXPENDITURE ON CHARITABLE ACTIVITIES

	Other	Transport	Home	Home	Aspire	Car Scheme	Handy Van	Readycall	Total	2016
	£	Buxton	Maintenance	Support	Service	(Dales)			£	£
Direct project costs	-	-	22,455	624	10,450	-	27,899	21,571	82,999	64,935
Travel	699	38,018	-	15,804	74,056	13,362	-	3,797	145,736	106,693
Motor expenses	7,540	2,422	5,158	572	170	948	182	-	16,992	20,685
Training and recruitment	572	139	-	380	1,849	-	-	3,346	6,286	7,050
Volunteer expenses	122	202	-	-	-	5	-	688	1,017	3,639
Staff salaries	34,949	32,747	56,677	155,751	458,078	13,592	118,351	79,971	950,116	593,669
Support costs (see note 5)	84,056	21,061	14,543	13,667	63,667	8,693	50,612	27,928	284,227	420,613
	127,938	94,589	98,833	186,798	608,270	36,600	197,044	137,301	1,487,373	1,217,284

5. ANALYSIS OF SUPPORT COST

Wages and staff welfare	53,887	6,000	3,720	5,690	24,734	4,508	26,994	12,763	138,296	282,683
Establishment costs	8,632	2,648	386	1,583	4,976	1,299	5,721	4,200	29,445	26,842
Equipment lease	1,563	405	60	238	702	198	876	468	4,510	11,109
Administration costs	1,065	3,333	700	2,338	8,305	1,881	8,738	8,058	34,418	33,395
Subscriptions	3,640	436	70	507	1,108	180	-	1,630	7,571	6,250
Depreciation	4,549	1,625	722	-	-	-	-	-	6,896	4,362
Bank charges	611	-	-	-	-	-	-	-	611	322
Bad debts	2,136	5,912	8,783	2,902	22,628	283	1,811	-	44,455	3,534
Management charges	-	-	-	-	-	-	-	-	-	40,716
Audit and accountancy	2,704	702	102	409	1,214	344	1,516	809	7,800	11,400
Professional fees	5,269	-	-	-	-	-	4,956	-	10,225	-
	84,056	21,061	14,543	13,667	63,667	8,693	50,612	27,928	284,227	420,613

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

6. NET INCOMING RESOURCES

Net incoming resources are stated after charging:

	2017 £	2016 £
Trustees remuneration	-	-
Depreciation	6,896	4,362
Auditors remuneration	4,800	8,000
Accountancy services	3,000	3,400
	<u> </u>	<u> </u>

7. STAFF COSTS AND NUMBERS

	2017	2016
Total staff costs		
Wages and salaries	980,577	829,644
Social security costs	42,198	28,075
Pension costs	27,233	18,633
	<u> </u>	<u> </u>
	<u>1,050,008</u>	<u>876,352</u>

No employee earned £60,000 pa or more

The average number of employees permanently engaged by the charity was 119 (2016:131).

No reimbursed expenses were made to any trustees during the year (2016: nil).

The charity contributes to a defined contribution scheme for employees 119 (2016:39).

The key management personnel of the charity comprise of the following positions :

Chief Executive/Business Development Manager/Head of Aspire Services/Head of Home Support Services/Head of Transport Services/Head of Readycall Macmillan Services/Head of Finance.

The total key personnel employee benefits for the year totalled £181,735 (2016: £198,800).

8. TANGIBLE FIXED ASSETS

	Motor Vehicles £	Office equipment £	Leasehold improvements £	Computers £	Total £
COST					
At 1 st April 2016	41,110	21,675	19,583	38,614	120,982
Additions	17,950	-	-	-	17,950
Disposals	-	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 st March 2017	<u>59,060</u>	<u>21,675</u>	<u>19,583</u>	<u>38,614</u>	<u>138,932</u>
DEPRECIATION					
At 1 st April 2016	41,110	21,473	19,583	29,768	111,934
Charge for the year	2,347	202	-	4,347	6,896
Disposals	-	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
At 31 st March 2017	<u>43,457</u>	<u>21,675</u>	<u>19,583</u>	<u>34,115</u>	<u>118,830</u>
NET BOOK VALUE					
At 31 st March 2017	<u>15,603</u>	<u>-</u>	<u>-</u>	<u>4,499</u>	<u>20,102</u>
At 31 st March 2016	<u>-</u>	<u>202</u>	<u>-</u>	<u>8,846</u>	<u>9,048</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

9. DEBTORS

	2017	2016
	£	£
Trade debtors	175,059	142,880
Prepayments and other debtors	11,692	2,528
Accrued income	-	3,991
	<u>186,751</u>	<u>149,399</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Trade creditors	7,803	-
Taxation and social security	-	9,209
Other creditors and accruals	74,626	61,929
Deferred income (note 9a)	24,059	26,465
	<u>106,488</u>	<u>97,603</u>

10a Deferred income

	£
Income received for service agreements that run into future years	10,018
Grants received where the performance criteria have not yet been met	14,041
	<u>24,059</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUND

	Unrestricted funds	Designated funds	Restricted funds	Total funds	2016
	£	£	£	£	£
Tangible fixed assets	20,102	-	-	20,102	9,048
Current assets	170,146	160,882	84,871	415,899	368,518
Current liabilities	(106,488)	-	-	(106,488)	(97,603)
	<u>83,760</u>	<u>160,882</u>	<u>84,871</u>	<u>329,513</u>	<u>279,963</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

12. MOVEMENTS IN FUNDS

	Opening balance £	Incoming funds £	Resources expended £	Transfers £	Closing balance £
Restricted funds					
Garfield Weston		25,000	(23)	-	24,977
Community Café	-	18,000	-	-	18,000
Big Lottery Fund		17,350	(4,616)	-	12,734
Transport	34,103	32,614	(79,538)	12,821	-
Home Support	25,201	-	-	(25,201)	-
Children In Need	3,106	23,867	(7,851)	-	19,122
Handy Van Project	31,179	-	-	(31,179)	-
Southern Derbyshire CCG Readycall	-	6,000	(4,000)	-	2,000
Derbyshire Dales Readycall	13,171	-	-	(13,171)	-
Southern Derbyshire CCG Welcome Home	-	9,413	(1,843)	-	7,570
Derbyshire Dales Car Scheme	8,138	21,070	(28,740)	-	468
	114,898	153,314	(126,611)	(56,730)	84,871
 Unrestricted funds	 145,126	 1,383,609	 (1,360,762)	 (84,213)	 83,760
 Designated Funds	 19,939	 -	 -	 140,943	 160,882
	279,963	1,536,923	(1,487,373)	-	329,513

The transfers from Home Support/Handy Van/Derbyshire Dales Readycall represent service agreements that have been reclassified as unrestricted funds.

The £12,821 transfer to Transport represents the movement from restricted to unrestricted funds.

The following restricted funds have been identified.

Garfield Weston - funding for the provision of marketing and fundraising advice.

Community Café - funding for a feasibility study into the opening of a community café.

Big Lottery Fund - funding for cost of consultancy: feasibility study.

Children in Need - funding to provide workshops and trips for children who have disabled siblings.

Southern Derbyshire CCG

- Readycall - funding for a befriending service that provides social contact to older vulnerable people.

Southern Derbyshire CCG

- Welcome Home - funding to provide support for people on discharge from hospital.

VOLUNTARY AND COMMUNITY SERVICES PEAKS AND DALES
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2017 (CONTINUED)

13. DESIGNATED FUNDS

The following designated funds have been identified.

	£
• Match funded purchase of wheelchair-accessible vehicle	12,000
• Contingency fund	118,882
• To cover Home Maintenance deficit for committed 2 year period	<u>30,000</u>
	<u>160,882</u>

	Equipment	
	2017 £	2016 £
14. OPERATING LEASE COMMITMENTS		
Expiring within one year	3,472	1,912
Between one and five years	<u>5,422</u>	<u>3,824</u>
	<u>8,894</u>	<u>5,736</u>

15. COMPANY STATUS

The company is limited by guarantee, the maximum amount of liability for each member does not exceed £1.

16. RELATED PARTY TRANSACTIONS

There were no related party transactions requiring disclosure undertaken during the year.