# REPORT OF THE DIRECTORS AND UNAUDITED FINANCIAL STATEMENTS

31ST DECEMBER 2021

Registered Office - 7 Hurlingham Studios, Ranelagh Gardens, London SW6 3PA

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# TITLEFIRST PROPERTY MANAGEMENT LIMITED Company Registration No. 2911180 (ENGLAND & WALES) DIRECTORS' REPORT FOR THE YEAR ENDED 31ST DECEMBER 2021

The directors present their report with the financial statements of the company for the year ended 31st December 2021.

# **Principal Activity**

The company's principal activity during the year was the management of the property at 47 Clanricarde Gardens, London W2.

#### **Directors**

The directors who served during the year were:

I E Jones

E Panayotopoulos

E C Andersson

H J Dixon

P S Keddie

E Ludwig-Delepiere

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the board on 13, 09, 2027

By Order Of The Board

P A Goldsmith (Secretary)

# **INCOME STATEMENT**

# FOR THE YEAR ENDED 31ST DECEMBER 2021

	<u>Notes</u>	2021	2020
		£	£
ADMINISTRATIVE EXPENSES		(300)	(450)
·			
OTHER OPERATING INCOME	4	300	450
SURPLUS FOR THE YEAR		0	0

The notes on pages 4 and 5 form part of these financial statements.

#### **BALANCE SHEET**

#### **AS AT 31ST DECEMBER 2021**

	<u>Notes</u>	20			2020
FIXED ASSETS  Tangible Asset - Land and Buildings	5	£	£	0	£0
CURRENT ASSETS Debtors	6	25,376			19,966
CREDITORS: amounts falling due within one year NET CURRENT ASSETS NET ASSETS	7 _	25,376		0 0	19,966 0 0
CAPITAL AND RESERVES Share Capital	9			0	0

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

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The notes on pages 4 and 5 form part of these financial statements.

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#### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST DECEMBER 2021**

#### 1. STATUTORY INFORMATION

Titlefirst Property Management Limited is a private company, limited by guarantee, registered in England & Wales. The company's registered number and registered office address can be found on the cover page to the financial statements.

#### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### 3. TURNOVER

Turnover represents rental income for the year.

#### 4. OTHER OPERATING INCOME

Other operating income reflects the company's net adminstrative expenses recovered from the lessees of the property.

#### 5. TANGIBLE FIXED ASSETS

On 24th November 1999 the freehold interest in the property was transferred into the name of the company acting as bare trustee for the sub-lessees and their successors who have borne the cost of acquiring the freehold interest.

#### 6. DEBTORS

Lessee Arrears Prepayments Funds Held By Managing Agents Sundry Debtors	2021 £ 2,672 3,035 18,156 1,513 25,376	2020 £ 9,760 1,162 9,044 0 19,966
7. CREDITORS: amounts falling due within one year	2021	2020
	2021 £	2020 £
Lessee Account Balances	2,855	0
Service Charge & Company	11,523	6,940
Demands Surplus Service Charge Reserve Fund (Note 8)	2,736	5,250
Trade Creditors	1,228	728
Accruals	5,395	5,409
Due To Previous Managing Agents	1,639	1,639
	25,376	19,966

# NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 8. SERVICE CHARGE RESERVE FUND

2021	2020
£	£
5,250	5,228
4,000	0
(6,515)	0
1	22
2,736	5,250
	£ 5,250 4,000 (6,515)

# 9. SHARE CAPITAL

The company is limited by guarantee, and consequently has no share capital.

The liability of each member is limited to the sum of £1 in the event that the company is wound up.

# 10. EMPLOYEES AND DIRECTORS

The average number of employees during the year was nil (2020 nil).