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**HORSHAM CHRISTIAN CENTRE**  
(A company limited by guarantee)

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2016**



**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

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**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 APRIL 2016**

**Trustees**

James Penberthy, Chair  
Paul Cockburn (resigned 1 October 2015)  
Bryan W Steele (appointed 1 October 2015)  
Thomas M Murray (appointed 1 October 2015)  
Michael K Bell (appointed 1 October 2015)  
Ronald Aldridge (appointed 1 October 2015)

**Company registered number**

2914272

**Charity registered number**

1038233

**Registered office**

3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

**Accountants**

Baldwin Scofield Accountancy LLP  
Chartered Accountants  
3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

**Bankers**

CAF CASH Limited  
Kings Hill  
West Malling  
Kent ME19 4TA

**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 30 APRIL 2016**

The Trustees present their annual report together with the financial statements of Horsham Christian Centre (the company) for the year 1 May 2015 to 30 April 2016.

**Structure, governance and management**

● **CONSTITUTION**

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 30/03/1994. The members of the company are the partner churches of Horsham Churches Together as follows:

Brighton Road Baptist Church	Christian Life Centre
Parish of Horsham	Kingdom Faith Church
Horsham URC	The King's Church
Life Community Baptist	London Road Methodist Church
St Andrew's Methodist Church	Trafalgar Road Baptist Church
St John the Evangelist Roman Catholic Church	

The principal object of the company is the advancement of the Christian religion in the Horsham area.

● **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the company is the responsibility of the Trustees who are appointed by the members in General Meeting on the recommendation of the Committee of Management or one of the partner churches. Trustees retire by rotation after a period of three years but are able to offer themselves for re-election.

● **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Board of Trustees meets at least three times a year.

The charity has a close relationship with Horsham Churches Together and seeks to support that organisation in many ecumenical activities in the town.

● **RISK MANAGEMENT**

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

**Achievements and performance**

● **REVIEW OF ACTIVITIES**

Following the closure of the retail business in the previous year, the Trustees vacated the premises of the South Street shop and offices. Since then the trust has been dormant and any future plans will be determined by the Trustees in partnership with Horsham Churches Together.

**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 30 APRIL 2016**

**TRUSTEES' RESPONSIBILITIES STATEMENT**

The Trustees (who are also directors of Horsham Christian Centre for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

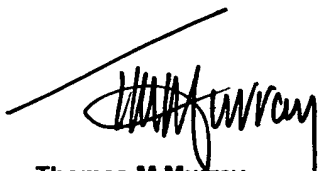
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 25 January 2017 and signed on their behalf by:



Thomas M Murray

**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 30 APRIL 2016**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HORSHAM CHRISTIAN CENTRE**

I report on the financial statements of the company for the year ended 30 April 2016 which are set out on pages 6 to 10.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**

**INDEPENDENT EXAMINER'S REPORT (continued)**  
**FOR THE YEAR ENDED 30 APRIL 2016**

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: 25 January 2017

N M Baldwin BA(Econ) FCA DChA

**BALDWIN SCOFIELD ACCOUNTANCY LLP**

Chartered Accountants

3 Newhouse Business Centre  
Old Crawley Road  
Horsham  
West Sussex  
RH12 4RU

**HORSHAM CHRISTIAN CENTRE**  
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**STATEMENT OF FINANCIAL ACTIVITIES**  
(incorporating income and expenditure account)  
**FOR THE YEAR ENDED 30 APRIL 2016**

	Note	Total funds 2016 £	Total funds 2015 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generated funds:			
Investment income	2	367	376
Incoming resources from charitable activities	3	24,099	26,744
		<hr/>	<hr/>
<b>TOTAL INCOMING RESOURCES</b>		<b>24,466</b>	<b>27,120</b>
		<hr/>	<hr/>
<b>RESOURCES EXPENDED</b>			
Charitable activities	6	57,438	54,968
Governance costs	5	-	1,200
		<hr/>	<hr/>
<b>TOTAL RESOURCES EXPENDED</b>		<b>57,438</b>	<b>56,168</b>
		<hr/>	<hr/>
<b>MOVEMENT IN TOTAL FUNDS FOR THE PERIOD - NET INCOME/(EXPENDITURE) FOR THE PERIOD</b>		<b>(32,972)</b>	<b>(29,048)</b>
		<hr/>	<hr/>
<i>Total funds at 1 May 2015</i>		32,984	62,032
		<hr/>	<hr/>
<b>TOTAL FUNDS AT 30 APRIL 2016</b>		<b>12</b>	<b>32,984</b>
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 8 to 10 form part of these financial statements.



**HORSHAM CHRISTIAN CENTRE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 2914272**

**BALANCE SHEET**  
**AS AT 30 APRIL 2016**

	Note	£	2016 £	2015 £
<b>CURRENT ASSETS</b>				
Debtors	8	-	34,818	
Cash at bank		12	3,053	
		<u>12</u>	<u>37,871</u>	
<b>CREDITORS: amounts falling due within one year</b>	9	-	(4,887)	
<b>NET CURRENT ASSETS</b>			<u>12</u>	<u>32,984</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>12</u>	<u>32,984</u>
<b>CHARITY FUNDS</b>				
Total funds	10		<u>12</u>	<u>32,984</u>
<b>TOTAL FUNDS</b>			<u>12</u>	<u>32,984</u>

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 30 April 2016 and of its net resources expended for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Trustees on 25 January 2017 and signed on their behalf, by:



**Thomas M Murray**

The notes on pages 8 to 10 form part of these financial statements.

**HORSHAM CHRISTIAN CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2016**

**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Partner Churches of Horsham Churches Together named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Partner Churches in furtherance of the general objectives of the company and which have not been designated for other purposes.

**1.4 Incoming resources**

All incoming resources are included in the Statement of financial activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**1.5 Resources expended**

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

**HORSHAM CHRISTIAN CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2016**

**2. INVESTMENT INCOME**

	<b>Total funds 2016 £</b>	<i>Total funds 2015 £</i>
Interest received	<u>367</u>	<u>376</u>

**3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Total funds 2016 £</b>	<i>Total funds 2015 £</i>
Charitable activities	<u>24,099</u>	<u>26,744</u>

**4. SUPPORT COSTS**

	<b>Total 2016 £</b>	<i>Total 2015 £</i>
Rent paid	45,192	50,000
Property costs	11,233	4,968
Professional fees	1,000	-
Sundry expenses	13	-
	<u>57,438</u>	<u>54,968</u>

**5. GOVERNANCE COSTS**

	<b>Total funds 2016 £</b>	<i>Total funds 2015 £</i>
Independent examination	<u>-</u>	<u>1,200</u>

**6. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

	<b>Support costs 2016 £</b>	<b>Total 2016 £</b>	<i>Total 2015 £</i>
Charitable activities	<u>57,438</u>	<u>57,438</u>	<u>54,968</u>

**HORSHAM CHRISTIAN CENTRE**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 APRIL 2016**

**7. NET EXPENDITURE**

During the year, no Trustees received any remuneration (2015 - £NIL).  
During the year, no Trustees received any benefits in kind (2015 - £NIL).  
During the year, no Trustees received any reimbursement of expenses (2015 - £NIL).

**8. DEBTORS**

	2016 £	2015 £
Deposit on lease	-	25,000
Prepayments and accrued income	-	9,818
	<u>-</u>	<u>34,818</u>

**9. CREDITORS:  
Amounts falling due within one year**

	2016 £	2015 £
Accruals and deferred income	-	4,887
	<u>-</u>	<u>4,887</u>

**10. SUMMARY OF FUNDS**

	Brought Forward £	Incoming resources £	Resources Expended £	Carried Forward £
General funds	<u>32,984</u>	<u>24,466</u>	<u>(57,438)</u>	<u>12</u>

**11. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Total funds 2016 £	Total funds 2015 £
Current assets	12	37,871
Creditors due within one year	-	(4,887)
	<u>12</u>	<u>32,984</u>