

**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
(REGISTERED NO. 2918492)
AUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST MARCH,2013**

REGISTERED CHARITY NO. 1067193

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VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)

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**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)**

OFFICES AND PROFESSIONAL ADVISERS

REGISTERED OFFICE

16 Eagle Parade
Buxton
Derbyshire
SK17 6EQ

REGISTERED NUMBER

2918492

AUDITORS

Cobb Burgin & Co
Chartered Accountants
& Statutory Auditors
129a Middleton Boulevard
Wollaton Park
Nottingham
NG8 1FW

BANKERS

Santander UK plc
Bridle Road
Bootle
Merseyside
L30 4GB

CHIEF EXECUTIVE

Mrs S Howard

**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH,2013**

The trustees present their annual report with the accounts of the company for the year ended March 31,2013

Principal Activity

The principle activity of the company in the year under review was that of a registered charity (No 1067193)

Aims and Objectives

The overall aim is to provide volunteering infrastructure support to organisations and volunteers wanting information, advice and support with regard to volunteering. In addition we will work in partnership with other organisations to establish services which meet the needs of the community in Buxton and its surrounding area

We will

- advise and guide persons willing to undertake voluntary service
- act as a central recruiting agency for voluntary and statutory organisations
- be a focal point for organisations using volunteers, encouraging the exchange of ideas and promoting specific projects when needed
- provide an information service for prospective volunteers, giving them advice, guidance and referring them to the most appropriate agency
- provide a central information service for organisations to discuss the role of volunteers and their training, and undertake with other organisations the running of necessary courses

Please note the above is a selection from and not a comprehensive list of our aims and objectives as contained in our constitution

Review of the Years Activities

Staffing and services have remained the same through the year, however we are aware that funding from the Big Lottery BASIS fund finished at the end of March and we successfully applied for Supporting Change money to help us plan how we deliver volunteering in the future. Our aim as always to minimise the impact on the community. The volunteer co-ordinator based at the centre continued to deliver passport training for young volunteers for Derbyshire County Council and this year this has been developed for volunteers who volunteer with older people. There is a constant demand for advice and support for people wanting to volunteer

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**REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH, 2013 (CONTINUED)**

In partnership with Peaks and Dales Advocacy we have provided placements for three social work students, two full time and one part time, all of whom have passed their first year

Children's Service are providing one to one flexible support to disabled children and young people in Chesterfield and High Peak and group support in the High Peak. In partnership with Stockport CP we have run 6 Parent Support Groups through the year. All these services have been funded by Derbyshire County Council. Home Support has continued to develop its pop in rounds and we also bid for work through the Brokerage service at the County Council. We have received a good report from the Care Quality Commission. We have also been able to support children and adults through the direct payment and spot contract route.

The number of transport journeys has increased this year. We had a long period of bad weather and our transport service not only supported people in still accessing appointments but also supported our Home Support Service to ensure no-one missed out on the care they needed.

We also managed to get people emergency shopping when they couldn't get out and shop for themselves, and phoned our older service users who live on their own to ensure they were managing during the winter weather. We had funding from Derbyshire County Council to assist us in providing this support.

Readycall Home Maintenance has recruited 2 new employees for the Readycall service, service delivery is very dependent on consistency of bank staff and we lost one key member this year.

High Peak Handy Van role is now a job share and continues achieving the targets. We continue to employ a full time operative in the Derbyshire Dales and we are installing and servicing a large amount of Telecare equipment in this area.

Over this last year our Cleaning service has continued to grow. At this year end we have 26 clients in Buxton, Chapel and New Mills, and aim to continue this growth in the future.

Governing Document

The organisation is a charitable company limited by guarantee which re-registered as Volunteer Centre Buxton and District on 24th May 2006 previously registered as Buxton Volunteer Bureau. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

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(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH,2013 (CONTINUED)**

Recruitment and Appointment of Management Committee

The directors of the company are charity trustees for the purposes of charity law and under the Company's Articles are known as members of the Management Committee

The members of the Committee are elected for a period of three years after which they must be re-elected at the next AGM

Trustee Induction and Training

All Trustees are familiar with the work of the Volunteer Centre as many have been directly involved through their volunteering work. Newly recruited Trustees meet the Chair of the organisation and attend a short training session with the Chief Officer which covers

- learning about the organisation and its aims and objectives, finding out about the various projects we run and meeting the staff involved in these projects
- being given a Trustees task description and the last 2 years annual reports including finances, future plans and developments. This information is supported by the provision of a Volunteer Centre Trustee Handbook with the relevant information provided and ongoing information from the Charity Commission etc

Volunteer Centre Buxton Mission Statement is:

"To provide information and support to prospective volunteers and organisations needing volunteers and to enhance the quality of life for people in Buxton and the surrounding areas through the provision of services"

Reserves Policy

Reserves are kept to ensure the Centre continues to meet its legal obligations to its staff, many of whom are long serving and also the members of the community to who we provide services. It is agreed that the Volunteer Centre aims to have 3 months running costs kept in reserve to ensure the Centre is able to meet its obligations

Free reserves are £100,927, this represents approximately 1 ½ months expenditure based on 2012/13 expenditure

This policy will be reviewed annually to ensure it keeps abreast of developments within the Centre

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REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH,2013 (CONTINUED)

Risk assessment

The Trustees have identified the major risks to which the charity is exposed and the strategies in place to manage those risks

Financial Review

The future funding position continues to be uncertain due to constraints on local and central government funding. The trustees will continue to aim to reduce the reliance on grant funding by seeking to generate funds from service delivery.

Future Developments

We have been aware that our funding streams have depleted and have looked for solutions in ensuring we maintain our key services which people heavily rely on. With this in mind representatives from our Board have been meeting with representatives from Volunteer Centre Derbyshire Dales with the aim of exploring the idea of a merger between the two organisations. The merger sub group has sought legal and financial advice, consulted its key funders and stakeholders and the result is that Volunteer Centre Derbyshire Dales and Volunteer Centre Buxton and district merged on October 1st 2013 creating a new organisation "Voluntary and Community Services Peaks and Dales". There will still be a local base in both areas and the two Chief Officers will job share. The aim will be that all services will continue to be delivered by both organisations and new services will be developed.

Organisational Structure

The Board meets bi-monthly and also has a strategic management sub group which meets as and when required with other working groups convened when necessary.

TRUSTEES

The trustees in office were as follows

Mrs H Worsley	Mrs F J Innes
Mrs J McGrother	Mr A Thompson
Mrs E Martin	Mrs A M Okotie
Mrs M P Shelswell (Resigned 30/9/2013)	Mrs P A Wright (Resigned 30/9/2013)
Ms J E Allwright	L Stone (Resigned 9/5/2012)
Mr R Shaw	

COMPANY SECRETARY

Mrs B M Langham

**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH, 2013 (CONTINUED)**

TRUSTEES RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts the trustees are required to

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- There is no relevant audit information of which the company's auditors are unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

SMALL COMPANY PROVISIONS

Those financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of Trustees


Mrs H. Worsley - Trustee

Date – October 21, 2013

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES (FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)

We have audited the financial statements of Voluntary and Community Services Peaks & Dales for the year ended March 31, 2013 which comprise the Statement of Financial Activities (including Income and Expenditure account), the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at March 31, 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

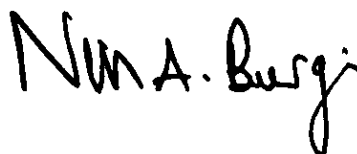
Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- The trustees were not entitled to prepare financial statements in accordance with the Small Companies regime and take advantage of the small companies exemption in preparing the trustees report



NEIL BURGIN
SENIOR STATUTORY AUDITOR FOR AND ON BEHALF OF COBB BURGIN & CO
CHARTERED ACCOUNTANTS AND STATUTORY AUDITORS
129a MIDDLETON BOULEVARD, WOLLATON PARK
NOTTINGHAM NG8 1FW

Date 04 June 24, 2013

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME
AND EXPENDITURE ACCOUNT) YEAR ENDED 31ST MARCH 2013

	Note	Unrestricted Funds £	Designated funds £	Restricted funds £	Total funds 2013 £	Total funds 2012 £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income:						
Grants	2	64,781	-	302,217	366,998	445,245
Donations		3,054	-	2,742	5,796	2,470
Activities for generating funds						
Training Income		4,194	-	-	4,194	17,396
Investment Income						
Bank interest		2,958	-	-	2,958	2,295
Incoming resources from charitable activities	2(a)	<u>72,092</u>	<u>177,067</u>	<u>144,646</u>	<u>393,805</u>	<u>396,345</u>
		<u>147,079</u>	<u>177,067</u>	<u>449,605</u>	<u>773,751</u>	<u>863,751</u>
RESOURCES EXPENDED						
Charitable activity costs	3	155,696	172,491	494,325	822,512	887,401
Governance costs	4	<u>5,663</u>	<u>475</u>	<u>5,871</u>	<u>12,009</u>	<u>11,200</u>
TOTAL RESOURCES EXPENDED		<u>161,359</u>	<u>172,966</u>	<u>500,196</u>	<u>834,521</u>	<u>898,601</u>
Net movement in funds		(14,280)	4,101	(50,591)	(60,770)	(34,850)
Transfers	11	(14,053)	40,162	(26,109)	-	-
Total funds brought forward		<u>131,520</u>	<u>-</u>	<u>227,800</u>	<u>359,320</u>	<u>394,170</u>
Total funds at March 31, 2013	10/11	<u>103,187</u>	<u>44,263</u>	<u>151,100</u>	<u>298,550</u>	<u>359,320</u>

The charitable company has no recognised gains or losses other than the results for the year as set out above

All of the activities of the charitable company are classed as continuing

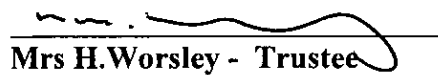
The notes on pages 10 to 27 form part of these financial statements

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
BALANCE SHEET AT 31ST MARCH 2013

	Note	2013 £	2012 £
FIXED ASSETS			
Tangible	7	2,260	3,856
CURRENT ASSETS			
Debtors	8	72,145	66,454
Cash at bank and in hand		<u>268,621</u>	<u>355,805</u>
		340,766	422,259
CREDITORS: amounts falling due within one year	9	<u>(44,476)</u>	<u>(66,795)</u>
NET CURRENT ASSETS		<u>296,290</u>	<u>355,464</u>
NET ASSETS		<u>298,550</u>	<u>359,320</u>
FUNDS			
Unrestricted funds	10	103,187	131,520
Designated funds	10	44,263	-
Restricted funds	10	<u>151,100</u>	<u>227,800</u>
	11	<u>298,550</u>	<u>359,320</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and with the Financial Reporting Standards for Smaller Entities (effective April 2008)

Approved on behalf of the board of trustees on October 21, 2013 and signed on its behalf by


Mrs H. Worsley - Trustee


Mr R. Shaw - Trustee

COMPANY NO 2918492

The notes on pages 10-27 form part of these financial statements

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST MARCH 2013

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Standard for Small Entities (effective April 2008), the Companies Act 2006 and follow the recommendations in "Accounting and Reporting by Charities Statement of Recommended Practice" revised in October 2005

Donations and legacies

Donations and legacies are recognised in the Statement of Financial Activities when they become receivable, that is where it is reasonably certain that they will be received and where the value can be measured with sufficient reliability

Grants

Revenue grants are accounted for on an accruals basis and are included in the period in which the related expenditure is incurred

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT, which cannot be recovered

Expenditure is recognised when a liability is incurred

- Charitable activities includes expenditure associated with the provision the Volunteer Centre Services and includes both the direct costs and support costs of delivering those services
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constituted and statutory activities
- Support costs include central functions and premises costs and are allocated according to activity

Fund accounting

Funds held by the charity are either

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees
- Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Computer Equipment	- 33 1/3% on cost
Office Equipment	- 10% on cost
Motor Vehicles	- 25% on cost

Individual assets costing less than £1,000 are not usually capitalised

Pension costs

The charitable company operates a defined contribution pension scheme for certain employees The assets of the scheme are held separately from those of the charitable company The annual contributions payable are charged to the income and expenditure account

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profit on a straight line basis over the period of the lease

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
NOTES TO THE FINANCIAL STATEMENTS YEAR
ENDED 31ST MARCH 2013(CONTINUED)

2. GRANTS RECEIVABLE

	Unrestricted Funds £	Designated funds £	Restricted funds £	Total 2013 funds £	Total 2012 funds £
High Peak & Dales PCT	32,112	-	68,911	101,023	99,023
Derbyshire County Council	25,669	-	123,526	149,195	153,602
High Peak Borough Council	5,000	-	6,187	11,187	5,000
BBC Children In Need	-	-	7,564	7,564	7,554
Bus operators grant	-	-	1,016	1,016	1,617
HBOS Foundation	-	-	-	-	1,552
Derbyshire PCT – Health Trainer Project	-	-	-	-	31,555
High Peak Volunteering basis project - (Community fund)	-	-	95,013	95,013	96,182
Aiming High Project	-	-	-	-	32,004
Cleaning grant	-	-	-	-	7,000
DLDC future jobs	-	-	-	-	6,864
The Bingham Trust	-	-	-	-	1,500
DCC Wellbeing Fund	-	-	-	-	1,792
Co-op grant	1,500	-	-	1,500	-
Catch 22 informal monitoring project	500	-	-	500	-
	<u>64,781</u>	<u>-</u>	<u>302,217</u>	<u>366,998</u>	<u>445,245</u>

2a. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted funds £	Designated funds £	Restricted funds £	2013 funds £	2012 funds £
Rental and room hire	5,831	-	-	5,831	5,856
Minibus and transport	-	58,894	-	58,894	64,820
Home support	-	-	110,230	110,230	136,395
Other income	11,950	-	-	11,950	7,858
Readycall & Rapide	-	-	34,416	34,416	35,389
Childrens income	5,960	118,173	-	124,133	92,011
Management fees for projects	48,351	-	-	48,351	54,016
	<u>72,092</u>	<u>177,067</u>	<u>144,646</u>	<u>393,805</u>	<u>396,345</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
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NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2013 (CONTINUED)

3. CHARITABLE ACTIVITY COSTS

	Unrestricted funds	Designated funds	Restricted funds	2013 funds	2012 funds
	£	£	£	£	£
Direct project costs	4,517	3,789	62,170	70,476	123,351
Drivers mileage	-	38,412	-	38,412	39,798
Staff travel and motoring	1,545	-	19,735	21,280	26,552
Sitters mileage	-	12,049	20,294	32,343	21,486
Training and recruitment	-	-	923	923	1,121
Volunteer expenses	1,578	-	47	1,625	633
Staff salaries	119,524	106,558	77,183	303,265	314,597
Support costs					
Staff salaries	-	-	243,896	243,896	248,490
Rent, rates and water	3,764	541	7,079	11,384	11,178
Heat and light	316	220	1,950	2,486	2,847
Insurance	3,560	398	3,589	7,547	6,937
Repairs and maintenance	4,445	-	-	4,445	2,060
Postage and stationery	3,304	850	4,827	8,981	11,656
Computer costs	2,838	-	-	2,838	2,375
Subscriptions	1,159	395	3,097	4,651	5,090
Depreciation	1,596	-	-	1,596	2,309
Telephone	2,847	380	2,082	5,309	4,785
Bank charges	382	-	-	382	1,176
Bad debts	-	2,524	2,819	5,343	1,486
Miscellaneous expenses	4,321	375	2,283	6,979	5,458
Management charges	-	6,000	42,351	48,351	54,016
	<u>155,696</u>	<u>172,491</u>	<u>494,325</u>	<u>822,512</u>	<u>887,401</u>

4. GOVERNANCE COSTS

	Unrestricted Funds	Designated funds	Restricted funds	2013 funds	2012 funds
	£	£	£	£	£
Audit and accountancy	4,934	475	4,071	9,480	9,300
Legal fees	729	-	1,800	2,529	1,900
	<u>5,663</u>	<u>475</u>	<u>5,871</u>	<u>12,009</u>	<u>11,200</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2013 (CONTINUED)

5. NET INCOMING RESOURCES

Net incoming resources is stated after charging

	2013	2012
	£	£
Trustees remuneration	-	-
Depreciation	1,596	2,309
Auditors remuneration	<u>4,380</u>	<u>4,200</u>

6. STAFF COSTS AND NUMBERS

	2013	2012
	£	£
Total staff costs		
Wages and salaries	520,915	527,908
Social security costs	18,679	28,040
Pension costs	<u>7,567</u>	<u>7,139</u>
	<u>547,161</u>	<u>563,087</u>

No employee earned £60,000 pa or more

The average number of employees permanently engaged by the charity was 33 (2012 34)
 No remuneration was paid to the trustees and no expenses were re-imbursed

The charity contributes to a defined contribution scheme for 6 employees (2012 6)

7. TANGIBLE FIXED ASSETS

	Motor Vehicles	Office equipment	Leasehold improvements	Computers	Total
	£	£	£	£	£
COST					
At 1 st April 2012	41,110	21,675	19,583	25,702	108,070
Additions	-	-	-	-	-
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 st March 2013	<u>41,110</u>	<u>21,675</u>	<u>19,583</u>	<u>25,702</u>	<u>108,070</u>
DEPRECIATION					
At 1 st April 2012	41,110	20,649	19,583	22,872	104,214
Charge for the year	-	333	-	1,263	1,596
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 st March 2013	<u>41,110</u>	<u>20,982</u>	<u>19,583</u>	<u>24,135</u>	<u>105,810</u>
NET BOOK VALUE					
At 31 st March 2013	<u>-</u>	<u>693</u>	<u>-</u>	<u>1,567</u>	<u>2,260</u>
At 31 st March 2012	<u>-</u>	<u>1,026</u>	<u>-</u>	<u>2,830</u>	<u>3,856</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2013 (CONTINUED)

8. DEBTORS

	2013	2012
	£	£
Contributions to services	55,566	59,129
Prepayments, other debtors	10,976	6,509
Grants receivable	5,603	816
	<u>72,145</u>	<u>66,454</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Taxation and social security	7,178	7,596
Other creditors and accruals	37,298	34,443
Grants received in advance	-	24,756
	<u>44,476</u>	<u>66,795</u>

10. FUNDS

	£	£
(a) Designated funds	44,263	-
General funds	103,187	131,520
Restricted funds	151,100	227,800
	<u>298,550</u>	<u>359,320</u>

(b) Analysis of net assets between the funds

	Designated funds £	General funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	2,260	-	2,260
Current assets	44,263	145,403	151,100	340,766
Current liabilities	-	(44,476)	-	(44,476)
	<u>44,263</u>	<u>103,187</u>	<u>151,100</u>	<u>298,550</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2013 (CONTINUED)

11. MOVEMENTS IN FUNDS

	Opening balance £	Incoming funds £	Resources expended £	Transfers £	Closing balance £
Unrestricted funds	131,520	147,079	(161,359)	(14,053)	103,187
Designated Funds					
Transport	-	58,894	(58,894)	-	-
Children's Services	-	118,173	(114,072)	40,162	44,263
Restricted funds					
Readycall	18,158	40,810	(42,506)	-	16,462
Transport	24,192	33,965	(29,915)	-	28,242
Aiming High Project	40,977	-	-	(40,977)	-
Home support	41,561	148,664	(159,958)		30,267
Children's service	40,162	52,525	(81,850)	815	11,652
Handy Van Project	39,982	78,628	(73,923)	-	44,687
Derbyshire PCT – Health Trainer Project	4,567	-	(4,567)	-	-
High Peak Volunteering Basis Project - (Community fund)	9,900	95,013	(100,402)	14,053	18,564
Capacity Project	<u>8,301</u>	<u>-</u>	<u>(7,075)</u>	<u>-</u>	<u>1,226</u>
	<u>359,320</u>	<u>773,751</u>	<u>(834,521)</u>	<u>-</u>	<u>298,550</u>

12. COMPANY STATUS

The company is limited by guarantee The maximum amount of the liability for each member does not exceed £1

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
UNRESTRICTED GENERAL FUND ANALYSIS
YEAR ENDED 31ST MARCH 2013

INCOMING FUNDS

	2013	2012
	£	£
Donations and legacies	<u>3,054</u>	<u>1,543</u>

Activities to further the charity's objects:

GRANTS

DLDC future jobs	-	6,864
High Peaks & Dales PCT	32,112	32,112
High Peak BC	5,000	5,000
Derbyshire County Council	25,669	13,230
Cleaning grant	-	7,000
HBOS Grant	-	1,552
The Bingham Trust	-	1,500
DCC Wellbeing fund	-	1,792
Co-op Grants	1,500	-
Catch 22 Project Informal monitoring	500	-
	<u>64,781</u>	<u>69,050</u>

Activities to generate funds:

Cleaning income	8,713	3,170
Training	4,194	17,396
Summer club costs recharged	5,960	5,802
Rental income and meeting room hire	5,831	5,856
Recharge of photocopier	32	580
Sundry income	2,120	638
Payroll income	1,085	970
Management fees for projects	48,351	54,016
	<u>76,286</u>	<u>88,428</u>

Investment income

Bank interest receivable	<u>2,958</u>	<u>2,295</u>
TOTAL INCOMING FUNDS	<u>147,079</u>	<u>161,316</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
(A COMPANY LIMITED BY GUARANTEE)
(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
UNRESTRICTED GENERAL FUND ANALYSIS
YEAR ENDED 31ST MARCH 2013 (CONTINUED)

	2013 £	2012 £
TOTAL INCOMING FUNDS		
(from previous page)	<u>147,079</u>	<u>161,316</u>
RESOURCES EXPENDED		
Wages and salaries	119,524	123,616
Staff travel	1,545	1,803
Computer software and networking costs	2,838	1,213
Rent and rates	3,764	2,210
Heat and power	316	278
Insurance	3,560	1,657
Repairs and maintenance	4,445	2,060
Training and recruitment	-	920
Printing and stationery	3,304	1,002
Sundry office expenses	751	2,166
Subscriptions	1,159	514
Volunteers expenses	1,578	628
Depreciation	1,596	1,466
Telephone	2,847	1,511
Audit and accountancy	4,934	2,023
Bank charges	382	1,176
Miscellaneous expenses	3,570	1,654
Summer club expenses	4,517	5,240
Legal fees	<u>729</u>	<u>1,412</u>
	<u>161,359</u>	<u>152,549</u>
NET (OUTGOING)/ INCOMING FUNDS	<u>(14,280)</u>	<u>8,767</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH 2013

	2013 Restricted Funds £	2013 Designated funds £	2013 Restricted funds £
READYCALL SERVICES			
INCOMING FUNDS			
Donations	207	-	78
GRANTS:			
Derbyshire County PCT	-	-	6,107
Other Grants	6,187	-	4,363
Activities to generate funds			
Contributions to service	32,936	-	31,026
In kind income (core)	<u>1,480</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING FUNDS	<u>40,810</u>	<u>-</u>	<u>41,574</u>
RESOURCES EXPENDED			
Management fee	2,500	-	1,300
Wages and salaries	26,465	-	25,575
Project costs	6,907	-	5,333
Motor expenses	4,251	-	4,592
Rent and rates	212	-	262
Heat and power	95	-	95
Insurance	125	-	207
Printing and stationery	200	-	400
Sundry office expenses	28	-	-
Telephone	86	-	86
Audit and accountancy	300	-	700
Bad debts	<u>1,337</u>	<u>-</u>	<u>462</u>
TOTAL RESOURCES EXPENDED	<u>42,506</u>	<u>-</u>	<u>39,012</u>
NET (OUTGOING)/ INCOMING FUNDS	(1,696)	-	2,562
BALANCE BROUGHT FORWARD	<u>18,158</u>	<u>-</u>	<u>15,596</u>
BALANCE CARRIED FORWARD	<u>£ 16,462</u>	<u>£ -</u>	<u>£ 18,158</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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(FORMERLY VOLUNTEER CENTRE BUXTON & DISTRICT)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH 2013

TRANSPORT (VOLUNTEER CAR SCHEME)

	Restricted £	Designated £	2013 Total £	2012 Total £
INCOMING FUNDS				
Donations	334	-	334	415
GRANTS				
High Peak & Dales PCT	32,615	-	32,615	32,615
Bus service operations grant	1,016	-	1,016	1,617
ACTIVITIES TO GENERATE FUNDS				
Re-charged Management Time	-	-	-	2,500
Contributions to journeys (including transfers from Children's Services, Home Support & Aiming High Projects)	-	58,894	58,894	64,820
TOTAL INCOMING FUNDS	33,965	58,894	92,859	101,967
RESOURCES EXPENDED				
Management fee	4,000	-	4,000	4,000
Drivers mileage	38,412	-	38,412	39,798
Wages and salaries	24,130	-	24,130	25,581
Rent and rates	2,335	-	2,335	2,335
Heat and power	575	-	575	575
Insurance	1,392	-	1,392	1,392
Computer consumables and software	1,800	-	1,800	1,800
Printing and stationery	1,200	-	1,200	1,800
Sundry office expenses	425	-	425	782
Motoring	12,007	-	12,007	12,521
Telephone	186	-	186	186
Audit and accountancy	1,175	-	1,175	1,175
Bad debts	1,172	-	1,172	725
Transfer	(58,894)	58,894	-	-
TOTAL RESOURCES EXPENDED	29,915	58,894	88,809	92,670
NET INCOMING FUNDS	4,050	-	4,050	9,297
BALANCE BROUGHT FORWARD	24,192	-	24,192	14,895
TRANSFER FROM UNRESTRICTED GENERAL FUND/DESIGNATED FUND	-	-	-	-
BALANCE CARRIED FORWARD	28,242	-	28,242	24,192

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH, 2013

AIMING HIGH PROJECT

	2013	2012
	Restricted	Restricted
INCOMING FUNDS	funds	funds
	£	£
GRANTS INCOME		
Derbyshire County Council	-	32,004
Transfer to transport (contributions to journeys)*	-	(701)
Derbyshire County Council Groups	-	4,176
	<u> </u>	<u> </u>
		35,479
RESOURCES EXPENDED		
Management fee	-	3,252
Wages and salaries	-	26,801
Rent and rates	-	253
Insurance	-	138
Printing and stationery	-	601
Sundry office expenses	-	162
Project expenses	-	1,132
Travel expenses	-	5,308
Telephone	-	725
Heat, light and power	-	85
Audit and accountancy	-	720
	<u> </u>	<u> </u>
TOTAL RESOURCES EXPENDED	<u> </u>	<u>39,177</u>
NET (OUTGOING) FUNDS	-	(3,698)
FUNDS BROUGHT FORWARD	40,977	44,675
TRANSFER TO UNRESTRICTED FUNDS		
/RESTRICTED FUNDS	<u>(40,977)</u>	<u> </u>
BALANCE CARRIED FORWARD	<u> </u>	<u>40,977</u>

*The transfer to the transport department of £Nil (2012: £701) represents travel provided by the transport department for the Aiming High Project

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH, 2013

	2013 Restricted funds £	2012 Restricted funds £
HOME SUPPORT SERVICES		
INCOMING FUNDS		
Donations	2,138	369
GRANT INCOME		
High Peaks & Dales PCT	36,296	34,296
Spot contracts – D C C	82,969	115,543
Transfer to transport (contributions to journeys)*	(-)	(146)
	<u>121,403</u>	<u>150,062</u>
Activities to generate funds		
Contributions to services (private sittings)	9,036	9,246
Home Support transport	<u>18,225</u>	<u>15,772</u>
TOTAL INCOMING RESOURCES	148,664	175,080
RESOURCES EXPENDED		
Project costs	3,625	1,875
Management fee	5,000	3,000
Wages and salaries	131,399	135,991
Sitters mileage	14,661	10,953
Rent and rates	1,075	1,075
Heat and power	325	325
Insurance	525	905
Printing and stationery	625	901
Sundry office expenses	699	365
Subscriptions	720	1,290
Telephone	395	395
Audit and accountancy	600	500
Training	-	100
Bad debts	<u>309</u>	<u>123</u>
TOTAL RESOURCES EXPENDED	<u>159,958</u>	<u>157,798</u>
NET (OUTGOING)/ INCOMING FUNDS	<u>(11,294)</u>	<u>17,282</u>
FUNDS BROUGHT FORWARD	<u>41,561</u>	<u>24,279</u>
FUNDS CARRIED FORWARD	<u><u>30,267</u></u>	<u><u>41,561</u></u>

*The transfer to the transport department of £Nil (2012 £146) represents travel provided by the transport department for the home support staff

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST MARCH,2013

CHILDREN'S SERVICE

	2013 £ Restricted	2013 £ Unrestricted	2012 £
INCOMING FUNDS			
Flexible support	28,246	-	5,060
DCC befriending income	-	-	4,075
Direct payments/Social Services	-	111,239	80,864
DCC preventative	-	-	29,399
Derbyshire County Council	-	-	10,738
Donations	-	-	50
Glossop childrens fund	7,564	-	7,616
Contributions	-	6,934	1,108
Transfer to transport (contributions to journeys)*	(2,267)	-	(3,319)
CS Groups	<u>16,715</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>50,258</u>	<u>118,173</u>	<u>135,591</u>
RESOURCES EXPENDED			
Management fee	10,582	6,000	10,500
Wages and salaries	57,679	86,076	99,292
Sitters mileage	5,638	12,049	13,412
Direct project expenditure	2,052	3,789	4,527
Rent and rates	540	541	1,081
Light and power	220	220	440
Insurance	397	398	795
Printing, postage and stationery	850	850	1,700
Sundry office expenses	375	375	802
Subscriptions	395	395	790
Telephone	380	380	760
Audit and accountancy	475	475	950
Bad debts	-	<u>2,524</u>	<u>178</u>
TOTAL RESOURCES EXPENDED	<u>79,583</u>	<u>114,072</u>	<u>135,227</u>
NET OUTGOING/ INCOMING FUNDS	(29,325)	4,101	364
BALANCE BROUGHT FORWARD	-	40,162	39,798
TRANSFER FROM AIMING HIGH	<u>40,977</u>	<u>-</u>	<u>-</u>
FUNDS CARRIED FORWARD	<u>11,652</u>	<u>44,263</u>	<u>40,162</u>

*The transfer to the transport department of £ 2,267 (2012 £3,319) represents travel provided by the transport department for the childrens service department

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31ST MARCH, 2013

HANDY VAN PROJECT

	2013	2012
	£	£
Grant income – Derbyshire County Council	78,565	79,417
Donations	<u>63</u>	<u>15</u>
TOTAL INCOMING RESOURCES	<u>78,628</u>	<u>79,432</u>

RESOURCES EXPENDED

Management fee	9,642	10,244
Wages and salaries	42,501	46,023
Safety costs	17,099	10,287
Rent and rates	1,160	1,160
Light and power	300	300
Insurance	800	800
Printing, postage and stationery	1,250	1,250
Telephone	400	400
Audit and accountancy	705	705
Miscellaneous expenses	<u>66</u>	<u>46</u>
TOTAL RESOURCES EXPENDED	<u>73,923</u>	<u>71,215</u>
NET INCOMING FUNDS	4,705	8,217
BALANCE BROUGHT FORWARD	<u>39,982</u>	<u>31,765</u>
BALANCE CARRIED FORWARD	<u>44,687</u>	<u>39,982</u>

**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED MARCH 31,2013**

DERBYSHIRE PCT – HEALTH TRAINER PROJECT

	2013	2012
GRANT INCOME		
Derbyshire PCT	<u>-</u>	<u>31,555</u>
TOTAL INCOMING RESOURCES	<u>-</u>	<u>31,555</u>
RESOURCE EXPENDED		
Management fee	4,061	1,804
Direct project costs	359	12,754
Travel expenses	27	1,672
Wages and salaries	-	25,862
Rent and rates	-	357
Heat,light and power	-	95
Insurance	-	208
Postage, printing and stationery	-	600
Telephone	-	86
Accountancy and audit	120	335
Miscellaneous expenses	<u>-</u>	<u>5</u>
TOTAL RESOURCES EXPENDED	<u>4,567</u>	<u>43,778</u>
NET (OUTGOING) FUNDS	(4,567)	(12,223)
BALANCE BROUGHT FORWARD	<u>4,567</u>	<u>16,790</u>
BALANCE CARRIED FORWARD	<u>-</u>	<u>4,567</u>

**VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED MARCH 31,2013**

HIGH PEAK VOLUNTEERING BASIS (COMMUNITY FUND) PROJECT

	2013	2012
GRANT INCOME		
Supporting Chance and Impact Programme	-	9,900
Lottery Community Funds	<u>95,013</u>	<u>86,282</u>
TOTAL INCOMING RESOURCES	<u>95,013</u>	<u>96,182</u>
 RESOURCES EXPENDED		
Management fee	6,566	5,744
Direct project costs	29,882	23,483
Wages and salaries	53,120	46,958
Rent and rates	1,535	1,975
Heat,light and power	350	520
Insurance	350	835
Postage, printing and stationery	500	4,140
Telephone	575	425
Accountancy and audit	600	1,650
Travel expenses	3,518	2,985
Training expenses	1,606	101
Legal fees	<u>1,800</u>	<u>-</u>
TOTAL RESOURCES EXPENDED	<u>100,402</u>	<u>88,816</u>
 NET (OUTGOING)/ INCOMING FUNDS	 (5,389)	 7,366
TRANSFER FROM UNRESTRICTED FUNDS	14,053	-
BALANCE BROUGHT FORWARD	<u>9,900</u>	<u>2,534</u>
BALANCE CARRIED FORWARD	<u>18,564</u>	<u>9,900</u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED MARCH 31,2013

CAPACITY PROJECT

	2013	2012
GRANT INCOME		
Derbyshire County Council	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>-</u>	<u>-</u>
RESOURCES EXPENDED		
Wages and salaries	6,235	7,386
Rent and rates	220	220
Heat,light and power	84	84
Postage, printing and stationery	200	200
Telephone	60	60
Accountancy and audit	96	96
Miscellaneous expenses	180	260
Legal fees	<u>-</u>	<u>488</u>
TOTAL RESOURCES EXPENDED	<u>7,075</u>	<u>8,794</u>
NET OUTGOING FUNDS	(7,075)	(8,794)
BALANCE BROUGHT FORWARD	<u>8,301</u>	<u>17,095</u>
BALANCE CARRIED FORWARD	<u><u>1,226</u></u>	<u><u>8,301</u></u>

VOLUNTARY AND COMMUNITY SERVICES PEAKS & DALES
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED MARCH 31,2013

RESIDENTIAL PROJECT

	2013	2012
GRANT INCOME		
Derbyshire County Council	-	5,575
	<u>-</u>	<u>5,575</u>
TOTAL INCOMING RESOURCES	<u>-</u>	<u>5,575</u>
RESOURCES EXPENDED		
Management fee	-	14,172
Direct project costs	-	53,429
Wages and salaries	-	-
Rent	-	250
Heat,light and power	-	50
Postage, printing and stationery	-	225
Telephone	-	150
Accountancy and audit	-	446
Travel expenses	-	-
	<u>-</u>	<u>-</u>
TOTAL RESOURCES EXPENDED	<u>-</u>	<u>68,722</u>
NET(OUTGOING) FUNDS	<u>-</u>	(<u>63,147</u>)
BALANCE BROUGHT FORWARD	<u>-</u>	<u>63,147</u>
BALANCE CARRIED FORWARD	<u>-</u>	<u>-</u>