### REPORT OF THE DIRECTORS AND

FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2000

**FOR** 

 $\frac{\textbf{YORKSHIRE \& HUMBERSIDE}}{\textbf{BUSINESS IN THE ARTS}}$ 

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# CONTENTS OF THE FINANCIAL STATEMENTS for the Year Ended 31 March 2000

21

	Page
Company Information	1
Report of the Directors	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5

### **COMPANY INFORMATION** for the Year Ended 31 March 2000

**DIRECTORS:** 

R S Drake

J M Howard J Fenwick M C Simpson

J Kidd

**SECRETARY:** 

R S Drake

**REGISTERED OFFICE:** 

P O Box 49

Batley

West Yorkshire WF17 5JG

REGISTERED NUMBER:

2906919 (England and Wales)

INDEPENDENT EXAMINER: M Cawley

10 Market Place

Batley

West Yorkshire WF17 5DA

**BANKERS:** 

HSBC Bank plc 1 Hick Lane

Batley

West Yorkshire WF17 5SN

**SOLICITORS:** 

Reed Hind Stewart

Trafalgar House 29 Park Place

Leeds

West Yorkshire

LS1 2SP

REGISTERED

CHARITY NUMBER:

1052234

# REPORT OF THE DIRECTORS for the Year Ended 31 March 2000

The directors present their report with the financial statements of the company for the year ended 31 March 2000. The directors have adopted the provisions of the Statement of Recommended Practice "Accounting by Charities" in preparing the annual report and accounts.

#### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the promotion and advancement of education in relation to the arts with a view to developing public taste and appreciation of the arts.

#### REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed financial statements.

#### **DIRECTORS**

The directors during the year under review were:

R S Drake

J M Howard J Fenwick

Dr A P Thurston

-resigned 30 September 1999

M C Simpson

J Kidd

-appointed 2 November 1999

#### CONSTITUTION

Yorkshire and Humberside Business in the Arts does not have any share capital being a company limited by guarantee. In the event of dissolution each member is liable to contribute an amount not exceeding £1.

Yorkshire and Humberside Business in the Arts is also registered as a charity. The registered charity number is 1052234.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

#### ON BEHALF OF THE BOARD:

R S Drake - DIRECTOR

Dated: 30 November 2000

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) for the Year Ended 31 March 2000

		31.3.00	31.3.99
	Notes	£	£
INCOMING RESOURCES			
Grants Fees Sponsorships Interest receivable Sundry income GROSS RESOURCES ARISING		33,000 16,832 200 671 1,548 52,251	27,000 19,110 1,036 3,644 50,790
Administrative expenses	3	(52,743)	(45,336)
NET MOVEMENT IN RESERVES		(492)	5,454
Reserves brought forward at 1 April 1	999	15,286	9,832
RESERVES CARRIED FORWARI	D AT 31 MARCH 2000	14,794	15,286

### **CONTINUING OPERATIONS**

None of the company's activities were acquired or discontinued during the current and previous years.

### TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the loss for the current year and the profit for the previous year.

# BALANCE SHEET 31 March 2000

		31.3.00	<u> </u>	31.3.9	9
	Notes	£	£	£	£
FIXED ASSETS: Tangible assets	5		199		2,037
CURRENT ASSETS:					
Debtors Cash at bank	6	2,361 21,957		2,073 12,697	
		24,318		14,770	
CREDITORS: Amounts falling due within one year	7	9,723		1,521	
NET CURRENT ASSETS:			14,595		13,249
TOTAL ASSETS LESS CURRENT LIABILITIES:			£14,794		£15,286
RESERVES:					
Other reserves Profit and loss account	8		2,528 12,266		2,528 12,758
	9		£14,794		£15,286

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2000.

No notice has been deposited under Section 249B(2) of the Companies Act 1985 in relation to its financial statements for the financial year.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

### ON BEHALF OF THE BOARD:

R S Drake - DIRECTOR

Approved by the Board on 30 November 2000

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2000

#### 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting by Charities" and applicable accounting standards.

#### **Company Status**

Yorkshire and Humberside Business in the Arts is a company limited by guarantee. The liability in respect of the guarantee, as set out in the memorandum, is limited to £1 per member. The company has availed itself of paragraph 3(3) of Schedule 4 of the Companies Act 1985 and adapted the Companies Act formats to reflect the special nature of the company's activities.

#### Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

#### **Incoming resources**

All incoming resources during the year have been recognised in the statement of financial activities as they are earned and when realised in the form of cash or other assets, the ultimate cash realisation of which can be assessed with reasonable certainty.

Grants have been included in accordance with the conditions of the grant and are credited to income in the year to which they relate.

All incoming resources relate to unrestricted funds.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment

- 15% on cost and

20% on cost

### Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

#### Direct charitable expenditure

Direct charitable expenses are separately allocated and comprise all expenditure directly relating to the objects of the charity including the direct costs of supporting charitable activities and projects.

#### **Taxation**

Yorkshire and Humberside Business in the Arts claims an exemption due to its charitable status.

### 2. STAFF COSTS

51.5.00	31.3.77
£	£
32,933	29,384
2,944	2,754
35,877	32,138
	32,933 2,944 35,877

31 3 00

31 3 00

# $\frac{\textbf{YORKSHIRE \& HUMBERSIDE}}{\textbf{BUSINESS IN THE ARTS}}$

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2000

### 2. STAFF COSTS - continued

	The average monthly number of employees during the year was as follows:		
	The average monthly number of employees during the year was as follows.	31.3.00	31.3.99
	Administration	2 3	2 3
	Non-executive directors	_3	_3
			5
3.	RESOURCES EXPENDED		
		31.3.00 £	31.3.99 £
	Staff Costs (note 2)	35,877	32,138
	Other direct costs	16,866	13,198
	52,743	45,336	
	Resources expended is stated after charging:		
		31.3.00	31.3.99
	Depreciation – owned assets	£ 1,838	£ 1,856
	Depreciation – owned assets	1,030	=,000
	Directors' emoluments	_	-

### 4. TAXATION

No liability to UK corporation tax arose on ordinary activities for the year ended 31 March 2000 nor for the year ended 31 March 1999.

### 5. TANGIBLE FIXED ASSETS

	Office equipment
COST:	£
At 1 April 1999 and 31 March 2000	7,964
DEPRECIATION: At 1 April 1999 Charge for year	5,927 1,838
At 31 March 2000	7,765
NET BOOK VALUE: At 31 March 2000	199
At 31 March 1999	2,037

# NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2000

## 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	DUE WITHIN ONE YEAR		
		31.3.00 £	31.3.99 £
	Debtors	2,145	2,020
	Prepayments & accrued income		53
		2,361	2,073
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31.3.00 £	31.3.99 £
	Other creditors	245	370
	Accruals and deferred income	9,478	1,151
		9,723	1,521
8.	OTHER RESERVES		
		31.3.00 £	31.3.99 £
	Brought forward	2,528	2,528
	Other reserves represents a capital reserve which arose on 1 April 1994 when the assets and liabilities from its predecessor unincorporated association for nil control of the control of		red certain

### 9. RECONCILIATION OF MOVEMENTS IN RESERVES

	31.3.00 £	31.3.99
(Loss)/Profit for the financial year	(492)	5,454
Net (reduction)/addition to reserves	(492)	5,454
Opening reserves	15,286	9,832
Closing reserves	14,794	15,286